

INVITATION TO BID

Sealed bids will be received by the office of Lake Metroparks Administrative Headquarters, 11211 Spear Road, Concord Twp., Ohio 44077 until **2:00 p.m.** local time, on **Tuesday, September 30, 2008** and thereafter will be publicly opened, read and recorded for the following:

NAME OF PROJECT:	<u>Penitentiary Glen Gift Shop Renovation</u>
BID NUMBER:	<u>28-022</u>
PRE-BID MEETING	<u>September 23, 2008, 2:00 PM at project site</u>

The contract shall be let in accordance with the Bidding Documents on file at the offices of the Lake Metroparks Administration 11211 Spear Road, Concord Twp. Ohio 44077. All documents, specifications, plans, etc., can be viewed by going to: www.seblueprint.com, click on "Public Projects", or go to: www.lakemetroparks.com, click on "About Us", click on "Contract Opportunities", and click on "For construction contracts". Copies may be *PURCHASED* for **\$40.00 (Forty Dollars)** (non-refundable fee) through **SE Blueprint, Inc.**, 2035 Hamilton Ave. Cleveland, Ohio 44114, 216-241-2250. Make checks payable to "Lake Metroparks" for each set of Bidding Documents. A shipping/delivery fee is applicable (\$15 for each set of Bidding Documents). Documents may also be *REVIEWED*, at Lake **Metroparks Administrative Headquarters**, 11211 Spear Road, Concord Twp., Ohio 44077.

All bids must be accompanied by a bid guaranty in the form of either:

1. A certified check or cashier's check (Bid Check) made payable to "**Lake Metroparks**", in an amount equal to 10% of the bid amount conditioned to provide that if the bid is accepted the bidder will enter into a proper contract for the work; or
2. A Bid Guaranty and Performance Bond, for the full amount of the bid, written upon acceptable surety company authorized to do business in the State of Ohio, conditioned as provided in Section 153.571 of the Ohio Revised Code. A form of this bond is included in the Project Manual.

The successful bidder whose bid guaranty consists of either a certified check or cashier's check (Bid Check) shall be required to file, at the time a contract is entered into, a Performance Bond and Labor and Material Payment Bond (form included in the Project Manual). This bond shall be written on an acceptable surety company authorized to do business in the State of Ohio and in an amount equal to 100% of the contract price. The successful bidder whose bid guaranty consists of a Bid Guaranty and Performance Bond shall not be required to file a further bond at the time a contract is entered into.

Bid guaranties of all unsuccessful bidders will be held until a proper contract is entered into or until all bids are rejected, as the case may be, and will be returned immediately thereafter. Any cashier's check or certified check submitted by a successful bidder will be returned upon the bidder's execution of a proper contract and an acceptable Performance Bond and Labor and Material Payment Bond.

Successful bidders shall comply with all applicable federal and state laws and regulations pertaining to equal employment opportunities in the performance of any contract entered into.

The Lake Metroparks is a governmental agency exempt from all local, state and federal taxes. Bids must be submitted in sealed envelopes and clearly marked with the Bid No., Project title and the designation of the Contract being bid upon. No bid may be withdrawn before sixty (60) days have elapsed after the Bid Opening Date. The Board intends to award a contract to the lowest and best bidder whose bid is submitted in accordance with the requirements of these bidding documents and does not exceed the funds available for the Project.

The Board reserves the right to accept separate bids on various items of work, or to accept any combination of bids, or to reject any or all bids, and to waive any technical deficiencies or irregularities in bids.

BY THE ORDER OF **Board of Park Commissioners of the Lake Metroparks**
 David A. Noble, Executive Director

Advertised in the NEWS-HERALD

Date: September 3, 2008