

LAKE METROPARKS



LAKE METROPARKS
11211 SPEAR ROAD
CONCORD TOWNSHIP, OHIO 44077

ADDENDUM NO. 1

Addendum Date: 2/15/2022

Project Name: Migrate Website from Kentico to WordPress
Proposal Opening Date: 1/17/2022
Request for Proposal Due Date: 3/1/2022
Proposal Number: RFP 2022-003

This addendum supplements and amends the original Request for Proposal. Receipt of this Addendum must be noted in the proposal.

ITEM 1: Page 15 – NON-COLLUSION AFFIDAVIT

-Please see the attached document and submit this with your proposal.

ITEM 2: Question received: “What is the project’s budget for website migration?” and “Do you have a budget range in mind for this RFP?”

-We have budgeted \$25,000 in our 2022 parkwide budget.

ITEM 3: Question received: “The RFP states about maintaining the current website designs, templates, content, media, and functionality. Does the Lake Metroparks has the current website designs files & design templates that they will be providing to the successful vendor? If yes, in which format the design files will be provided?”

-Lake Metroparks has access to whatever is stored within the Kentico CMS.

ITEM 4: Question received: “The RFP also mentions about mimicking the design templates, does it mean the vendor will have to redesign the current web templates from scratch?”

-We need the resulting website to look identical to the current website – that may mean that you need to redesign the web templates from scratch if they cannot be imported from the information housed in Kentico.



ITEM 5: Question received: “The RFP outlines 18 unique design templates, any other page templates?”

- There are only those 18 unique design templates.

ITEM 6: Question received: “Licensing Agreement: This is requested after the scope of work and ‘Required Questions’ checklist/table. Is this licensing for the web migration/website once complete? If not, what is this licensing agreement specifically aimed at?”

- This refers to any licensing agreement that the successful vendor deems necessary as part of their proposal.

ITEM 7: Question received: “Is Lake Metroparks open to setting up virtual or in-person discovery sessions prior to the RFP submission deadline?”

-No.

All questions concerning the Project and Addendum shall be referred to the Lake Metroparks Representative as listed in the Supplemental Instructions to Bidder.

Last Day & Time for questions: Monday, February 14, 2022 no later than 4:00 PM

Please be sure to acknowledge you received this addendum in your submitted proposal documents.

