



CAMP RULES/BEHAVIOR AGREEMENT

Lake Metroparks camps use assertive discipline techniques that are used to strengthen good behavior by the use of positive reinforcement such as verbal praise, smiles, awards, etc. Subsequently, inappropriate behaviors are subject to the below listed consequences. This helps to ensure that all campers and camp counselors have a positive, rewarding summer! Please read the rules below with your child. By signing the Camp Rules/Behavior Agreement section on the Lake Metroparks Day Camp Authorization Form, you and your child are agreeing to follow the rules and understand the consequences if you don't.

CAMP RULES

1. Treat counselors, volunteers and other campers with respect.
No name-calling or foul language.
2. Follow counselors' instructions.
3. Any electronic device brought to camp is the *campers'* responsibility.
Electronic devices may be used only during extended hours.
4. Pop may not be purchased from the vending machine unless purchased by the parent/guardian at drop off or pick up.
5. Do not bring candy to camp, unless it is part of your lunch.
6. Stay with the group.
7. Respect nature and animals.
8. If you're not sure (about anything), ask first.
9. Have fun! (no whining, moaning or groaning)

CONSEQUENCES

1. Verbal warning
2. Supervised time-out away from the group
3. Parents/guardian notified of inappropriate behavior
4. Dismissal from camp

COMMUNICATION

As necessary, communication between Lake Metroparks and parent/guardian will be via email. Please check your email daily. If you have any questions about these rules, please ask a counselor. We will do our best to fairly enforce them.



LAKE METROPARKS

DAY CAMP AUTHORIZATION FORM

Camper's name Birth date Male/Female

Address Phone Date of last physical

Name of parent/guardian 1 Daytime phone Other phone Email

Name of parent/guardian 2 Daytime phone Other phone Email

Name of relative or childcare provider Phone

Address Relationship

Medical Insurance: Company Contract number

Health Information

Current medication (please explain how often and for what reason):

Has your child been stung by a bee, wasp, etc? YES NO More than once? YES NO What was your child's reaction? _____

Are there any recent operations, physical handicaps or any other conditions the programmer should be aware of? YES NO

Explain: _____

List all known allergies: _____

Last tetanus toxoid immunization: _____

Are there any special needs or learning disabilities? YES NO

Explain: _____

Do you grant permission to apply additional sunscreen throughout the day as needed? YES NO

Your child should arrive at camp with sunscreen already applied. It is not the liability of Lake Metroparks if your child receives sunburn while participating in camp.

Authorization for Pick-up

In the event that I cannot drop off or pick up my child for camp, I authorize the following person to do so (please advise these individuals that a photo ID will be required before Lake Metroparks staff will release your child):

Name Relationship Phone

Name Relationship Phone

X
Signature of parent/guardian Date

Media Release

I give my permission for Lake Metroparks to use photographs or similar media of my child for purposes of publicity and/or publications solely to promote Lake Metroparks and its programs.

X
Signature of parent/guardian Date

Field Trip Permission

I give my permission for my child to participate in all the offsite activities associated with the camp for which I have registered my child.

X
Signature of parent/guardian Date

Camp Rules/Behavior Agreement

I, on behalf of myself and my minor child, agree to follow the rules of Lake Metroparks and its staff during my minor child's participation in Lake Metroparks camps. I understand that any child exhibiting behavior that may cause harm to themselves, other campers or camp staff will be asked to leave the program without a refund. These behaviors include, but are not limited to, hitting, kicking, biting, sexual harassment and/or possessing weapons or illegal substances.

X
Signature of parent/guardian Date

Camp Waiver

The undersigned, our administrators, executors, successors and assigns do hereby forever release and discharge the Lake Metroparks, its agents, employees, board of directors, officers and administrators from any and all liability which may arise from the participation in a camp at Lake Metroparks. It is further understood and agreed that the Lake Metroparks, its agents, employees, board of directors, officers and administrators have made no representations other than the definition of Lake Metroparks camp activities. It is further understood that the undersigned, our administrators, executors, successors and assigns shall save harmless the Lake Metroparks from any claims, demands, causes of actions, suits at law or in equity which may be brought against the Lake Metroparks as a result of Lake Metroparks camp activities by the undersigned. It is further agreed that, the undersigned, on behalf of the minor child and/or children, shall hold harmless the Lake Metroparks, its agents, employees, board of directors, officers and administrators from any claims, demands, causes of actions, suits at law or in equity which may be brought against the Lake Metroparks, its agents, employees, board of directors, officers and administrators as a result of participating in said Lake Metroparks camp by the undersigned or their minor children.

X

Signature of parent/guardian

Date

Part one OR Part two must be completed:

Part one (to grant consent)

I hereby give consent for the following medical care providers and local hospital to be called:

Doctor Phone

Dentist Phone

Medical specialist Phone

Local hospital Phone

In the event reasonable attempts to contact me at above phone number or the other guardians at the above phone number have been unsuccessful, I hereby give my consent for (1) the administration of any treatment deemed necessary by the above named doctors or above named preferred dentist, or in the event the designated preferred practitioner is not available, by another licensed physician or dentist; and (2) the transfer of the child to the above preferred hospital or any hospital reasonably accessible. This authorization does not cover major surgery unless the medical opinions of two licensed physicians or dentists, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

X

Signature of parent/guardian

Date

Part two (refusal of consent) *DO NOT complete Part two if you have completed Part one*

I DO NOT give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish Lake Metroparks authorities to take no action or to:

X

Signature of parent/guardian

Date

**LAKE METROPARKS
BEACH ADVENTURE CAMP
PARENT / GUARDIAN MANUAL**

The Beach Adventure Camp is located at:
Fairport Harbor Lakefront Park
301 Huntington Drive, Fairport Harbor, OH 44077
440-639-9972

Hours of Operation

The Beach Adventure Camp is in session Monday through Friday, from June through August, from 9 am to 4 pm, with extended hours in the morning from 7:30 to 9 am, and evening from 4 to 5:30 pm. Program meets at the white tent by the parking lot behind the concession stand.

Program Philosophy

The Lake Metroparks Beach Adventure Camp program offers quality recreation and leisure activities for school-age children (ages 5 to 10) at Fairport Harbor Lakefront Park. Staff to camper ratio is 1 to 12.

The focus of the camp is to provide children with a variety of activities to help them develop to their fullest potential – mentally, physically and socially, and to provide a safe and caring environment.

Admission Policy

Enrollment is based on a first-come, first-serve basis. Parents/guardians must register their child(ren) through the Lake Metroparks Registration Office, located at Concord Woods Visitor Services, 11189 Spear Road, Concord Twp., OH 44077, 440-358-7275.

Lake Metroparks does not discriminate in enrollment of children based upon race, color, religion, sex, or national origin.

The Beach Adventure Camp is NOT a drop-in program. All children must pre-register and prepay fees a minimum of one day in advance of participation.

A child's continued enrollment is conditional on the parents' and child's adherence to all the policies and procedures of the program.

Fees

- Fee is \$20 per day. The extended child care is \$3 per child for am or pm, \$6 per child for both.
- Fees are due by 4 pm prior to the day the child will participate.
- Payment can be made by cash, check, or credit card.
- Payments are to be made by parent or guardian to the Lake Metroparks Registration Office at Concord Woods Visitor Services, 11189 Spear Road, Concord Twp., OH 44077. **No payments will be accepted by the staff of the Beach Adventure Camp.**

Cancellation / Refund Policy

1. A refund will be given if the Registration Department is notified by the participant at least 72 hours prior to the start of Beach Adventure Camp.
2. With less than 72 hours notice, a transfer will be allowed to another day provided the Registration Department is notified by the participant by 4 pm the day prior to the scheduled day, including weekends. Voicemail is available on weekends 24 hours a day.
3. Failure to attend camp will be considered a forfeiture of all money paid.
4. Contact the Lake Metroparks Registration Department at 440-358-7275 or 800-669-9226.

Food

Please pack a lunch with your child or provide them with money for the Fairport Harbor Lakefront Park concession stand.

Departure

Parent or Guardian is responsible to come to the BAC tables behind concession by the parking lot and sign their child(ren) out. A staff member must be notified of the child's departure.

Children can be released only to those individuals the parents have designated. Absolutely no exceptions will be made without prior written or verbal communication with the parent or guardian.

PARENTS MUST PICK UP CHILDREN BY 4 PM UNLESS THEY ARE SIGNED UP FOR EXTENDED CARE. THERE WILL BE A \$3 LATE FEE STARTING AT 4:05 PM AND EVERY 15 MINUTES THEREAFTER. YOU WILL BE BILLED FOR LATE PICKUPS. FOR CHILDREN ENROLLED IN THE PM EXTENDED CARE, THE SAME RULE APPLIES BEGINNING AT 5:35 PM.

After three (3) late pickups, Lake Metroparks has the right to ask you to withdraw your child from the program.

Communication and Parent Participation

Parents will be kept informed with information sent and/or mailed home. Daily communication at pickup is encouraged.

Parents are welcome to visit any time during the program. Parent-staff conferences are available upon request. Parent(s) or guardian(s) who are in need of assistance with problems that may occur in any aspect of the program should try to discuss and resolve the problem with the instructor or program supervisor.

The Communicable Disease Policy

1. No staff member shall attend the program if they exhibit signs of a communicable disease. Lake Metroparks reserves the right to request a physician's note for staff member to return to work.
2. A staff member is available to observe all children upon entering the camp. Staff will notify the parent or guardian of a child's condition when a child has been observed with the signs and symptoms listed on the chart below.
3. A child who has been suspected of a communicable disease shall be isolated and sent home. The child will be within the sight and hearing of an adult. No child shall be left alone or unsupervised.
4. The child will be re-admitted to the program after illness when the parent and staff feel he/she is well.
5. Parents of other children in the camp will be notified of exposure and communicable disease verbally.
6. We do not administer special diets, medicines, vitamins or fluoride supplements.

Isolate and send home:

- | | |
|---------------------------------|--------------------------------------|
| 1. Diarrhea (more than 1 time) | 7. Infected skin patches |
| 2. Severe coughing (whooping) | 8. Stiff neck |
| 3. Difficult or rapid breathing | 9. Unusual spots/rashes |
| 4. Yellow skin or eyes | 10. Sore throat/difficult swallowing |
| 5. Conjunctivitis (pink eye) | 11. Vomiting (more than 1 time) |
| 6. 100° F. temperature | 12. Lice, scabies, or parasites |

Observe:

1. Minor cold symptoms
2. Not feeling well enough to participate

Procedure:

A mildly ill child may be observed within the group for worsening conditions. Decisions regarding discharging a child will be made by staff and parent.

Safety, Supervision and Transportation Policies

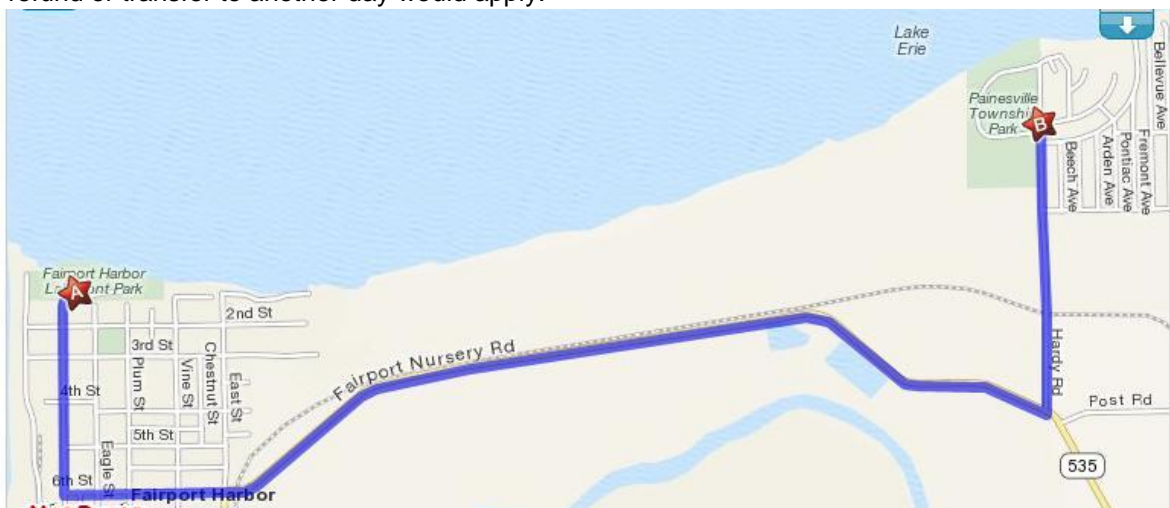
1. No child shall ever be left alone or unsupervised.
2. The policy governing the departure of children from the Beach Adventure Camp is that the child is to be picked up by a parent or legal guardian ONLY unless written or verbal permission is given to the staff.
3. Staff members have immediate access at all times to a working telephone within the concession stand at the beach.
4. In the event that a child needs emergency transportation, an EMS is available.
5. A Lake Metroparks staff member shall immediately notify public children's services when a staff member suspects that a child has been abused or neglected.
6. In the event of an emergency creating a need for medical or dental attention, the staff will follow the following procedures:
 - a. Administer First Aid
 - b. Call for emergency transportation
 - c. Notify parent. If unavailable, staff will obtain information on child's health form and contact those persons listed.
7. In the event of a minor incident or injury, First Aid will be administered, then the parent will be notified.
8. If a minor scrape or bruise occurs, the necessary First Aid will be given and the parent notified of the incident upon pickup of the child.
9. All accidents will be reported in a First Aid log. Parents will be asked to read and initial the log if their child is injured.
10. Children will wear a wristband to help identify them as a participant in the Beach Adventure Camp.

Note: It is important to state that serious accidents very rarely occur, and the above procedures are a precautionary measure to provide maximum protection for the children.

Inclement Weather Policy




In the event of inclement weather, Beach Adventure Camp will be relocated to Painesville Township Park Community Center, 1025 Hardy Road, Painesville Twp.

- 1) Please drop off your camper no later than 9:30 am at Fairport Harbor Lakefront Park. You will be notified on that day if we are relocating.
- 2) If you cannot arrive before 9:30 am please drop your camper off at the Painesville Township Park Community Center after 10:00 am.
- 3) We will provide transportation to the Community Center but it is your responsibility to pick up your camper at the end of the day as we will not be transporting them back to the beach.
- 4) We will be using Lake Metroparks transportation vehicles or Willo Transportation if a Lake Metroparks vehicle is unavailable.
- 5) If Lake Metroparks does not have permission to transport your child from Beach Adventure Camp to Painesville Township Park Community Center or you are not driving them yourself, then camp is not available to you that day. The Refund/Transfer policy will then become effective which states that a refund or transfer to another day would apply.



Beach Adventure Camp Tentative Daily Schedule

Pick-up and Drop off your child at the Beach Camp Tent located behind the concession stand

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:30	Free time (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Free time (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Free time (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Free time (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Free time (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)
9:00	Organized Games and Activities (Playground, Volleyball, Kickball, Capture the flag, Tag Games, Relay Races, Scavenger Hunt, Sand Games)	Organized Games and Activities (Playground, Volleyball, Kickball, Capture the flag, Tag Games, Relay Races, Scavenger Hunt, Sand Games)	Organized Games and Activities (Playground, Volleyball, Kickball, Capture the flag, Tag Games, Relay Races, Scavenger Hunt, Sand Games)	Organized Games and Activities (Playground, Volleyball, Kickball, Capture the flag, Tag Games, Relay Races, Scavenger Hunt, Sand Games)	Organized Games and Activities (Playground, Volleyball, Kickball, Capture the flag, Tag Games, Relay Races, Scavenger Hunt, Sand Games)
10:00	 Beach Time!  (water and sand play)	 Beach Time!  (water and sand play)	 Beach Time!  (water and sand play)	 Beach Time!  (water and sand play)	 Beach Time!  (water and sand play)
11:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30	Craft /Games	Craft /Games	Craft /Games	Craft /Games	Craft /Games
1:30	Water Activities/ Field Trip (*jet ski, kayak, sail boat, slip and slide, water balloons, surfing, Light House Hill, trip to the square, etc.)	Water Activities/ Field Trip (*jet ski, kayak, sail boat, slip and slide, water balloons, surfing, Light House Hill, trip to the square, etc.)	Water Activities/ Field Trip (*jet ski, kayak, sail boat, slip and slide, water balloons, surfing, Light House Hill, trip to the square, etc.)	Water Activities/ Field Trip (*jet ski, kayak, sail boat, slip and slide, water balloons, surfing, Light House Hill, trip to the square, etc.)	Water Activities/ Field Trip (*jet ski, kayak, sail boat, slip and slide, water balloons, surfing, Light House Hill, trip to the square, etc.)
2:30	 Beach Time!  Snack	 Beach Time!  Snack	 Beach Time!  Snack	 Beach Time!  Snack	 Beach Time!  Snack
4:00	Afternoon Activities (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Afternoon Activities (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Afternoon Activities (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Afternoon Activities (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)	Afternoon Activities (Bead art, Board Games/Card Games, Coloring, Sand Sculpting)

* These activities are subject to change at any time and may be modified at the discretion of the Camp Director to maintain a safe and fun environment*

Tips for a Fun and Fabulous Summer at LMP Beach Camp



Please make sure that your child is dressed for the weather!

1. **Sunscreen**
2. **Hat/Visor**
3. **Cover-up** (t-shirt and shoes NO FLIP FLOPS!) Flip flops may be used on the beach only! Shoes are required for field trips and games. You may want to send an extra shirt that can be used as a cover-up in the water while swimming to reduce sun exposure.)
4. **A light jacket/ Change of cloths.** (The weather can change quickly at the beach and it can get cold even in the summer! Please plan accordingly!)



Pack a healthy lunch and a snack for the afternoon. (No soda please!)



We will make every effort to accommodate your child's interests in our activities by rotating our schedule daily. Weather, water (bacteria count) and staffing limitations may cause activities to be rescheduled or modified to maintain a safe and fun environment for all campers.

We look forward to sharing a fun summer with your child at the beach!!