



**RFP #2021-017 Carbonated and Non-Carbonated Beverages**

**Addendum 1**

Issued 3/30/2021

- 1) Does the volume that you included in the RFP also include the cases sold through the Full-Service Vending machines?
  - a. If so, can we please see a breakdown of how many cases were sold through vending vs. normal directly delivery (fountain/bottle & can).
  - b. If no, can we please get that estimated volume with a package breakdown?

There is 1 full-service machine. The qty's were not included in the original totals, please see below for case qty from full-service machine:

2019 Case Qtys for Full Service Machine		
Package Size	Material	Volume
20 OZ	20Z PT 24LS_DT COKE	16
20 OZ	20Z PT 24LS_COKE	8
20 OZ	20Z PT 24LS_SPRITE	3
20 OZ	20Z PT 24LS_DAS	3
20 OZ	20Z PT 24LS_COKE ZRO SGR	2
20 OZ	20Z PT 24LS_MM LMND	2
20 OZ	20Z PT 24LS_PA MTN BRY BLST	1
20 OZ	20Z PT 12LS_VW ZRO SQZD	1
20 OZ	20Z PT 12LS_VW XXX	1
18.5 OZ		12
<b>Total</b>		<b>49</b>

- 2) Would we be able to schedule a formal walkthrough of the facilities to determine equipment needs? If we are unable to schedule this walkthrough due to Covid safety concerns, can we please have the following information (total for all locations combined) so that we can determine our capital investment with regards to equipment?
  - a. # of single door coolers
  - b. # of double door coolers

- c. # of bar guns
- d. # fountain valve machines (countertop with ice above or drop in with scoop ice)
- e. # of vending machines
- f. # of behind the bar ice bins needed (to replace anything that our competitor is providing that would need to be replaced by us)

**Yes, you may schedule walk-throughs of the facilities. Location Manager information was provided to contact and set up walk-throughs by appointment.**

**Lake Metroparks's currently has:**

- a. # of single door cooler: 5 full size, 2 countertops, 1 GDM12 (8 total)
- b. # of double door cooler: 3
- c. # of bar gun: 0
- d. # fountain valve machines (countertop with ice above or drop in with scoop ice: (1) 6 valve drop in
- e. # of vending machines: (1) glass front & 6 stack vending machines
- f. # of behind the bar ice bins needed: 0

- 3) Is Lake County Metroparks currently receiving any marketing items through the current provider that you would like to see continued in the new agreement (ie. Umbrellas, plastic tumbler cups, banners, signage, roller ice barrels, etc.) and if so, could you specify the items that you are currently receiving

**We do not (and have not previously) received nor distributed through marketing any beverage vendor imprinted promotional giveaway items (such as umbrellas, beverage tumblers, keychains, etc.), and we do NOT seek these. If the vendor chooses to sponsor events with cash, we would welcome borrowing from vendor their branded banners/signs (if they have them) for display during the selected sponsored event(s). If the beverage vendor would like to arrange for promotional giveaways to visitors at the event(s) they sponsor, we can work out the details and/or arrange for vendor to have an onsite presence at their cash-sponsored event(s).**

**There are a few ice barrels / coolers, but we are not sure if they are on loan or were given to the agency, they are older and located at the FP.**

- 4) With the proposal due just four business days from when the questions are due, is it possible to extend the proposal due date by at least one week to ensure that we have enough time to engage with our finance team on answers to the questions asked?

**We plan to keep the original due date allow enough time for the committee to review proposals and prepare a recommendation for an April Board meeting approval. This would give the selected vendor approximately a month before the contract would take effect to prepare the account as needed.**

- 5) Top of Page 23 mentions Snacks & Beverages. I just want to be sure you know mine will be Beverages only...correct?

**Yes, this contract is typically submitted as beverage only.**