

LAKE METROPARKS

# Budget Request Summary 2017



Penitentiary Glen Reservation  
JACKIE SAJEWSKI



# **LAKE METROPARKS**

## 2017 Budget Request Summary



### **PARK OFFICIALS**

#### **Lake County Probate Judge**

Mark J. Bartolotta

#### **Board of Park Commissioners**

Gretchen Skok DiSanto

Frank J. Polivka

John C. Redmond, CPA

#### **Executive Director**

Paul Palagyi



**LAKE METROPARKS, OHIO**  
**2017 Budget**

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# Memorandum

**TO: BOARD OF PARK COMMISSIONERS**  
**FROM: PAUL PALAGYI, EXECUTIVE DIRECTOR**  
**SUBJECT: 2017 LAKE METROPARKS BUDGET REQUEST**  
**DATE: NOVEMBER 16, 2016**

Please accept the attached budget request for the operation of Lake Metroparks for the Fiscal Year 2017. The requested expenditures budget for 2017 reflects a decrease of \$2,457,109 from 2016 or -8.7%.

Approval of this budget request will enable Lake Metroparks to provide clean and safe parks, programs, and events the residents of Lake County continue to enjoy in increasing numbers. There is no better indication of public approval for the parks than our visitation numbers and once again we enjoyed another record breaking year. Over the past twelve months over 3.3 million visitors of all ages hiked our trails, participated in our diverse programs and enjoyed our numerous family friendly events. This is an increase of 14.73 percent or 435,767 visitors over last year.

Thanks to the support of the Board of Park Commissioners, over the past year we protected an additional 177 acres including several properties that link existing parks and thereby continued our mission to conserve the outstanding natural resources of Lake County for future generations to enjoy. We also created new amenities to enable Lake County residents to experience their parks including the stunning new observation tower at Lake Erie Bluffs, a new family recreation area at the Farmpark, new shelters and flush restrooms at Beaty Landing and Skok Meadow and new fishing docks at Girdled Road Reservation and Hidden Lake.

The proposed 2017 budget reflects our continued commitment to provide clean and safe parks for our visitors while maintaining the popular programs and events that our visitors have come to expect from Lake Metroparks. The budget maintains the staff and administrative support necessary to manage the parks and conduct our programs while also increasing public use and enjoyment of the amazing natural resources found in Lake County. This budget will allow us to complete several new improvements including the construction of a 200 foot pier into Lake Erie at Painesville Township Park, creation of a new "Nature Play" area at Penitentiary Glen and a new four season shelter and restrooms at Hidden Lake.

Working closely with the Board of Park Commissioners to implement this budget over the coming year, the proposed funding will continue to prioritize our efforts to provide new opportunities for visitors to enjoy their parks.

**2017 DISTRICT-WIDE BUDGET REQUEST** The total 2017 District-wide budget request for all expenditures is \$25,663,249 which is a decrease of \$2,457,109 from 2016 or -8.7%. Our anticipated 2017 District-wide revenue is \$24,058,455 which is \$1,169,040 below 2016 or -4.63%. The changes are due to less capital spending, grant revenues, and transfers in 2017.

**GENERAL FUND (01)** The 2017 General Fund budgeted expenditures of \$18,789,444 (including transfers out of \$3,150,000) is an increase of \$487,705 or 2.66%. Total projected General Fund revenues for 2017 are \$17,986,745 compared to budgeted General Fund revenues of \$17,733,335 for 2016 which is an increase in projected revenues of \$253,410 or 1.43%. This budgeted revenue represents an increase in homestead/rollback and program revenues.

Barring any additional revenues such as pending state grants, we are on track to be able to annually increase future operating budgets by approximately 1% and operate within our existing tax and earned income levels through 2022.

**IMPROVEMENT FUND (02)** The 2017 projected beginning fund balance in the Improvement Fund is \$1,330,581. A General Fund transfer of \$2,600,000, revenues of \$82,500 and the carryover balance will allow us to expend \$3,450,500 on capital improvements, equipment replacement, repairs to infrastructure and land acquisition with a projected carryforward balance of \$562,581 for 2018.

**GOLF FUND (03)** The Golf Fund expenditure request is \$1,884,805 for 2017 which is a decrease of \$270,814 or -12.56% from the 2016 request. The budget includes \$397,000 for capital improvements which is a decrease of \$233,500 from 2016. Golf Fund revenues for 2017 are estimated to be \$1,801,700 which is \$251,950 below the 2016 projection or -12.27%. The estimated revenue includes a transfer of \$550,000 from the General Fund to the Erie Shores Golf Fund for operational needs and for both golf courses capital improvements. This will result in a projected carryforward balance of \$250,512.

**HEALTH AND LIFE FUND (06)** The Health and Life Fund is used to pay our self-insured hospitalization and life insurance program. Estimated expenditures in this fund are \$1,534,000. Estimated revenues to the Health and Life Fund are projected to be \$1,585,500. This revenue is a combination of premium payments made by the District as well as the employees. This fund is used to pay claims, stop loss insurance and administrative fees. Our projected beginning and ending balances are above last year due to a decrease of premiums and claims paid as compared to last year through September 30<sup>th</sup>.

**DRUG ENFORCEMENT FUND (08)**

The Drug Enforcement Fund is used to accumulate court fines attributed to drug offenses. We are budgeting \$4,500 that is available for drug enforcement.

## 2017 BUDGET AT A GLANCE

	General Fund 01	Improvement Fund 02	Golf Course Fund 03	Health and Life Fund 06	Drug Enforcement Fund 08	Totals
Carry Over (estimated)	\$7,001,512	\$1,330,581	\$333,617	\$875,000	\$12,500	\$9,553,210
Revenues	17,986,745	82,500	1,251,700	1,585,500	2,010	20,908,455
Transfer In		2,600,000	550,000			3,150,000
Expenditures	(15,639,444)		(1,487,805)	(1,534,000)	(4,500)	(18,665,749)
CIP Expenditures		(3,450,500)	(397,000)			(3,847,500)
Transfer Out	(3,150,000)					(3,150,000)
Carry Forward (estimated)	\$6,198,813	\$562,581	\$250,512	\$926,500	\$10,010	\$7,948,416



RESOLUTION NO.: 2016-

LAKE METROPARKS

INTRODUCED BY:

CONCORD, OHIO

A Resolution of the Board of Park Commissioners of Lake Metroparks to approve the 2017 Budget Appropriation as attached.

Seconded by:

Ayes:

Nays:

Passed:

BOARD OF PARK COMMISSIONERS  
LAKE METROPARKS

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Gretchen Skok DiSanto  
President

ATTEST:

I hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Park Commissioners of Lake Metroparks of the State of Ohio on the 21<sup>st</sup> day of December 2016.

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Paul B. Palagy  
Executive Director

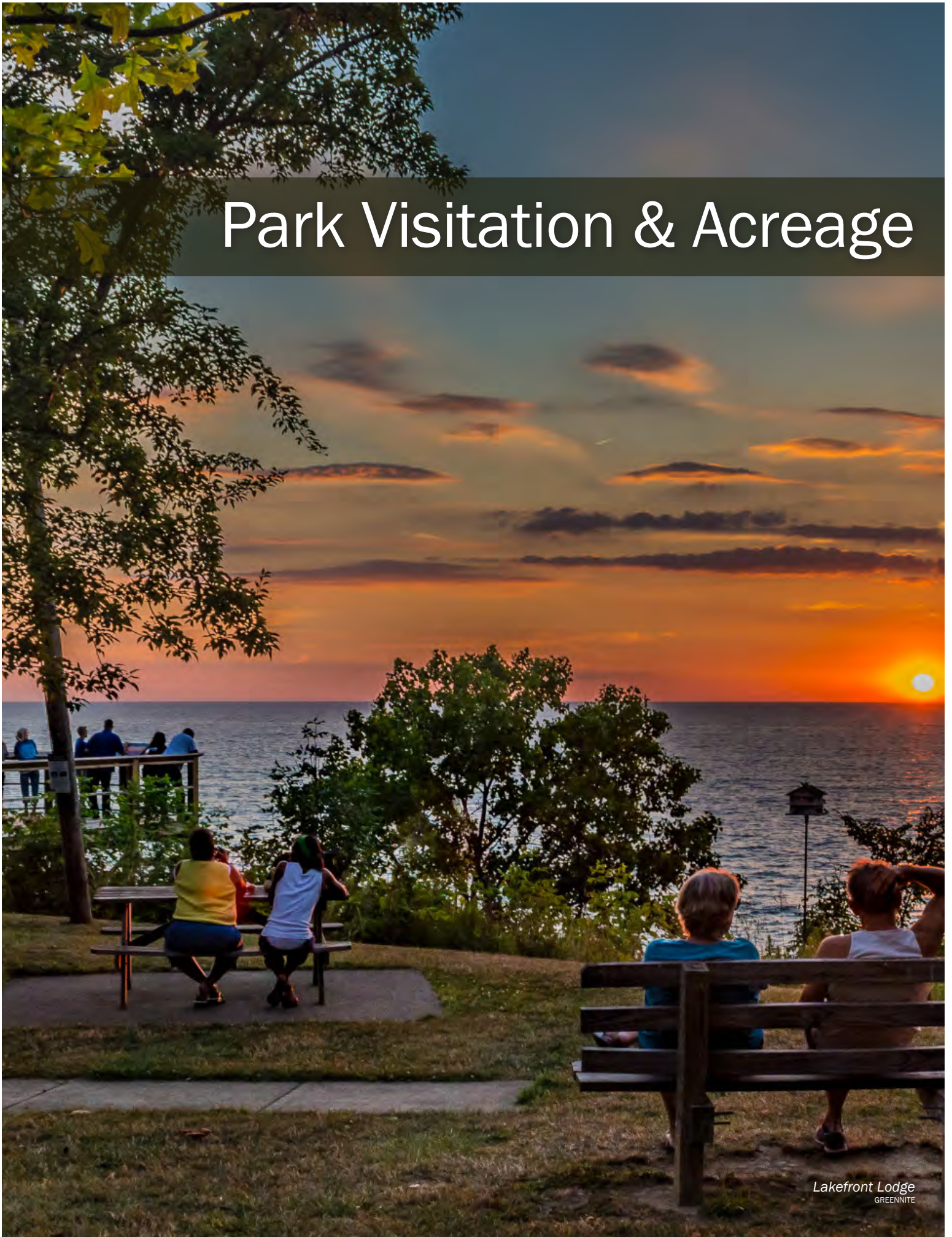
ACCT #	DESCRIPTION	MEMO ONLY GRAND TOTAL	EXECUTIVE	REGISTRATION	ADMINISTRATIVE	MARKETING	INTERPRETIVE SERVICES	NATURAL RESOURCES
3000	Salaries	\$9,176,092	\$352,960	\$169,410	\$755,620	\$395,410	\$928,060	\$1,714,030
3210	O.P.E.R.S.	1,287,700	49,380	23,720	83,830	55,210	129,540	238,560
3220	Medicare	130,300	5,130	2,460	8,710	5,730	13,430	24,710
3230	Workers Compensation	224,510	8,820	4,240	14,980	9,870	23,140	42,600
3400	Medical Insurance	1,733,000	38,600	50,000	142,800	93,800	137,500	371,800
3500	Professional Membership	24,396	6,400	0	3,300	6,165	800	1,000
3600	Training, Education	30,969	0	0	9,969	4,700	2,400	2,000
3700	Travel	48,059	2,750	100	17,194	4,410	4,050	2,350
3800	Mileage	7,050	2,300	0	1,950	650	100	0
4000	Supplies	1,494,217	2,950	525	50,515	17,358	118,810	438,750
5000	Construction	2,686,000	0	0	0	0	0	0
6000	Contract Services	2,943,217	117,100	12,783	377,585	214,361	68,207	122,425
6210	Electric	268,400	0	0	0	2,000	38,000	83,400
6220	Heating	93,600	0	0	0	1,000	10,000	26,500
6230	Water/Sewer	67,180	0	0	0	380	5,500	17,500
6240	Telephone	156,670	2,920	3,490	7,580	6,260	29,570	10,710
7000	Contract Repairs	176,980	0	0	0	200	15,000	54,000
7500	Advertising	81,190	1,000	0	17,000	15,600	1,750	0
7800	Rentals	228,586	0	0	1,516	1,500	1,150	48,000
8100	Insurance	209,320	0	0	191,500	0	0	0
8400	Materials	99,200	0	0	0	0	6,800	48,100
8500	Transfers	3,150,000	3,150,000	0	0	0	0	0
9000	Capital Equipment	617,413	1,700	1,400	2,050	0	12,500	9,000
9300	Land Acquisition	729,200	0	0	55,000	0	0	0
	<b>TOTAL</b>	<b>\$25,663,249</b>	<b>\$3,742,010</b>	<b>\$268,128</b>	<b>\$1,741,099</b>	<b>\$834,604</b>	<b>\$1,546,307</b>	<b>\$3,255,435</b>

RANGERS	PARK PLANNING	OUTDOOR EDUCATION	FARMPARK	MEMO ONLY TOTAL GENERAL FUND	IMPROVEMENT FUND	GOLF FUND	HEALTH AND LIFE FUND	DRUG ENFORCEMENT
\$1,032,527	\$713,900	\$1,011,565	\$1,478,170	\$8,551,652	\$0	\$624,440	\$0	\$0
173,200	99,700	141,080	206,560	1,200,780	0	86,920	0	0
14,740	10,330	14,630	21,400	121,270	0	9,030	0	0
25,410	17,810	25,200	36,900	208,970	0	15,540	0	0
141,700	187,600	170,900	292,800	1,627,500	0	105,500	0	0
875	2,400	690	521	22,151	0	2,245	0	0
4,900	1,450	3,100	2,250	30,769	0	200	0	0
3,600	5,685	6,470	1,050	47,659	0	400	0	0
0	50	1,900	100	7,050	0	0	0	0
30,319	13,450	162,650	381,010	1,216,337	0	277,380	0	500
0	0	0	0	0	2,350,000	336,000	0	0
143,502	44,385	108,225	143,874	1,352,447	0	55,770	1,534,000	1,000
0	0	36,000	72,000	231,400	0	37,000	0	0
0	0	10,400	32,000	79,900	0	13,700	0	0
0	0	13,650	14,000	51,030	0	16,150	0	0
12,470	23,490	19,970	22,830	139,290	0	17,380	0	0
9,880	0	26,200	26,150	131,430	0	45,550	0	0
340	0	1,000	41,500	78,190	0	3,000	0	0
150	0	10,340	8,650	71,306	0	157,280	0	0
0	0	0	0	191,500	0	17,820	0	0
0	18,000	1,400	24,800	99,100	0	100	0	0
0	0	0	0	3,150,000	0	0	0	0
11,743	500	52,920	32,900	124,713	428,000	61,700	0	3,000
0	0	0	0	55,000	672,500	1,700	0	0
<u>\$1,605,356</u>	<u>\$1,138,750</u>	<u>\$1,818,290</u>	<u>\$2,839,465</u>	<u>\$18,789,444</u>	<u>\$3,450,500</u>	<u>\$1,884,805</u>	<u>\$1,534,000</u>	<u>\$4,500</u>

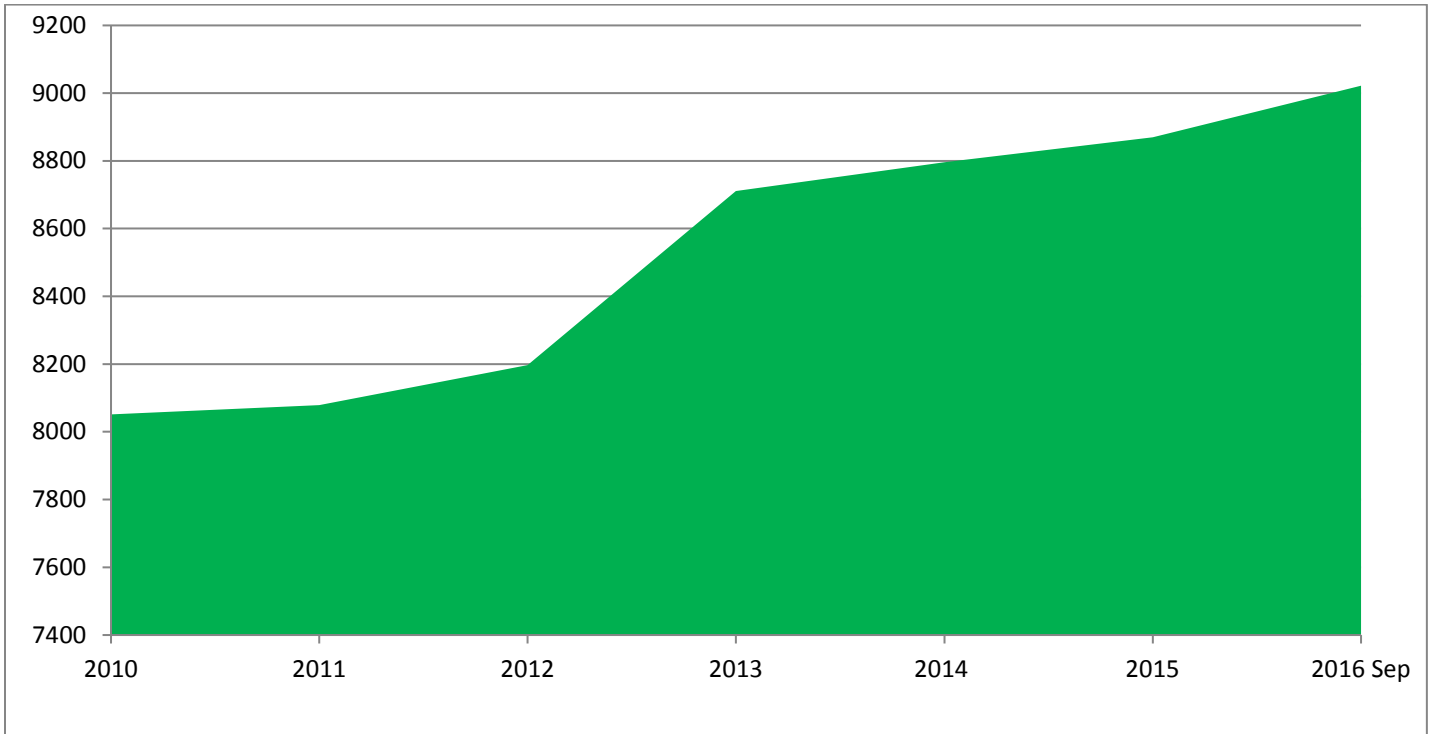
Completed and Prepared by: Christopher J. Brassell  
Christopher J. Brassell, CPA  
Chief Financial Officer

NOTES:

# Park Visitation & Acreage



## LAKE METROPARKS LAND ACREAGE 2010 – 2016



### LAND ACREAGE - PROTECTED AND ACCESSIBLE

By the end of 2016 we will have protected an additional 177 acres of land for a total of just over 9,000 acres owned or managed by Lake Metroparks. These acquisitions involved the addition of 16 acres to Riverview Park along the Grand River; 72 acres linking Hell Hollow and Hidden Lake; 43 acres linking Hell Hollow with a park property to the north and the addition of 45 acres to our Pleasant Valley Park.

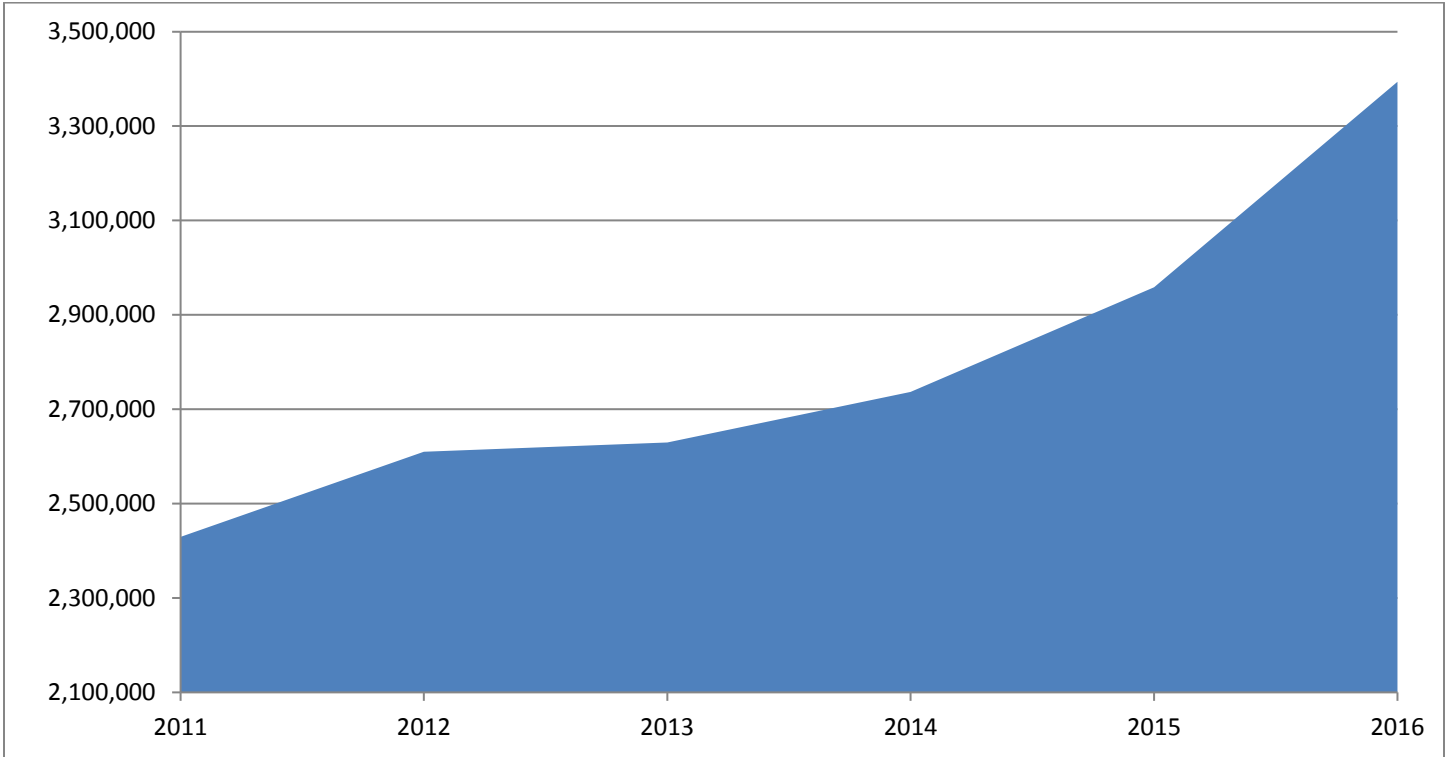
Improvements in 2016 continued our ability to make the parks more accessible to our visitors. Most notably, we completed the new observation tower and amenities at Lake Erie Bluffs; completed the new playground and shelter in Showman's Circle at the Farmpark; built a new shelter, flush restroom and boat launch at Beaty Landing, added a new shelter and flush restrooms at Skok Meadow, built new fishing docks at Girdled Road and Hidden Lake and added a new access to the Grand River at Blair Road.

### 2015 - 2016 VISITATION

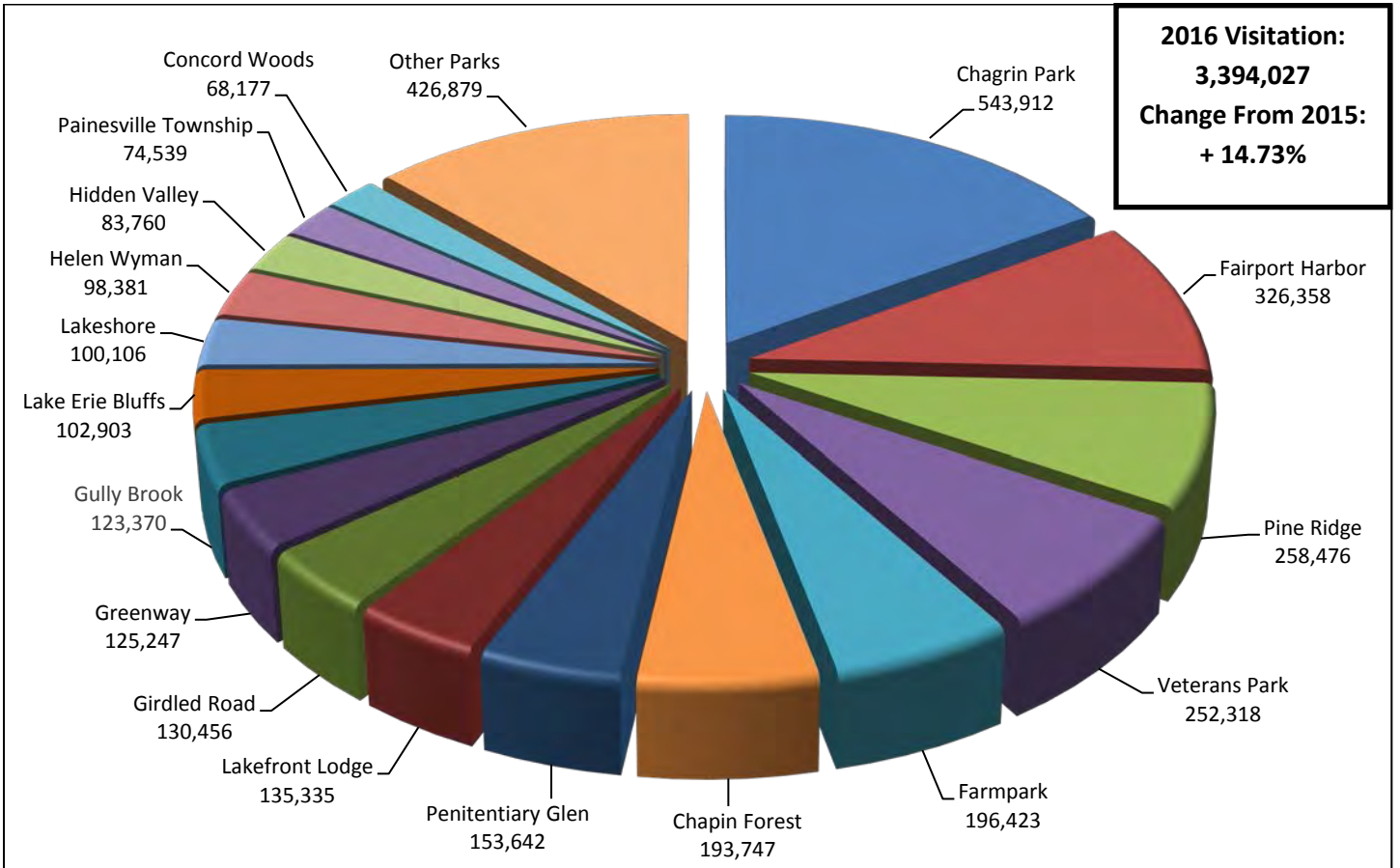
Between September 1, 2015 and August 31, 2016 we had an approximate increase of 14.73% or 435,767 additional visits for a total of 3,394,027 visits. Our visitors enjoyed a great summer of weather and that is clearly one reason for the increased visitation (especially when compared to the wet spring last year) but this level of increase cannot be completely attributed to nice weather. We are confident that the improvements we have made throughout the parks are drawing more visitors.

Chagrin River Park continued to see our highest visitation with approximately 543,912 guests followed by Fairport Harbor at over 326,358. The top ten were rounded out by Pine Ridge 258,476, Veteran's Park 252,318, Farmpark 196,423, Chapin Forest 193,747, Penitentiary Glen 153,642, Lakefront Lodge 135,335, Girdled Road 130,456 and the Greenway 125,247.

## TOTAL PARK VISITATION 2011 – 2016



## 2016 VISITATION BY PARK



NOTES:



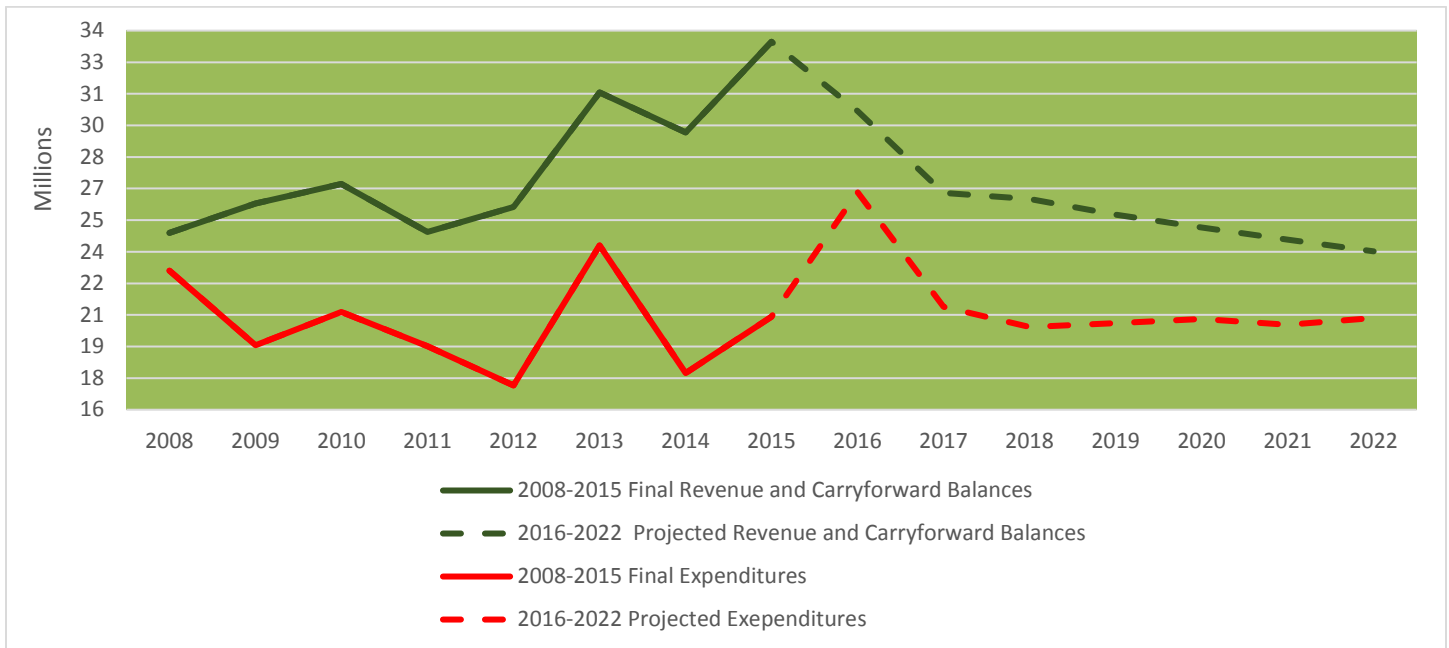
# Financial Forecast



# FINANCIAL FORECAST

## REVENUES AND CARRYOVERS AS COMPARED TO EXPENDITURES

### 2008-2022



### FINANCIAL FORECAST

The staff at Lake Metroparks is always sensitive to the balance between providing services and the ability to financially support these services. Although this budget document is only for 2017, the Financial Forecast takes into account current decisions as well as projected revenues and expenditures through 2022. As this chart indicates, the District is working within its financial projections for the foreseeable future.

The financial forecast assumes modest increases to our operating expenditure budget of approximately 1% and only a 0.2% increase to our existing revenue streams. We utilized these conservative estimates in this forecast and as the Board is aware, our tax revenues historically outpace the projections that we receive from the Auditor’s office. The abnormal spikes in revenues and expenditures in 2013 and 2015 were due to the substantial grants and subsequent expenditures related to the purchase of Lake Erie Bluffs.

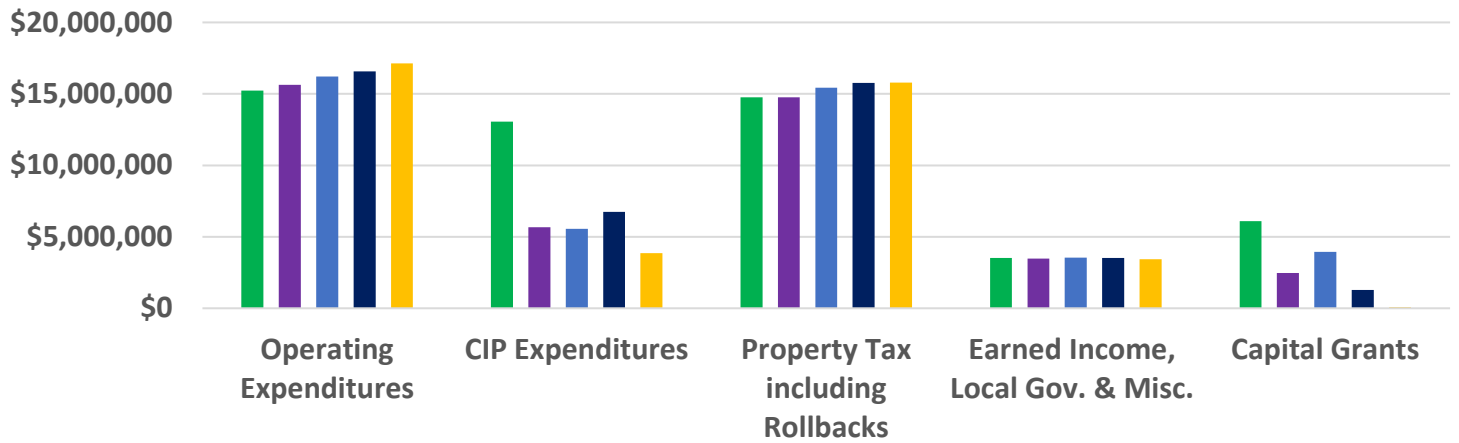
The chart on page 17 illustrates the General, Capital and Golf Funds breakdown of our budgeted revenues and expenditures since 2013. Our budget operating expenditures and revenues have stayed relatively consistent considering the cuts in state support and property revaluations which were partially countered by the levy passed in 2013. In 2014, the District made its final debt payment on its 2006 loan. This has given the District the ability to reallocate those resources for maintenance and operation of the park system.

Since 2013, a focus has been placed on stabilizing long-term capital project spending by adhering more closely to a rolling *Five-Year Capital Improvement Plan*. The capital improvement plan in this budget document continues with that same philosophy.

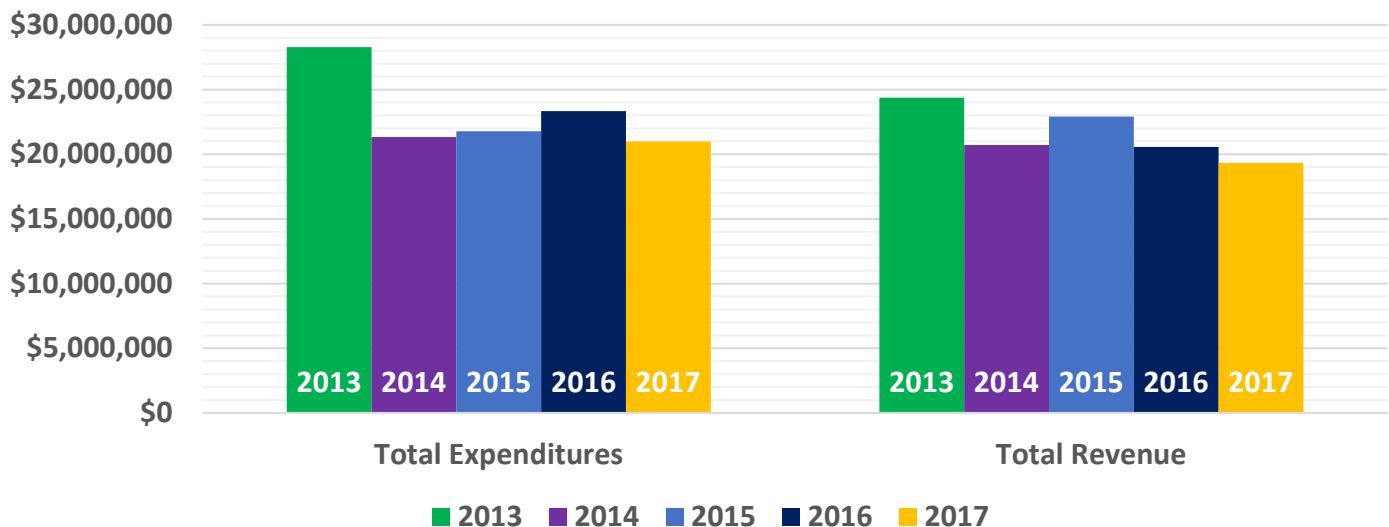
Year	GENERAL, CIP AND GOLF FUNDS EXPENDITURE BUDGETS *			GENERAL, CIP AND GOLF FUNDS REVENUE BUDGETS *			
	Operating Expenditures	CIP Expenditures	Total Expenditures	Property Tax including Rollbacks	Earned Income, Local Gov. & Misc.	Capital Grants	Total Revenue
2013	\$15,232,038	\$13,061,300	\$28,293,338	\$14,758,524	\$3,523,127	\$6,088,500	\$24,370,151
2014	\$15,640,936	\$5,680,500	\$21,321,436	\$14,756,224	\$3,487,297	\$2,465,000	\$20,708,521
2015	\$16,210,256	\$5,560,500	\$21,770,756	\$15,426,163	\$3,536,605	\$3,955,000	\$22,917,768
2016	\$16,576,858	\$6,755,000	\$23,331,858	\$15,777,063	\$3,516,930	\$1,280,000	\$20,573,993
2017	\$17,127,249	\$3,847,500	\$20,974,749	\$15,799,865	\$3,441,080	\$80,000	\$19,320,945

\* - Budgeted expenditures and revenues excludes Transfers Out of the General Fund.

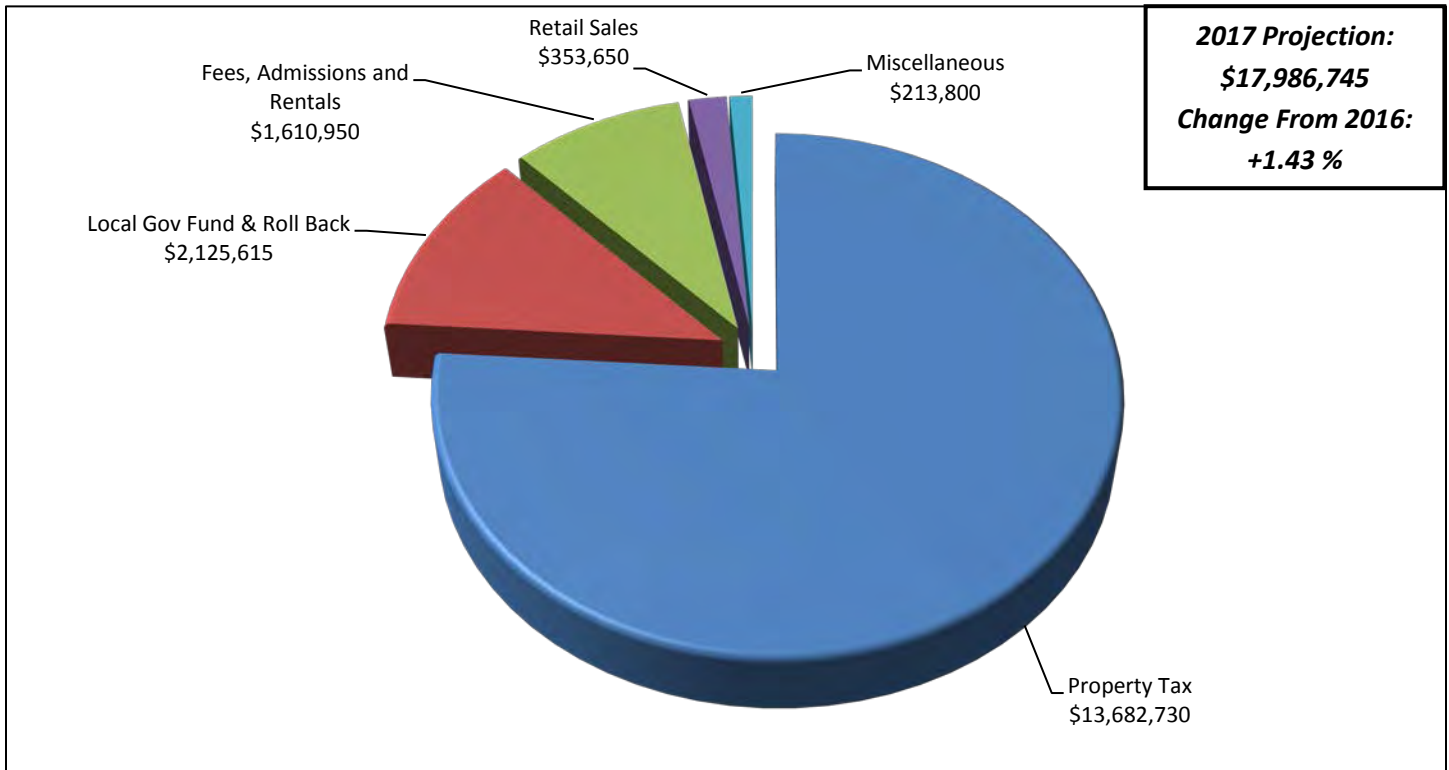
GENERAL, CIP AND GOLF FUNDS  
OPERATING REVENUE AND EXPENDITURE BUDGETS BY YEAR  
■ 2013 ■ 2014 ■ 2015 ■ 2016 ■ 2017



TOTAL GENERAL, CIP AND GOLF FUNDS  
REVENUE AND EXPENDITURE BUDGETS BY YEAR



## 2017 GENERAL FUND REVENUE PROJECTION



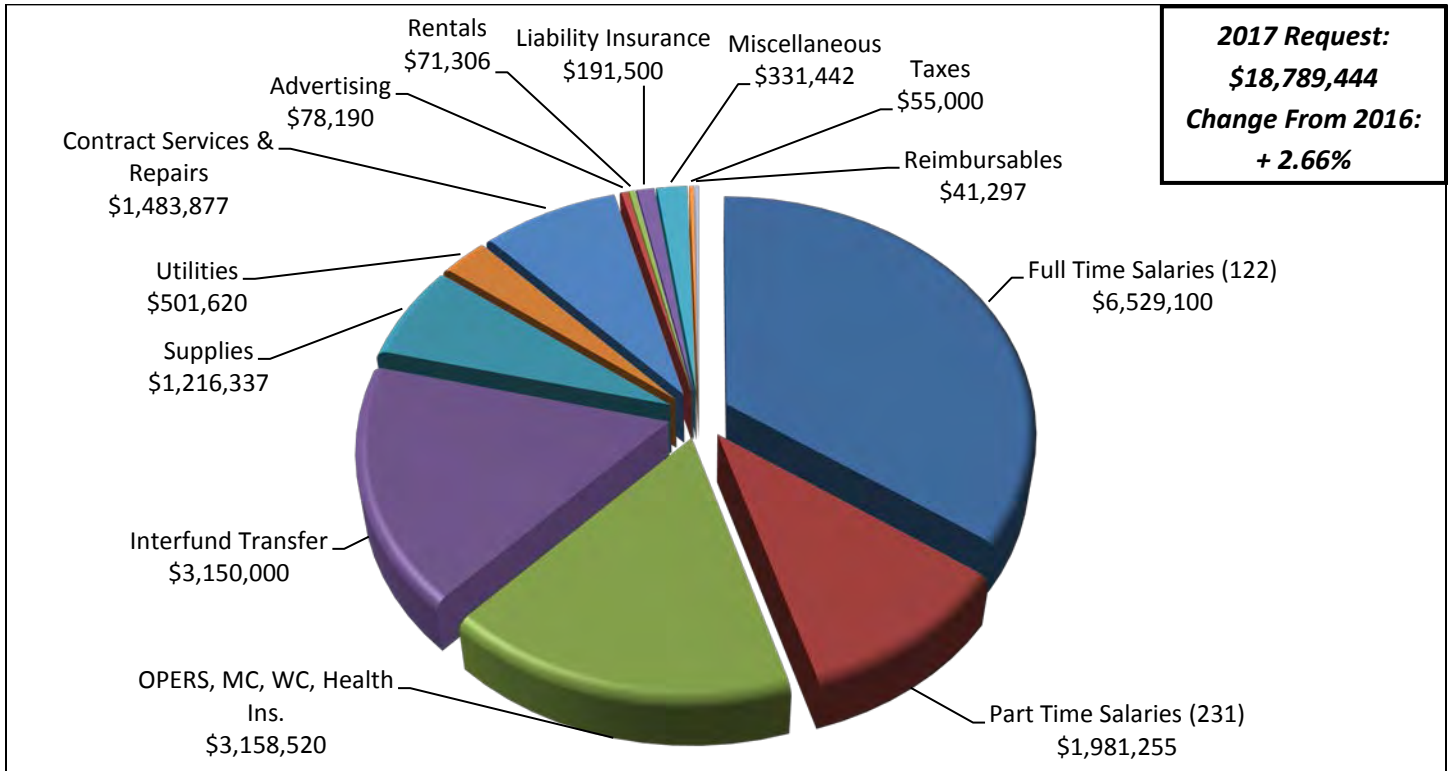
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Lake Metroparks</b>	<b>\$16,759,062</b>	<b>\$17,485,109</b>	<b>\$17,733,335</b>	<b>\$17,986,745</b>	<b>\$253,410</b>	<b>1.43%</b>

The 2017 projected revenues in the General Fund total \$17,986,745 which is an increase of \$253,410 or 1.43% over 2016.

Projected property tax revenues are estimated to decrease \$78,085 or <1% to \$13,682,730 from 2016 budgeted property tax revenue. Property tax revenues account for 77% of the 2017 operating revenues for the General Fund. The 1.9 mill levy that expires at the end of 2024 accounts for an estimated \$9,304,256 (68%) of the total property tax revenue while the 0.8 mill levy expiring at the end of 2022 comprises \$3,926,644 (28.7%) and the remaining \$451,830 (3.3%) is generated by the 0.1 of inside millage.

All other estimated revenues excluding property tax are \$4,304,015. The increase in all other revenues from 2016 are \$263,735 or 6.5%. The significant changes in all other revenue are increases of \$44,885 in local government and homestead and rollback revenue and \$162,500 in fees and admissions. More detailed General Fund estimated revenue information on fees and admissions can be found later in this document.

## 2017 GENERAL FUND EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Lake Metroparks</b>	<b>\$17,402,331</b>	<b>\$17,994,911</b>	<b>\$18,301,739</b>	<b>\$18,789,444</b>	<b>\$487,705</b>	<b>2.66%</b>

The 2017 request for operating expenditures is \$18,789,444 for the General Fund which represents an increase of 2.66% or \$487,705 over the 2016 final budget.

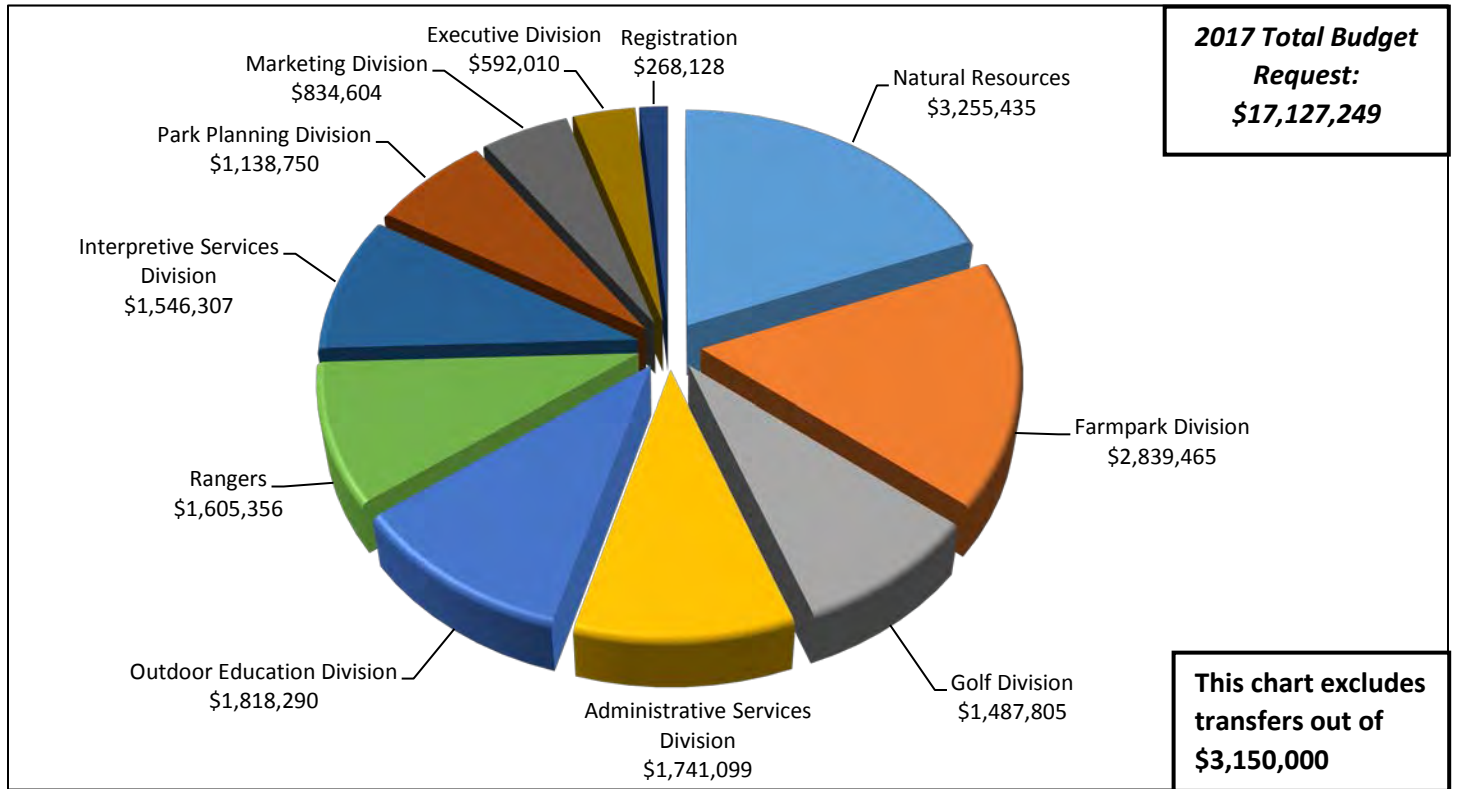
Consistent with prior years, the priority of this budget is to provide adequate resources for those departments responsible for the design, construction, and maintenance of new amenities, as well as access improvements throughout the park system, while also allowing the District to maintain the high quality of park programs that our visitors have come to expect from Lake Metroparks.

As the chart above illustrates, full-time and part-time salaries are 45% of the total operating budget. With the addition of OPERS contributions, Medicare, Worker's Compensation, Health Insurance and Reimbursables, the agency's total personnel costs are 62% of the total operating budget for the General Fund. This request includes the ability to provide a modest merit based increase for staff.

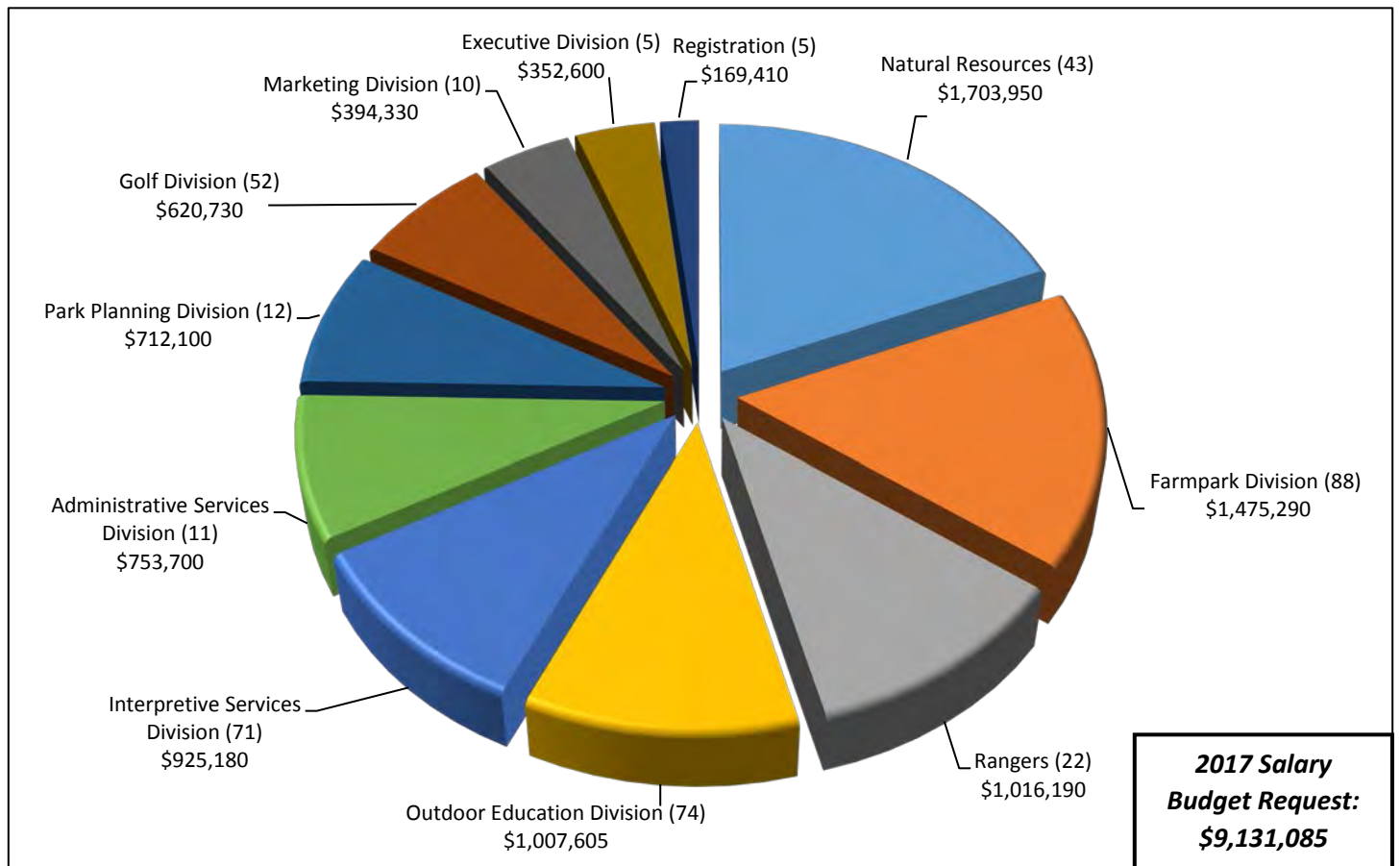
This level of personnel expenditures is reasonable given the District's primary objective to provide services to the public as opposed to creating a tangible product which would require more raw materials on an annual basis. Once we expend the cost of acquiring property and completing the initial improvements to provide access (funded primarily out of our Capital Improvement Fund) future General Fund budgets provide staff and resources to maintain the grounds/operations and conduct programs.

The charts on the following page illustrate total budget and salary expenditures by division within the 2017 request.

## 2017 TOTAL OPERATING BUDGET BY DIVISION



## 2017 FULL AND PART-TIME SALARIES/EMPLOYEES BY DIVISION

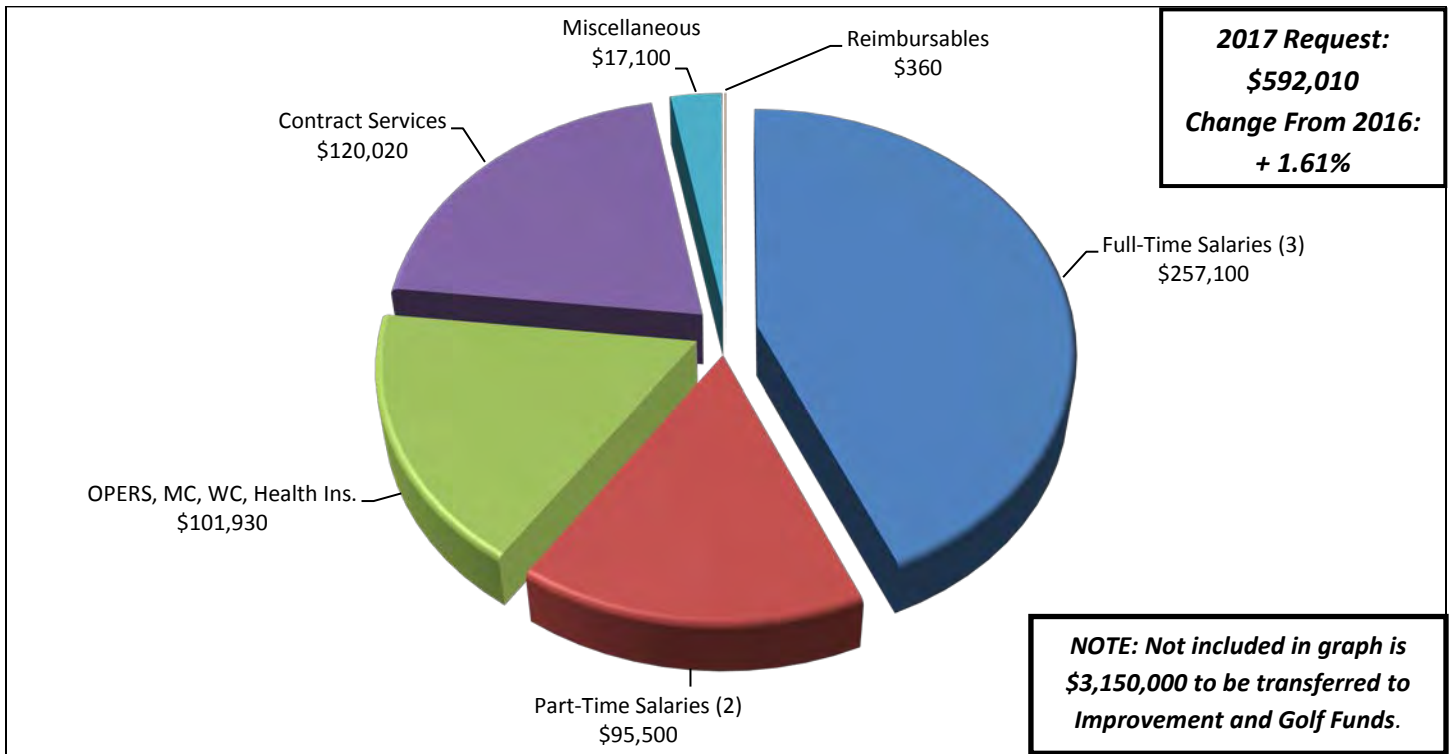




# Executive

- Executive
- Marketing & Volunteers

## 2017 EXECUTIVE DIVISION EXPENDITURE REQUEST



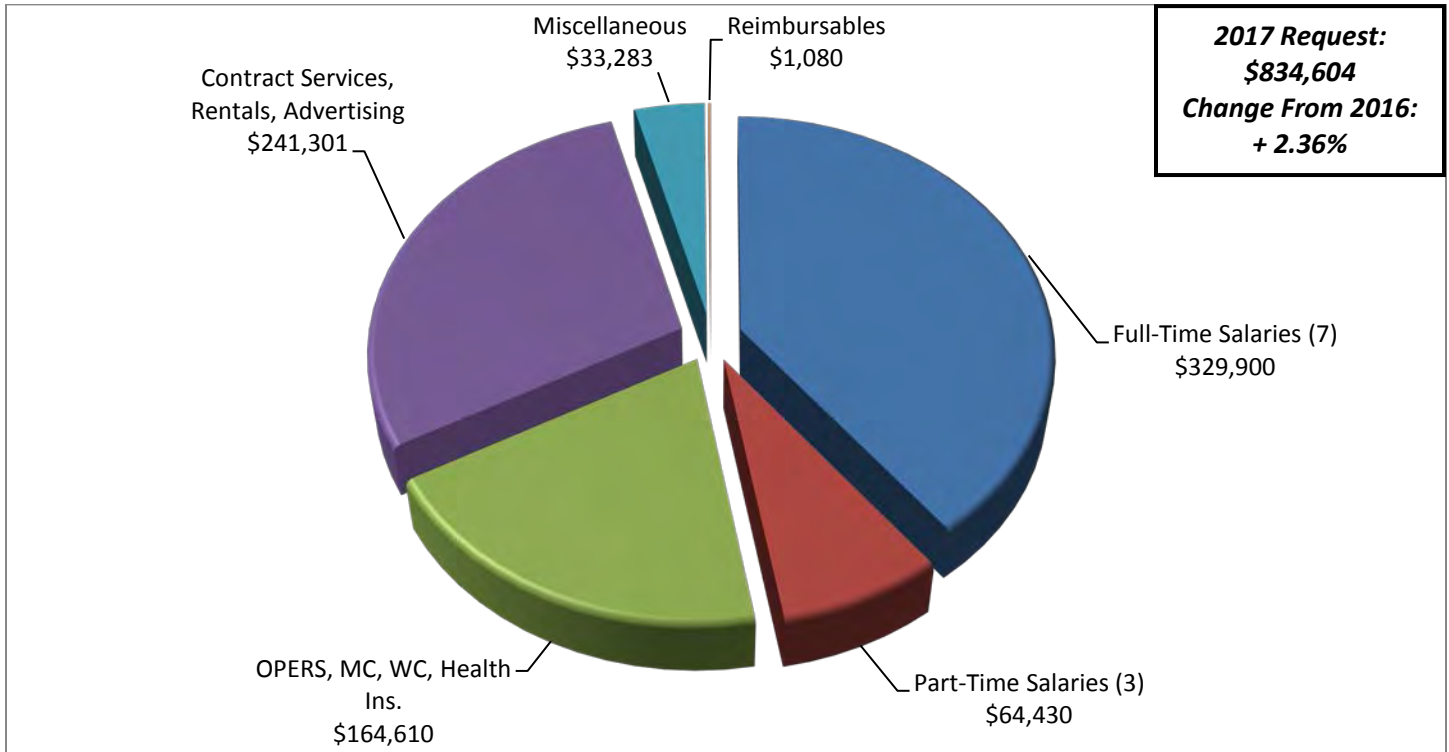
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Executive</b>	<b>\$550,527</b>	<b>\$584,410</b>	<b>\$582,642</b>	<b>\$592,010</b>	<b>\$9,368</b>	<b>1.61%</b>

The Executive Division budget includes two departments, the Executive Director and the Park Services Director. This division funds the salaries of the Executive Director, one full time assistant, the Park Services Director, legal counsel and our prosecutor. In order to better illustrate the expenditures of this Division, the chart above does not include the \$3,150,000 that is budgeted to be transferred to the Improvement and Golf Funds.

The Executive Division budget request of \$592,010 for 2017 represents an increased expenditure of \$9,368 or 1.61%. There is very little change in the Executive Division budget from last year. Aside from the salaries related to this account, there is only one other major fund which is a \$64,000 line item for consulting services. This year the consulting line funded our new website design, a disaster recovery plan, our online ticketing sales for major events and initial planning for stairs leading down to the lake from the shelter at Lane Road at Lake Erie Bluffs park. We do not have a specific plan for the \$64,000 in this account in 2017, but it is an important fund for unforeseen needs and opportunities.



## 2017 MARKETING & VOLUNTEERS EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Marketing Division</b>	<b>\$747,893</b>	<b>\$785,056</b>	<b>\$815,363</b>	<b>\$834,604</b>	<b>\$19,241</b>	<b>2.36%</b>

In 2016, the Marketing Division (comprised of seven full-time, two part-time and one summer seasonal employees) continued to support the agency’s efforts to increase public awareness and appreciation of the Park District. The best of 125+ entries for outstanding marketing achievements in Northeast Ohio are recognized via annual regional APEX marketing awards. Lake Metroparks won eight awards— notably, a gold/first place for the second year in a row for best catalog *Parks Plus!*, and a gold/first place award for best special event, *Farmpark 25<sup>th</sup> Anniversary*, with three additional awards for marketing materials supporting that event. In 2016, the Marketing Department professionally redesigned, updated and improved the appearance and functionality of the Park District’s website as well as made it mobile-friendly.

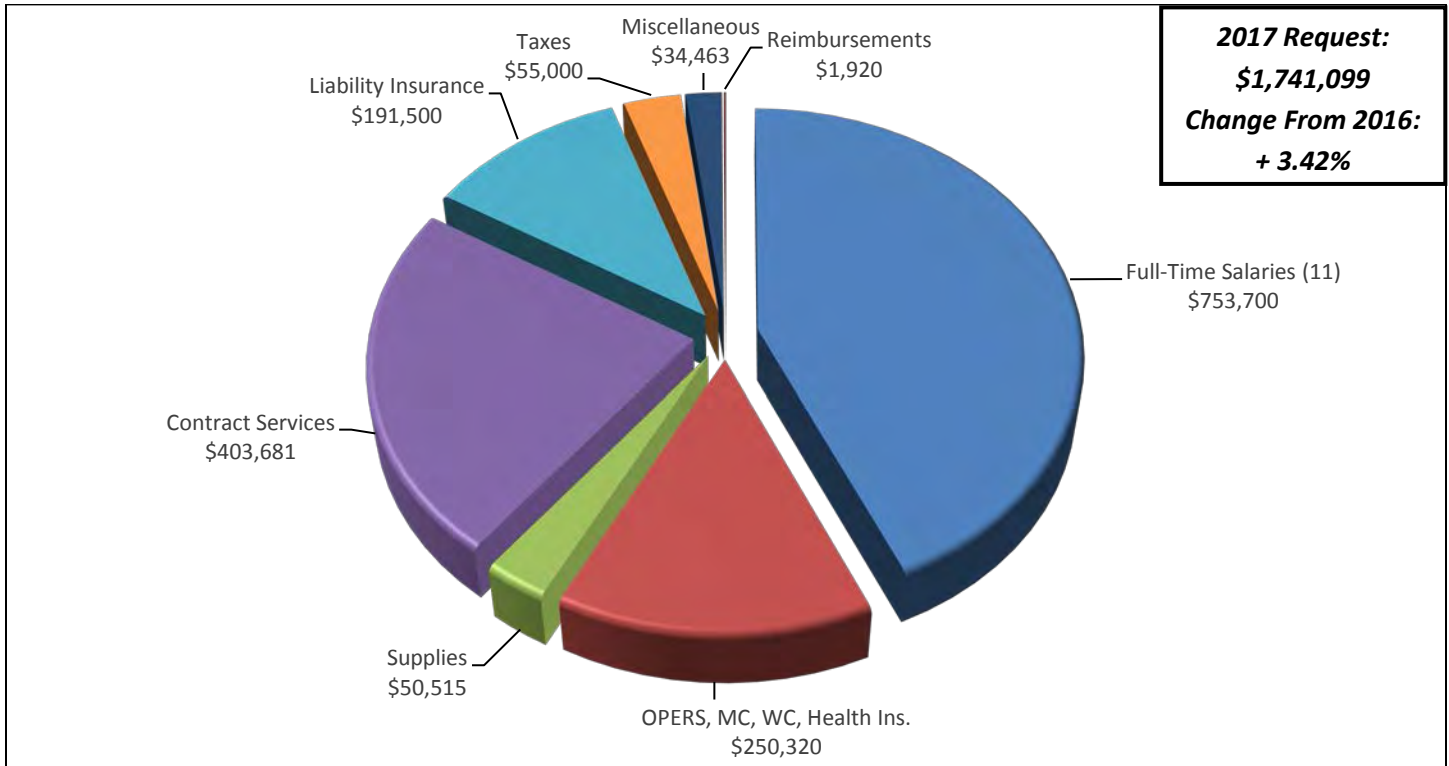
The 2017 budget request for the Marketing Division is \$834,604, a 2.36% increase over 2016 or \$19,241. This request reflects our intention to engage professional services to help staff monitor, maintain and continue to adjust/improve the website. A continued emphasis on shifting advertising efforts to digital and social media marketing is also reflected in this request. Adjustments have been made to right-size individual line items throughout the Marketing Department budget. The Volunteer Department, which is part of the Marketing Division, consists of three staff members, and offers year-round support to all departments in the Park District with little change to that portion of the budget.

NOTES:



# Administrative Services

# 2017 ADMINISTRATIVE SERVICES DIVISION EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Administrative Services</b>	<b>\$1,595,853</b>	<b>\$1,626,448</b>	<b>\$1,683,497</b>	<b>\$1,741,099</b>	<b>\$57,602</b>	<b>3.42%</b>

Administrative Services (comprised of 11 full-time employees) is responsible for accounting activities, payroll processing, financial reporting, payment of taxes, budget preparation as well as the Purchasing Department.

The 2017 Administrative Services Budget reflects no significant changes to the major expenditures. For 2017, the major expenditures included liability insurance, Auditor and Treasurer’s fees, property tax payments, safety, and the annual financial audit. Consultants paid for from this budget include safety, workers compensation management, general liability broker, and Affordable Care Act compliance.

The total 2017 Administrative Services budget request represents an increase of \$57,602 from 2016 or 3.42%. The largest increases from 2016 are for liability insurance and related expenditures in the amount of \$17,300, \$24,240 for Salaries, and \$25,000 for park-wide potential salary/retirement adjustments. These increases are offset by a reduction in Workers Compensation of \$2,270 and Health Insurance of \$14,579.

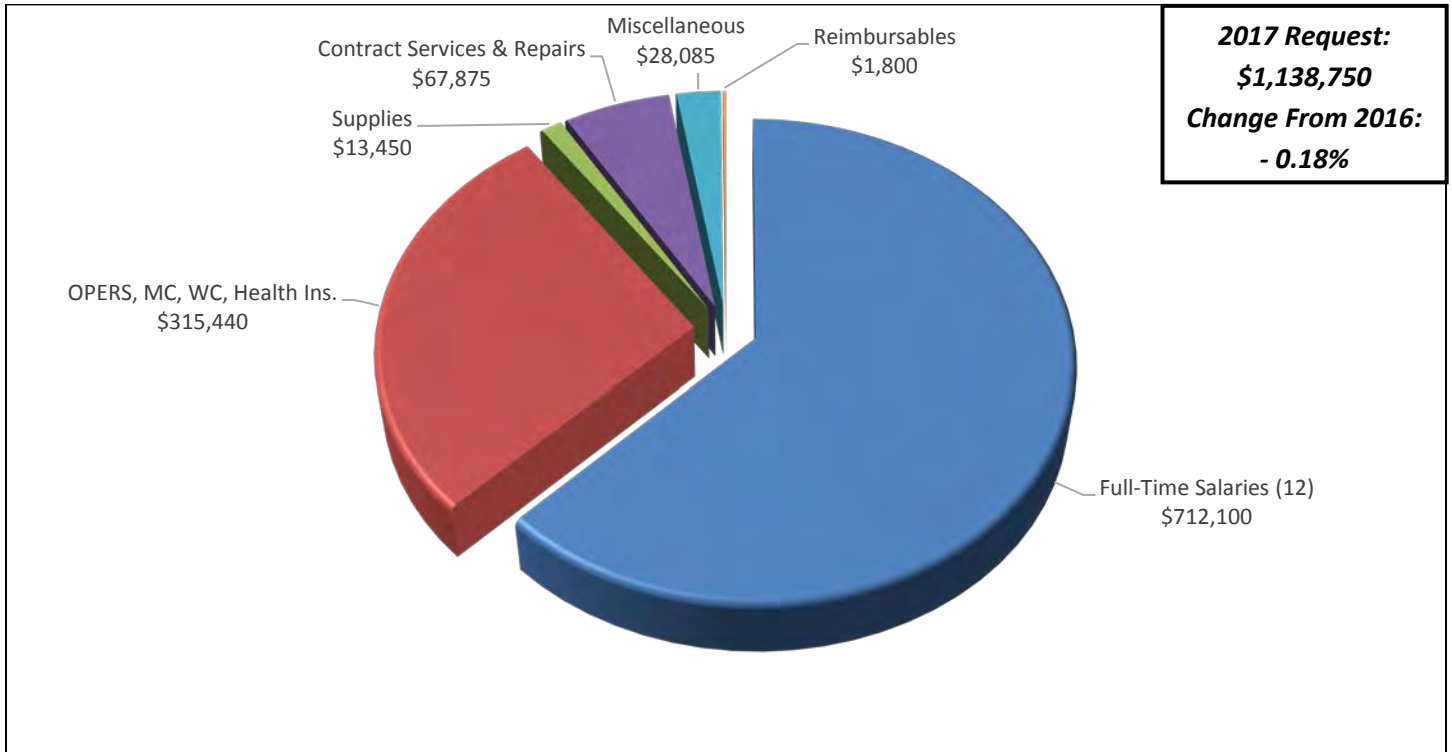
Goals for 2017 are the preparation of the 2016 CAFR, receive the Auditor of State’s Award with Distinction and GFOA Certificate and the implementation of the new purchasing manual.



# Park Planning

- Park Planning
- Golf

## 2017 PARK PLANNING DIVISION EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Park Planning</b>	<b>\$1,052,704</b>	<b>\$1,121,823</b>	<b>\$1,140,755</b>	<b>\$1,138,750</b>	<b>-\$2,005</b>	<b>-0.18%</b>

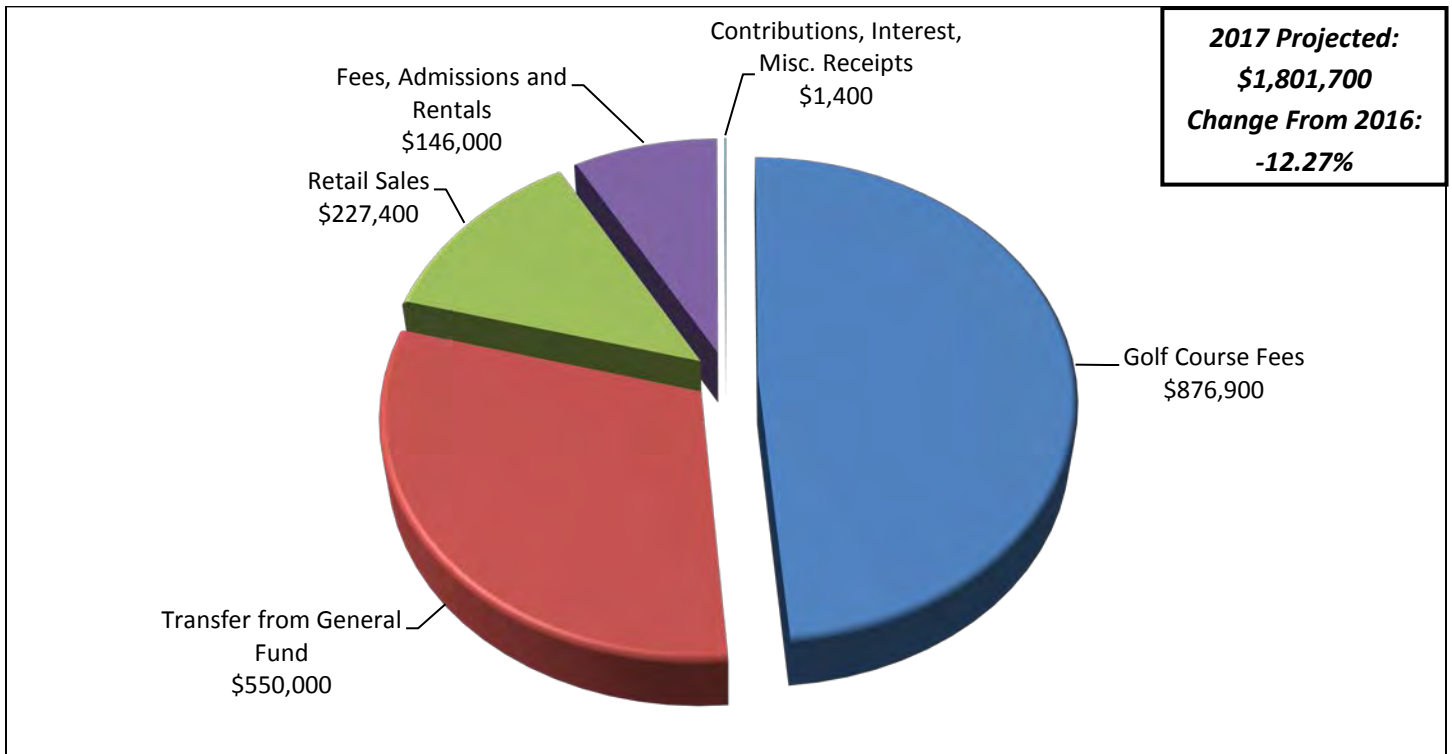
The Division of Park Planning is made up of two departments, Planning and Design and Information Technology (IT) comprised of 12 full-time staff. The focus of the Division’s efforts in 2016 involved the funding, planning and administration of land acquisition and capital improvements and maintenance of the Park District’s technology services.

Major projects administered by division staff included the observation tower at Lake Erie Bluffs, the development of Showman’s Circle, and additions of new park areas at Skok Meadow and Beaty Landing. Approximately \$1.5 million in grant and foundation funds were administered for capital projects and acquisition of 177 acres of new park land. Also over the last year, the IT department has rebuilt the Park District’s network to better connect our primary office locations (Concord Woods, Environmental Learning Center, Penitentiary Glen, and Lakefront Lodge). The staff has played a large roll in facilitating the use of Veritix for our online ticket sales for high volume events (Halloween Hayrides and Country Lights).

The Park District’s continuing initiative to promote access opportunities across facilities necessitates a strong commitment to design and construction management. The 2017 budget for the Division of Planning totals \$1,138,750, representing a decrease of \$2,005 (0.18%) over the Division’s 2016 budget. This reduction is largely the result of continued decreases in the Park District’s phone charges.

In 2017, major capital projects include the Painesville Township Park Pier and new improvements at Hidden Lake Park. Grants and foundation support will be pursued to offset the cost of developments and land protection efforts. IT will continue to improve our email infrastructure and access as well as bring more focused attention to special IT projects like an additional web camera at the Lake Erie Bluffs Tower.

## 2017 GOLF DIVISION REVENUE PROJECTION



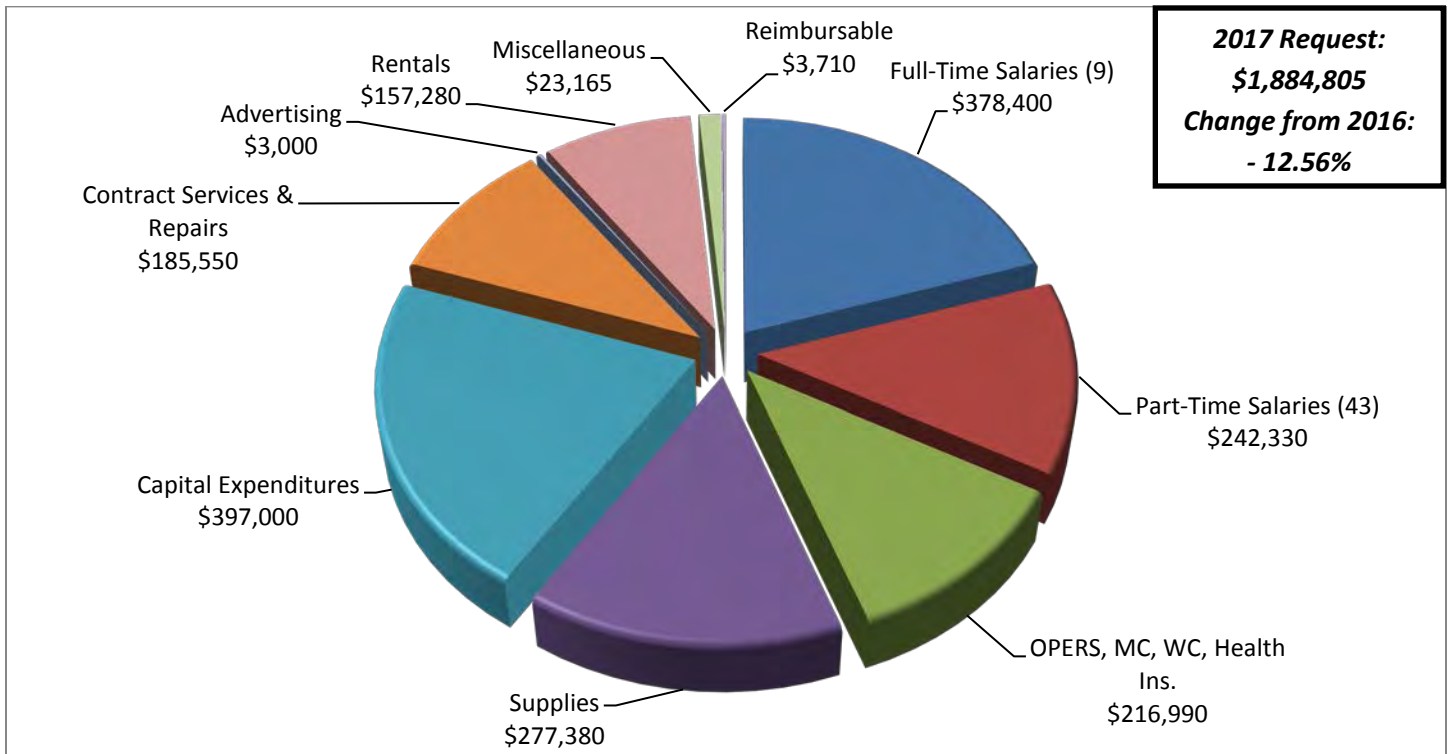
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Projected</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Golf</b>	<b>\$1,881,459</b>	<b>\$1,967,659</b>	<b>\$2,053,650</b>	<b>\$1,801,700</b>	<b>-\$251,950</b>	<b>-12.27%</b>

Golf course revenues are projected to be \$1,801,700 for the 2017 season. This represents a decrease of \$251,950 (12.27%) over 2016 revenues. This is the result of requiring \$200,000 less in transfers from the General Fund and the absence of a one-time \$110,000 state grant. Operating revenues are projected to increase from \$1,193,650 in 2016 to \$1,251,700 in 2017 (4.9% increase). Projections are being based on actual revenues averaged over the past three years, while play has generally been steady. (See "Golf Division: Round Counts 2012 – 2016").

Transfers from the General Fund to cover operating expenses in excess of operating revenues will total \$153,000 in 2017, a decrease of 33% from 2016. Transfers to cover Capital Improvements will total \$397,000 in 2017, a decrease of 24% from 2016. Both figures reflect positively on the golf operation and an effort to reduce reliance on General Fund resources to the greatest degree possible while maintaining a quality product. Golf capital budget items will be progressively geared more toward on-course improvements designed to improve the golf experience for our guests.

Pine Ridge will continue to receive revenue (\$136,000) from our lease agreement with Dino's for the Clubhouse facility.

## 2017 GOLF DIVISION EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Golf</b>	<b>\$1,855,523</b>	<b>\$1,915,345</b>	<b>\$2,155,619</b>	<b>\$1,884,805</b>	<b>-\$270,814</b>	<b>-12.56%</b>

The Golf Division includes 9 full-time and 43 part-time staff. The 2017 Golf Division Budget Request is \$1,884,805, which represents a decrease of 12.56% over the previous year. The Golf Division will also receive transfers of \$153,000 into the Erie Shores operating budget along with \$397,000 for Capital Improvements to both courses.

The decrease in the Golf expenditures results from a combination of less capital improvement spending (decrease of \$233,500) and increased operational efficiency generated by restructuring staff at the end of 2015. Capital expenditures of \$397,000 in 2017 will include the consolidation of the Pro Shop and Snack Shop at Pine Ridge into one building; replacement of the pump house at Pine Ridge and replacement equipment at Erie Shores.

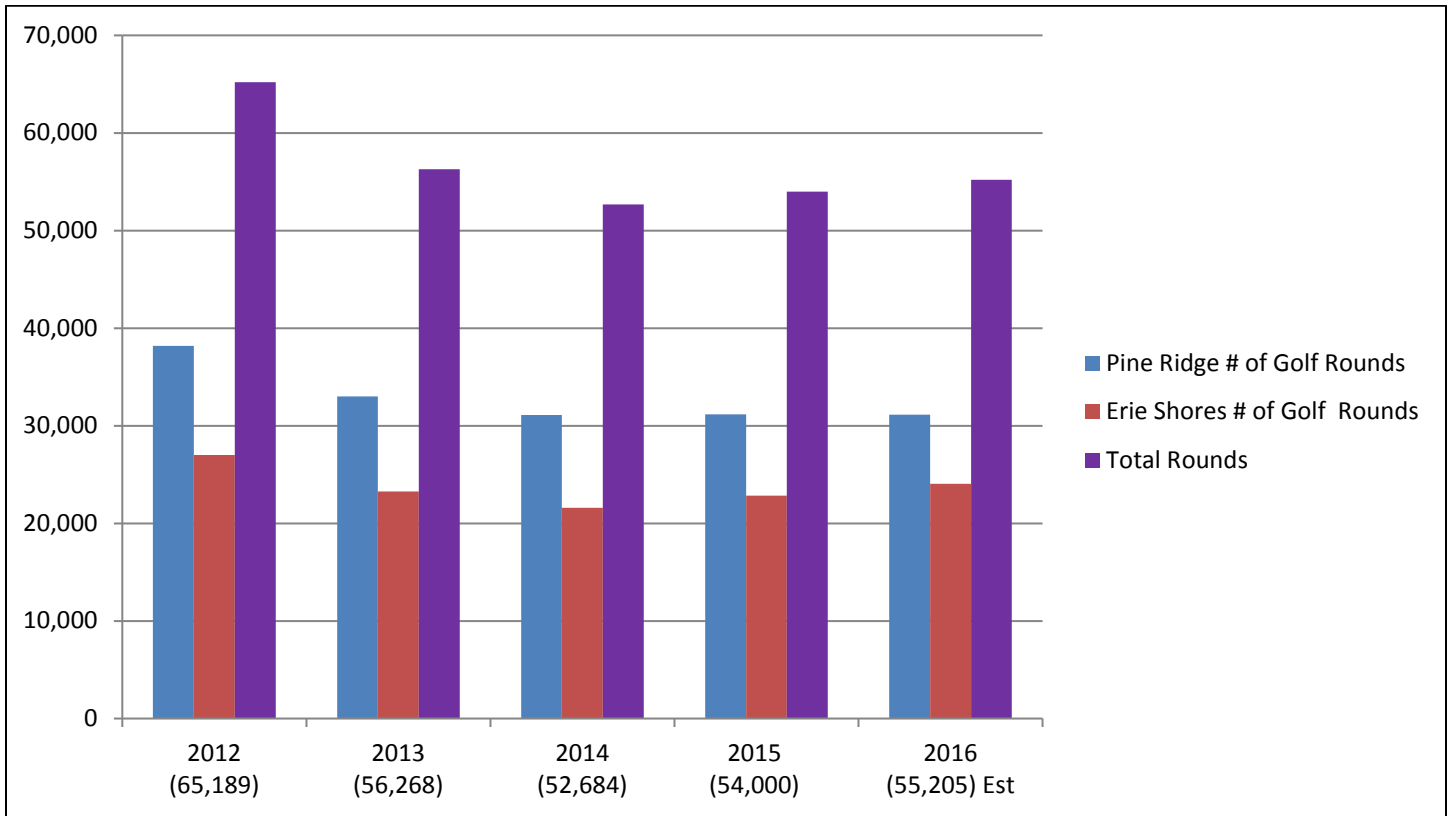
The budget for Golf operating expenditures is set to decrease from \$1,525,119 in 2016 to \$1,487,805 in 2017. This represents a 2.4% decrease from 2016 and a 13% decrease since 2015. Staff at both courses have done a very good job of implementing their budgets efficiently. Both Senior Golf Course Managers have managed personnel costs effectively. In the coming year a continued focus will be placed on controlling operating expenses, while an improved effort will be made to better market both courses, particularly through social media outlets.

Playing conditions at both courses remain very good. Specific attention will be paid to the greens, fairways, tees and drainage. Additionally, close consideration will be used to determine the best use of volunteer help.



# GOLF DIVISION

## Round Counts - 2012 to 2016



Golf rounds played at Lake Metroparks' two golf courses (see chart above) are cumulatively projected to increase slightly (650 rounds/1.2%) in 2016 compared to 2015. Individually, Erie Shores is anticipated to see an increase of about 1,250 rounds while Pine Ridge will see a decrease of roughly 600 rounds. Spring play and early summer play was strong at both courses even though April and early May were affected by cold weather and wet conditions. Erie Shores was able to continue the positive momentum throughout the summer while play at Pine Ridge lagged as summer progressed.

Compared to the five-year average (2011-15) of 57,812 rounds played in 2016 are down 4.5%. Compared to the three-year average (2013-15) of 54,318, rounds played in 2016 are up 0.1%. The five-year, three-year, and projected 2016 rounds for Pine Ridge are 33,832, 31,755, and 30,537. The rounds for the same periods at Erie Shores are 23,980, 22,563 and 24,096.

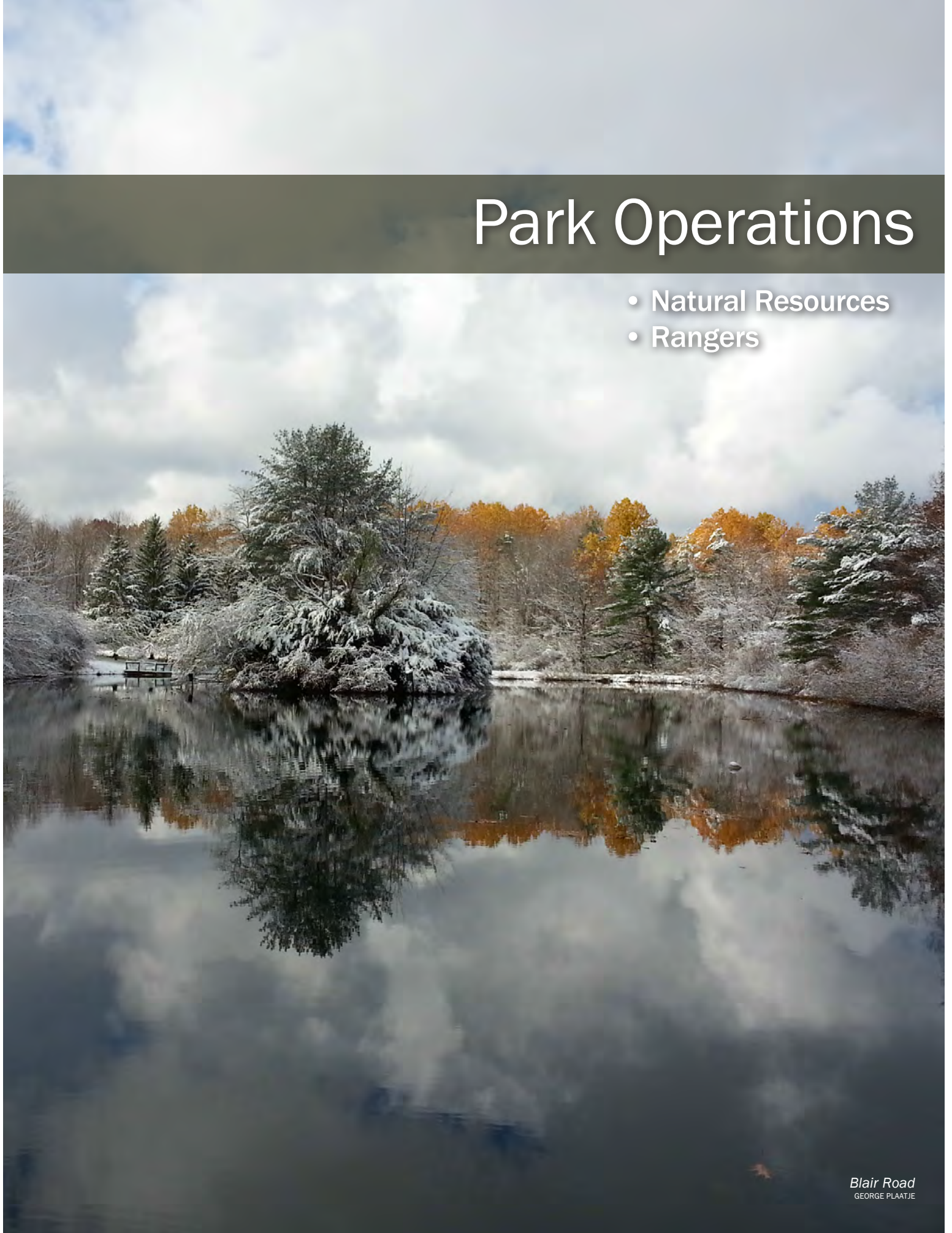
The general trend at Lake Metroparks golf courses since 2012 has been a decline in rounds played. This mirrors national and regional trends. The fact that Nike announced in August that it will no longer manufacture golf equipment is illustrative of the effects of this lag in play.

However, in 2016 Erie Shores is projecting to have its best year since 2012 while play at Pine Ridge is trending closely with the three-year average at the course. Staff efforts in 2017 will focus on finding ways to sustain and improve on rounds played through effective marketing and competitive pricing.

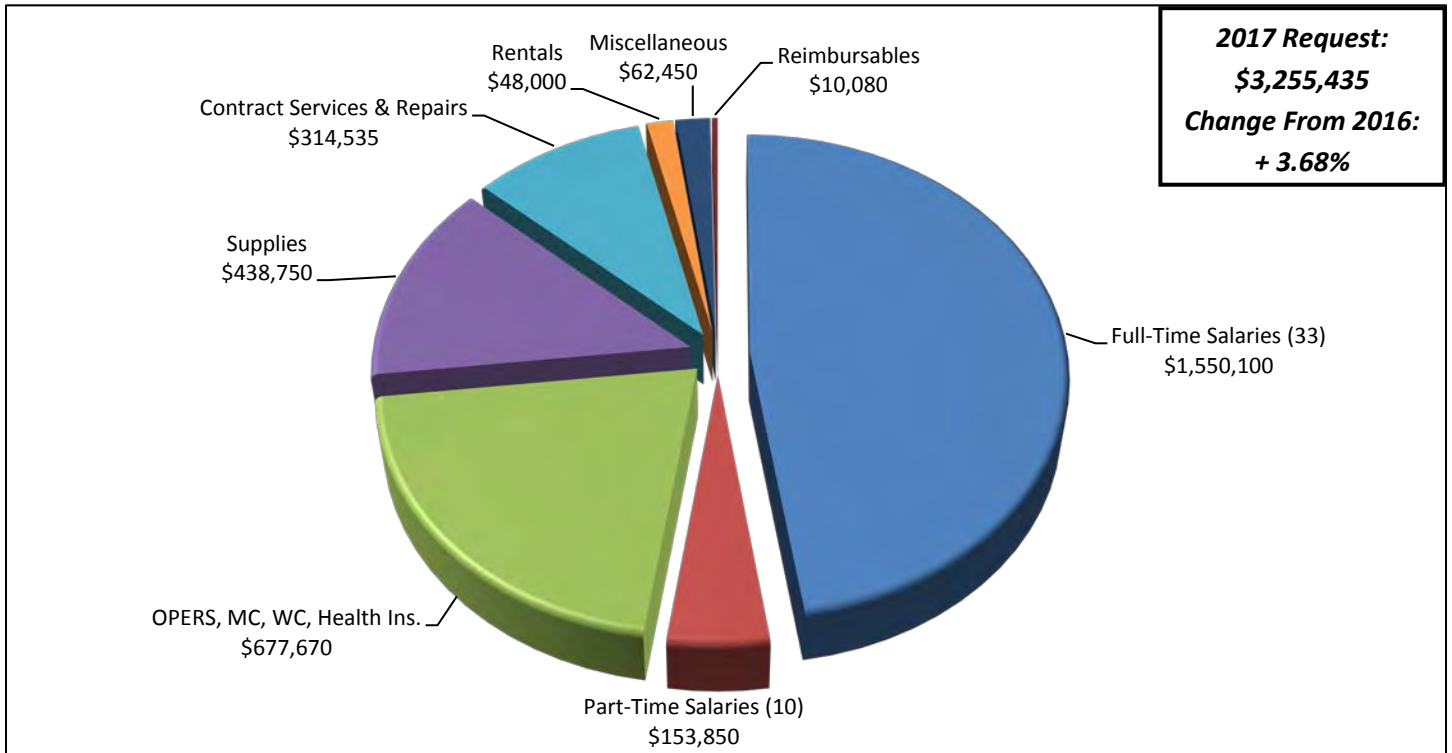
NOTES:

# Park Operations

- Natural Resources
- Rangers



## 2017 NATURAL RESOURCES EXPENDITURE REQUEST



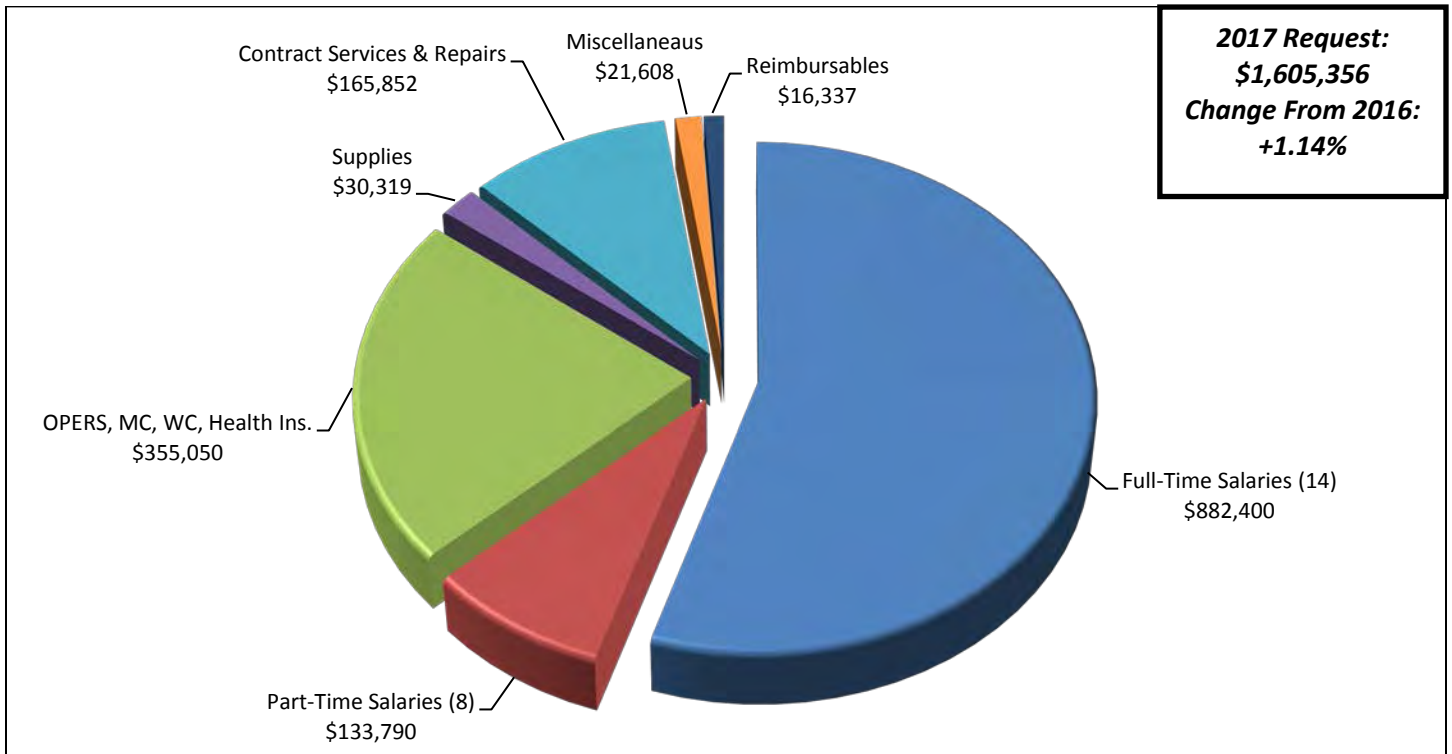
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Natural Resources</b>	<b>\$2,829,706</b>	<b>\$3,068,522</b>	<b>\$3,139,929</b>	<b>\$3,255,435</b>	<b>\$115,506</b>	<b>3.68%</b>

The Natural Resource Division is responsible for resource management, grounds, buildings, vehicle maintenance and in-house construction. The Division currently has 33 full-time positions and 10 part-time and seasonal positions. 2016 saw continued efforts to provide clean, safe parks and provide additional access opportunities. 2016 accomplishments included:

- Additional trails at Girdled Rd., Hogback Ridge, Baker Rd., and Beaty Landing;
- New pavilions at Skok Meadow and Beaty Landing;
- Nature Play development at Penitentiary Glen; and
- Additional parking areas at Hogback Ridge, Lake Erie Bluffs, Indian Point and Painesville Twp. Park.

The 2017 Natural Resources budget request is \$3,255,435 which is an increase of \$115,506 or 3.68%. This supports an additional full-time position, modest utility increases, and funds to remove a dramatically increasing number of trees affected by the ash borer. The Natural Resource department will also be involved with the implementation of the 2017 CIP plan.

## 2017 RANGERS EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Rangers</b>	<b>\$1,557,019</b>	<b>\$1,499,649</b>	<b>\$1,587,294</b>	<b>\$1,605,356</b>	<b>\$18,062</b>	<b>1.14%</b>

In 2016, the safety of all park patrons remained a top priority. The staffing was scheduled heavier during weekends and holidays throughout the year. Patrol use of bicycles and ATV's have increased for the year.

Our commitment to providing the most accurate counting and recording of park visitation continued to improve by adding and maintaining our counting devices throughout the parks. A GPS tracking system was installed in Ranger patrol vehicles to insure officer safety and assist in the management of the patrol coverage.

Rangers were trained in the use of NARCAN, a drug that can be administered by Ranger personnel in the event of a drug overdose.

A modest increase in the budgeted camera system expenditure line item of \$5,000 is requested to cover a camera system on the tower at Lake Erie Bluffs. This system will provide live coverage that can record and monitor activity at that location.

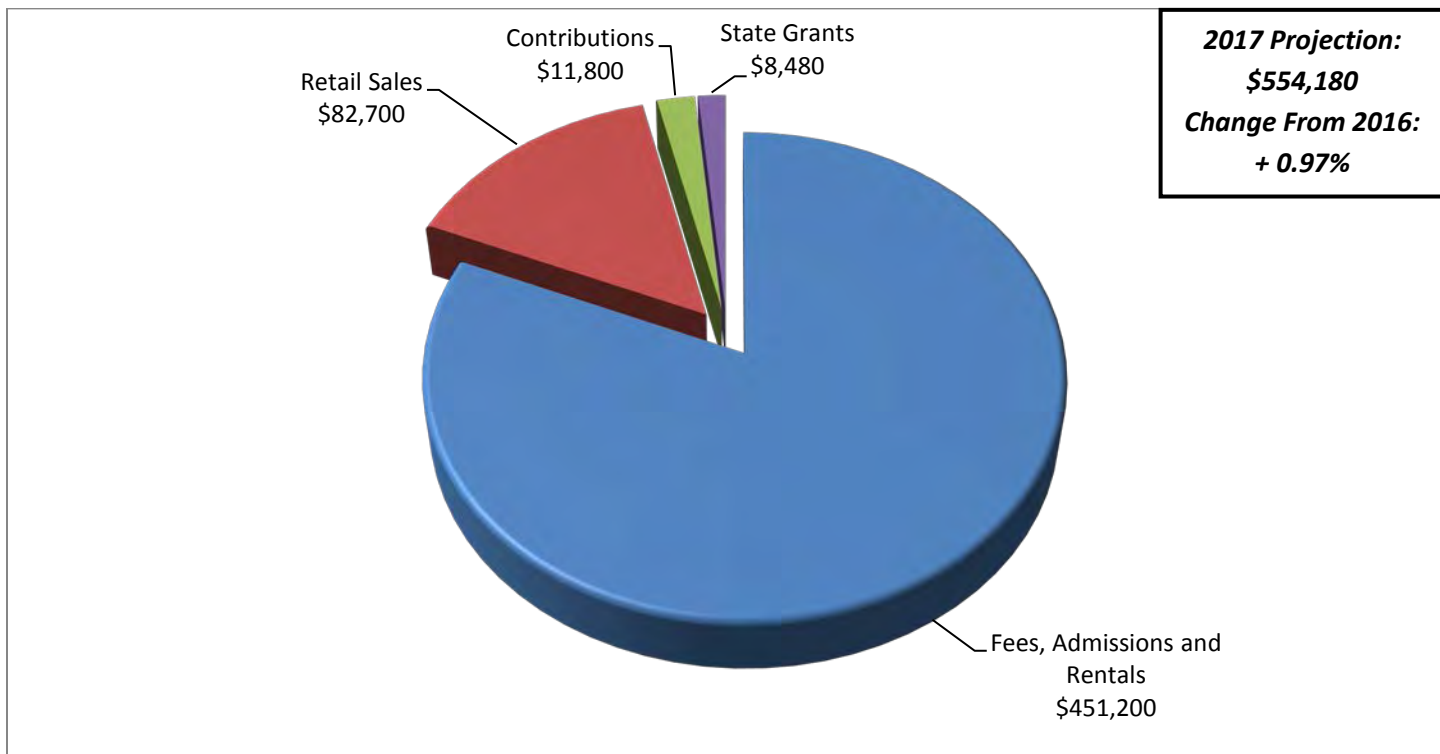
NOTES:

# Park Services

- Outdoor Education
- Interpretive Services
- Farmpark
- Registration & Visitor Services



## 2017 OUTDOOR EDUCATION DIVISION REVENUE PROJECTION



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Outdoor Education</b>	<b>\$520,788</b>	<b>\$522,796</b>	<b>\$548,830</b>	<b>\$554,180</b>	<b>\$5,350</b>	<b>0.97%</b>

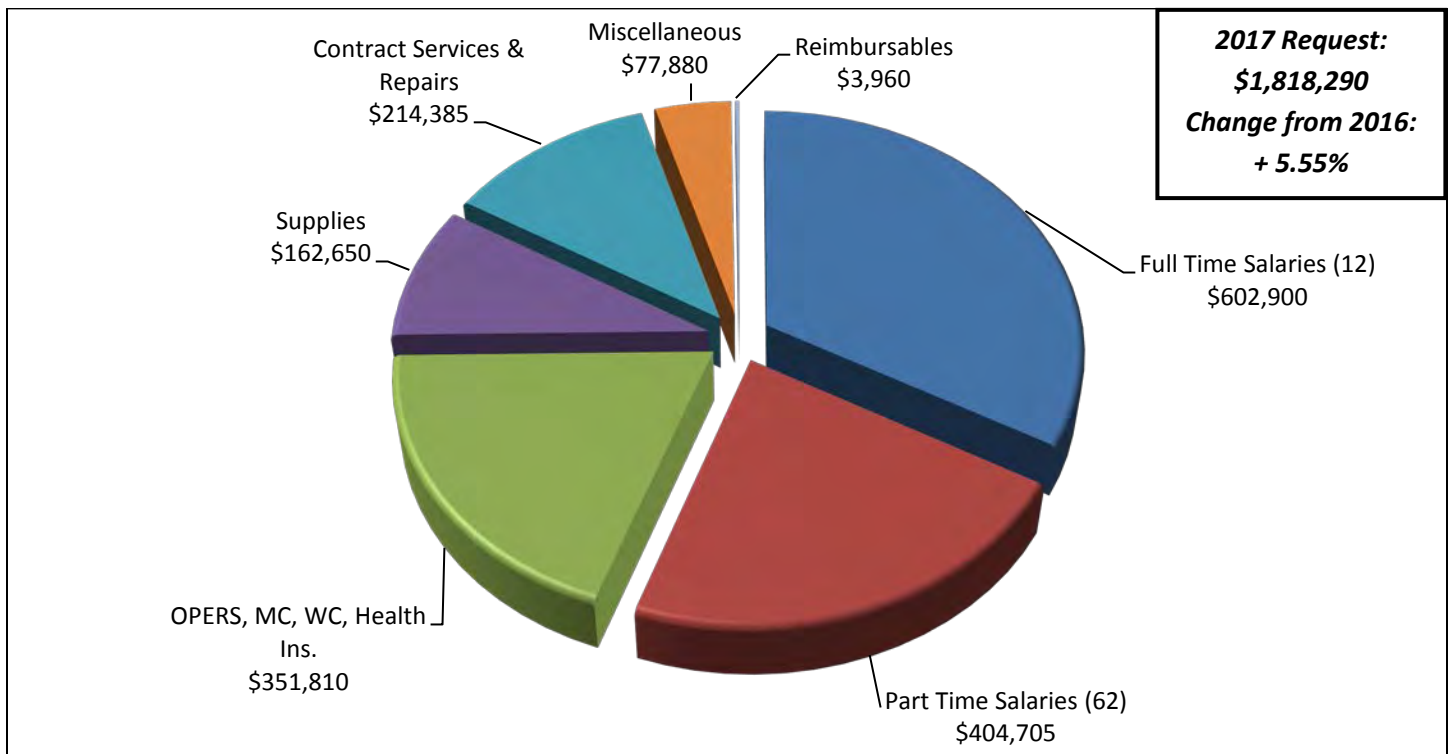
The projected revenue for 2017 for the Outdoor Education Division of \$554,180 will be an increase of \$5,350 or .97% over the 2016 projected revenue. This increase is attributable to higher projected revenues for our paddleboard and kayak rentals at Fairport Harbor Lakefront Park along with increased seasonal camp opportunities and requested programming.

Like other departments within Lake Metroparks, the weather plays a large role in revenue generation for the Outdoor Education Department. Winter activity revenue projections rely on at least average annual snowfalls. Summer revenue is directly proportionate to the number of sunny and warm days when the beach and ballfields are most utilized. Weather also affects rental income, concessions, and parking revenue. This past summer had a direct impact on our beach visitation and summer programming. We anticipate ending the year above our budgeted revenue goal. Programmatically we dropped several outdated and lower attendance programs this year while archery and fishing programs showed steady growth in 2016. Also, we updated and improved many of our summer day camps. As a result of the planned pier and shoreline access project at Painesville Township Park next year we expect the usage of that facility to increase as well.

The majority of the revenue for the Division comes from program fees and event ticket sales. Not included in these figures are any revenue from *Santa's Workshop* which is posted in Farmpark's revenue budget. The retail sales portion of the revenue comes from concession sales at Fairport Harbor Lakefront Park and Painesville Township Park in addition to boat rentals, ski/snow shoe rentals, and glow necklace sales at Halloween Hayrides.



## 2017 OUTDOOR EDUCATION DIVISION EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Outdoor Education</b>	<b>\$1,542,310</b>	<b>\$1,613,455</b>	<b>\$1,722,761</b>	<b>\$1,818,290</b>	<b>\$95,529</b>	<b>5.55%</b>

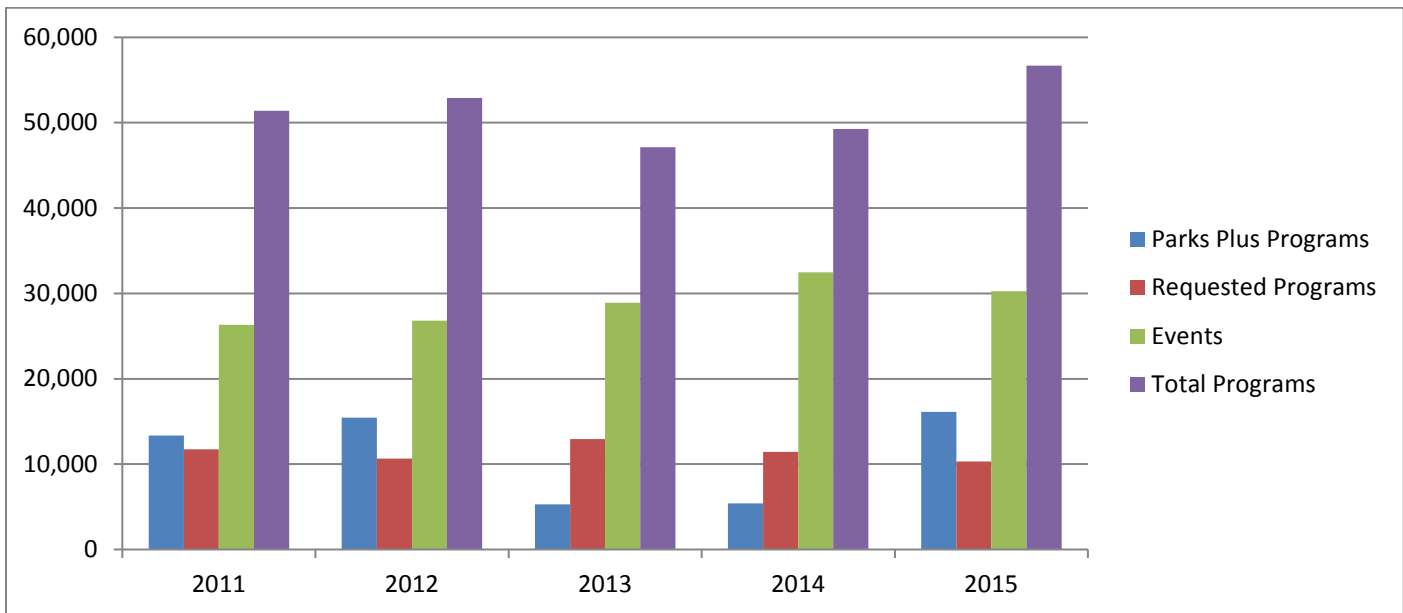
The Outdoor Education Department includes 12 full-time and 62 part-time and seasonal employees. The 2017 budget request of \$1,818,290 represents an increase of \$95,529 or 5.55% over 2016.

The Outdoor Education Department's budget consists mainly of personnel costs. Consequently, a portion of the increase for the department (2.5%) is related to increases directly associated to salaries and benefits. An additional full-time position is being requested in order to ensure we can provide a similar or better quality of service and programs to our visitors in the face of increased demand for our programs. This new position will also help us mitigate the impact of the recent retirement of the department's longtime Chief. Additional portions of the increase have been identified for training as another tool to continue to sharpen our ability to provide new and innovative programs to the public.

The Department continues to increase program offerings in the area of environmental education, fishing, archery and standup paddle boarding. These bring more opportunities to the public to learn about Lake County and what it has to offer. In 2017, improvements such as the pier at Painesville Township Park should increase visitation and we expect to see an increase in both passive use as well as rentals at the community center and baseball fields. Additionally, we are also continuing to update exhibits at the Environmental Learning Center to enhance programs and the public's experience when visiting or renting the facility.

## OUTDOOR EDUCATION DIVISION

### Program Participants 2011 – 2015

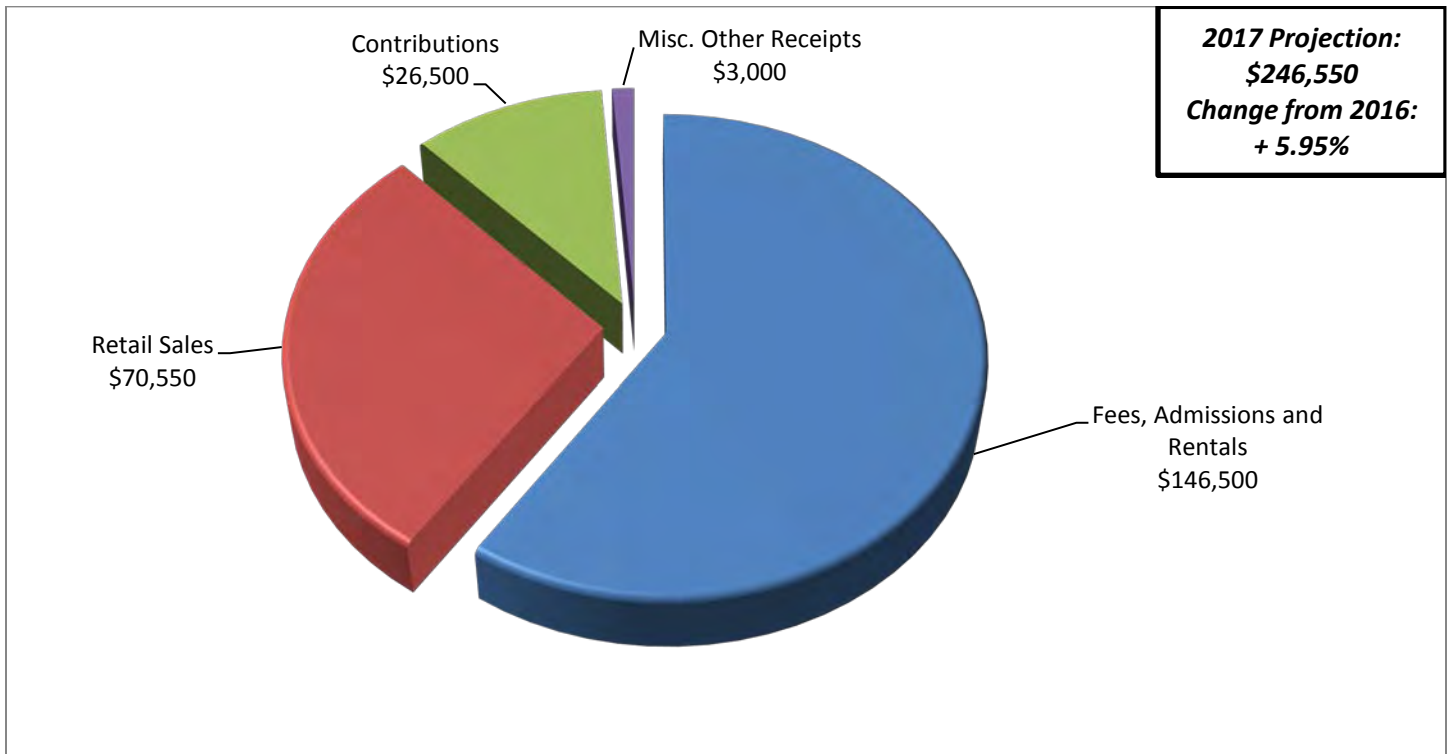


Program participation in Outdoor Education Division programs has grown by 7,412 participants, or 15%, from 2014 to 2015. Parks Plus programs had the largest draw which can be attributed to additional Outdoor Education Division seasonal camps. Requested programs continue to be a large draw including school and scout programs, birthday parties and a variety of other customized group programming. *Halloween Hayrides* and *Santa's Workshop* during *Country Lights* sell out completely and consequently we are serving the public at capacity. Dramatic changes in service provision would be required if we were to attempt to serve more public for these two seasonal events. Other annual events include the *Senior Games*, various races and kids fishing derbies as well as partnered events such as the *Lake Health Half Marathon*, *The Zombie Run*, *The Kids Glow Race*, and the Lake County General Health Districts' *Health in the Harbor* event. These events bring more people into the parks without requiring significant staffing demands on the Division.

The Outdoor Education Division's focus for 2017 will be to continue to evaluate and adjust programs while utilizing social media to attract more participants to our new programs. The program areas we expect to increase in 2017 are our fishing, archery, snow shoeing, paddle boarding and our popular summer and seasonal camps. A goal in offering these activities is to introduce people to new experiences so they eventually become lifelong activities for many years to come. With the opening of the Lake Erie Bluffs Tower and the expected construction to the Painesville Township Park Pier, we anticipate being able to incorporate more programs and events at these areas.

NOTES:

## 2017 INTERPRETIVE SERVICES DIVISION REVENUE PROJECTION

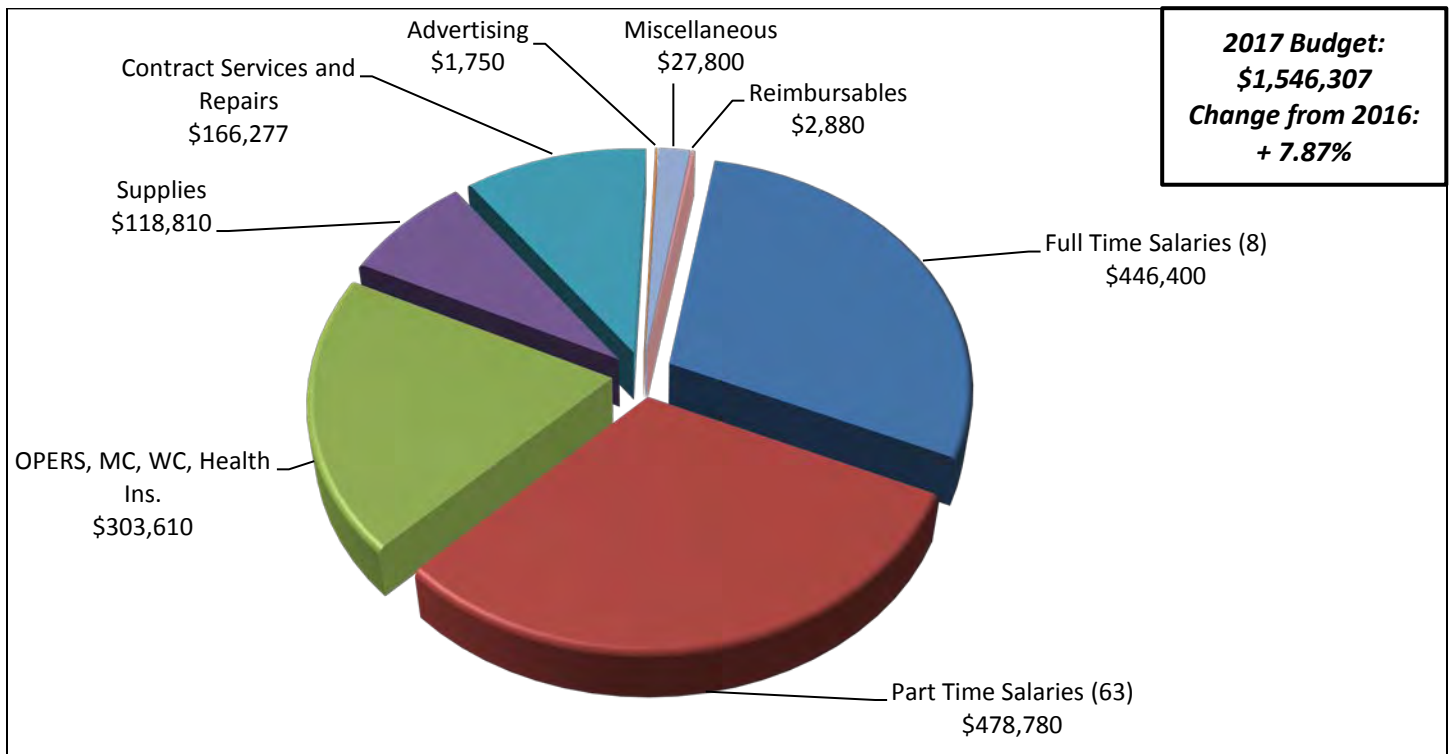


	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Interpretive Services</b>	<b>\$227,300</b>	<b>\$232,000</b>	<b>\$232,700</b>	<b>\$246,550</b>	<b>\$13,850</b>	<b>5.95%</b>

The 2017 revenue projection of \$246,550 for Interpretive Services represents an increase of \$13,850 or nearly 6% over that of 2016. The Department is responsible for interpretive services, visitor services, operations including animal care and maintenance, and programming and events at Penitentiary Glen Nature Center, Kevin P. Clinton Wildlife Center, and Children’s Schoolhouse Nature Park. The Department also provides interpretive programming, events and field experiences at most other parks and properties throughout the county. Interpretive Services also operates one of the park’s primary retail centers, the Nature Store at Penitentiary Glen.

The Division generates revenue from registration program fees, donations and retail sales. Thus far, 2016 has been a generous year for donations, including a large gift for the Wildlife Center (\$10,000) from The Cleveland Foundation-Gobec, and a final gift (\$1,500) in honor of Tony Ocepek for the Children’s Schoolhouse. Also to note: in late December 2015, The South Waite Foundation – Sherwin/Halle donated \$10,000 to Penitentiary Glen Nature Center. With the introduction of Candy Land Gone Wild interactive exhibit late in the fourth quarter of 2015, donations (\$8,195) and Nature Store revenue (\$30,358) during the six week exhibit far exceeded our expectations. We anticipate that trend for 2016 and 2017 events to continue as well. The Nature Store has had a successful year and we also anticipate this to continue through the holiday season and into the coming year, with a slight projected increase in retail sales revenue for 2017 over 2016.

## 2017 INTERPRETIVE SERVICES DIVISION EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Interpretive Services</b>	<b>\$1,339,759</b>	<b>\$1,422,115</b>	<b>\$1,433,453</b>	<b>\$1,546,307</b>	<b>\$112,854</b>	<b>7.87%</b>

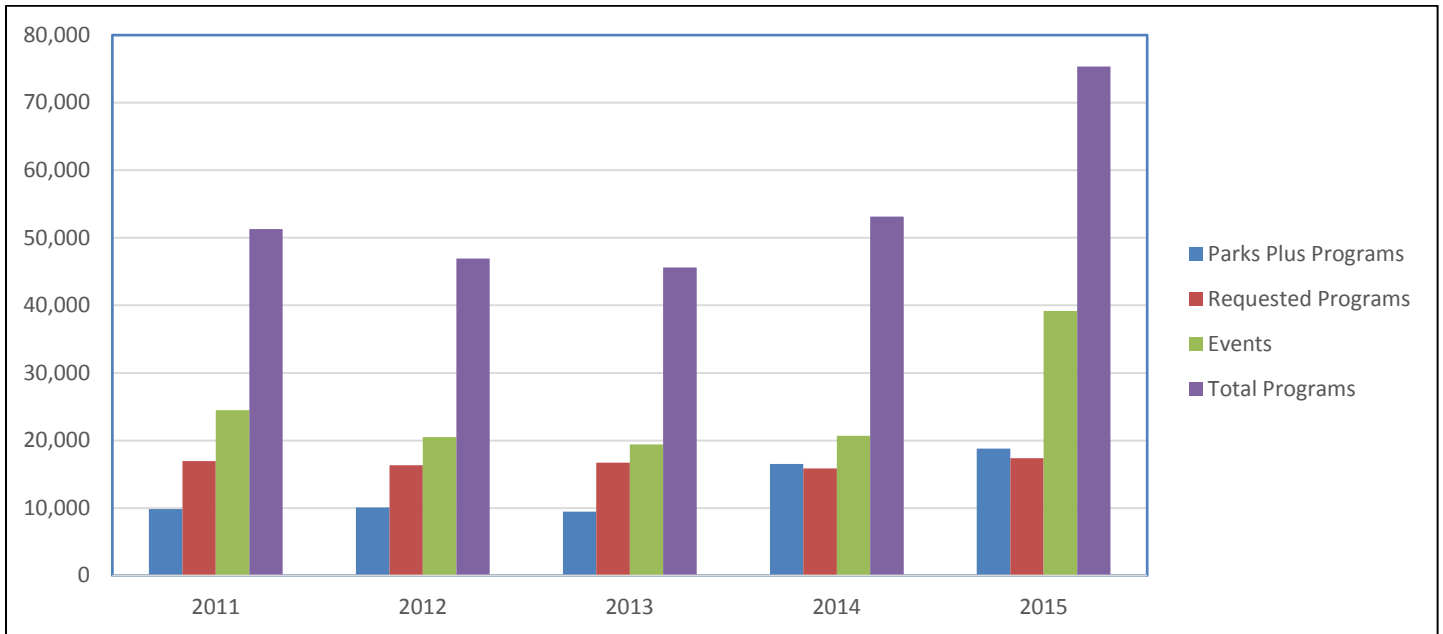
The Interpretive Services Division includes 8 full-time and 63 part-time and regular seasonal employees. The Department's expenditure request for 2017 is \$1,546,307 which is an increase of \$112,854 or 7.87%.

As expected, the majority of this budget reflects expenses related to personnel. Most notably for the 2017 request we are asking to convert a current part-time position to full time at the Wildlife Center. This position conversion will result in an increase of available hours for the Wildlife Center, which has been the area identified as having the most significant need for help to maintain the high level of service provided. With the new *nature play* area at Penitentiary Glen Reservation due to open in summer 2017 we have requested an additional summer seasonal maintenance staff position to ensure that this area is well supported and well maintained. Additionally, there were some modest increases which are being requested to allow for training and professional development opportunities for some of our less tenured staff to help them better serve our visitors.

We are requesting slight increases in program materials and program staff in order to expand our 2017 day camps which have experienced increased public demand. We also intend to use these increases to expand programming opportunities at parks with newer access and amenities such as Lake Erie Bluffs, Hidden Lake and Beaty Landing, among others. This past year, in anticipation of some of these new access opportunities, we increased the Park District's inventory of canoes, kayaks and related equipment to ensure our capacity to serve the increasingly popular fishing and canoe based programming.

# INTERPRETIVE SERVICES DIVISION

## Program Participants 2011 – 2015



Program participation in the Department of Interpretation increased by 18,249 people, or 32% from 2014 to 2015. This is mostly due to increased visitation during the winter exhibit: *Candy Land Gone Wild*. Interpretive Services kept much of its newer programming focus on some of the more recently opened parks such as Lake Erie Bluffs.

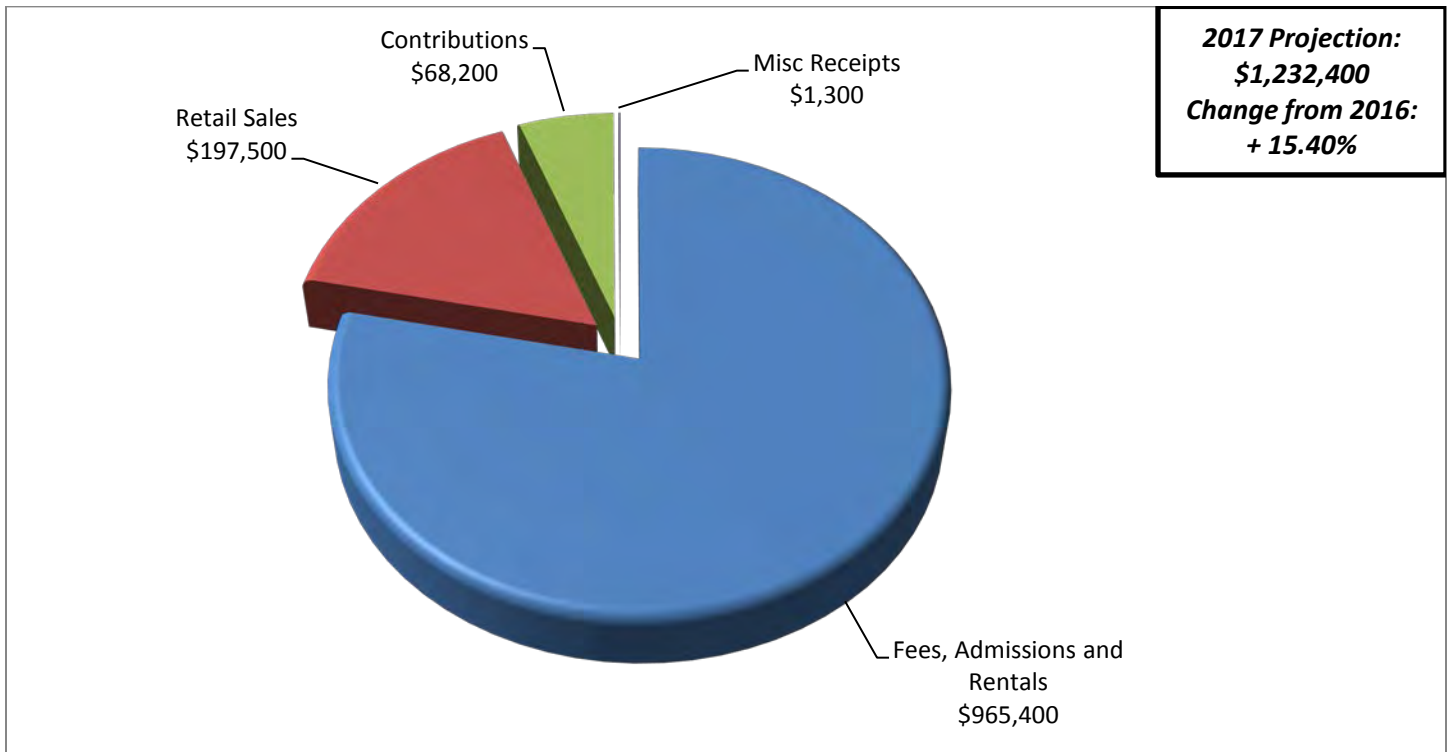
We maintained an even balance in our total attendance at Parks Plus and requested programming. Requested programs include primarily school groups, but also scouts and birthday parties and those programs about nature in general. We continue to adapt our curriculum based programs to match the needs of all age groups. In 2017 we are adding six additional weeks of camp to include Pop Culture, Field Experience and Nature Center camps to name a few.

In 2015 special events included free *Nature Center Open Houses & Fun Days*, *Earth Day*, *Bug Day*, *River Jamboree*, *Candy Land Gone Wild* winter exhibit, public *Train Sundays* which typically host 400-800 visitors, and three art shows. Additionally our *Concerts & More* at the Glen amphitheater series was a huge hit. The *Candy Land Gone Wild* interactive exhibit hosted 28,000 visitors in its six week run which is a 61% increase over that from 2014. The increase exhibit attendance was due in part to extremely mild December weather and the name “Candy Land Gone Wild” was highlighted in our marketing efforts which caused the branding to go viral in social media.

For 2016 we added a fourth Art Show; *Burroughs Nature Club: Celebrating 100 Years* which hosted 2,968 visitors during its five week run. Notably we also added one additional puppet show and one concert evening to our *Concerts & More at the Glen* series. *Bug Day* attendance for 2016 was 5,500 visitors which marks the highest attendance for any single day event in the Department of Interpretation. We anticipate continuing our free and popular family events in 2017 and will continue to refine our requested and Parks Plus program offerings. New in 2017 we plan on hosting a *Welcome Spring Annual Hike*, *International Migratory Bird Day* at Lake Erie Bluffs, extending *Great American Backyard Campout* to two days, and *Bicentennial Barn Bash* celebrating 200<sup>th</sup> anniversary at the Hosea-Brown barn at Skok Meadow.

NOTES:

## 2017 FARM PARK DIVISION REVENUE PROJECTION



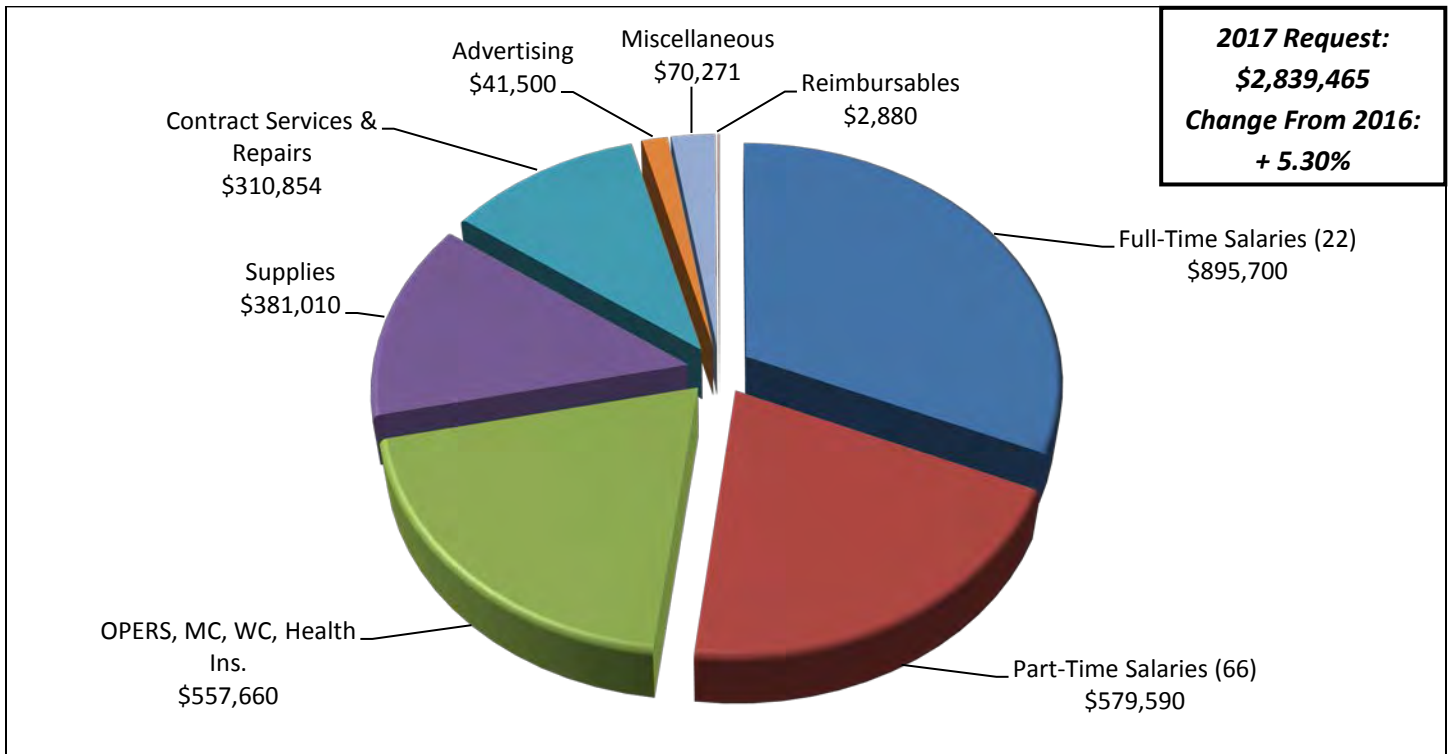
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Farmpark</b>	<b>\$974,800</b>	<b>\$1,018,300</b>	<b>\$1,067,900</b>	<b>\$1,232,400</b>	<b>\$164,500</b>	<b>15.40%</b>

The 2017 Farmpark revenue budget request is \$1,232,400 which represents an increase of \$164,500 or 15.40% over the 2016 revenue projection. Revenues of \$965,400 in the overall 2017 budget projection consists largely of daily admissions, memberships, requested programming fees (birthday parties, school groups and special events) and facility rentals. It bears noting that Farmpark expends considerable resources each fall to make the Halloween Hayrides event successful though all revenue for the event are posted to the Outdoor Education Department budget.

One additional significant factor regarding the increase is that \$117,000 of this projection is attributed to additional revenue from the adjustment to Country Lights ticket pricing (instituted this year and projected next year) as well as the addition of 2 days to the event which represents an additional 1,800 tickets offered. The remainder of the increase in projected revenue for 2017 is primarily anticipated as a result of increased visitation, program and event offerings, retail sales, and contributions and sponsorships.



## 2017 FARM PARK DIVISION EXPENDITURE REQUEST



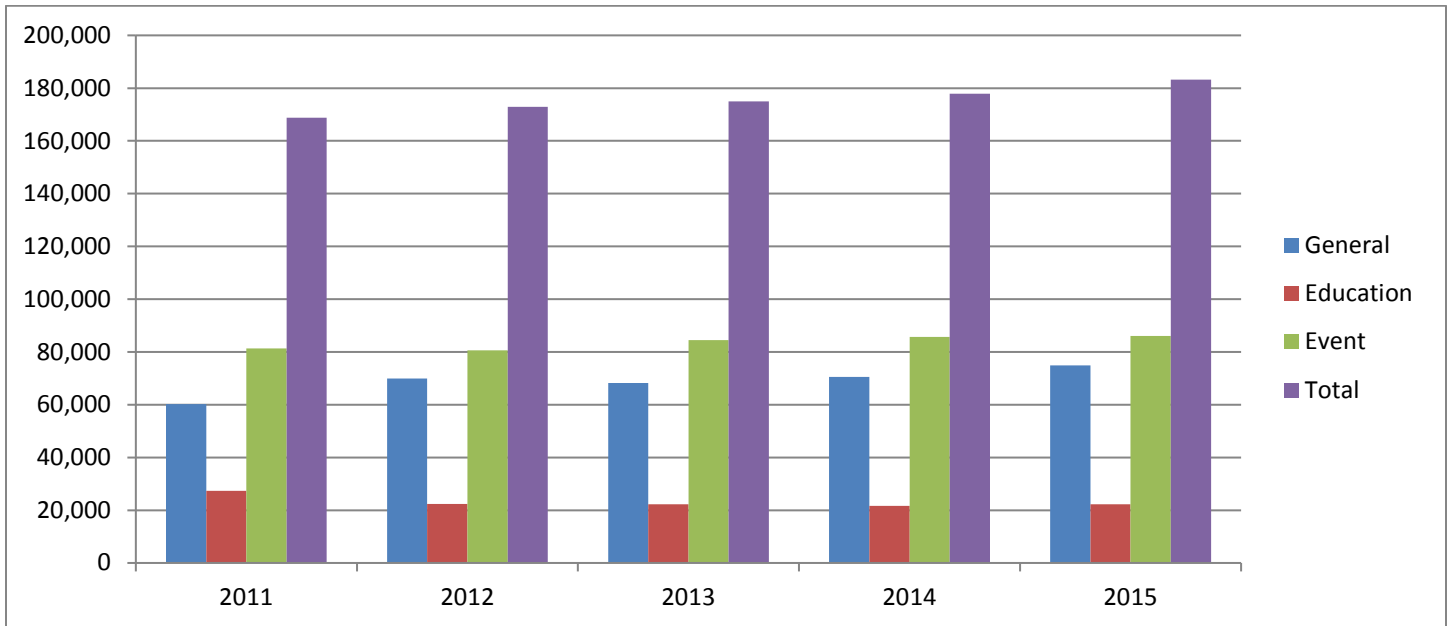
	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Farmpark</b>	<b>\$2,500,317</b>	<b>\$2,720,919</b>	<b>\$2,696,655</b>	<b>\$2,839,465</b>	<b>\$142,810</b>	<b>5.30%</b>

The Farmpark Division includes 22 full-time and 66 part-time and seasonal employees. The 2017 expenditure request for the Division is \$2,839,465. This is an increase of \$142,810 or 5.30% above the 2016 request. Though most of the anticipated increase is directly attributable to personnel related costs, there are some items which represent a modest request for increase as well.

Various resources will be reallocated within present line items to deal with ongoing changes in the area of maintenance and landscaping, particularly in dealing with fencing and tree replacement. Additional increases in Farmpark's expenditure budget request are being requested to accommodate costs related to the management and maintenance of the new Showman's Circle playground water feature and passive use area, as well as the various recent updates to the Farmpark's grounds and physical plant. We are also requesting an increase in recoverable costs for catered food and resale items to accompany some newly planned and enhanced special events in 2017. We fully anticipate that the increase in food and resale will be more than offset by the revenue generated from those programs and events. Finally, we are requesting a small increase in the area of staff training and professional development to ensure staff remain both qualified and competent in both technical and programmatic pursuits.

## FARMPARK DIVISION

### Visitation and Outreach Participants – 2011 TO 2015



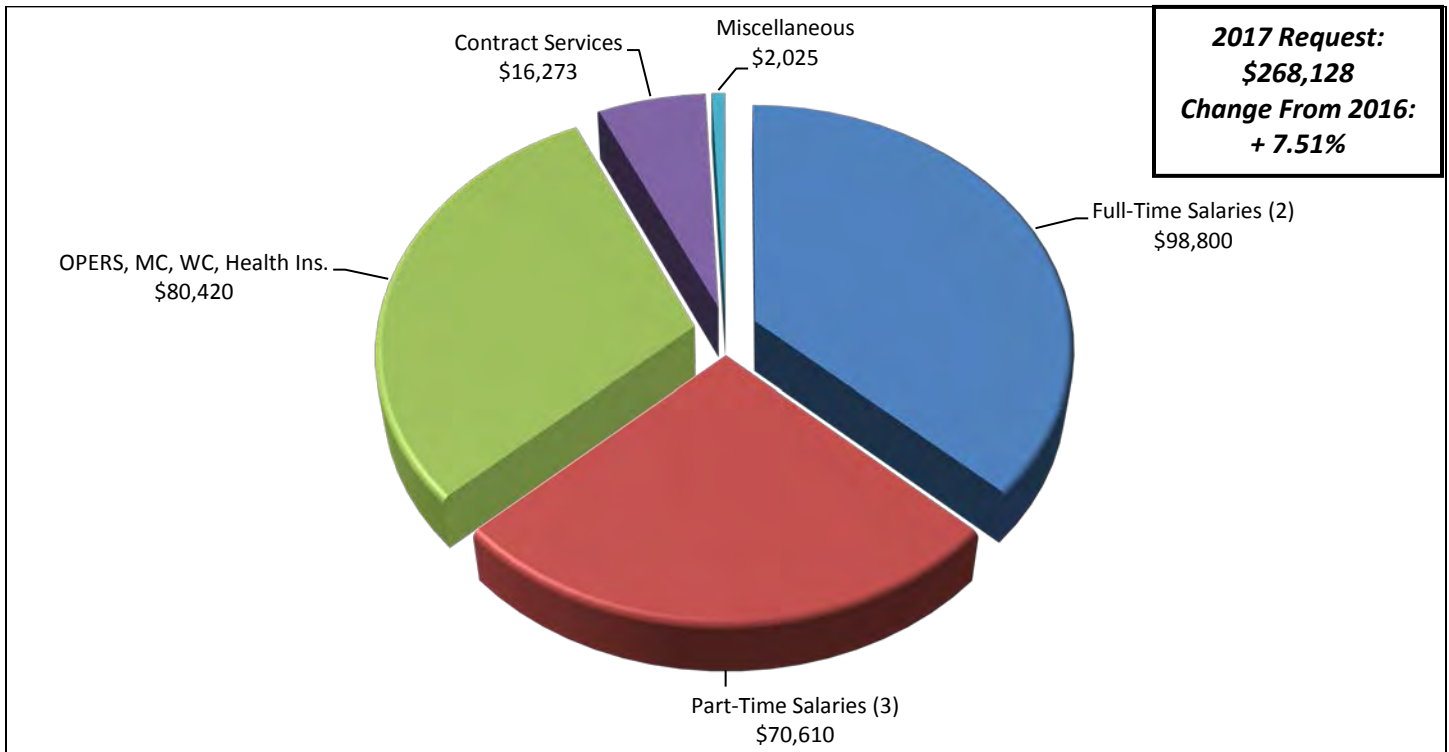
Visitation to Farmpark has continued to grow over the past 5 years. Notably, Farmpark experienced an increase of 5,391 visitors or 3.03%, from 2014 to 2015. General visitation includes daily passive visitors as well as participants for general Parks Plus programs and visitation through facility rentals and various meetings.

Education visitation includes both the onsite as well as outreach education facilitated by Farmpark staff. Education numbers for 2015 showed a slight increase from 2014 resulting in over 700 more people experiencing a Farmpark education program.

Event visitation includes all major and special events throughout the year. Major events include *Vintage Ohio* (9,000), *The Village Peddler Festival* (11,034), *Country Lights* (22,476) and *Halloween Hayrides* (14,371). Attendance at these four events alone was 56,881 out of a total Farmpark attendance of 183,236 in 2015. Due to their popularity, both *Country Lights* and *Halloween Hayrides* now require online ticket purchasing. Other events include *Quilts*, *Maple Sugaring Weekends*, *Railroads in the Park*, *HorseFest*, *Ice Cream Weekends*, *Fall Harvest Weekends* and many others hosted at Farmpark. Included in the 2015 events was the *Farmpark's 25<sup>th</sup> Birthday* event which attracted 3,866 visitors. Focus on special events over the past several years has been a key factor contributing growth the in Farmpark's attendance.

NOTES:

## 2017 REGISTRATION & VISITOR SERVICES EXPENDITURE REQUEST



	<u>2014 Budget</u>	<u>2015 Budget</u>	<u>2016 Budget</u>	<u>2017 Request</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Registration</b>	<b>\$239,825</b>	<b>\$257,460</b>	<b>\$249,390</b>	<b>\$268,128</b>	<b>\$18,738</b>	<b>7.51 %</b>

The Registration and Visitor Services Department consists of 2 full-time and 3 part-time employees. The 2017 request of \$268,128 is an increase of \$18,738 or 7.51%. There is a core group of 5 volunteer mail couriers and 5 part-time bus drivers. The primary function of the Registration and Visitor Services Department is to provide registration for programs and events. In 2015, the Department facilitated program reservations for a total of 73,077 people through 2,437 individual Parks Plus and Requested programs.

The Department also facilitates reservations for 17 shelters (914 reservations in 2015), 2 cabins (107 reservations in 2015), Parsons Garden plots (65 plots reserved in 2015), 2 group camping areas and 7 individual tent camping areas (447 tent campsite reservations in 2015). Registration and Visitor Services also books facility rentals for three of the park system’s major public spaces including Lakefront Lodge, Painesville Township Park and the Environmental Learning Center (220 facility rentals for these 3 locations in 2015). The Department also provides on-site registration for events as requested.

The Registration Department schedules requested education programs for Penitentiary Glen, Children’s Schoolhouse Nature Park, Kevin P. Clinton Wildlife Center, the Environmental Learning Center and general Outdoor Education programming. Responsibilities also include the collection and refunding of deposits for programs and facility rentals. The Department provides access to the public by mail, phone and fax, in person, drop off, e-mail or through on-line registration. The Department’s bus drivers and vehicle fleet transport summer day campers in conjunction with the scheduled camps while also providing group transportation as requested for various park programs. This Department manages The Lake Parks Foundation scholarship requests process which provides opportunities for school groups and camperships, and also coordinates the *Gift That Grows* program which accepts donations for the specific use of improving parklands in memory of a loved one or special person.

# Capital Improvement



## 2017 Capital Improvement Fund

The 2017 projection for Capital Improvement Fund Revenues are \$2,682,500. This represents funds transferred into the Capital Improvement Fund from the General Fund of \$2,600,000 as well as grant and foundation funds anticipated to be realized of \$80,000 and interest income of \$2,500. This is a decrease from 2016 projected revenues of \$3,853,000.

The 2017 requested budget for the Capital Improvement Fund Expenditures are \$3,450,500. This request represents a 44% decrease from the 2016 request of \$6,124,500. For discussion purposes, the 2017 budget can be broken down into four general categories: new park improvements, land acquisition, repair/replace, and vehicles/equipment.

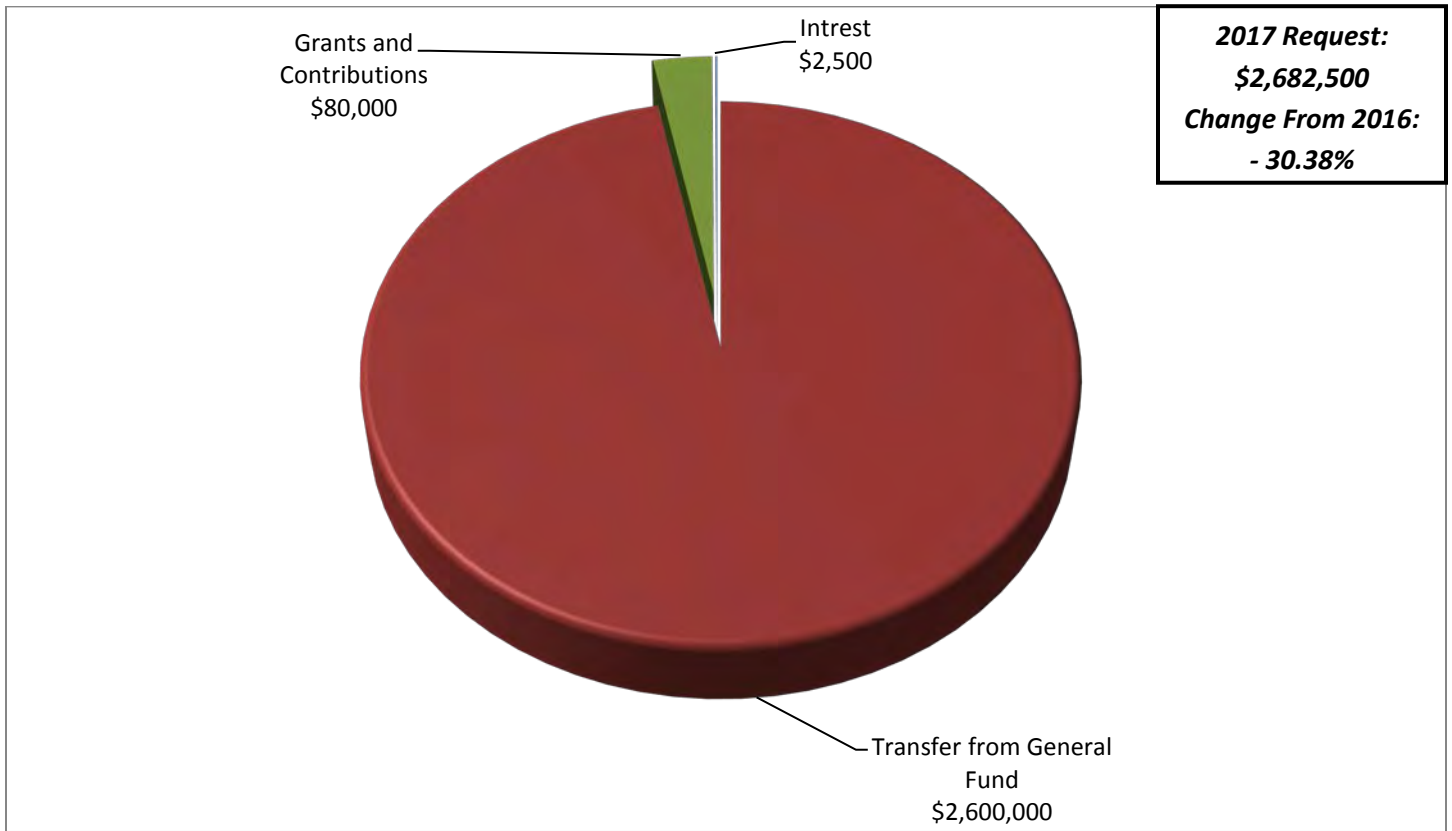
**New Park Improvements:** \$1,339,000 has been slated for new park improvements in 2017. Highlights include the continuation of improvements at **Hidden Lake** which include a partially enclosed picnic shelter, playground, and flush restroom; paving of parking lots at **Girdled Road – Skok Meadow** and **Lake Erie Bluffs**; trail work at **Hell Hollow, Riverview Park, and Lakeshore Reservation**; and construction of a staircase to the beach at **Lake Erie Bluffs**. Construction of the pier into Lake Erie at **Painesville Township Park** along with an ADA ramped access and a Nature Play area at **Penitentiary Glen**, both funded mostly through 2016 capital dollars, will also be in progress.

**Land Acquisition:** \$672,500 is included in the 2017 Capital Improvement Fund request for land acquisition. Funds will be used to increase access opportunities within the traditional focus areas of the park district – major river and stream corridors and the Lake Erie shoreline. Grant funding will be sought to augment these funds.

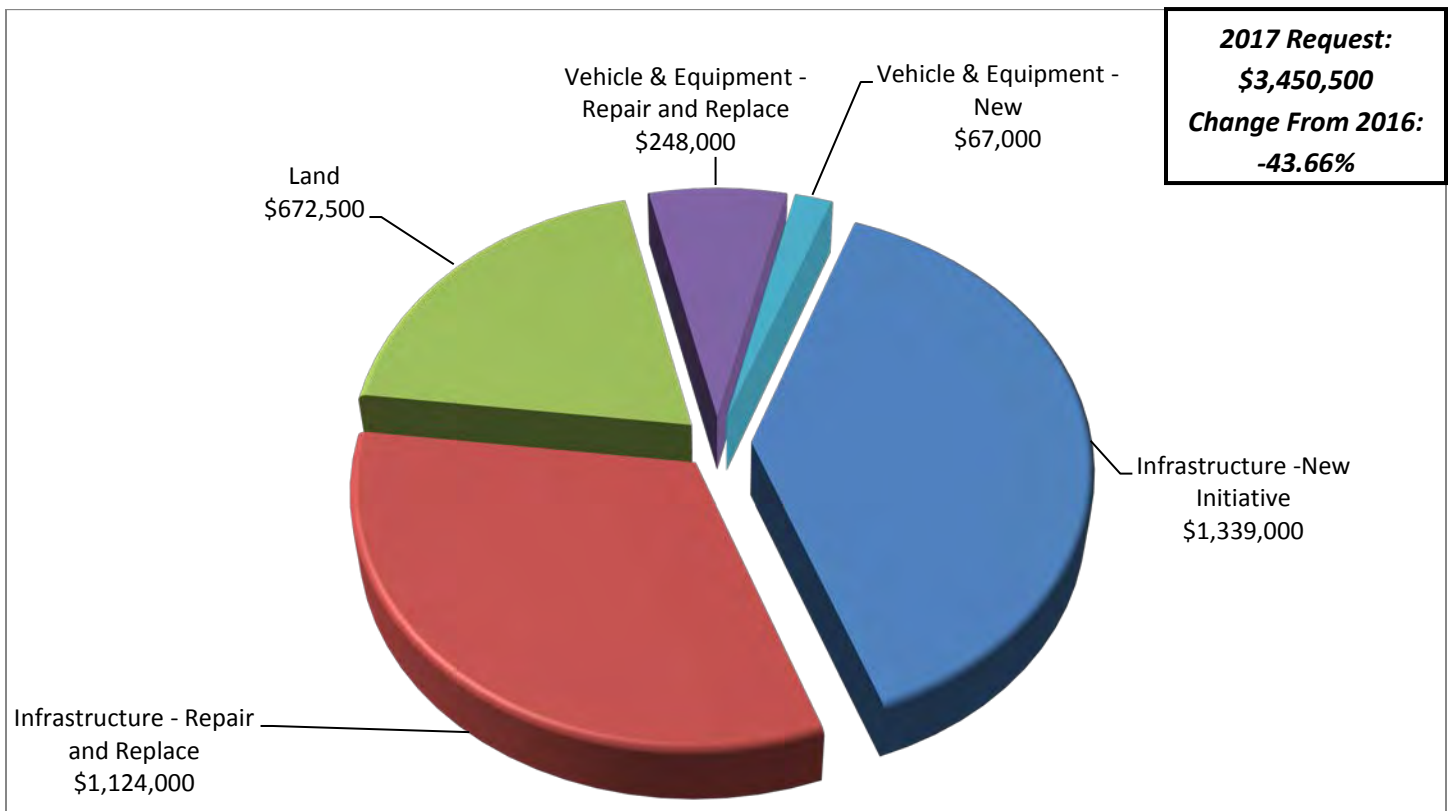
**Repair and Replace:** This category represents the repair and replacement of park amenities and facilities across the agency. Project examples include re-paving, roofing repairs, facility renovations, IT hardware replacement, structure demolition, and HVAC replacement. This years request is for \$1,124,000 compared to last year's request of \$1,185,000.

**Vehicles and Equipment:** The 2017 request for vehicles and equipment is \$315,000 compared to last year's request of \$311,000. This request is almost exclusively for replacement automobiles, utility vehicles, mowers, and landscaping equipment.

## 2017 CAPITAL IMPROVEMENT FUND REVENUE PROJECTION



## 2017 CAPITAL IMPROVEMENT FUND PROJECTS EXPENDITURES



Park	Project Title	Description	Estimated LMP Cost	Estimated Grant Funds	Estimated Total Funds
	<b>CIP FUND 02</b>				
	LAND ACQUISITION				
LE-5900	Lake Erie Bluffs	Utility Assessment	\$72,500	\$0	\$72,500
PW-5000	Parkwide Land Acquisition	Land Acquisition	\$600,000	\$0	\$600,000
	<b>SUBTOTAL</b>		<b>\$672,500</b>	<b>\$0</b>	<b>\$672,500</b>
	INFRASTRUCTURE - REPAIR & REPLACE				
CF-5580	Chapin Forest Pond	Repair Pond	\$5,000	\$0	\$5,000
CW-5180	Concord Woods Annex HVAC	Replace HVAC Units	\$15,000	\$0	\$15,000
CW-5180	Concord Woods Paving	Pave CW Annex Lot & Drive	\$45,000	\$0	\$45,000
CW-5180	Concord Woods Roofing	Replace Roof on Southeast Side of Building	\$60,000	\$0	\$60,000
CW-5180	Concord Woods Annex Copier	Replace Annex Copier	\$7,500	\$0	\$7,500
EL-5500	ELC Patio	Repair/Add Concrete on Patio	\$10,000	\$0	\$10,000
FH-5830	Fairport Hbr. Lkt. Park Storage Shed	Replace 15'x30' Storage Shed	\$9,000	\$0	\$9,000
FH-5830	Fairport Hbr. Lkt. Park Light Poles	Replace Light Poles	\$16,000	\$0	\$16,000
FP-5600	Farmpark PSC	Renovate/Repair PSC	\$60,000	\$0	\$60,000
FP-5600	Farmpark PSC Exhibitory	Renovate/Replace PSC Exhibitory	\$75,000	\$0	\$75,000
FP-5600	Farmpark Loading Shed	Replace Loading Shed	\$32,000	\$0	\$32,000
FP-5600	Farmpark Classroom Carpeting	Replace Classroom Carpeting	\$15,000	\$0	\$15,000
FP-5600	Farmpark Fencing	Replace Fencing Around Barnyard	\$49,000	\$0	\$49,000
FP-5600	Farmpark VC Roofing	Replace Gambrel Roof	\$15,000	\$0	\$15,000
FP-5600	Farmpark Paving	Repave Interior Drives - VC to Showman's Circle	\$50,000	\$0	\$50,000
FP-5600	Farmpark IT	Upgrade FP Core Switch	\$10,000	\$0	\$10,000
GL-5200	Grand River Landing Bank Stabilization	Construct Bank Stabilization	\$100,000	\$0	\$100,000
GB-5610	Gully Brook Culvert	Replace Culvert under Entrance Drive	\$50,000	\$0	\$50,000
HV-5240	Hidden Valley Paving	Repave Resources Center Lot	\$10,000	\$0	\$10,000
IP-5260	Indian Point Seeley Road Improvement	Maintenance Gravel for Seeley Road	\$25,000	\$0	\$25,000
LL-5840	Lakefront Lodge Copier	Replace Copier	\$7,500	\$0	\$7,500
PT-5870	Painesville Twp Park Infield Mix	Add Infield Mix on Each Ballfield	\$5,000	\$0	\$5,000
PT-5870	Painesville Twp Park Community Ctr. HVAC	Replace Community Ctr. HVAC (Kitchen)	\$10,000	\$0	\$10,000
PT-5870	Painesville Twp Park Maintenance Garage	Replace Garage Doors	\$10,000	\$0	\$10,000
PT-5870	Painesville Twp Park Community Ctr. Doors	Replace Front Double Doors	\$7,000	\$0	\$7,000
PG-5630	Penitentiary Glen WC Counters	Replace Counters in Exam Room	\$8,000	\$0	\$8,000
PG-5630	Penitentiary Glen NC & WC Carpet	Replace Carpet in NC First Floor & WC	\$12,000	\$0	\$12,000
PG-5630	Penitentiary Glen WC Storage Shed	Replace New WC Storage Shed (10' x 16')	\$5,000	\$0	\$5,000
PG-5630	Penitentiary Glen WC HVAC	Replace HVAC Units 1 & 2 of 4	\$20,000	\$0	\$20,000
PG-5630	Penitentiary Glen IT	Upgrade PG Core Switch	\$10,000	\$0	\$10,000
RV-5310	Riverview Park Shelter	Replace Shelter	\$45,000	\$0	\$45,000



Park	Project Title	Description	Estimated LMP Cost	Estimated Grant Funds	Estimated Total Funds
PW-5000	Parkwide Roofing Repairs	Roof Repairs - EL SH, EL Garage	\$20,000	\$0	\$20,000
PW-5000	Parkwide IT	Maintain, Replace, & Upgrade IT System	\$25,000	\$0	\$25,000
PW-5000	Parkwide IT Unforeseen Repairs/Projects	Unforeseen Repairs/Projects	\$10,000	\$0	\$10,000
PW-5000	Parkwide Bridge Maintenance	Maintain Bridges	\$20,000	\$0	\$20,000
PW-5000	Parkwide Unforeseen Repairs/Projects	Unforeseen Repairs/Projects	\$75,000	\$0	\$75,000
PW-5000	Parkwide Construction Material	Construction Material for Improvement	\$60,000	\$0	\$60,000
PW-5000	Parkwide Natural Resource Management	Natural Resource Management	\$45,000	\$0	\$45,000
PW-5000	Rangers Alarm System Upgrades/Replacements	Replace/Upgrade Alarm Systems	\$7,500	\$0	\$7,500
PW-5000	Rangers Replacement Vehicle Equipment	Equip Three (3) New Ranger Vehicles	\$15,000	\$0	\$15,000
PW-5000	Rangers Vehicle Data Terminals	Replace Two (2) Ranger Vehicle Data Terminals	\$8,500	\$0	\$8,500
PW-5000	Parkwide Point of Sale System	Purchase New Point of Sale System	\$20,000	\$0	\$20,000
SH-5590	Schoolhouse Roof	Replace Roof	\$20,000	\$0	\$20,000
	<b>SUBTOTAL</b>		<b>\$1,124,000</b>	<b>\$0</b>	<b>\$1,124,000</b>
	INFRASTRUCTURE - NEW INITIATIVE				
EL-5500	ELC Interpretive Exhibitory	Purchase Exhibitory	\$10,000	\$0	\$10,000
EL-5500	ELC Science Cart	New Science Cart	\$11,000	\$0	\$11,000
FP-5600	Farmpark Electric	Engineer Permanent Underground Elec in FF - Phase I	\$15,000	\$0	\$15,000
FP-5600	Farmpark Projector	Install New Ceiling Mounted Projector in Auditorium	\$8,000	\$0	\$8,000
GR-5130	Girdled Road Skok Meadow Paving	Pave Skok Meadow Parking Lot	\$70,000	\$0	\$70,000
HH-5230	Hell Hollow Trail	Construct Trail to Link HH, Miller and HL	\$50,000	\$0	\$50,000
HL-5290	Hidden Lake Development	Construct Shelter, Playground and Site Improvements	\$400,000	\$0	\$400,000
LE-5900	Lake Erie Bluffs Lane Road Stairs	Construct Stairs to Beach	\$300,000	\$0	\$300,000
LE-5900	Lake Erie Bluffs Lane & Clark Road Paving	Pave Lane & Clark Road Parking Lot and Trail to Tower	\$80,000	\$0	\$80,000
LL-5840	Lakefront Lodge Backup Generator	Install Backup Generator	\$15,000	\$0	\$15,000
LS-5840	Lakeshore Reservation Residence Demolition	Demolish Residence & Garage	\$25,000	\$0	\$25,000
LS-5840	Lakeshore Reservation Bluff Trail	Construct Trail along Lake Bluff	\$25,000	\$0	\$25,000
PT-5870	Painesville Twp Park Pier Parking	Expand Parking to Accommodate New Pier	\$125,000	\$0	\$125,000
PG-5630	Penitentiary Glen Nature Play	Enhance Nature Play Area	\$25,000	\$0	\$25,000
PG-5630	Penitentiary Glen WC Program Trailer	New WC Program Trailer	\$5,000	\$0	\$5,000
PW-5000	Parkwide Interpretive Signage	Create and Install New Interpretive Signage	\$5,000	\$0	\$5,000
PW-5000	Parkwide Professional Services	Appraisals, Surveying, Title Work, Engineering	\$50,000	\$0	\$50,000
PW-5000	Parkwide Aggregate	Aggregate for Trails and Parking Lot Construction	\$70,000	\$0	\$70,000
PW-5000	Parkwide Central/Eastern Maintenance Facility	New Central/Eastern Maintenance Fac. - Concept/Site	\$25,000	\$0	\$25,000
RV-5310	Riverview Park Trail	Construct Trail to Link to Pierce	\$25,000	\$0	\$25,000
	<b>SUBTOTAL</b>		<b>\$1,339,000</b>	<b>\$0</b>	<b>\$1,339,000</b>
	EQUIPMENT - REPAIR & REPLACE				
CF-5580	Chapin Forest Snowmobile	Replace Snowmobile	\$11,000	\$0	\$11,000

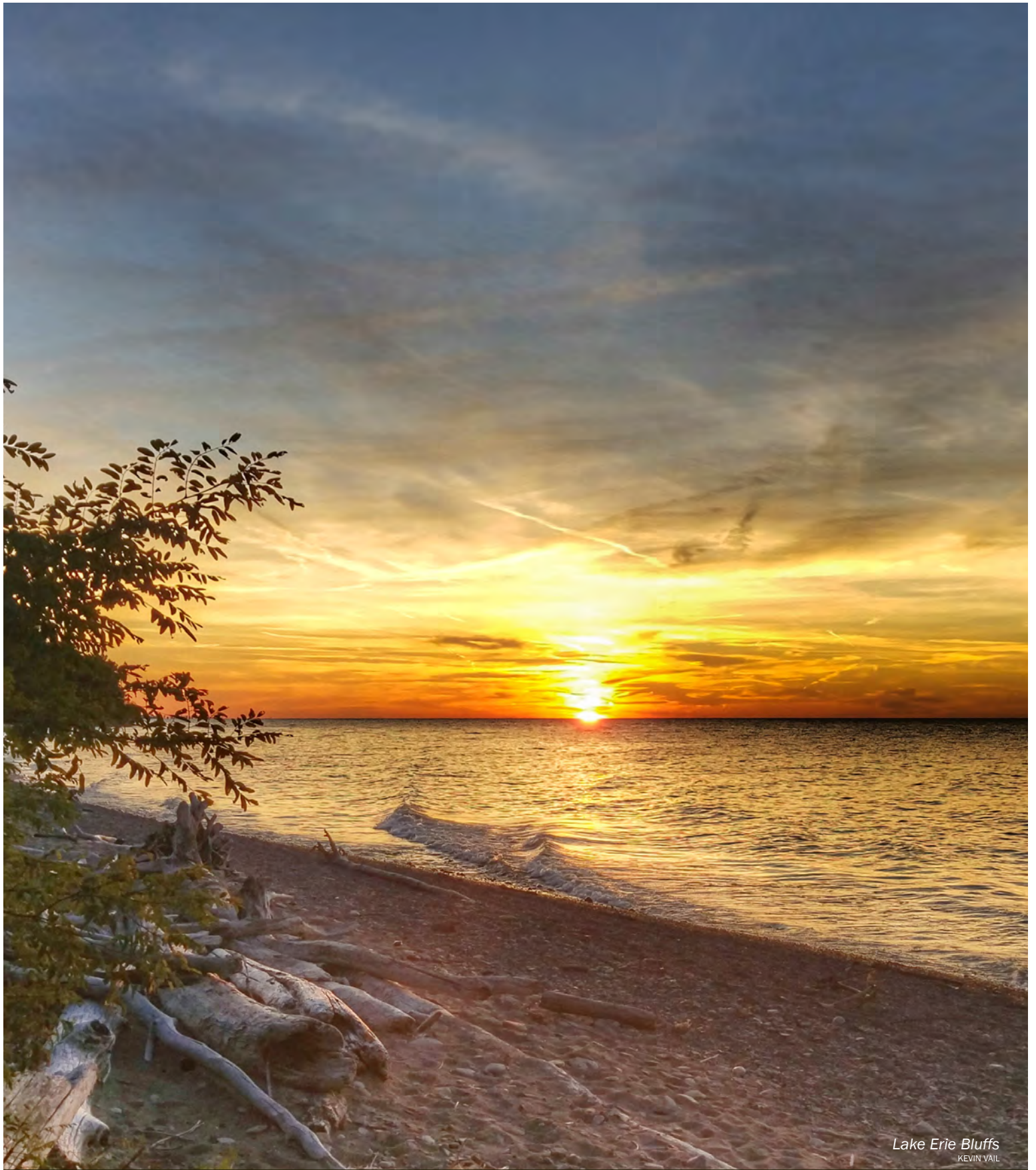
Park	Project Title	Description	Estimated LMP Cost	Estimated Grant Funds	Estimated Total Funds
FH-5830	Fairport Hbr. Lkt. Park Safety Boat	Replace 10' Rigid Hull Inflatable Safety Boat	\$10,000	\$0	\$10,000
FP-5600	Farmpark Utility Vehicle	Replace Toro Utility Vehicle	\$8,000	\$0	\$8,000
PT-5870	Painesville Twp Park Utility Vehicle	Replace Utility Vehicle	\$13,000	\$0	\$13,000
PW-5000	Parkwide Vehicles	Vehicle Replacement	\$150,000	\$0	\$150,000
PW-5000	Parkwide Trail Utility Vehicle	Replace Trail Utility Vehicle	\$13,000	\$0	\$13,000
PW-5000	Parkwide Mowers	Replace Two Mowers	\$18,000	\$0	\$18,000
PW-5000	Parkwide Landscape Trailers	Replace Two (2) Landscape Trailers	\$15,000	\$0	\$15,000
PW-5000	Parkwide Equipment Trailer	Replace Equipment Trailer	\$10,000	\$0	\$10,000
	<b>SUBTOTAL</b>		<b>\$248,000</b>	<b>\$0</b>	<b>\$248,000</b>
	EQUIPMENT - NEW INITIATIVE				
CW-5180	Concord Woods Sign Shop Auger	New Walk Behind Auger	\$20,000	\$0	\$20,000
PW-5000	Parkwide Argo & Trailer	Purchase Argo & Trailer with Sprayer, Tracks, Winch	\$25,000	\$0	\$25,000
PW-5000	Parkwide Trail Utility Vehicle	Purchase New Heavy Trail Utility Vehicle	\$22,000	\$0	\$22,000
	<b>SUBTOTAL</b>		<b>\$67,000</b>	<b>\$0</b>	<b>\$67,000</b>
	<b>2017 FUND 02 CIP TOTAL</b>		<b>\$3,450,500</b>	<b>\$0</b>	<b>\$3,450,500</b>

<b>GOLF FUND 03</b>					
	INFRASTRUCTURE - REPAIR & REPLACE				
ES-5820	Erie Shores Pro Shop Doors	Replace Doors	\$6,000	\$0	\$6,000
ES-5820	Erie Shores Unforeseen Repairs		\$7,500	\$0	\$7,500
PR-5640	Pine Ridge Pro Shop/Snack Shop	Construct Snack Shop Addition for Pro Shop	\$150,000	\$0	\$150,000
PR-5640	Pine Ridge Clubhouse HVAC	Replace HVAC	\$15,000	\$0	\$15,000
PR-5640	Pine Ridge Irrigation System	Replace Irrigation System Pump House	\$110,000	\$0	\$110,000
PR-5640	Pine Ridge Clubhouse Ext. Paint/Stucco Repairs	Repair Clubhouse Exterior Paint/Stucco	\$15,000	\$0	\$15,000
PR-5640	Pine Ridge Clubhouse Roofing	Repair Clubhouse Flat Roof	\$7,000	\$0	\$7,000
PR-5640	Pine Ridge Maint. Garage Siding	Repair Maint. Garage Siding	\$18,000	\$0	\$18,000
PR-5640	Pine Ridge Unforeseen Repairs		\$7,500	\$0	\$7,500
	<b>SUBTOTAL</b>		<b>\$336,000</b>	<b>\$0</b>	<b>\$336,000</b>
	INFRASTRUCTURE - NEW INITIATIVE				
	<b>SUBTOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	EQUIPMENT - REPAIR & REPLACE				
ES-5820	Erie Shores Driving Range Picker	Replace Driving Range Picker	\$6,000	\$0	\$6,000
ES-5820	Erie Shores PTO Blower	Replace PTO Blower	\$5,000	\$0	\$5,000

Park	Project Title	Description	Estimated LMP Cost	Estimated Grant Funds	Estimated Total Funds
ES-5820	Erie Shores Aerifier	Replace Greens Aerifier	\$28,000	\$0	\$28,000
ES-5820	Erie Shores Rough Mower	Replace Gang Rough Mower with Rotary Mower	\$22,000	\$0	\$22,000
	<b>SUBTOTAL</b>		<b>\$61,000</b>	<b>\$0</b>	<b>\$61,000</b>
	EQUIPMENT - NEW INITIATIVE				
	(No Projects)				
	<b>SUBTOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>2017 FUND 03 CIP TOTAL</b>		<b>\$397,000</b>	<b>\$0</b>	<b>\$397,000</b>
	<b>2017 ALL FUND CIP TOTAL</b>		<b>\$3,847,500</b>	<b>\$0</b>	<b>\$3,847,500</b>







Lake Erie Bluffs  
KEVIN VAIL



## Lake Metroparks Budget Summary 2017

LAKE COUNTY PROBATE JUDGE Mark J. Bartolotta  
BOARD OF PARK COMMISSIONERS Gretchen Skok DiSanto • Frank J. Polivka • John C. Redmond  
EXECUTIVE DIRECTOR Paul Palagy

LAKEMETROPARKS.COM