

MINUTES OF THE LAKE METROPARKS REGULAR MEETING  
(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: CONCORD WOODS

DATE: August 13, 2025

I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Gretchen Skok DiSanto, President, Frank Polivka and John Redmond, Vice Presidents. Staff included: Paul Palagyi, Executive Director; Vince Urbanski, Deputy Director; Mark Zicarelli, Legal Counsel; Tom Adair; Chris Brassell; Tom Koritansky; Jim Sivak; Lindsay Pschirer; Seth Begeman; Sharon Metzong; Lee Homyock; Jean Sullivan; Karen Reis; Tim Lane; Seth Oldham; Liz Mather; and Tammy Chiappone.

Mrs. Skok DiSanto led those in attendance in the Pledge of Allegiance.

II. Approval of the Agenda

Motion by Mr. Polivka to approve the Board Meeting Agenda. Seconded by Mr. Redmond. Motion passed unanimously.

III. Minutes

A. Regular Meeting July 16, 2025

Motion by Mr. Redmond to approve the Minutes of the Regular Meeting, July 16, 2025. Seconded by Mr. Polivka. Motion passed unanimously.

IV. Meeting Open to the Public

Bryson Durst, The News-Herald

V. Old Business

VI. Finance Report

A. July 2025

2025-044

Mr. Brassell read the Finance Report for July 2025.

Motion by Mr. Polivka to approve the Finance Report for July 2025. Seconded by Mr. Redmond. Motion passed unanimously.

VII. New Business

A. Other

1. Resolution 2025-025, Then and Now Purchase, CEC Consultants

Mr. Palagyi explained Resolution 2025-025, Then and Now Purchase, CEC Consultants. Mr. Palagyi said this is for additional work required at Arcola Creek Park for a cost of \$7,550.00.

Motion by Mr. Redmond to approve Resolution 2025-025, Then and Now Purchase, CEC Consultants in the amount of \$7,550.00. Seconded by Mr. Polivka. Motion passed unanimously.

2. Bid #2025-046, Erie Shores Holes #11-14 Cart Path Paving

Mr. Palagyi explained Bid #2025-046, Erie Shores Holes #11-14, Cart Path Paving. Mr. Palagyi said that Protect-A-Cote, Inc. was the lowest bidder. Total contract amount is \$107,688.90.

Motion by Mr. Polivka to approve Bid #2025-046, Erie Shores Holes #11-14, Cart Path Paving to Protect-A-Cote, Inc. in the amount of \$107,688.90. Seconded by Mr. Redmond. Motion passed unanimously.



### Erie Shores Golf Course Cart Path Paving 2025-046

**Bid Opening: 8/7/2025  
10:00 a.m.**

	Empire Paving, LLC	Ohio Paving & Construction Co., Inc.	Phillips Paving LLC	Protect-A-Cote
	Cleveland, Ohio	Willoughby, Ohio	Chagrin Falls, Ohio	Cleveland, Ohio
Bid Bond or Check	X	X	X	X
Item 1 - Base Bid	\$174,000.00	\$109,315.00	\$104,000.00	\$97,899.00

2025-046

3. Bid #2025-047, Pine Ridge Outdoor Space Renovation

Mr. Palagyi explained Bid #2025-047, Pine Ridge Outdoor Space Renovation. Mr. Palagyi said that Marks Building Company was the lowest bidder. Total contract amount is \$118,153.20.

Motion by Mr. Redmond to approve Bid #2025-047, Pine Ridge Outdoor Space Renovation to Marks Building Company in the amount of \$118,153.20. Seconded by Mr. Polivka. Motion passed unanimously.



**Bid Opening: 8/7/2025  
11:00 a.m.**

**Pine Ridge Country Club Wedding Venue  
2025-047**

	James Martin Contractor Services, LLC	Marks Building Company	Ohio Paving & Construction Co., Inc.	S.A.M. Landscaping
	Perry, Ohio	Painesville Twp., Ohio	Willoughby, Ohio	Chardon, Ohio
Bid Bond or Check	X	X	X	X
Item 1 - Base Bid	\$170,000.00	\$107,412.00	\$185,000.00	\$140,861.00

VIII. Executive Director's Report

Mr. Urbanski gave a construction update:

"Lakefront Trail. The asphalt's down on the trail and was completed Friday. They seeded it yesterday. We had a nice rain so that was good. Tomorrow, they will start the erosion matting work on the hillside. So, we've got to cover the hill to keep it in place. Fencing starts next Monday and will probably take a couple of weeks. October 15 is the completion deadline. Hopefully done sooner."

"Hemlock Ridge. The shelter up out there; the roof is on; they have to shingle it still. Concrete floors in the restroom and in the shelter. The electric will have to be laid all the way from the road all the way back to the shelter. They put in the conduit; CEI comes in and pulls the wire; the trenches are pretty much done. Most of the conduits are there, they just have to coordinate with CEI. The restroom is going to be a vault restroom; there's no water or sewer out there, unfortunately. The tank is in the ground, next week we'll start adding the top; we're wrapping that up. As part of the trail project, there's a bridge going across one of those streams out there. The abutments, they're going to start working on that here in the next week or two. And then our guys will put the bridge across there. And then there's the maintenance drive. As part of that property too, they've got three streams to cross. They are across two of them already and just waiting for the headwall on the third crossing, which is the biggest one. The completion date is September 30. On the whole project out there, it might be a little bit sooner than that."

"Arcola Creek. The shelter: posts are up, trusses are on, and I think they were back on the roof today, so that may be done. They're also starting on the swings out there. There'll be two swings on the lakefront, similar to what's at Painesville Township Park, which has been really well received. They started on the electric line out there; the trench is in, conduits are in there, waiting on inspection of the wrap-up. And then we have to put in the water line from the street and the sanitary line back to the street from the restroom. That'll begin on Friday. Restroom foundation is in. It's a cinderblock restroom flush two-hole restroom out there. So that'll start once the utilities are locked in. And then they'll have to come back, do the parking lot, do the trail. Completion data on that one is December 19, hopefully sooner. I'm sure the contractor is not going to want to be out there in December."

Mr. Palagyi said summer day camps wrapped up with more than 1,100 registrants. Mr. Palagyi said that about 280 people attended the Super Star Party and that we are wrapping things up at the beach for the season.

IX. Executive Session

Motion by Mr. Polivka to adjourn to Executive Session at 5:09 p.m. for the purpose of land acquisition. Seconded by Mr. Redmond. Motion passed unanimously.

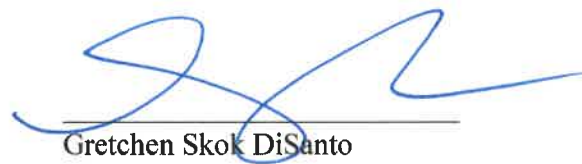
Motion by Mr. Redmond to adjourn the Executive Session at 5:21 p.m. Seconded by Mr. Polivka. Motion passed unanimously.

X. Adjournment

Motion by Mr. Polivka to adjourn the regular meeting at 5:21 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,

  
Paul Palagyi  
Executive Director

  
Gretchen Skok DiSanto  
President