

# LAKE METROPARKS Budget Request Summary 2022



Lake Metroparks Farmpark  
MICHELLE ROMEO



# **LAKE METROPARKS**

## **2022 Budget Request Summary**



### **PARK OFFICIALS**

#### **Lake County Probate Judge**

Mark J. Bartolotta

#### **Board of Park Commissioners**

Gretchen Skok DiSanto

Frank J. Polivka

John C. Redmond, CPA

#### **Executive Director**

Paul Palagyi



# LAKE METROPARKS, OHIO 2022 BUDGET SUMMARY

## TABLE OF CONTENTS

<b><u>INTRODUCTORY SECTION</u></b>	<b><u>Page No.</u></b>
Table of Contents.....	1
Formal Letter of Transmittal .....	2
Budget at a Glance .....	4
Resolution .....	5
Park Visitation and Acreage.....	9
<b><u>FINANCIAL SECTION</u></b>	
Financial Forecast.....	13
General Fund Revenue Projection and Expenditure Request.....	16
Total Operating Budget by Division and Salaries/Employees by Division.....	18
Executive, Marketing, Volunteers and Rangers .....	19
Executive .....	20
Marketing and Volunteers .....	21
Rangers .....	22
Financial Services.....	23
Park Planning.....	25
Park Planning.....	26
Golf .....	27
Park Operations .....	31
Natural Resources .....	32
Park Services.....	33
Outdoor Education .....	34
Interpretive Services .....	38
Farmpark.....	42
Registration and Visitor Services .....	46
Capital Improvement Fund.....	47



# Memorandum

**TO: BOARD OF PARK COMMISSIONERS**  
**FROM: PAUL PALAGYI, EXECUTIVE DIRECTOR**  
**SUBJECT: 2022 LAKE METROPARKS BUDGET REQUEST**  
**DATE: NOVEMBER 17, 2021**

Please accept the attached budget request for the operations of Lake Metroparks (The Park District) for the Fiscal Year 2022. The requested District-wide expenditures budget for 2022 reflects an increase of \$1,286,678 from 2021 or 4.77%. The General Fund expenditure request is \$21,860,727, which is an increase of \$1,040,678 or 4.99%.

The budget request conveyed in this document will enable the Park District to continue our priority of providing clean and safe parks and outstanding programs and events for the residents of Lake County. Over the past year the public health crisis has highlighted the importance of clean and safe parks. Our visitation increased by 0.75% or 30,384 more visits this year than last year and we broke the 4 million visit mark for the second consecutive year. Over the past eight years we have seen a substantial increase in annual park visitation with over 54.9 percent or 1,443,789 more visits in 2021 when compared to 2013.

With your support and the hard work of our staff we have weathered a very challenging time due to the pandemic. We have kept the parks open and safe, and we have continued to run the major park events whenever possible. We successfully completed and opened the new Adventure Play Area at Jordan Creek Park (including a new flush restroom), we added a new paved parking lot and ADA accessible observation deck at Girdled Road, and we completed improvements to Blair Ridge Park which enabled us to open that property to the public without requiring permits.

The 2022 budget will allow us to continue to make modest improvements in the parks. We plan to start building the lakefront trail west of Painesville Twp. Park towards Fairport and create a new entrance to Lake Erie Bluffs at the end of Bacon Road. This budget will also allow us to maintain priority programs and events for our visitors.

**2022 DISTRICT-WIDE BUDGET REQUEST:** The total 2022 District-wide budget request for all expenditures is \$28,259,227, which is an increase of \$1,286,678 from 2021 or 4.77%. Our anticipated 2022 District-wide revenue is \$27,884,445, which is an increase of \$3,530,464 from 2021 or 14.50%.

**GENERAL FUND (01):** The 2022 projected beginning fund balance in the General Fund is \$16,984,401. The 2022 General Fund budgeted expenditures of \$21,860,727 (including transfers out of \$2,750,000) is an increase of \$1,040,678 or 4.99%. Total projected General Fund revenues for 2022 are \$21,840,720 compared to 2021 budgeted General Fund revenues of \$18,590,106, which is an increase in projected revenues of \$3,250,614 or 17.49%.

**IMPROVEMENT FUND (02):** The 2022 projected beginning fund balance in the Improvement Fund is \$1,407,379. A General Fund transfer of \$2,750,000, revenues of \$1,178,300 and the carryover balance will allow us to expend \$4,566,000 on capital improvements, equipment replacement, repairs to infrastructure and land acquisition with a projected carryforward balance of \$769,679 for 2023.

**HEALTH AND LIFE FUND (06):** The Health and Life Fund is used to pay our self-insured hospitalization and prescription drug claims, premium based dental, vision, and life insurance programs as well as our employee assistance and wellness programs. Estimated expenditures in this fund are \$1,828,000. Estimated revenues to the Health and Life Fund are projected to be \$2,112,200. The increase in expenditures is due to the anticipated premium and administrative cost increases for the 2022-2023 health insurance policy period. The Health and Life revenue is a combination of premium payments made by the Park District and employees as well as interest revenue.

**DRUG ENFORCEMENT FUND (08):** The Drug Enforcement Fund is used to accumulate court fines attributed to drug offenses. We are budgeting \$4,500 of expenditures that is available for drug enforcement with anticipated revenues of \$3,225.

## 2022 BUDGET AT A GLANCE

	General Fund 01	Improvement Fund 02	Health and Life Fund 06	Drug Enforcement Fund 08	Totals
2021 Carry Over (Estimated)	\$16,984,401	\$1,407,379	\$1,855,754	\$16,072	\$20,263,606
Revenues	21,840,720	1,178,300	2,112,200	3,225	25,134,445
Transfer In		2,750,000			2,750,000
Expenditures	(19,110,727)		(1,828,000)	(4,500)	(20,943,227)
CIP Expenditures		(4,566,000)			(4,566,000)
Transfer Out	(2,750,000)				(2,750,000)
2022 Year-end Encumbrances (Estimated)	(325,000)				(325,000)
2022 Carry Forward (Estimated)	\$16,639,394	\$769,679	\$2,139,954	\$14,797	\$19,563,824
Percentage of Carry Forward Balance as compared to Budgeted Expenditures	76.12%	16.86%	117.07%	328.82%	69.23%



RESOLUTION NO.: 2021-027

LAKE METROPARKS

INTRODUCED BY:

CONCORD, OHIO

A Resolution of the Board of Park Commissioners of Lake Metroparks to approve the 2022 Budget Appropriation as attached.

Seconded by:

Ayes:

Nays:

Passed:

BOARD OF PARK COMMISSIONERS  
LAKE METROPARKS

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Frank J. Polivka  
President

ATTEST:

I hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Park Commissioners of Lake Metroparks of the State of Ohio on the 15<sup>th</sup> day of December 2021.

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Paul B. Palagyi  
Executive Director

LAKE METROPARKS  
2022 BUDGET

DESCRIPTION	MEMO ONLY GRAND TOTAL	EXECUTIVE	MARKETING	RANGERS	FINANCIAL SERVICES	PARK PLANNING	GOLF
Salaries	\$9,977,560	\$503,520	\$436,380	\$1,155,240	\$720,600	\$712,000	\$672,400
O.P.E.R.S.	1,388,814	70,600	61,100	183,100	72,914	99,500	94,400
Medicare	146,200	7,500	6,500	16,600	10,600	10,400	10,000
Workers Compensation	119,400	6,050	5,240	13,640	8,660	8,530	8,070
Medical Insurance	2,307,200	68,700	102,600	225,900	123,300	214,000	145,200
Professional Membership	26,420	6,800	3,645	875	3,400	1,125	2,015
Training, Education	19,070	2,900	1,000	-	5,450	150	500
Travel	57,269	2,850	3,500	7,200	13,549	7,200	300
Mileage	6,345	2,500	50	-	1,575	200	-
Supplies	1,651,718	12,550	35,575	29,319	54,465	13,075	319,465
Construction	3,138,000	-	-	-	-	-	-
Contract Services	3,590,703	145,700	221,162	143,069	512,407	44,042	122,954
Electric	296,500	-	-	-	-	-	40,000
Heating	87,200	-	-	-	-	-	12,500
Water/Sewer	73,780	-	-	-	-	-	17,050
Telephone	128,381	2,928	4,392	10,244	5,856	19,903	17,681
Contract Repairs	176,466	-	25	4,380	-	-	44,050
Advertising	46,310	2,620	8,425	340	4,000	-	2,625
Rentals	226,690	-	-	150	2,000	-	138,700
Insurance	252,500	-	-	-	252,500	-	-
Materials	113,325	-	-	-	-	19,000	-
Transfers	2,750,000	2,750,000	-	-	-	-	-
Capital Equipment	969,376	1,700	-	13,743	2,050	500	200
Land Acquisition	710,000	-	-	-	110,000	-	-
<b>TOTAL</b>	<b>\$28,259,227</b>	<b>\$3,586,918</b>	<b>\$889,594</b>	<b>\$1,803,800</b>	<b>\$1,903,326</b>	<b>\$1,149,625</b>	<b>\$1,648,110</b>

LAKE METROPARKS  
2022 BUDGET

NATURAL RESOURCES	OUTDOOR EDUCATION	INTERPRETIVE SERVICES	FARMPARK	REGISTRATION	MEMO ONLY TOTAL GENERAL FUND	IMPROVEMENT FUND	HEALTH AND LIFE FUND	DRUG LAW ENFORCEMENT
\$2,031,180	\$1,050,800	\$985,100	\$1,529,840	\$180,500	\$9,977,560	\$0	\$0	\$0
283,100	147,000	137,600	214,100	25,400	1,388,814	-	-	-
29,400	15,500	14,600	22,400	2,700	146,200	-	-	-
24,270	12,600	11,800	18,360	2,180	119,400	-	-	-
589,300	227,000	206,300	342,700	62,200	2,307,200	-	-	-
2,500	765	1,665	3,630	-	26,420	-	-	-
3,000	-	250	5,820	-	19,070	-	-	-
4,600	8,570	8,500	900	100	57,269	-	-	-
-	1,900	120	-	-	6,345	-	-	-
437,600	200,710	125,865	421,994	600	1,651,218	-	-	500
-	-	-	-	-	-	3,138,000	-	-
110,942	129,380	94,259	200,788	37,000	1,761,703	-	1,828,000	1,000
92,000	40,500	49,000	75,000	-	296,500	-	-	-
25,000	9,700	10,000	30,000	-	87,200	-	-	-
15,000	14,730	7,000	20,000	-	73,780	-	-	-
9,880	17,908	22,083	14,578	2,928	128,381	-	-	-
60,000	26,811	10,550	30,650	-	176,466	-	-	-
-	-	3,250	25,050	-	46,310	-	-	-
53,000	19,290	1,150	12,400	-	226,690	-	-	-
-	-	-	-	-	252,500	-	-	-
56,350	3,260	6,850	27,865	-	113,325	-	-	-
-	-	-	-	-	2,750,000	-	-	-
9,000	49,023	9,050	51,710	1,400	138,376	828,000	-	3,000
-	-	-	-	-	110,000	600,000	-	-
\$3,836,122	\$1,975,447	\$1,704,992	\$3,047,785	\$315,008	\$21,860,727	\$4,566,000	\$1,828,000	\$4,500

Completed and Prepared by: Christopher J. Brassell  
Christopher J. Brassell, CPA  
Chief Financial Officer



NOTES:



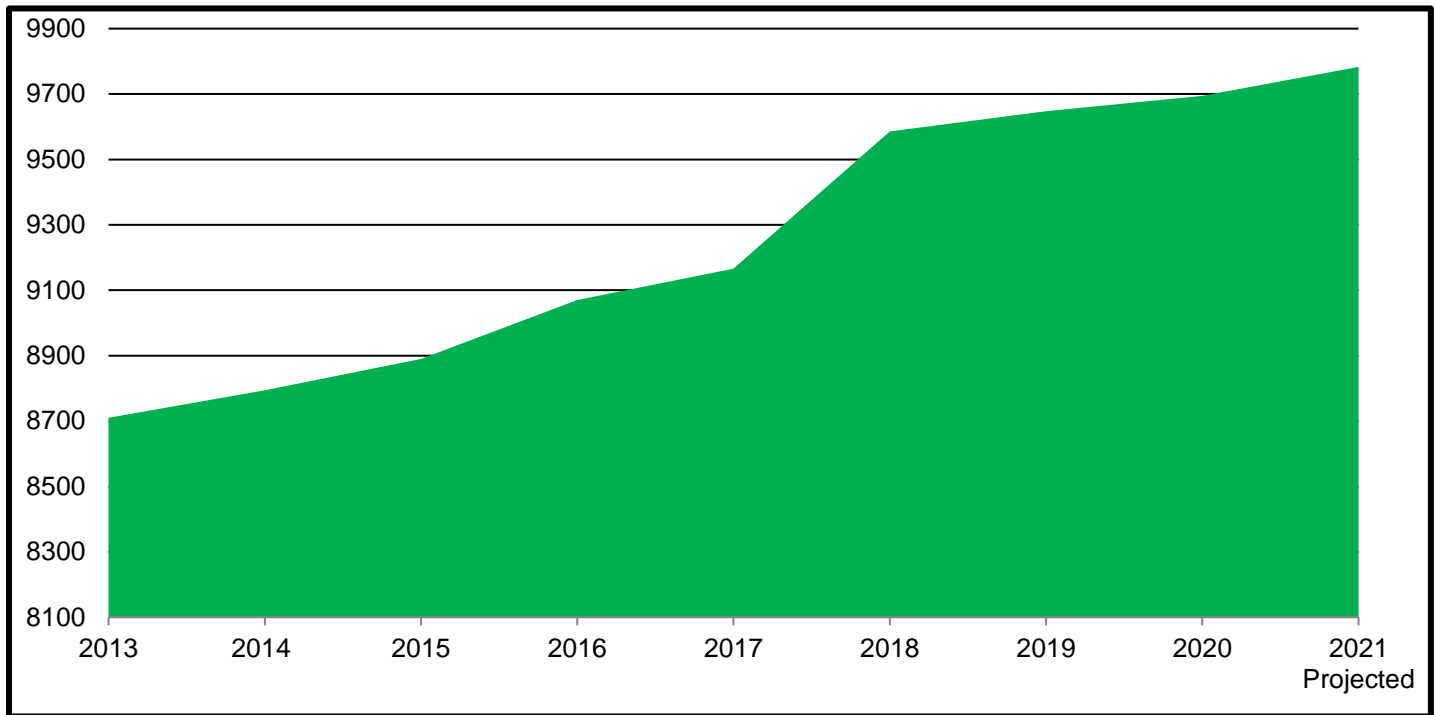
A man wearing a tan t-shirt, purple shorts, a wide-brimmed hat, and glasses is walking across a suspension bridge. The bridge has a wooden plank deck and metal chain-link railings. It is suspended by thick cables and is set against a backdrop of a dense green forest. The text "Park Visitation & Acreage" is overlaid in white on a semi-transparent dark band across the upper portion of the image.

# Park Visitation & Acreage

Girdled Road Reservation



## LAKE METROPARKS LAND ACREAGE 2013 – 2021



### LAND ACREAGE - PROTECTED AND ACCESSIBLE

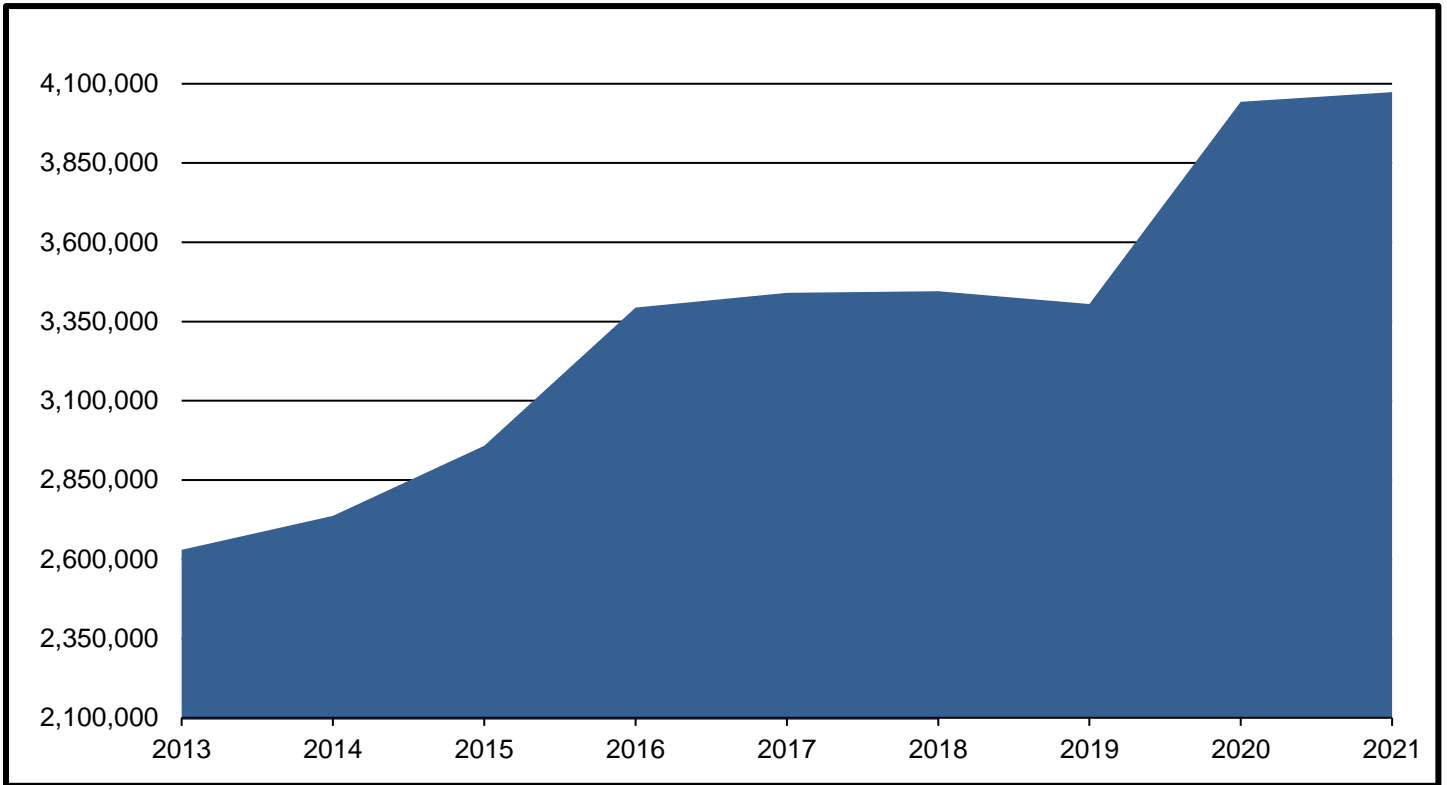
In 2021, the Park District protected an additional 89.25 acres for a total of approximately 9,778 acres owned or managed by the Park District. This year's additions included a 9.54-acre addition to Helen Hazen Wyman Park in Painesville Township along 1,500 feet of Kellogg Creek, Big Creek, and the Grand River; 78 acres of leased property from the Lake County Commissioners added to Lake Erie Bluffs also in Painesville Township allowing for a future western entrance to the park; and an additional 1.71 acres adjacent to the Greenway Corridor property in Concord Township.

### 2020 - 2021 VISITATION

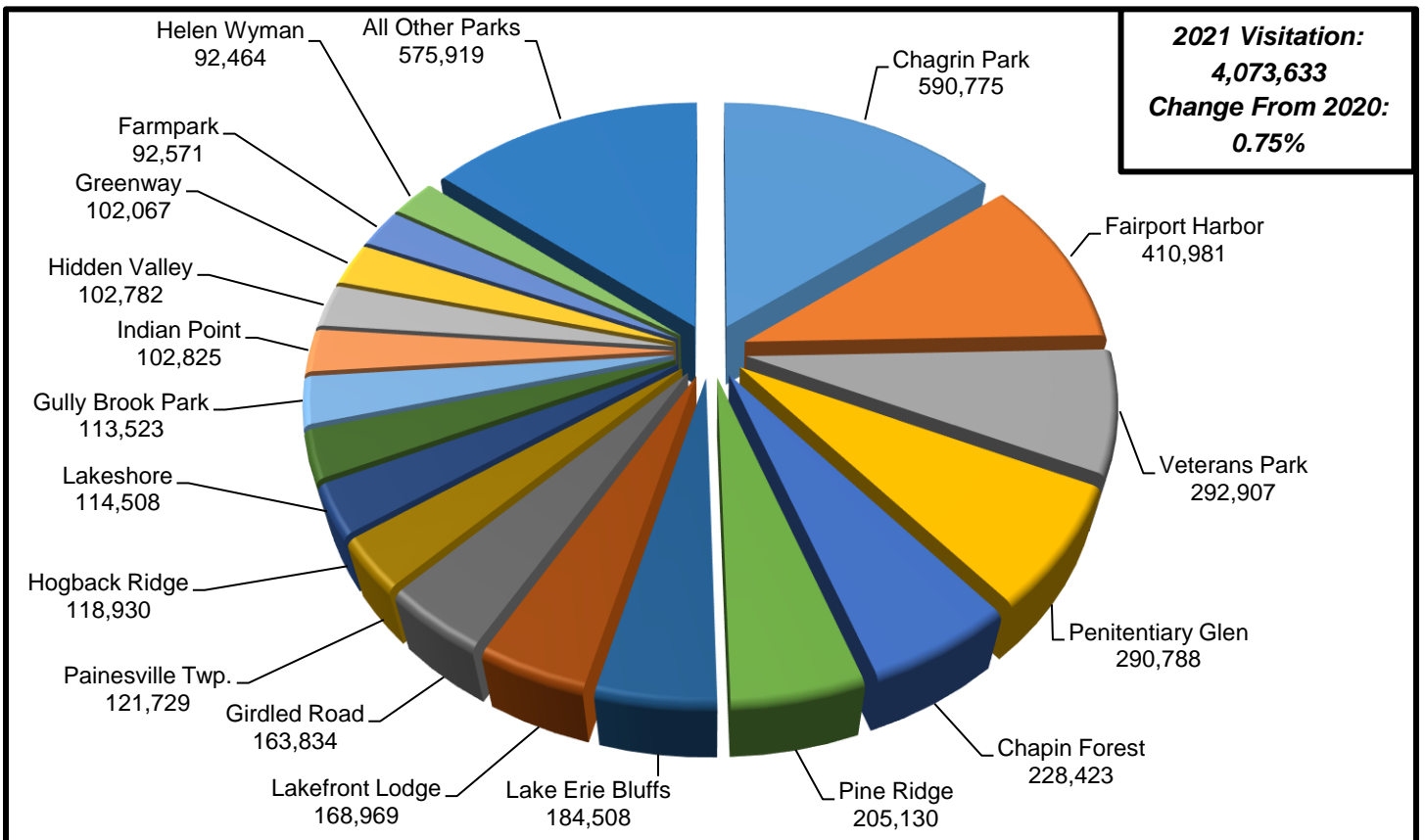
Lake Metroparks broke the existing visitation records in the 2019-20 year and contrary to our expectations, these numbers did not go down in the 2020-21 measurement period. Between September 1, 2020 and August 31, 2021, the Park District had over 4 million visits and visitation increased by 30,384 or 0.75%. Chagrin River Park continued to be the most visited park with approximately 590,775 followed by Fairport Harbor Lakefront Park (410,981), Veterans' Park (292,907), Penitentiary Glen (290,788), Chapin Forest (228,423), Pine Ridge (205,130), Lake Erie Bluffs (184,508), Lakefront Lodge (168,969), and Girdled Road Reservation (163,834).



## TOTAL PARK VISITATION 2013 – 2021



## 2021 VISITATION BY PARK



NOTES:



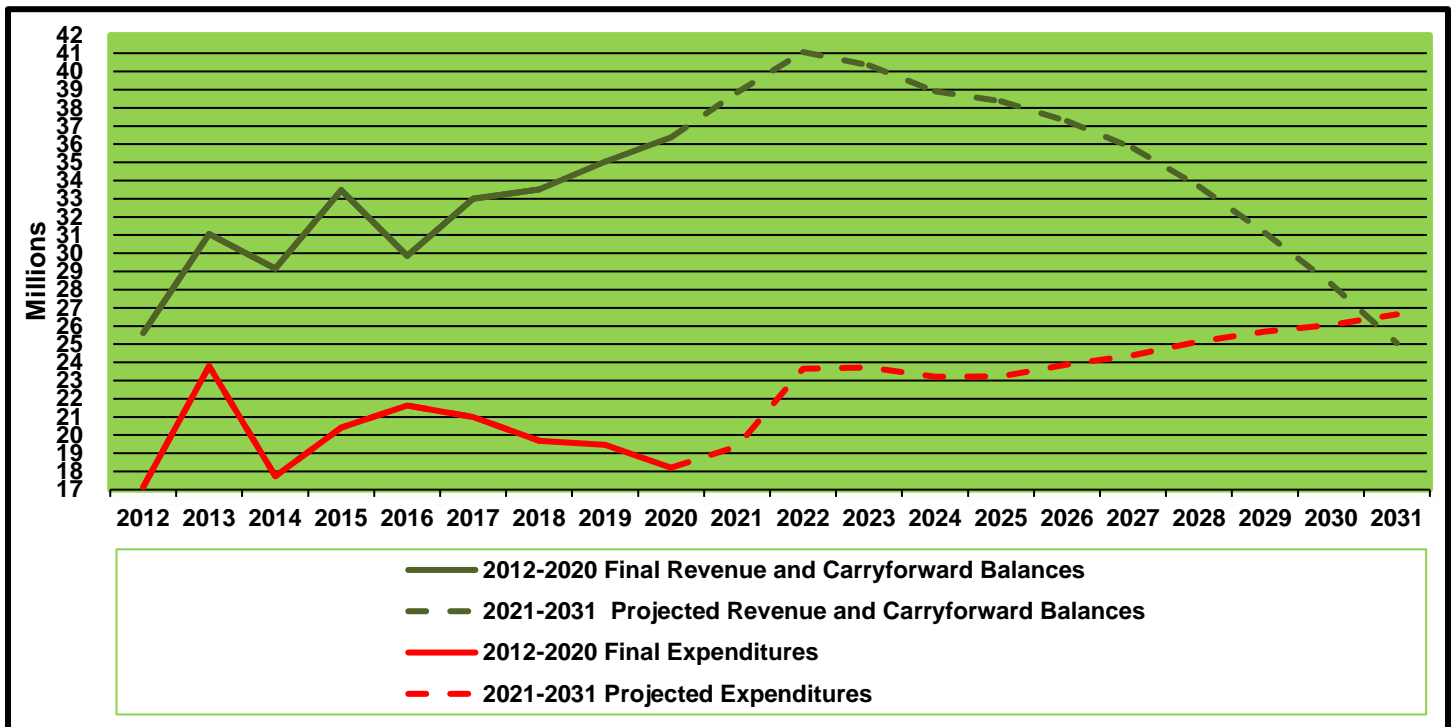
A scenic photograph of a beach with driftwood and a forested background under a cloudy sky. The beach is composed of dark sand and small pebbles, with several large pieces of driftwood scattered along the shoreline. A dense forest of green trees lines the background, and the sky is filled with large, white, fluffy clouds. The overall mood is serene and natural.

# Financial Forecast

Lake Erie Bluffs



# FINANCIAL FORECAST REVENUES AND CARRYOVERS AS COMPARED TO EXPENDITURES 2012-2031



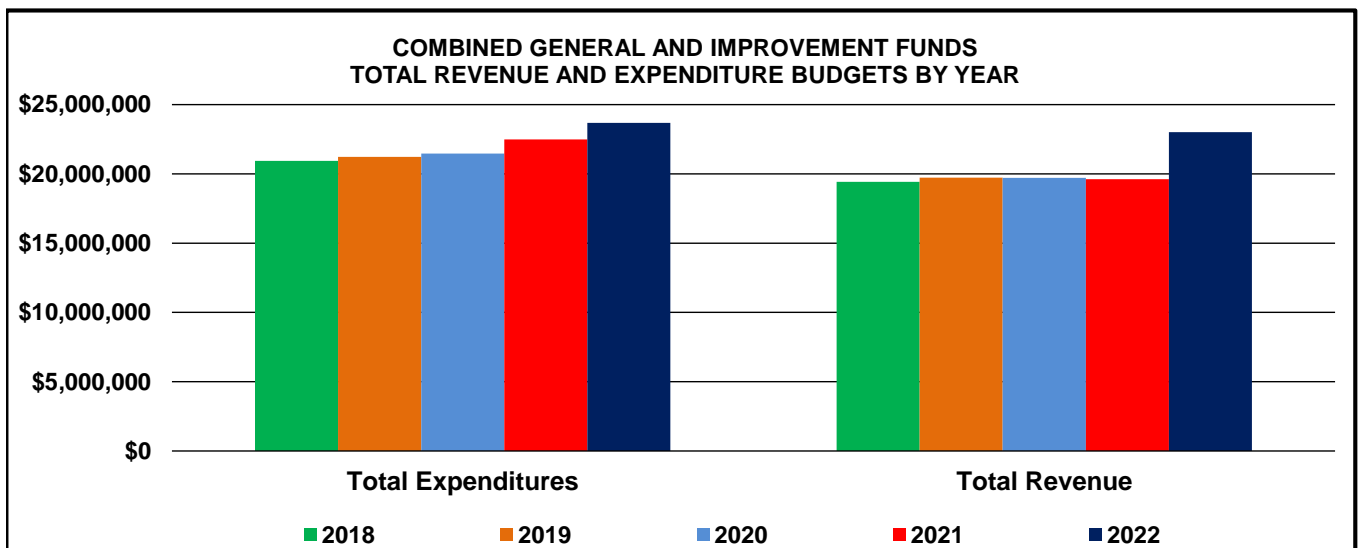
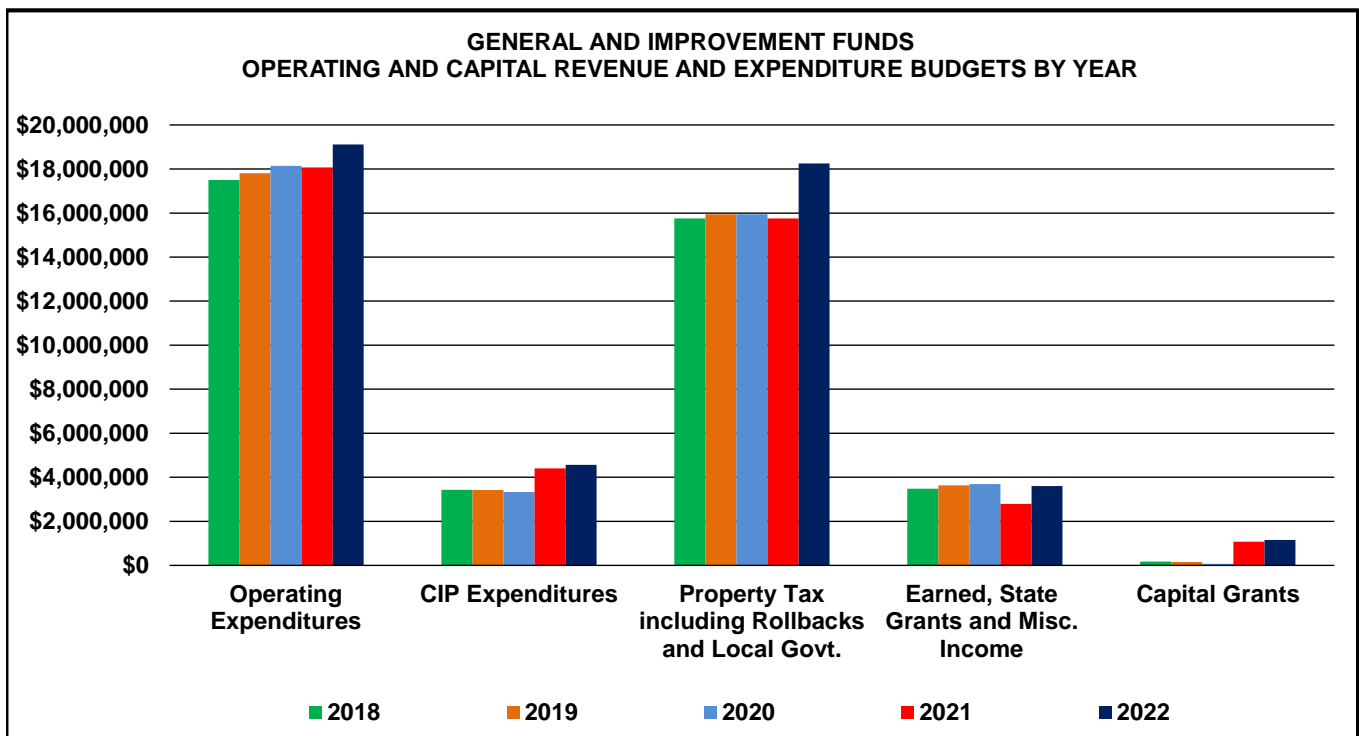
## FINANCIAL FORECAST

The staff at the Park District is always sensitive to the balance between providing services and the ability to financially support these services. Although this budget document is only for 2022, the Financial Forecast considers current decisions as well as projected revenues and expenditures through 2031. The financial forecast above includes the passage of the 2021 .8 mill renewal levy, and the additional new .4 mill levy. The .4 mill levy is estimated to generate approximately \$2.4 million in new revenue. The .8 mill levy renewal and the new .4 mill levy have been included in the 2022 General Fund Revenue estimates contained in this document. However, at the time of printing this budget document, The Lake County Board of Elections has not certified the results. Therefore, they are subject to change based on the final Lake County Auditor estimate. In addition, the financial forecast includes modest increases to our operating expenditure budget of approximately 2.25% from 2023 to 2031 and less than a 0.5% increase to our existing nontax revenue streams. We utilized these conservative estimates in this forecast but as the Board is aware, our tax revenues historically outpace the projections that we receive from the Auditor's office. The abnormal spikes in revenues and expenditures in 2013 and 2015 were due to the grants received and subsequent expenditures specifically for the purchase of the Lake Erie Bluffs.

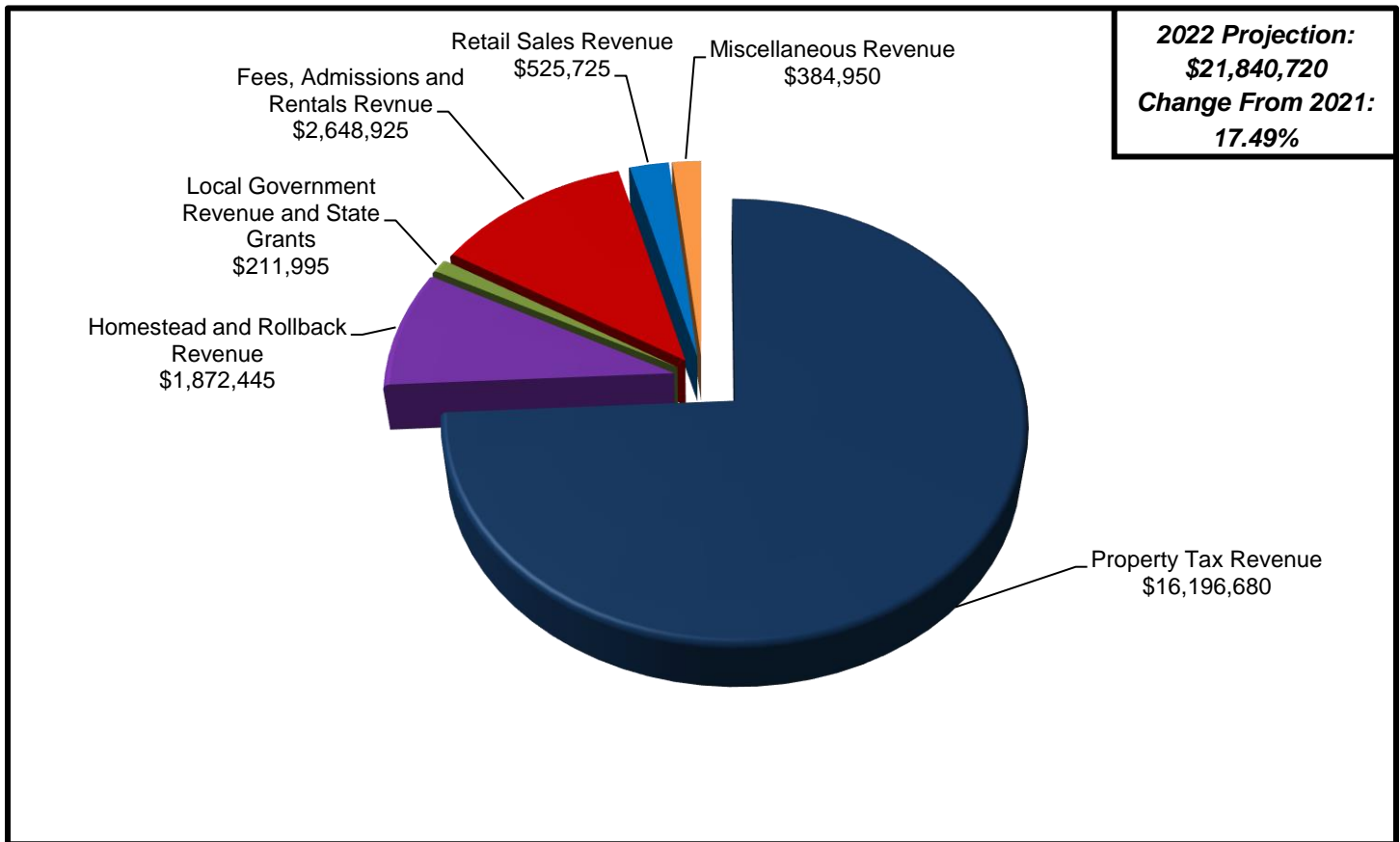
The chart on page 15 illustrates the General and Capital Funds breakdown of our budgeted revenues and expenditures since 2018. Our budgeted operating expenditures and revenues have remained relatively consistent considering the cuts in state support and property revaluations which were partially covered by the levy passed in 2012. In 2014, the Park District made its final debt payment on its 2006 loan. This has given the Park District the ability to reallocate those resources for maintenance and operation of the Park District. Since 2013, the focus has been placed on stabilizing long-term capital project spending by adhering more closely to a rolling *Five-Year Capital Improvement Plan*. The capital improvement plan in this budget document continues with that same philosophy.

	GENERAL AND IMPROVEMENT FUNDS <u>EXPENDITURE BUDGETS *</u>			GENERAL AND IMPROVEMENT FUNDS <u>REVENUE BUDGETS *</u>			
				Property Tax including Rollbacks and Local Govt.	Earned, State Grants and Misc. Income	Capital Grants	Total Revenue
Year	Operating Expenditures	CIP Expenditures	Total Expenditures				
2018	\$17,497,460	\$3,435,250	\$20,932,710	\$15,754,678	\$3,486,755	\$177,000	\$19,418,433
2019	\$17,810,921	\$3,417,000	\$21,227,921	\$15,940,966	\$3,632,455	\$153,000	\$19,726,421
2020	\$18,136,923	\$3,328,500	\$21,465,423	\$15,947,611	\$3,694,405	\$75,000	\$19,717,016
2021	\$18,070,049	\$4,408,000	\$22,478,049	\$15,749,849	\$2,790,700	\$1,073,000	\$19,613,549
2022	\$19,110,727	\$4,566,000	\$23,676,727	\$18,253,120	\$3,605,900	\$1,160,000	\$23,019,020

\* - Budgeted expenditures and revenues excludes Transfers Out of the General Fund.



## 2022 GENERAL FUND REVENUE PROJECTION

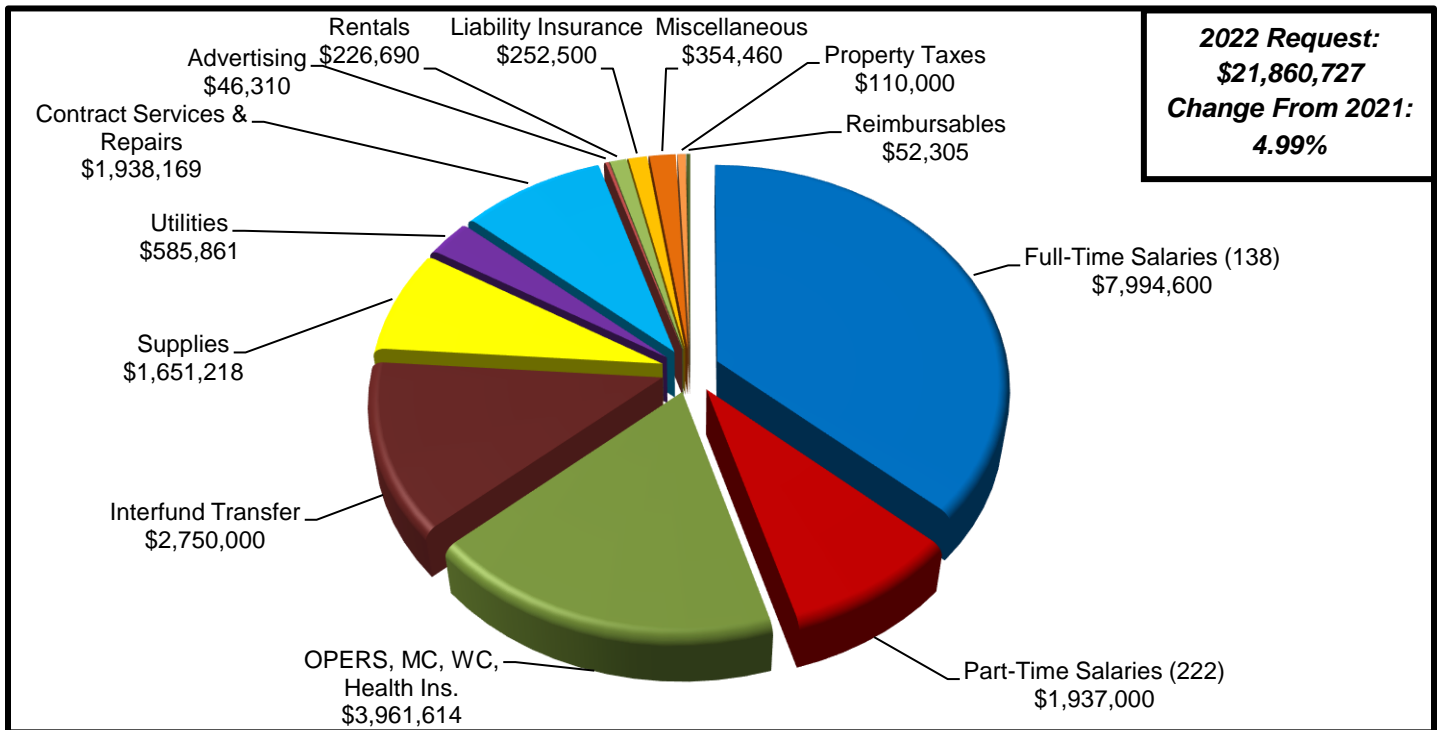


	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
<b>Total Lake Metroparks</b>	<b>\$19,550,121</b>	<b>\$19,618,716</b>	<b>\$18,590,106</b>	<b>\$21,840,720</b>	<b>\$3,250,614</b>	<b>17.49%</b>

The 2022 General Fund projected revenues total \$21,840,720, which is an increase of \$3,250,614 or 17.49% over 2021.

Property Tax and Homestead and Rollback revenues continue to account for the largest portion of the General Fund Revenue. In 2022, 82.73% of the budgeted General Fund operating revenues are derived from Property Tax and Homestead and Rollback revenues. Based on the information received from the County Auditor, the 1.9 mill levy which expires at the end of 2024, accounts for an estimated \$10,601,884 (58.67%) of the total Property Tax and Homestead and Rollback revenue while the 0.8 mill levy, which was voted on and approved as a renewal in November 2021, comprises \$4,463,951 (24.70%), a new .4 mill levy approved in November 2021, comprises \$2,400,000 (13.28%) and the remaining \$603,290 (3.33%) is generated by the 0.1 mill of inside millage. Included in the 1.9 and .8 property tax levy revenues are \$1,872,445 which represents the projected amount of Homestead and Rollback revenues to be received from the State of Ohio. All other estimated revenues excluding Property Tax and Homestead and Rollback are \$3,771,595. All other revenues represent a budgeted increase from 2021 in the amount of \$850,614, with the more significant increases in Fees, Admissions, Rental revenues, and Retail Sales. These revenues represent 78.21% of the \$850,614 General Fund other revenue increase, or \$665,350. These increases are the direct result of cancelled or reduced programs and events in 2021 due to the current pandemic. More detailed General Fund estimated revenue information on fees and admissions can be found in the individual departmental summaries later in this document.

## 2022 GENERAL FUND EXPENDITURE REQUEST



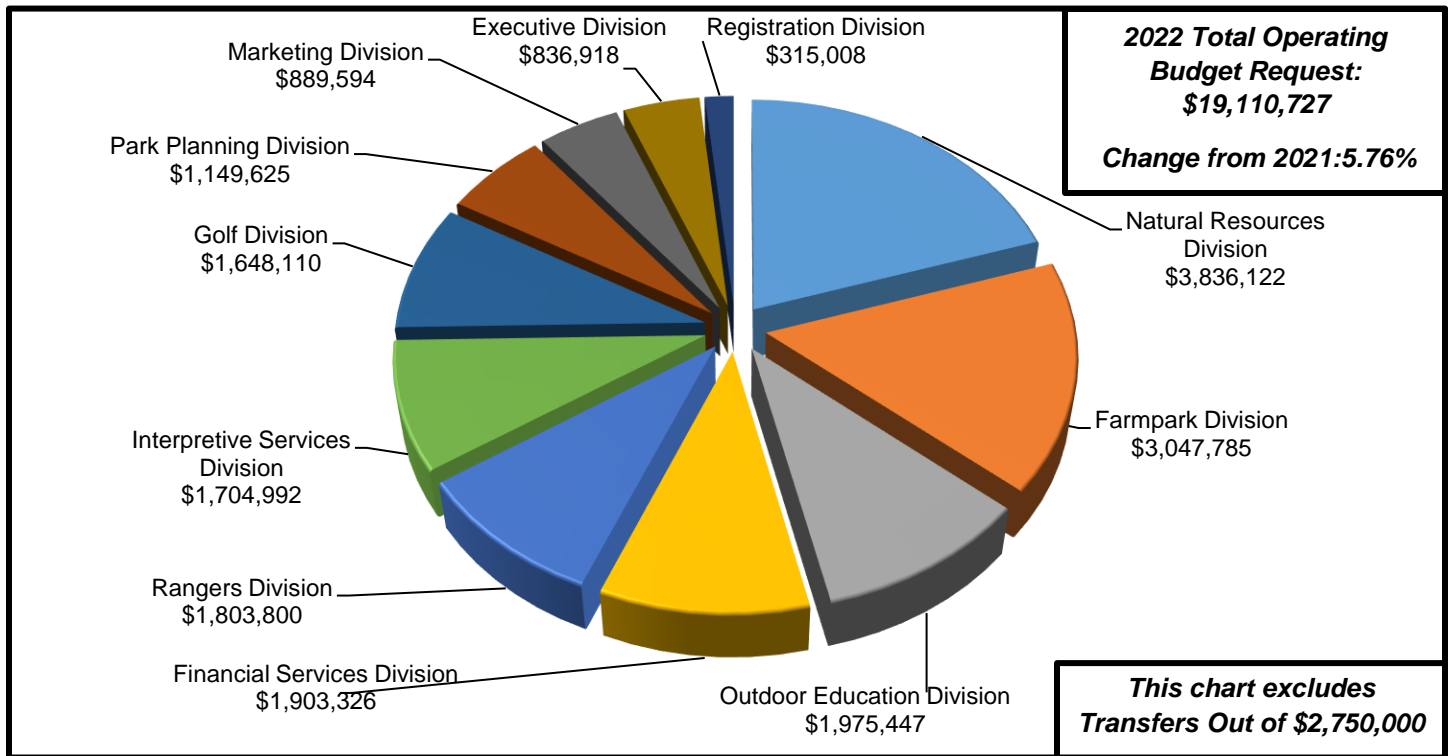
Total Lake Metroparks	2019 Budget	2020 Budget	2021 Budget	2022 Request	\$ Change	% Change
	\$20,560,921	\$20,886,923	\$20,820,049	\$21,860,727	\$1,040,678	4.99%

The 2022 General Fund request for operating expenditures is \$21,860,727, which represents an increase of 4.99% or \$1,040,678 over the 2021 budget. The priority of the 2022 request is to provide adequate funding to maintain our existing parks, programs, and events.

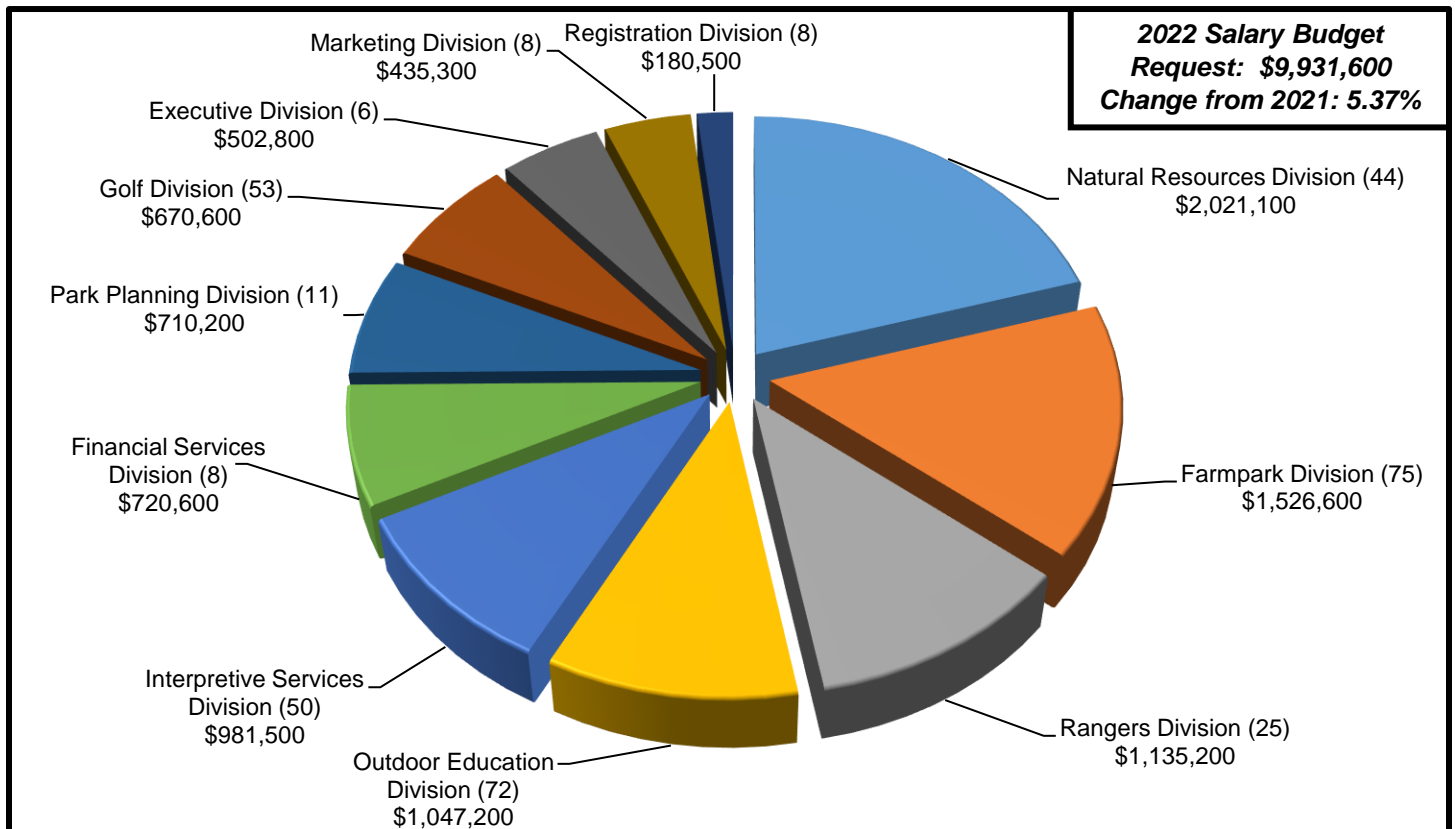
As the chart above illustrates, full-time and part-time salaries represent 45.43% of the total operating budget. With the addition of OPERS contributions, Medicare, Workers Compensation, and Health Insurance expenditures, the Park District's total personnel costs are 63.5% of the total General Fund operating budget. This level of personnel expenditures is reasonable given the Park District's primary objective to provide services to the public as opposed to creating a tangible product which would require more raw materials on an annual basis. Once the Park District expends the cost of acquiring property and completing the initial improvements to provide access (funded primarily out of our Capital Improvement Fund) future General Fund budgets provide staff and resources to maintain the grounds/operations and to conduct programs. These percentages are essentially unchanged from 2021. The \$1,040,678 projected budget increase represents projected increases in salaries and corresponding employer related taxes and health insurance premiums, contractual services, rentals, property and casualty insurance, and other supplies. Please see the individual Divisional pages for additional information regarding more specific 2022 budgetary changes.

The charts on the following page illustrate total budget and salary expenditures by division within the 2022 request.

## 2022 TOTAL OPERATING BUDGET BY DIVISION



## 2022 FULL AND PART-TIME SALARIES/EMPLOYEES BY DIVISION



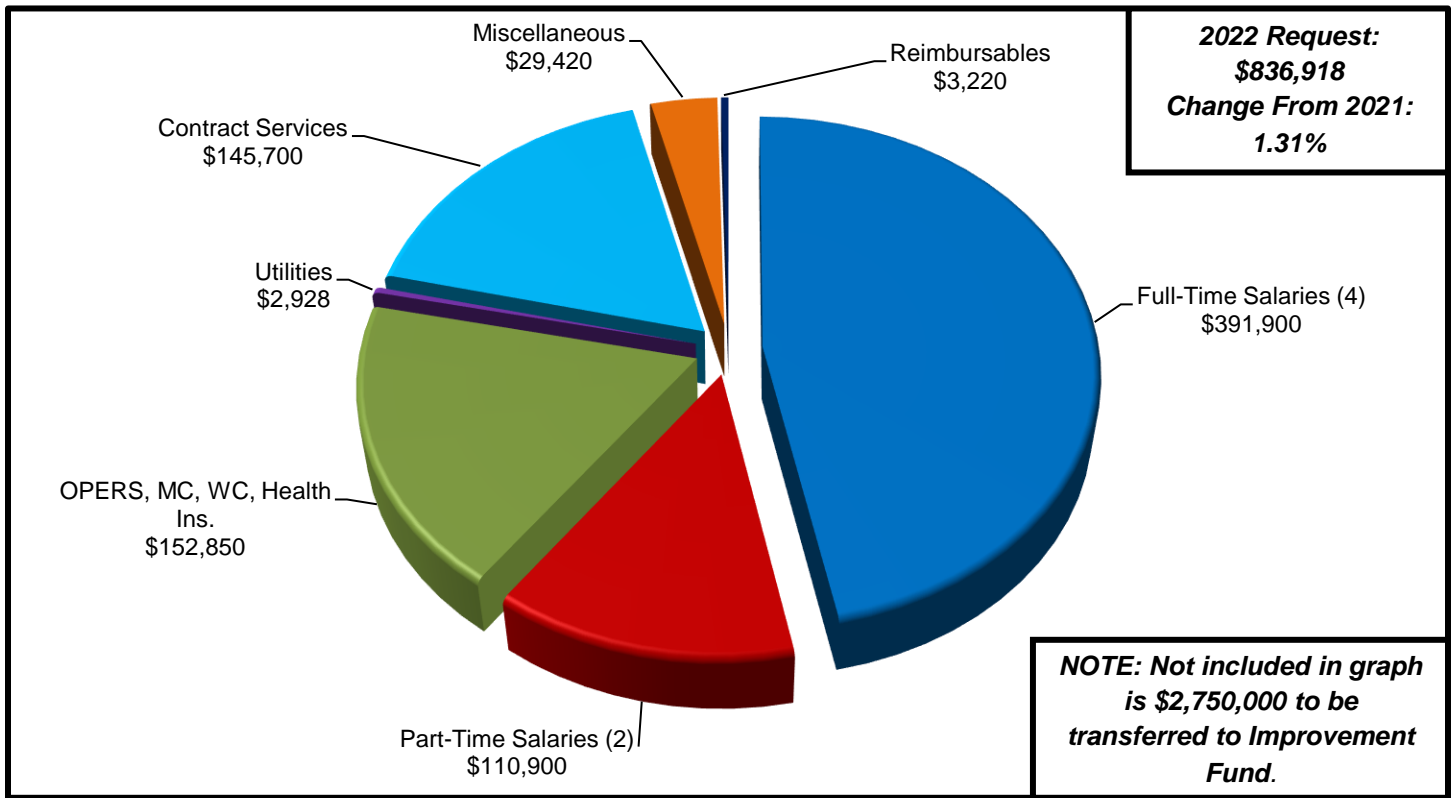




# Executive

- Executive
- Marketing & Volunteers
- Rangers

## 2022 EXECUTIVE DIVISION EXPENDITURE REQUEST



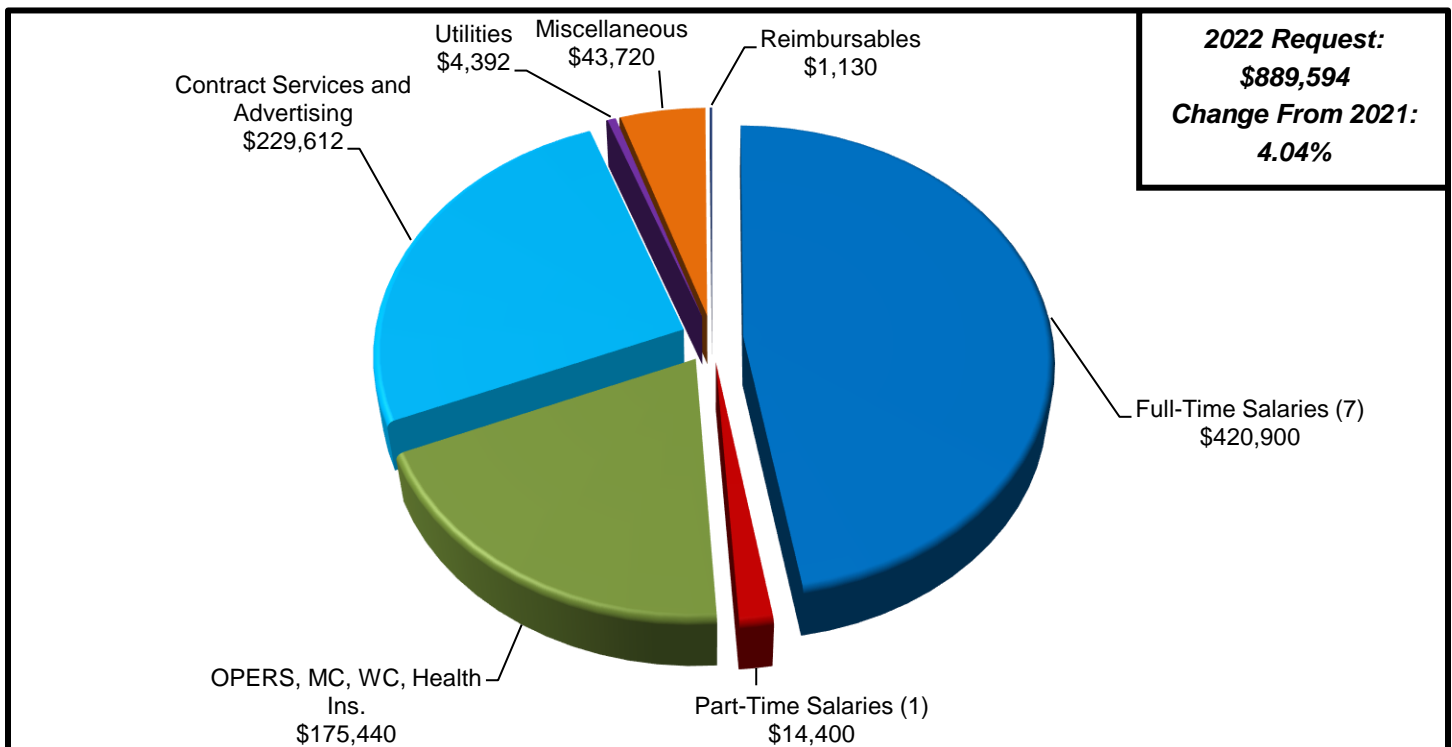
	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Executive Division	\$791,368	\$823,240	\$826,104	\$836,918	\$10,814	1.31%

The 2022 Executive Division budget request is \$836,918, which is an increase of \$10,814 or 1.31% from 2021. In 2020, the Human Resource Department was transferred from the Financial Services Division to the Executive Division. The above 2019 budget has been adjusted to reflect this change.

The Executive Division budget includes three departments, the Executive, Park Services and Human Resource Departments. This Division funds the salaries of the Executive Director, one full time assistant, the Park Services Director, Chief of Human Resources, legal counsel, and Park District prosecutor. For 2022, there are no significant changes from the prior year. In addition, to better illustrate the operating expenditures of this Division, the chart above does not include the \$2,750,000 that is budgeted to be transferred to the Improvement Fund.



## 2022 MARKETING & VOLUNTEERS EXPENDITURE REQUEST



	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Marketing Division	\$848,523	\$858,760	\$855,009	\$889,594	\$34,585	4.04%

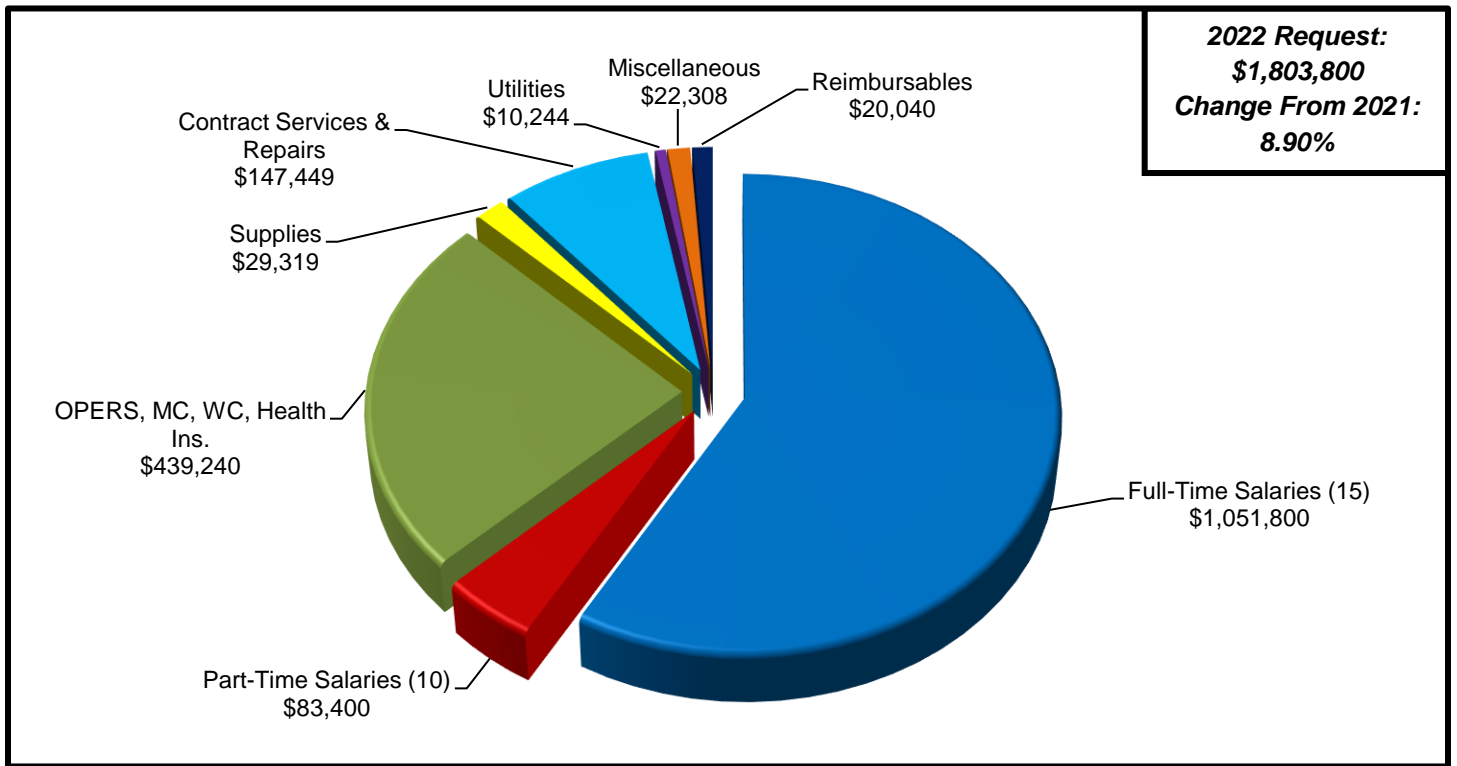
The 2022 Marketing Division budget request is \$889,594, which is an increase of \$34,585 or 4.04% from 2021. The Marketing Division is comprised of seven full-time and one part-time employee, which includes the Volunteer Department and supports all departments in the Park District while also increasing public awareness and appreciation of the Park District.

In 2021, COVID-19 continued to negatively impact the number of programs and events offered, which in turn reduced the need to spend budgeted funds on advertising. The marketing strategy continued to rely on digital content and communications highlighting places to visit and things to do in the Park District via social media, website updates, videos, and weekly e-newsletters. Programmers continued to contribute digital content with an educational focus. Maintaining a connection with current customers/followers and expanding our contacts continued to be top priority.

Like overall park visitation in 2021, public engagement and consumption of our content was maintained at or near the new all-time highs developed during COVID-19 shutdowns. Feedback from visitors and followers continued to demonstrate the value and benefits of the Park District remaining open.

In preparation for a return to “normal” operating expenses in 2022, adjustments within accounts in both the Marketing and Volunteer Department budgets were made, while remaining flat in operating line items requests. The Marketing Department remains committed to providing sponsorship to all departments as well as ongoing crucial marketing and communications services.

## 2022 RANGER DIVISION EXPENDITURE REQUEST



Ranger Division	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$1,641,698	\$1,666,085	\$1,656,310	\$1,803,800	\$147,490	8.90%

The 2022 Ranger Division expenditure request is \$1,803,800, which is an increase of \$147,490 or 8.9% from 2021. Due to collective bargaining requirements, the full-time union ranger salaries increased 2% in 2021. As a result of continued increase in visitation as well as additional park amenities opening to the public, we hope to add an additional full-time ranger in 2022. This potential addition would increase our full-time staffing from the current 13 full-time uniformed rangers to 14.

One of our full-time rangers retired in 2021 and he was recently replaced by a part-time ranger. An additional part-time ranger resigned in 2021 leaving us with 6 part-time rangers. By adding an additional full-time ranger, we will enhance our ability to have sufficient staffing while providing for a clean and safe visitation environment.

In 2021, the safety of park patrons, volunteers and employees remained a priority for the Ranger Department. Since the start of the pandemic, park visitation has surpassed 4,000,000 visitors in 2020 and 2021, respectively. The sheer volume of these additional visitors continued to create challenges for the Ranger Division. The Ranger Department again worked in collaboration with other park managers to successfully address these issues by combining our resources when needed.

In 2020, two of our rangers were trained as "Scenario Based Training Instructors". For 2021, we provided our rangers with in-house training on a wide variety of scenarios to improve their overall performance and officer safety. We are in the final phase of testing body worn cameras and hope to have them assigned to all uniformed rangers by the end of 2021. Body worn cameras have been shown to improve police accountability with the public and will also be a valuable training tool when supervisors review incidents with our personnel.



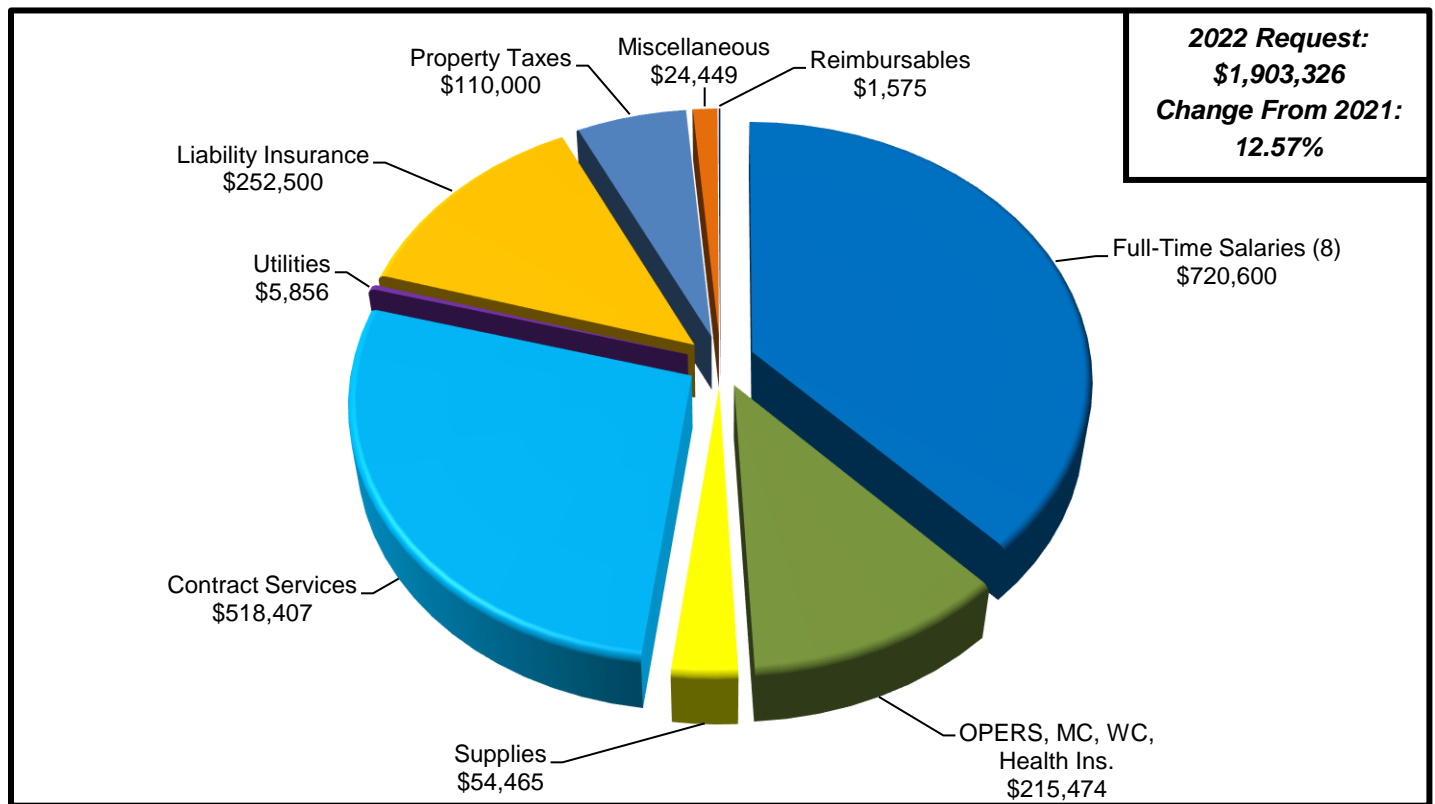


# Financial Services





# 2022 FINANCIAL SERVICES DIVISION EXPENDITURE REQUEST



Financial Services Division	2019 Budget	2020 Budget	2021 Budget	2022 Request	\$ Change	% Change
	\$1,577,430	\$1,562,530	\$1,690,819	\$1,903,326	\$212,507	12.57%

The 2022 Financial Services Division expenditure request is \$1,903,326, which is an increase of \$212,507 or 12.57% from 2021. The Financial Services Division is comprised of 8 full-time employees and is responsible for all accounting activities, payroll processing, financial reporting, budget preparation as well as the Purchasing Department. Starting in 2020, the Human Resources Department was reorganized under the Executive Division and the corresponding 2019 budgeted expenditures have been moved to page 20 and reflected in the Executive Divisions budgets.

Consistent with prior years, the significant expenditures for 2022 include liability insurance, Auditor and Treasurer's fees, property tax payments, safety expenditures, and the annual financial audit. For 2022, most of the increase is related to an accounting change which now requires the Park District to account for rental refunds in the General Fund. In prior years, these expenditures were not required to be budgeted and were accounted for in an Agency Fund. This increase accounts for 71% of the 2022 Financial Services Division budgeted increase. The remainder of the 2022 increase is salaries and benefits, employee health insurance, general liability insurance and property taxes (special assessments) expenditures.

Goals for 2022 are the preparation of the 2021 CAFR and the receipt of the Auditor of State's Award with Distinction and GFOA Certificate.





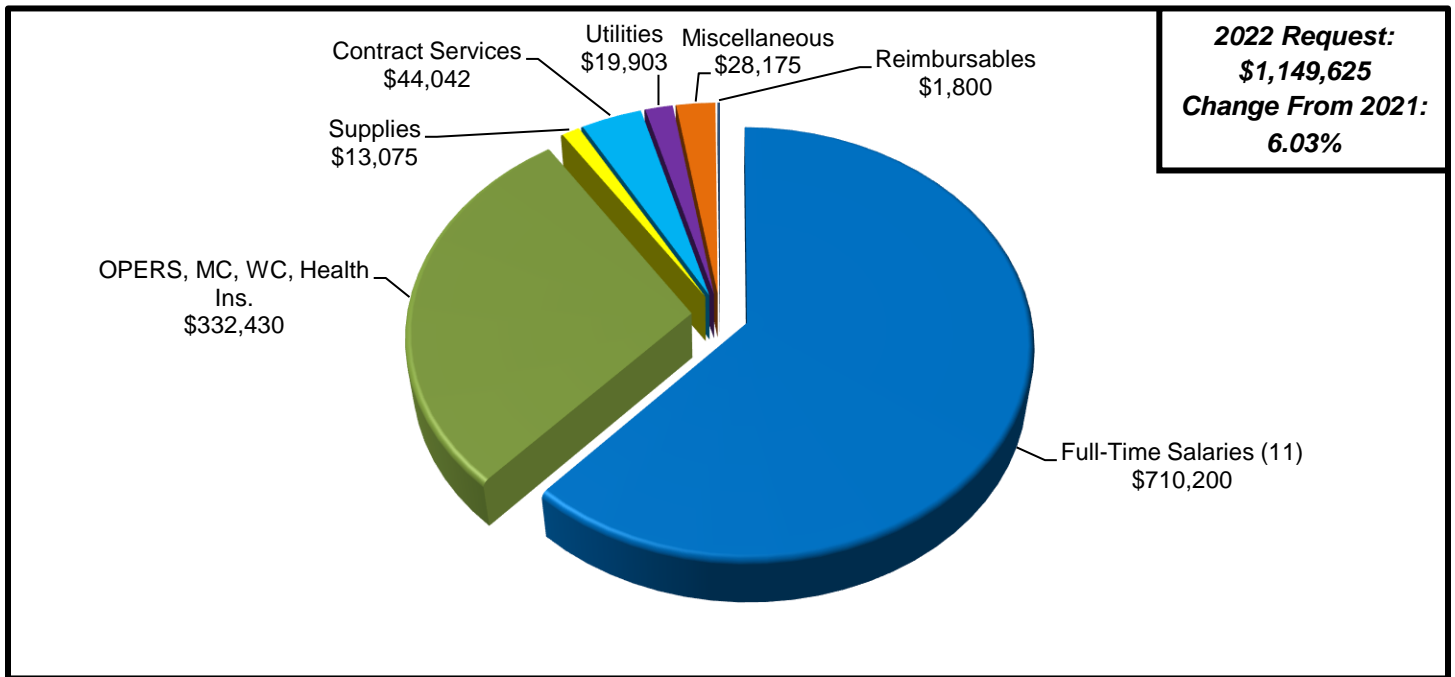
# Park Planning

- Park Planning
- Golf

*Hell Hollow Wilderness Area*  
KEVIN VAIL



## 2022 PARK PLANNING DIVISION EXPENDITURE REQUEST



	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Park Planning Division	\$1,117,508	\$1,177,190	\$1,084,276	\$1,149,625	\$65,349	6.03%

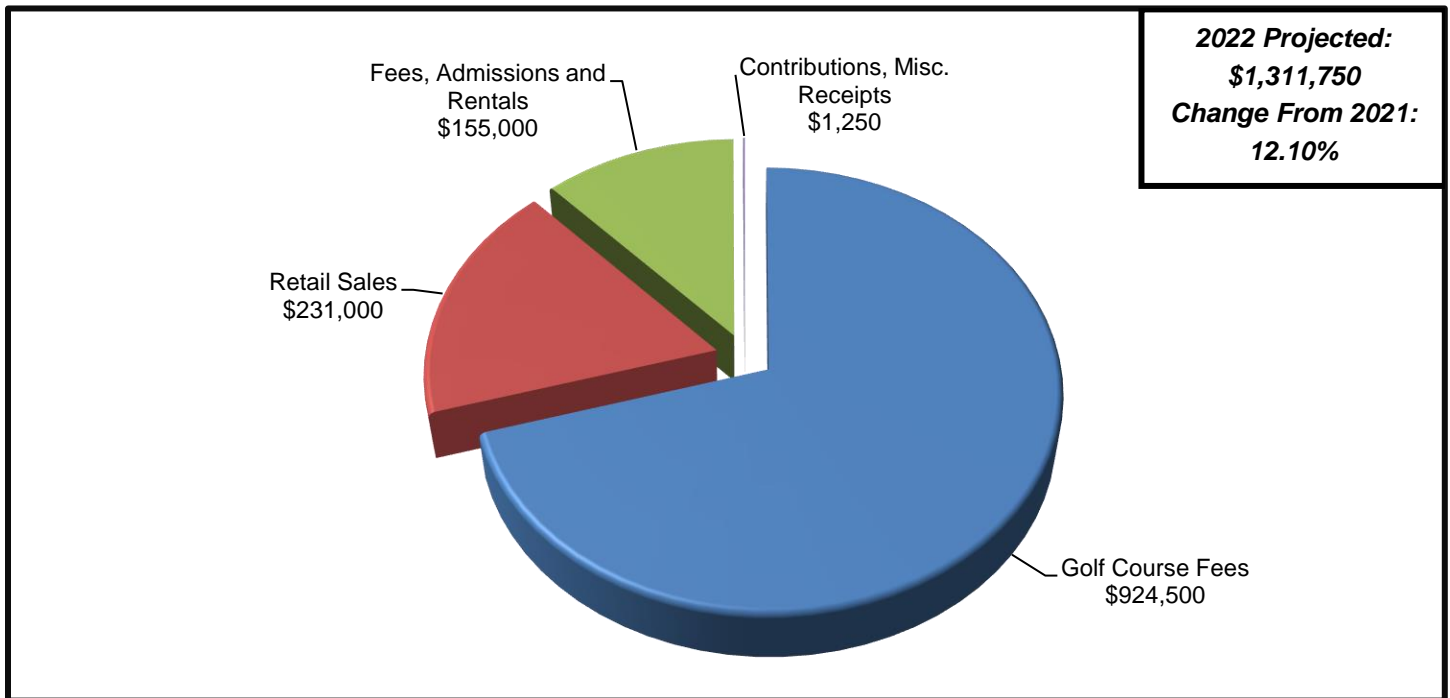
The 2022 Park Planning Division expenditure budget request is \$1,149,625, which is an increase of \$65,349 or 6.03% from 2021. This increase is primarily the result of an increase in personnel expenses. This Division is made up of two departments: Planning/Design and Information Technology (IT), which are comprised of 11 full-time employees.

Major 2021 projects administered by Planning and Design staff included the addition of Adventure Play and a new flush restroom at Jordan Creek Park, the new two-lane entrance into Blair Ridge Park, the reconfiguration and addition of the accessible trail and overlook deck at Girdled Road North, the Penitentiary Glen Nature Center restroom renovation, as well as various paving projects and master planning efforts. Approximately \$120,000 in grant and foundation funds were administered for capital projects and acquisitions.

In 2021, the Information Technology department replaced desk phones throughout our buildings and continued to support changing technology needs as they navigated working through a pandemic. This support included helping the Park Services division to provide some requested programs virtually for schools and groups. IT also upgraded our internet connection speeds at our main office locations which has allowed for more efficient work with our cloud-hosted applications and faster data backup to our off-site data storage.

The Park District will continue to create new and improved access and use opportunities across facilities in 2022. Major projects include construction of the Lake Erie Bluffs west entrance, engineering of the trail along the lakefront west of Painesville Twp. Park as well as beginning to implement the park's master plan, expansion of the Canine Meadow parking area, and a new permanent shelter at Penitentiary Glen for program use.

## 2022 GOLF DIVISION REVENUE PROJECTION

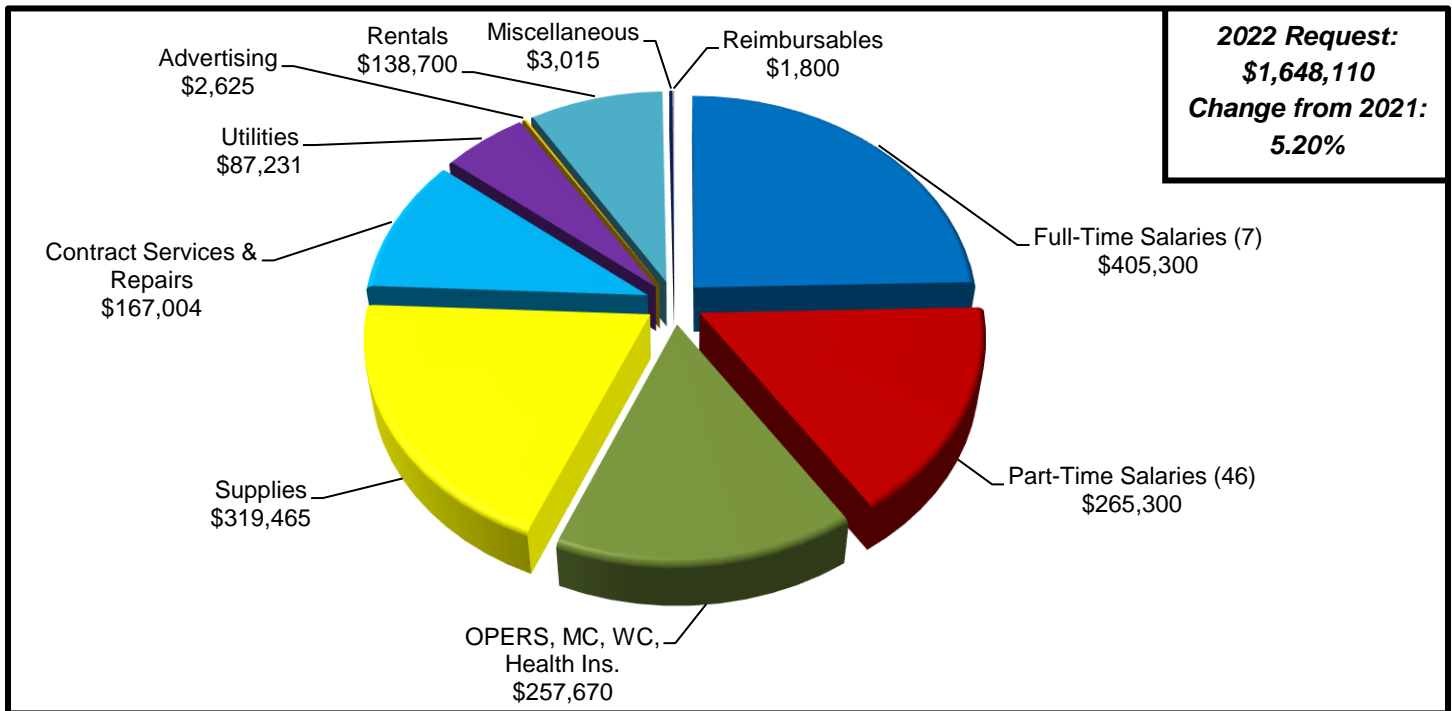


	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Projected</u>	<u>\$ Change</u>	<u>% Change</u>
Golf Division	\$1,239,300	\$1,242,550	\$1,170,175	\$1,311,750	\$141,575	12.10%

The 2022 Golf Division projected revenue is \$1,311,750, which is an increase of \$141,575 or 12.10% from 2021. Currently, rounds played and revenues at both Erie Shores and Pine Ridge exceed those budgeted for 2021, while revenue from our contract with Dino's Catering is below the 2021 projection. Overall, we expect the total Golf Division revenues for 2021 to come in about \$299,825, or 26% above the \$1,170,175 budgeted.

Heading into 2022, we are assuming that golf operations, including greens fees, cart rentals, pro shop sales, memberships, and food/beverage, will generate higher revenue than what was budgeted in 2021 based on continued strong round counts. Meanwhile, we anticipate our contract with Dino's Catering will generate 100% of the lease amount.

## 2022 GOLF DIVISION EXPENDITURE REQUEST



	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Golf Division	\$1,574,264	\$1,584,340	\$1,566,688	\$1,648,110	\$81,422	5.20%

The 2022 Golf Division expenditure budget request is \$1,648,110, which is an increase of \$81,422 or 5.20% from 2021. This increase is largely the result of increases in personnel and resale items in our pro shops. The Golf Division is projected to expend \$1,455,000 in 2021 or 93% of the amount budgeted. Staff at both courses continued to do a nice job of containing costs while maintaining very good playing conditions and serving a significant number of additional golfers. The Golf Division is comprised of 7 full-time and 46 part-time employees.

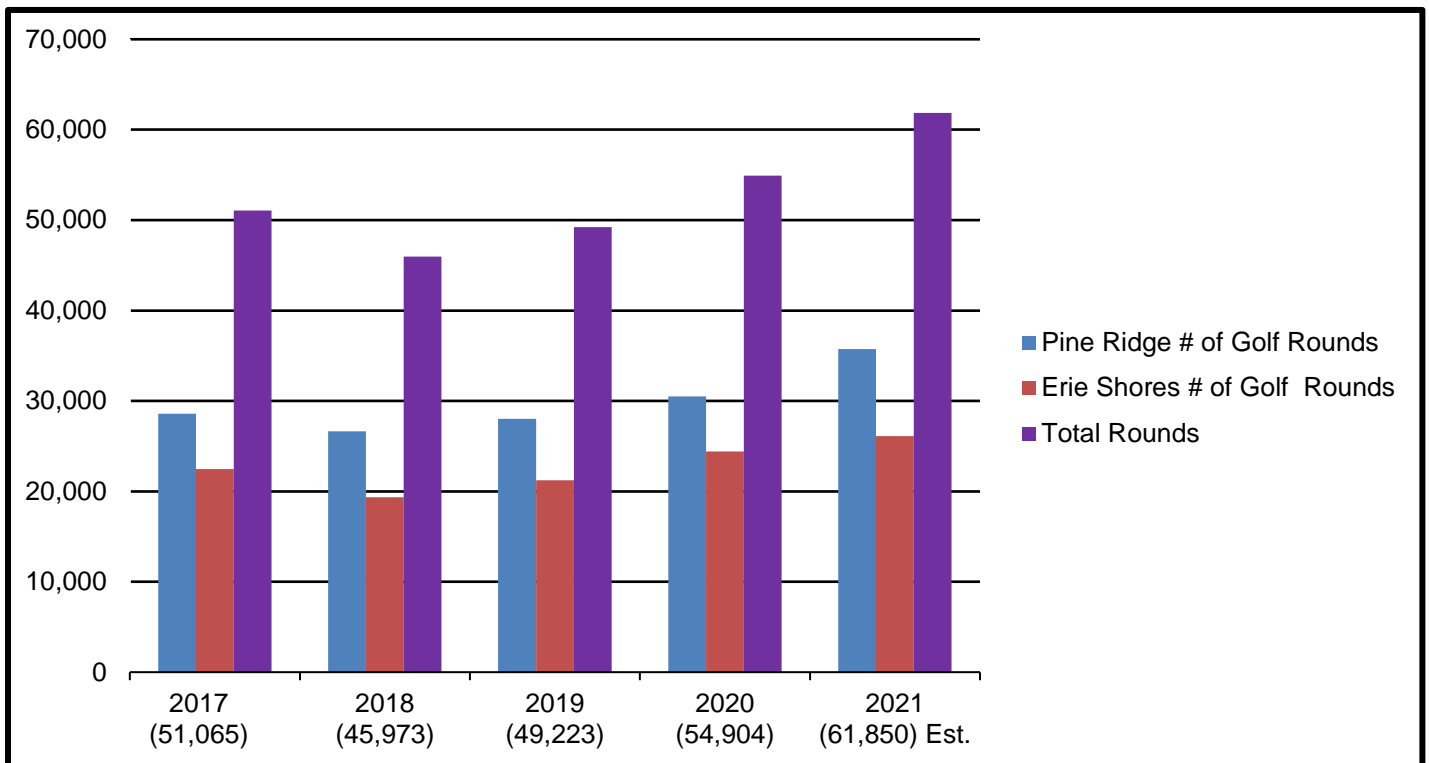
Major 2021 projects at Erie Shores included new tee boxes on #5 and 14, renovation of the bunkers on #2 and 5, and cart path repairs along #4 and 16. The 2021 Pine Ridge improvements included new tees on #1, 2 and 3, relocation of the practice green, and bridge repairs on #5 and 17. Both courses also saw significant tree removal, pruning and planting performed.

In 2022, improvements at Erie Shores will include additional bunker renovations, while improvements at Pine Ridge will include cart path repairs north of SR 84, improvement of the west parking lot, and tee box additions/expansions. An emphasis will continue to be placed on marketing both courses, particularly through social media outlets.



## GOLF DIVISION

### Round Counts 2017 - 2021



Golf rounds played at the Park Districts' two golf courses (see chart above) are cumulatively projected to increase by almost 7,000 rounds or 12% in 2021 when compared to 2020. Individually, Erie Shores is projected to see an increase of about 1,700 rounds or 6%. Pine Ridge will see a projected increase of roughly 5,300 rounds or 17%. According to the National Golf Foundation and Golf Datatech, LLC, rounds played in Ohio through the end of August 2021 are up 14.6% year to date.

Compared to the five-year average (2016-20) of 51,275, rounds played in 2021 are up 20% and compared to the three-year average (2018-20) of 50,033, rounds played in 2021 are up 23%. The five-year and three-year averages, and projected 2021 rounds for Pine Ridge are 28,800, 28,379, and 35,750, respectively. The rounds for the same periods at Erie Shores are 22,475, 21,654 and 26,100.

This year will mark the highest cumulative round counts at our two courses since 2012. Rounds in 2021 at both courses began the year with above average March weather and a continuation of the strong play levels we saw during the pandemic in 2020. As the golf season progressed Erie Shores rounds continued to be better than the long-term average but slightly below 2020 counts in June through September. At Pine Ridge, we saw near identical counts in June and July 2020 versus 2021 and higher counts in August and September.

As was mentioned in this narrative last year, based on comments received at both courses throughout the year, our staff certainly made a good impression with both their customer service and their maintenance of the golf courses and facilities. It seems that this impression was a large part of the reason for a continued increase in play at both of our courses.

NOTES:





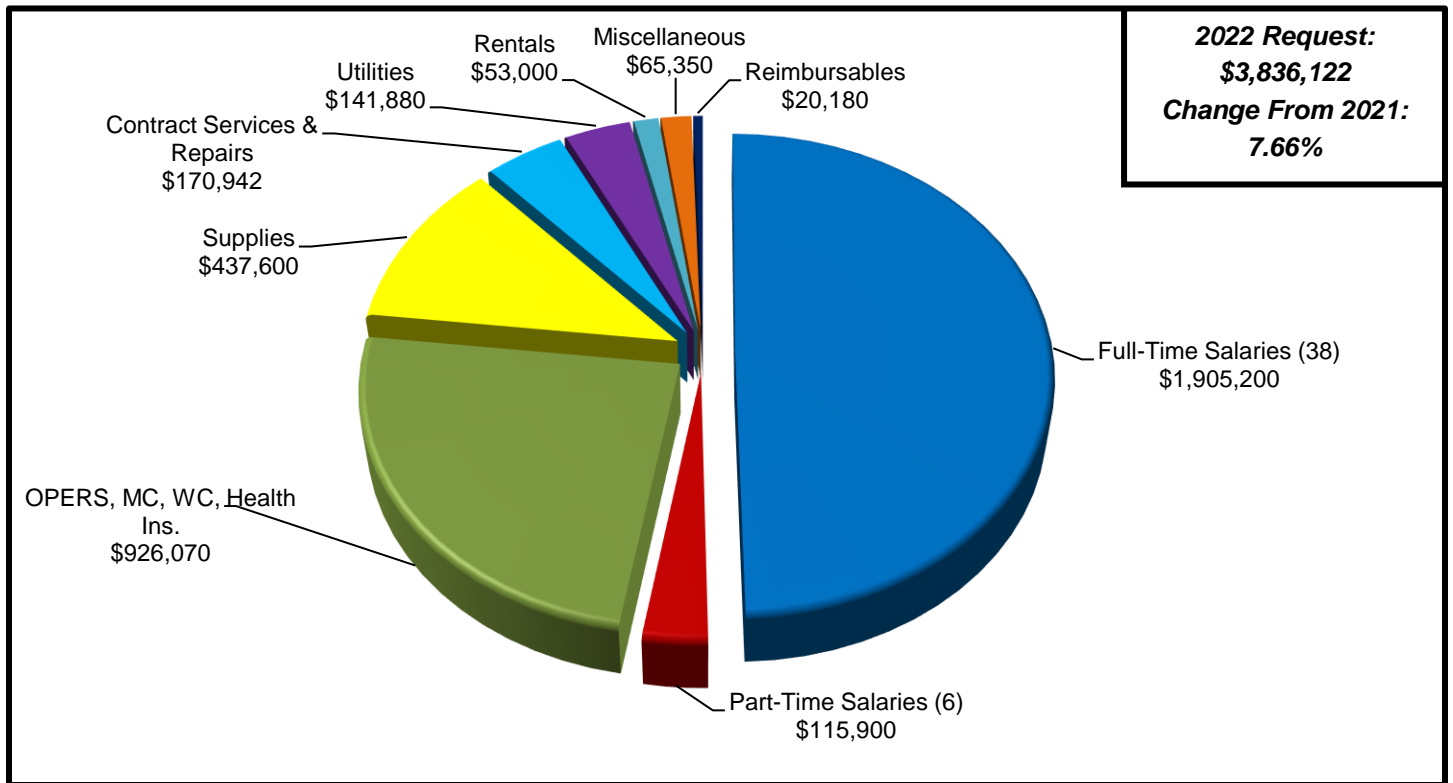
# Park Operations

- Natural Resources

*Helen Hazen Wyman Park*  
LAWRENCE HABERMAN



## 2022 NATURAL RESOURCES EXPENDITURE REQUEST



	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Natural Resources Division	\$3,489,681	\$3,444,380	\$3,563,149	\$3,836,122	\$272,973	7.66%

The 2022 Natural Resources Division budget request is \$3,836,122, which is an increase of \$272,973 or a 7.66% from 2021. The requested increase is a result of adding one full-time position, increased personnel costs & health insurance, and the increased cost of providing park amenities.

For 2021, our Natural Resources staff once again worked to maintain the parks, structures, and trails to a high degree of cleanliness and safety through another year of record visitation. 2021 accomplishments include completing trail renovations at Chagrin River Park & Hidden Lake and extensive improvements to Girdled Road Reservation – North. This included expanding the parking lot, completing major trail renovations including drainage improvements to the Surveyor's Woods Loop and Chickadee Trail, and constructing the new observation deck. Natural Resources staff were integral in the construction of the new Adventure Play area at Jordan Creek Park. A new campsite was added to Indian Point Park. We also completed the final phase of the Concord Woods east wing mechanical systems renovation plan. Natural Resources staff continued implementing habitat improvements at Lake Erie Bluffs, worked to improve habitat at Leroy Wetlands, and continued our efforts to control the invasive Elongate Hemlock Scale insect.

With this budget, we will continue our efforts in providing clean, safe parks. We will continue trail renovations, facilitate the construction of new trails, access points, and other identified park improvements. We will continue our invasive species control efforts and look to expand our control efforts for the Elongate Hemlock Scale where it is needed and maintain our grounds and natural areas and enhance them with new wildflower, tree, and shrub plantings where appropriate. Additionally, look for ways to improve our operational standards and processes.



# Park Services

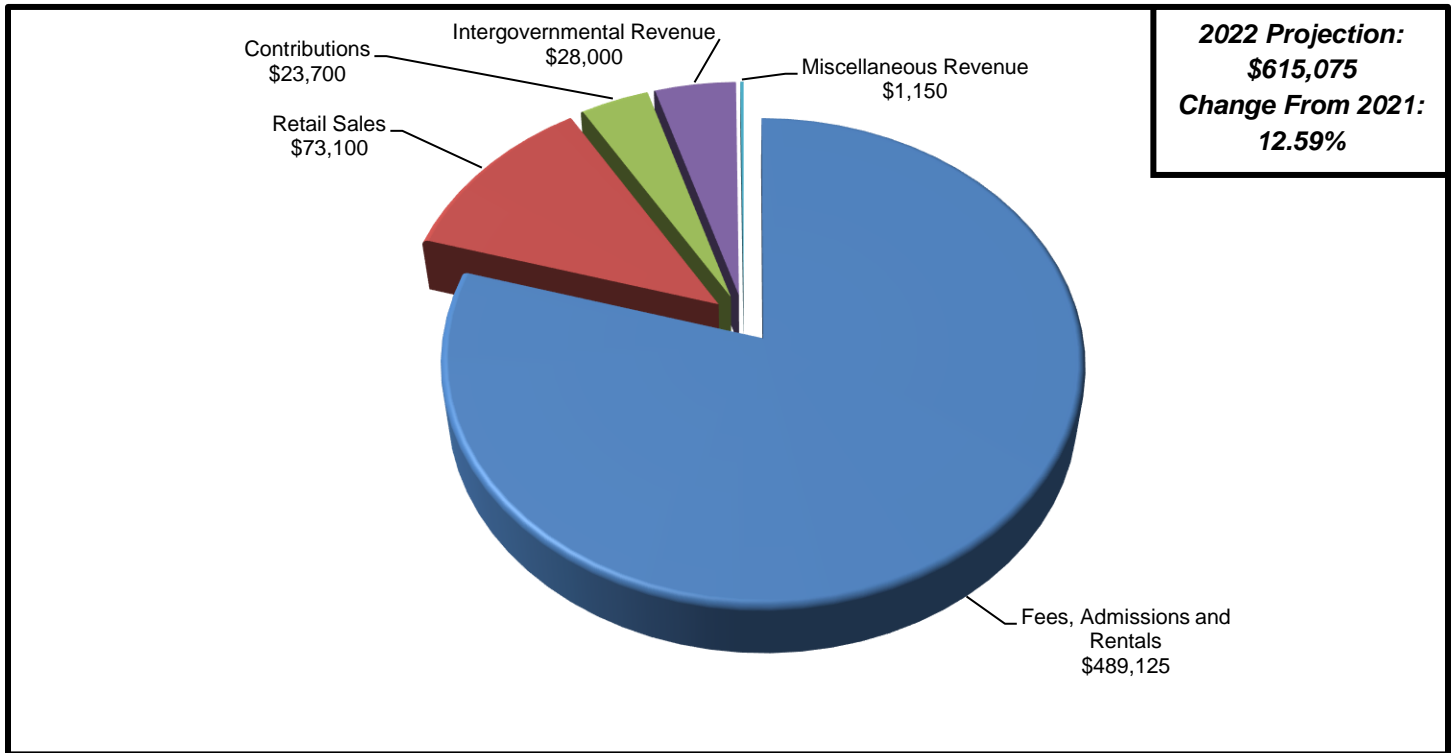
- Outdoor Education
- Interpretive Services
- Farmpark
- Registration & Visitor Services



PHOTOS BY MICHELLE ROMEO, ANN STEINER & AL SUSINSKAS



## 2022 OUTDOOR EDUCATION DIVISION REVENUE PROJECTION



Outdoor Education Division	2019 Budget	2020 Budget	2021 Budget	2022 Projection	\$ Change	% Change
	\$595,000	\$631,000	\$546,300	\$615,075	\$68,775	12.59%

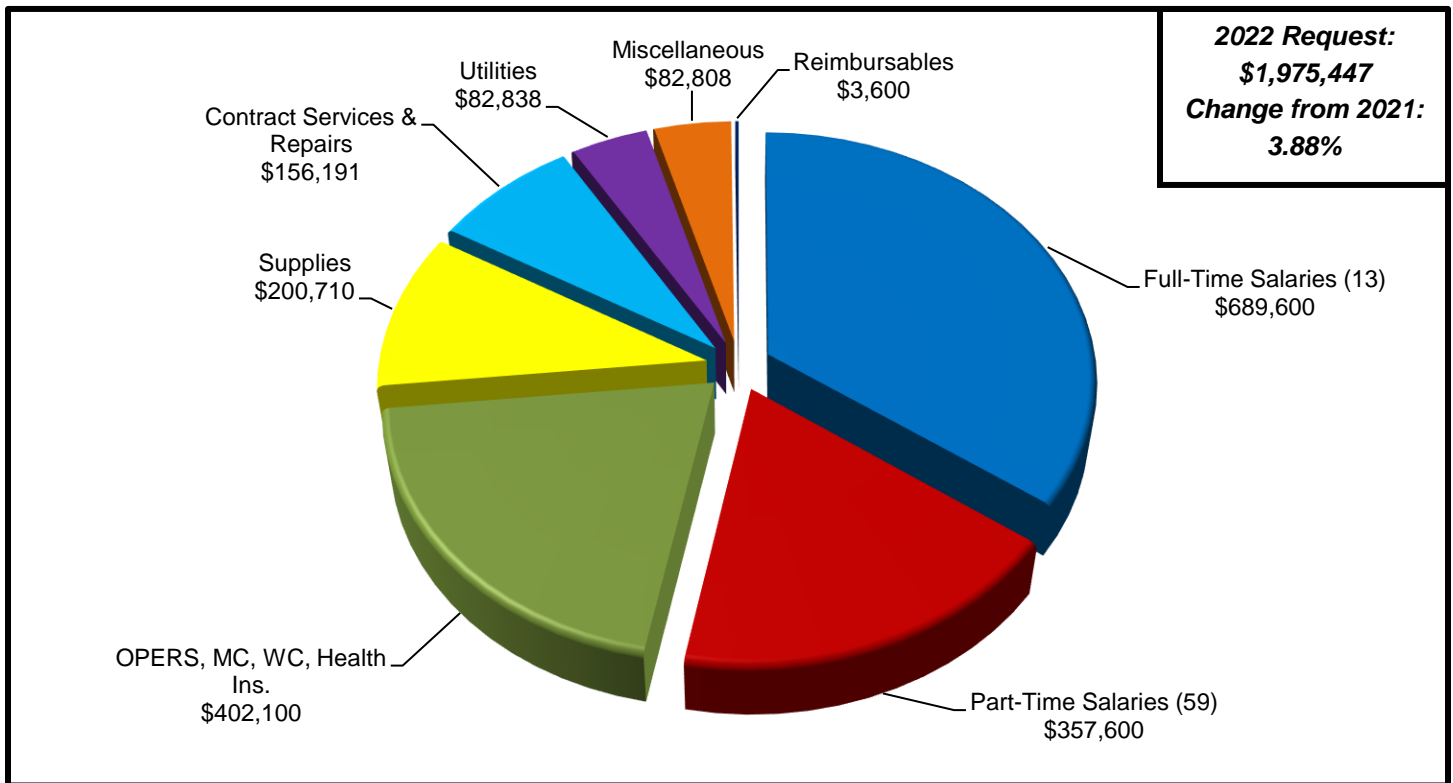
The 2022 Outdoor Education Division's projected revenue is \$615,075, which is an increase of 68,775 or 12.59% from 2021. This increase is primarily due to an Ohio Department of Natural Resources Boater Education grant which is available to the Park District for 2022 and some smaller but anticipated revenue increases derived from additional facility rentals as well as increased special event revenues from events such as Halloween Drive-thru.

Weather continues to be the largest factor in participation of programs, special events and seasonal services such as winter cross-country ski and snowshoe rentals at Chapin Forest Pine Lodge and with daily operations at Fairport Harbor Lakefront Park beach. The Outdoor Education staff has worked hard to maximize efficiencies at these and all its locations, particularly in the face of evolving staffing issues and will continue to do so in 2022.

Most of the Fees, Admissions and Rentals revenue for this Division are derived from program fees and Halloween event ticket sales. The Retail Sales portion of the revenue is derived from concession sales at Fairport Harbor Lakefront Park and Painesville Twp. Park in addition to boat rentals, and ski/snowshoe rentals. For 2022, the Outdoor Education Division plans to focus on providing continued programming opportunities that are continually successful and which fit the park system's mission, including its many popular summer camps. We will also continue to provide facility rentals at Painesville Township Park, the Environmental Learning Center (ELC) and Lakefront Lodge. Lastly, the Division will continue to improve its popular events such as the Grand River Canoe & Kayak Race, the Pirate Triathlon and the more recently added, but very popular, open houses at the ELC.



## 2022 OUTDOOR EDUCATION DIVISION EXPENDITURE REQUEST



Outdoor Education Division	2019 Budget	2020 Budget	2021 Budget	2022 Request	\$ Change	% Change
	\$1,901,806	\$1,960,045	\$1,901,575	\$1,975,447	\$73,872	3.88%

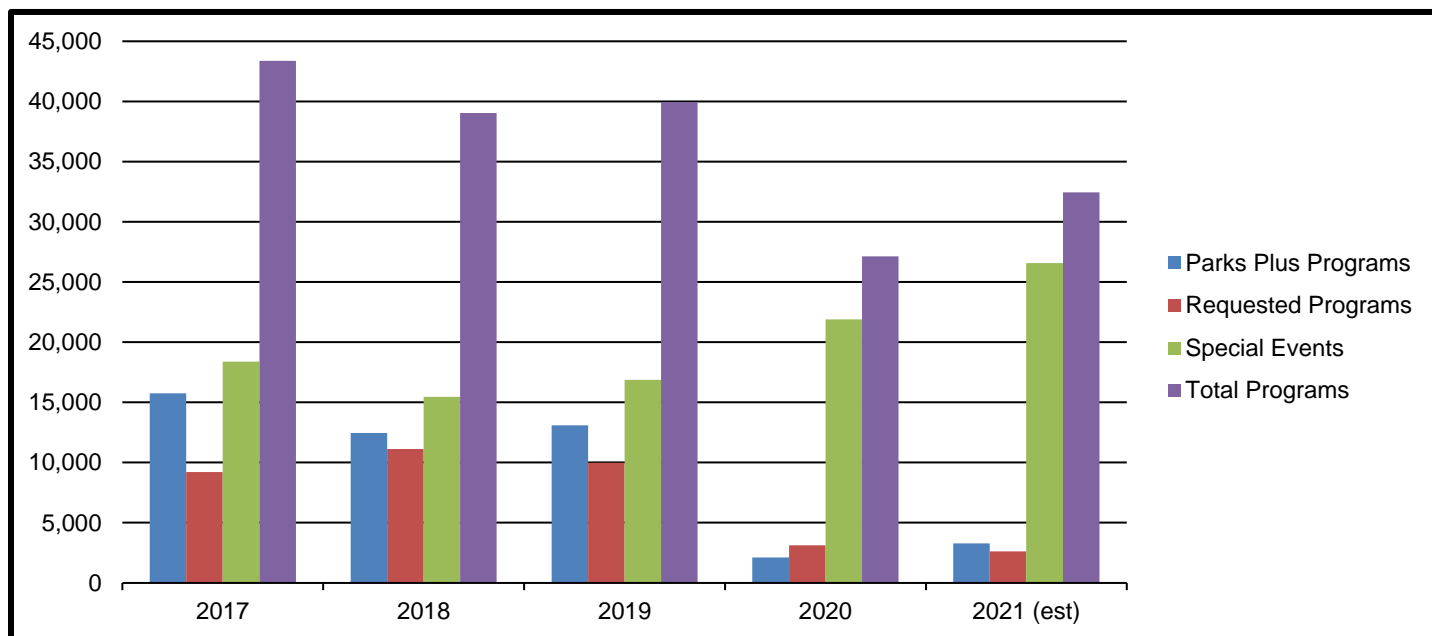
The 2022 Outdoor Education Divisional budget request is \$1,975,447, which is an increase of \$73,872 or 3.88% from 2021. The Outdoor Education Division is comprised of 13 full-time and 59 part-time and seasonal employees. The Outdoor Education Division's budgeted increase is attributable to additional equipment and training opportunities (which will be supported by an Ohio Department of Natural Resources Boater Education grant) as well as some additional increases related to personnel.

2021 has been a good year overall for services provided by this Division. The cross-country ski season was one of the best in many years with over 25 continuous days of skiable conditions. Fairport Harbor Lakefront Park resumed largely normal beach operations and hours this summer with some slight adjustments as the summer went on due to available staffing. The popular paddle rental operation was also returned (after an absence in 2020) and remained very busy. With the opening of Adventure Play at Jordan Creek Park, staff at the Environmental Learning Center saw a significant increase in visitation to that park as well as into the building this summer. Additional parking alleviated the pressure we experienced due to increased visitation and the new flush restroom should further increase the use, utility and popularity of the park going forward.

In 2022, the Outdoor Education Division will continue to provide educational and recreational programs, facility rentals and events to the public. The Division will continue to focus its programmatic efforts on key user groups such as children and families, senior citizens, and the adapted community.

# OUTDOOR EDUCATION DIVISION

## Program Participants 2017 – 2021



The participation in Outdoor Education Division's programs is estimated to increase by 5,326 participants or 20% from 2020 to 2021. This increase is due primarily to an increase in both the number of programs offered in 2021 as well as an increase in participant capacities across those programs. 2021 began slow with limited program and event offerings but has trended up the remainder of the year.

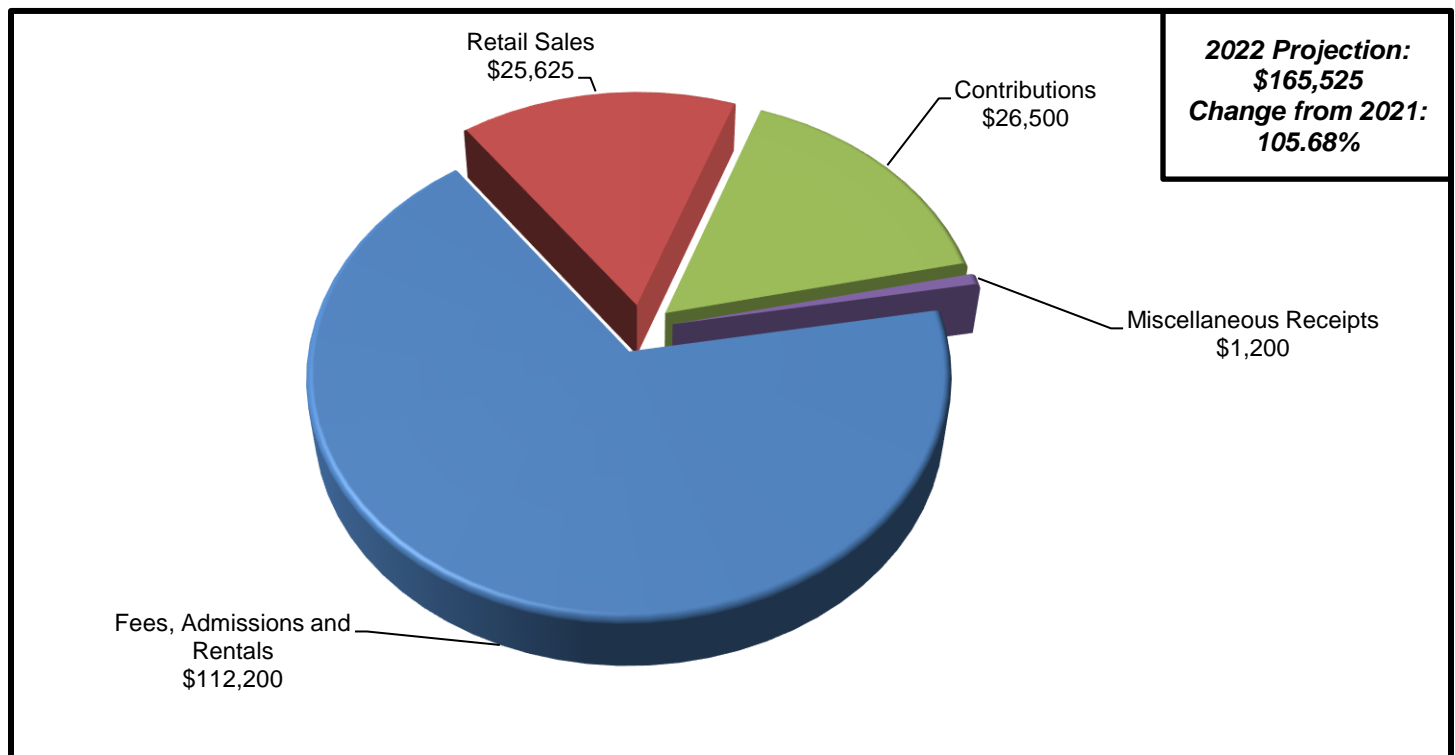
Most of the traditional Outdoor Education Division's major special events took place this year, except for the Northcoast Senior Games, and these events had close to historically normal participation numbers. The Grand River Canoe & Kayak Race and Pirate Triathlon remain two of the Divisions' staple events and had great participation this year. A newer event, the Old-Fashioned Picnic, continued to grow in popularity but more importantly had been developed to serve its nearby local Painesville Township neighborhood, and the event has been well received. The Divisions' major fall undertaking for Halloween continued this year in the drive-thru format. This event format requires less staffing (critical considering the staffing issues faced this year) while still serving more participants. The Park District typically serves approximately 16K in the traditional format versus nearly 24K in the drive-thru format. Despite the cancellation of Santa's Toy Workshop in 2021, this Division is still responsible for producing and managing toy kits for distribution through the Country Lights Drive-thru and Breakfast and Lunch with Santa events this winter.

The Outdoor Education Divisional goal for 2022 will be to continue to focus on the programs and events which serve the greatest number of participants while maintaining quality experiences. We will continue to serve youth, senior and adapted communities through the long standing and popular programs they have come to expect from the Park District over the years. We also anticipate the addition of Adventure Play at Jordan Creek Park will continue to be very popular and staff from the Outdoor Education Division will continue to find ways to incorporate the area into its camps, programs and events going forward.

NOTES:



## 2022 INTERPRETIVE SERVICES DIVISION REVENUE PROJECTION

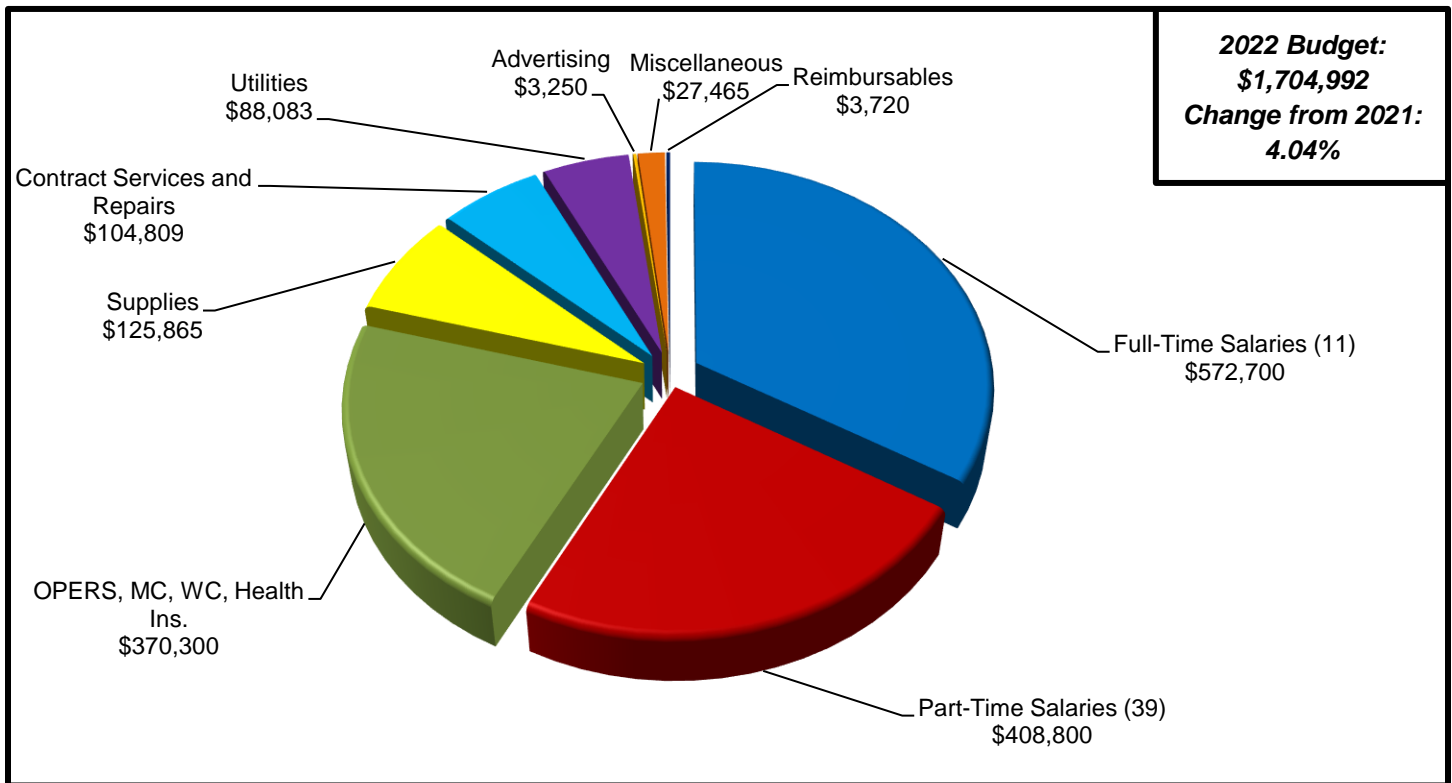


Interpretive Services Division	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
	\$254,305	\$254,305	\$80,475	\$165,525	\$85,050	105.68%

The 2022 revenue projection of \$165,525 for Interpretive Services represents an increase of \$85,050 or 105.68% over 2021. This Division anticipates some increases across revenue generating operations next year as more traditional operations and services continue to return. This Division is responsible for programming, special events, daily operations, and maintenance at Penitentiary Glen Nature Center, the Nature Play area, the Kevin P. Clinton Wildlife Center, and the Children's Schoolhouse Nature Park. This Division also provides interpretive programming, outreach, special events and field experiences at most other parks and properties throughout the park system and operates one of the park's primary retail centers, The Nature Store at Penitentiary Glen.

This Division generates revenue from registration program fees, facility rentals, art show sales, snowshoe rentals, donations, and retail sales. Much of this budget (\$112,200) reflects revenue related to program fees and rentals, of which summer camps accounts for 66.8% (\$75,000). A portion of revenue is also generated by gifts and thus far 2021 has been a generous year for donations from charitable organizations, with one noteworthy gift totaling \$10,000. We anticipate receipt of an additional \$10,000 which has generally been gifted in the latter portion of each year. We look forward to increased revenue generation in the Nature Store, facility rentals, and programs in 2022. Targeted programming in 2022 will focus on camps, children and families, senior citizens, and a plan to reintroduce some traditionally popular offerings including the Magical HOO-loween event and the Candy Land winter exhibit.

## 2022 INTERPRETIVE SERVICES DIVISION EXPENDITURE REQUEST



Interpretive Services Division	2019 Budget	2020 Budget	2021 Budget	2022 Request	\$ Change	% Change
	\$1,606,079	\$1,681,827	\$1,638,759	\$1,704,992	\$66,233	4.04%

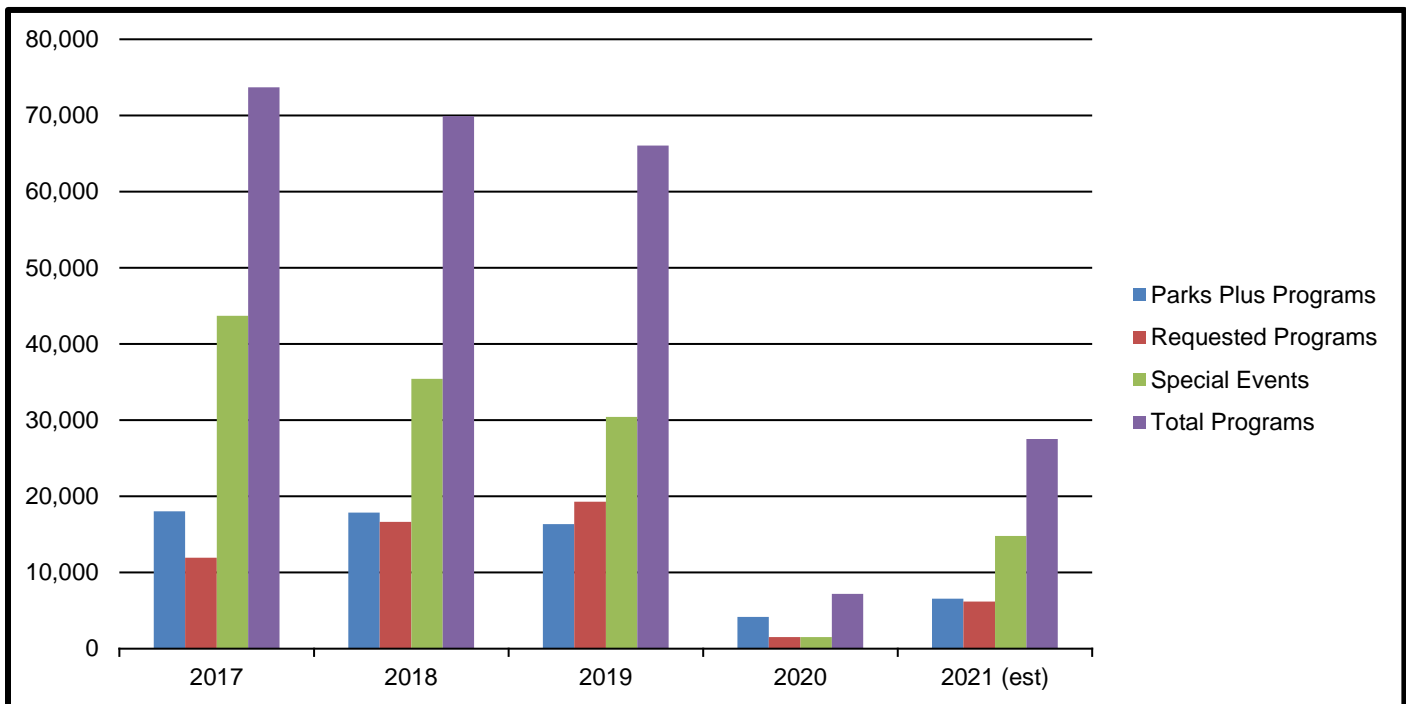
The 2022 Interpretive Services Division's expenditure request is \$1,704,992, which is an increase of \$66,233 or 4.04% over 2021. Most of this budget and the increase reflect expenses related to personnel. The Interpretive Services Division is comprised of 11 full-time and 39 part-time and seasonal employees.

Many of the popular programs and experiences at Penitentiary Glen Reservation including many of our special events, Lakeshore Live Steamers public train rides, Nature Play, and the Concerts at the Glen series resumed in 2021 and have remained popular with families. For example, the Concerts at the Glen series attendance increased by nearly 25% in 2021 even when compared to 2019 and Nature Play welcomed nearly 38,000 visitors in 2021. The Kevin P. Clinton Wildlife Center resumed animal intakes in the spring of 2021 and our summer camps were back to 2019 attendance numbers, far eclipsing our 2020 camp participation.

Our requested expenditure budget for 2022 will enable us to continue to operate the Penitentiary Glen Nature Center, the Kevin P. Clinton Wildlife Center and Wildlife Center Yard and Nature Play at the same high standard of customer service our visitors have come to expect. We anticipate being able to continue to provide quality public programming with a focus on children and families, senior citizens, and summer camps. We also anticipate being able to run a calendar of many of our popular events and we will be able to continue to facilitate private rentals as well.

## INTERPRETIVE SERVICES DIVISION

### Program Participants 2017 – 2021



Parks Plus, requested programming and event participation by the Interpretive Services Division for 2021 is expected to total 27,510 participants served, which represents an increase of 281.9% over 2020. We have continued to work to provide quality programs and events and adapt them to serve the public. Steadily, programs and special events including River Jamboree, Super Star Party, Bug Day, and Open Houses returned over this past year.

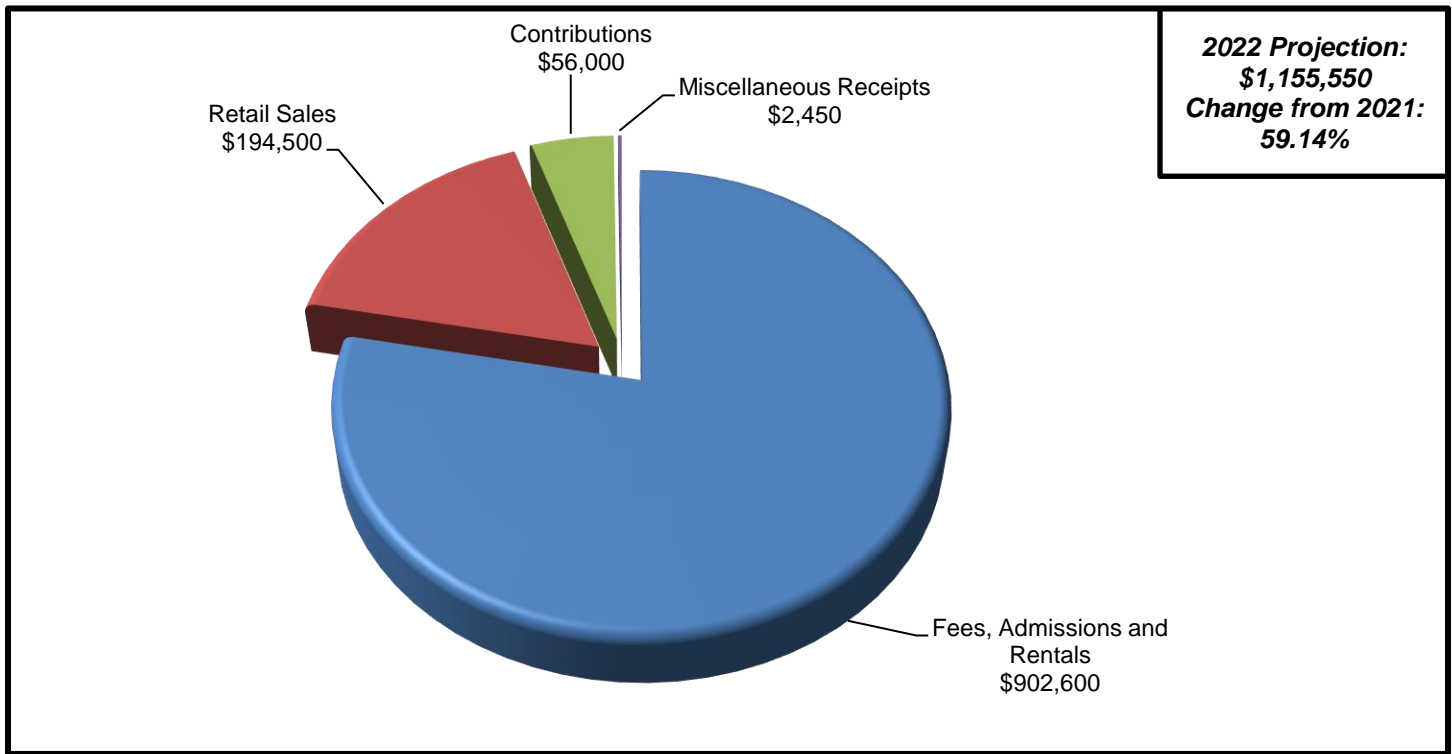
Earlier this year the Division offered some modified approaches to our traditional events, including Earth Day, Wild Animal Babies Day, and Return of the Birds which allowed for safe, yet enjoyable visitor experiences. Additionally, the 33<sup>rd</sup> Annual Trees for Wildlife program went virtual, presenting to 46 classes, reaching 2,226 students. Beginning this past May, two Lakeshore Live Steamer train runs were held and those marked the first runs since the March 2020 shutdown. Events including Wildlife Center Open House (our biggest ever with 3.5K visitors), the Big Campout, and Super Star Party all saw increased attendances over 2019. Concerts & More at the Glen series welcomed over 1.5K visitors and the introduction a new event, Snakes, Turtles N' More, event hosted 1.8K guests in the inaugural run. Additionally, the Division continued to serve the community through the facilitation of our popular Summer Camps. This year's camps served around three times the number of campers as we did in summer 2020.

In 2022, the Interpretive Services Division anticipates being able to bring back some variation of our traditional larger events such as Magical HOO-loween and the Candyland winter exhibit. We also look forward to providing a variety of our most popular Parks Plus and requested programs and to continue to be able to host and potentially grow private rentals at the Nature Center and Nature Play shelter throughout the year.



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## 2022 FARM PARK DIVISION REVENUE PROJECTION

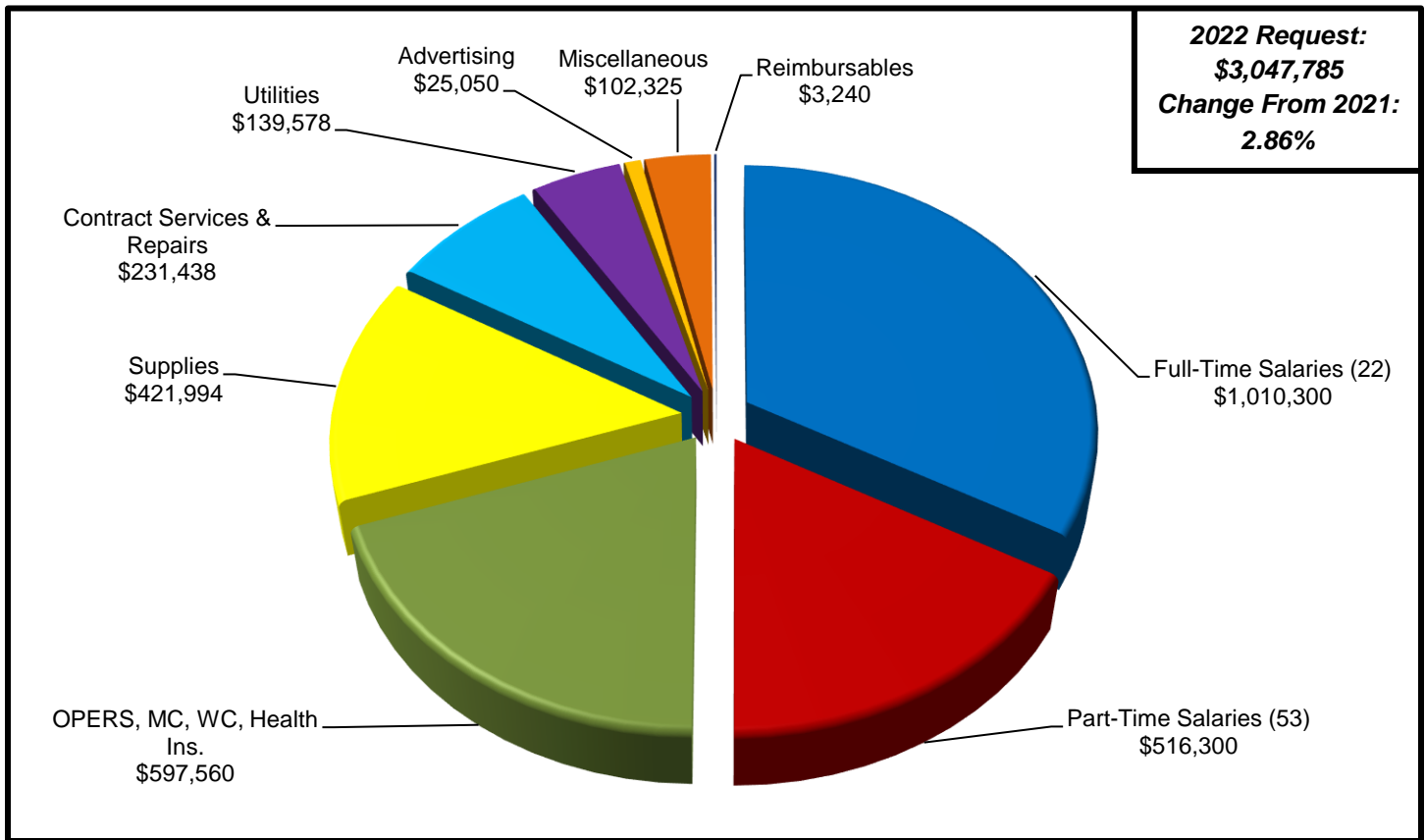


	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
Farmpark Division	\$1,271,800	\$1,279,500	\$726,100	\$1,155,550	\$429,450	59.14%

The 2022 Farmpark Division projected revenue is \$1,155,550, which is an increase of \$429,450 or 59.14% from 2021. This significant increase is attributable to the anticipated increase in fees collected for admissions, memberships, requested programs, sponsorships, special events, and facility rentals as Farmpark continues to return many programming and event opportunities to its annual calendar in 2022. By the middle of 2021, the Farmpark had largely returned to more traditional hours of operation and a more typical schedule of events and programs. We anticipate that related visitation will continue to increase to more historical levels as 2022 proceeds.

Upon re-opening on a limited basis (three-days per week) in March of 2021 and then opening at our full six-days per week schedule in May, we were able to quickly resume public rentals and return to many of the popular event weekends to our schedule. Visitation picked up briskly as the year progressed and eventually visitation met and surpassed 2019 totals. While we're hopeful we'll see the return of The Village Peddler Festival next year, we have already received word from the Ohio Wine Producer's Association that they intend to bring back Vintage Ohio next year. We have also confirmed continuation of this year's inaugural Spring Sheep Showdown event which drew participation from several states and intend to bring back the popular Sunflower Harvest Weekend, which proved very successful in its first year. New for 2022, we will be adding a significant new component to Horsepower Weekend in the fall as the Historical Engine Society's annual exhibition will become a permanent part of that weekend. This show, now in its 51<sup>st</sup> year, has outgrown its previous host and going forward is relocating to the Farmpark. We are optimistic that visitation and revenues will continue to trend up into 2022.

## 2022 FARMPARK DIVISION EXPENDITURE REQUEST



	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Farmpark Division	\$2,928,000	\$3,009,250	\$2,963,081	\$3,047,785	\$84,704	2.86%

The 2022 Farmpark Division expenditure request is \$3,047,785, which is an increase of \$84,704 or 2.86% over 2021. The Farmpark Division is comprised of 22 full-time and 53 part-time employees. The overall increase in this expenditure budget request is attributable to some moderate increases among the individual budget lines pertaining to full-time salaries, contracts, and supplies.

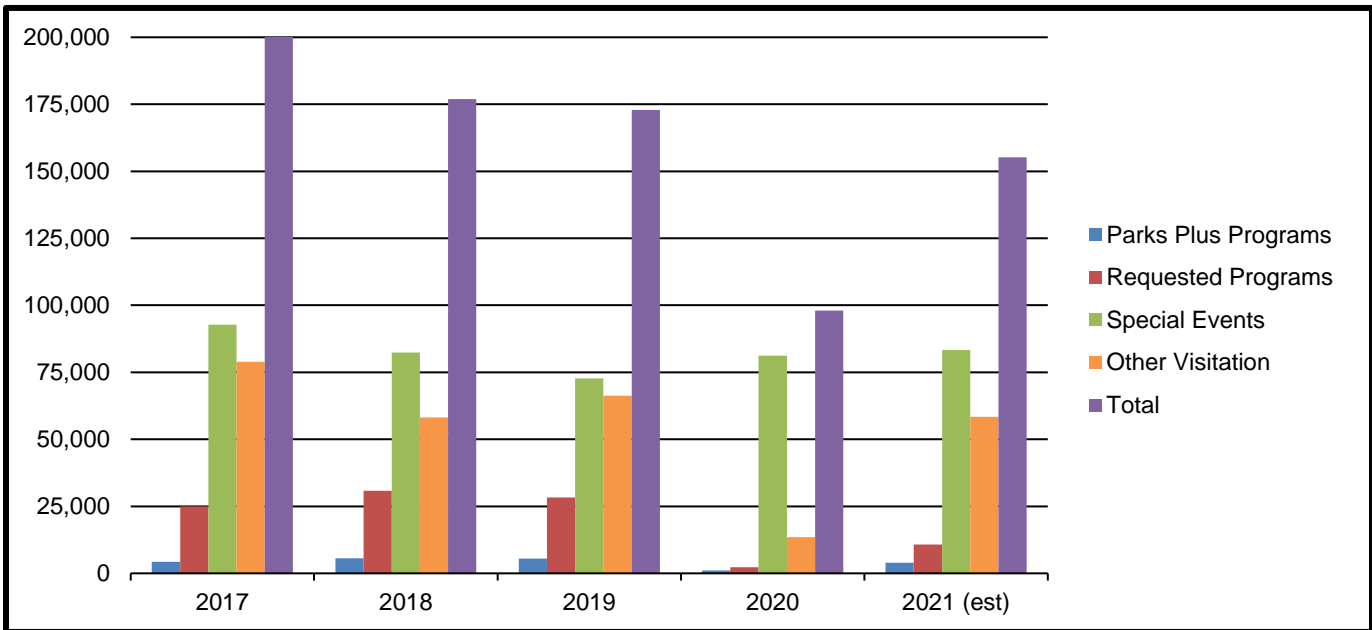
The Farmpark started 2021 closed in January and February. By March we began a limited public offering by opening Farmpark to the public Friday-Sunday. In May, the Farmpark resumed its traditional weekly hours of operation and was open Tuesday through Sunday. Programmatically, we were able to bring back most of our late spring and summer special events, with modification, and we also began to resume limited programming of both Parks Plus as well as requested programs. By the summer and into the fall, staffing shortages had some impact on Parks Plus and requested programs, however most special events continued to run.

We anticipate in 2022, we will gradually continue to expand opportunities for the public, engaging them in our central mission of helping visitors understand where their food and fiber comes from. Facility rentals, Parks Plus and requested programs will continue to be offered as staffing permits but our goal is to return all or most of the traditional special events in 2022 and even add a few new events to the annual event calendar.



# FARMPARK DIVISION

## Visitation and Outreach Participants 2017 - 2021



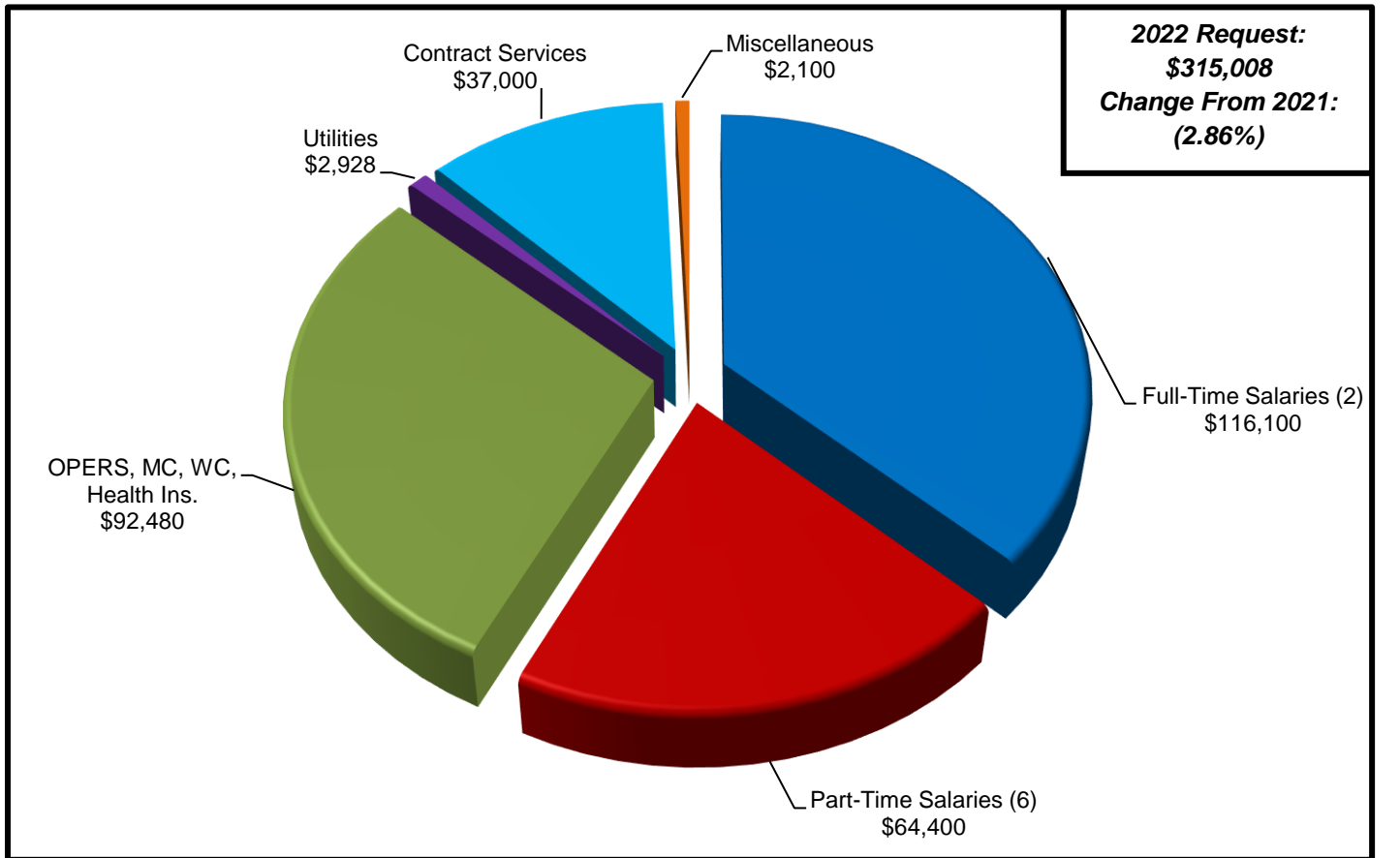
Overall visitation to the Farmpark had trended up steadily through 2017. In 2018 and 2019 we experienced a drop in visitation primarily due to the unfavorable weather during many major event weekends and in 2020 we experienced a significant decrease in visitation due to COVID-19 because the facility was closed for a portion of the year. For 2021, we are estimating an annual attendance of 155,224, up 158.36% from 2020. This year, Farmpark was closed in both January and February, then opened Friday through Sunday in March and reopened completely in May for the remainder of 2021.

During the closure earlier this year, and without Ice Fest or Quilts to prep and run, Farmpark staff began directing available time and resources to making improvements in the Well-Bred Shed, the Barnyard, the Grain Place and finishing up improvements at the Hilltop and Machinery Barn. We also debuted some renovated garden areas as part of a new partnership with *All American Selections*. Our limited reopening in March allowed us to kick off Maple Sugaring Weekends and we quickly expanded it from two to four weekends. By May, we largely resumed facility rentals, programs and most of our late spring and summer special events and in June summer camps were back to full capacity. Vintage Ohio returned this year while The Village Peddler Festival made the difficult decision to cancel their event this year. Farmpark staff also debuted a new event, Sunflower Harvest Weekend, which was very successful and will return in 2022. The major fall and winter events, including Halloween and Country Lights, will continue to be run in the successful drive-thru model this year. The drive-thru approach accommodates more people than our traditional event models and requires far less staffing to execute. We made the unfortunate decision to cancel the Toy Workshop this year however we are offering a modified Breakfast and Lunch with Santa program to give those interested some options.

We anticipate visitation to continue to trend upward in 2022. We expect to continue to provide facility rentals, programs, and special events throughout the 2022 calendar year. We have also begun preparations for a few newer events next year as well. For example, in 2022 we will be in the second year of hosting the very well attended *Sheep Showdown* and Farmpark will become the new home of the *Historical Engine Society's* annual exhibition after it outgrew its previous venue host.

NOTES:

## 2022 REGISTRATION & VISITOR SERVICES EXPENDITURE REQUEST



Registration and Visitor Services Division	2019 Budget	2020 Budget	2021 Budget	2022 Request	\$ Change	% Change
	\$334,464	\$369,276	\$324,279	\$315,008	(\$9,271)	(2.86%)

The 2022 Registration and Visitor Services Division expenditure request is \$315,008, which is a decrease of \$9,271 or (2.86%) from 2021. The Registration and Visitor Services Division is comprised of 2 full-time and 6 part-time employees. The decrease is primarily due to less part-time salaries. This Division also coordinates the services of our part-time bus drivers and volunteer mail couriers.

The primary function of the Registration and Visitor Services Division is to provide registration for programs and events. In 2021, this Division will have facilitated programs which will serve an estimated 103,188 participants through a combination of individual Parks Plus and requested programs as well as ticketed events.

This Division also facilitates reservations for 22 shelters, 2 cabins, 3 group camping areas, 11 individual tent camping areas and Parsons Garden plots. This Division also processes facility rentals for three of the Park District's major public spaces including Lakefront Lodge, Painesville Twp. Park, and the Environmental Learning Center, and provides on-site registration for events as requested. Additionally, this Division schedules requested education programs for all park facilities (except the Farmpark) and its bus drivers and vehicle fleet transport summer day campers in conjunction with scheduled camps and other Park District trips. This Division also manages the Lake Parks Foundation scholarship request process which provides opportunities for school groups and camperships and coordinates the Gift That Grows program which accepts donations for the specific use of improving parklands in memory of a loved one or special person.



# Capital Improvement





## 2022 Capital Improvement Fund

The 2022 projection for the Capital Improvement Fund revenues are \$3,928,300. This represents funds transferred into the Capital Improvement Fund from the General Fund of \$2,750,000 as well as interest, grant and foundation revenues, and the annual Painesville Twp. Park Board payment totaling \$1,178,300, the bulk of which is from a federal transportation grant being used toward our lakefront trail project. This is a slight projected increase of \$82,000 from the 2021 budgeted revenues.

The 2022 requested budget for the Capital Improvement Fund expenditures is \$4,566,000. This request represents a 3.58% increase from the 2021 request of \$4,408,000. Again, the majority of this projection is related to our lakefront trail project. For discussion purposes, the 2022 budget can be broken down into four general categories: new park improvements, land acquisition, repair/replace, and vehicles/equipment.

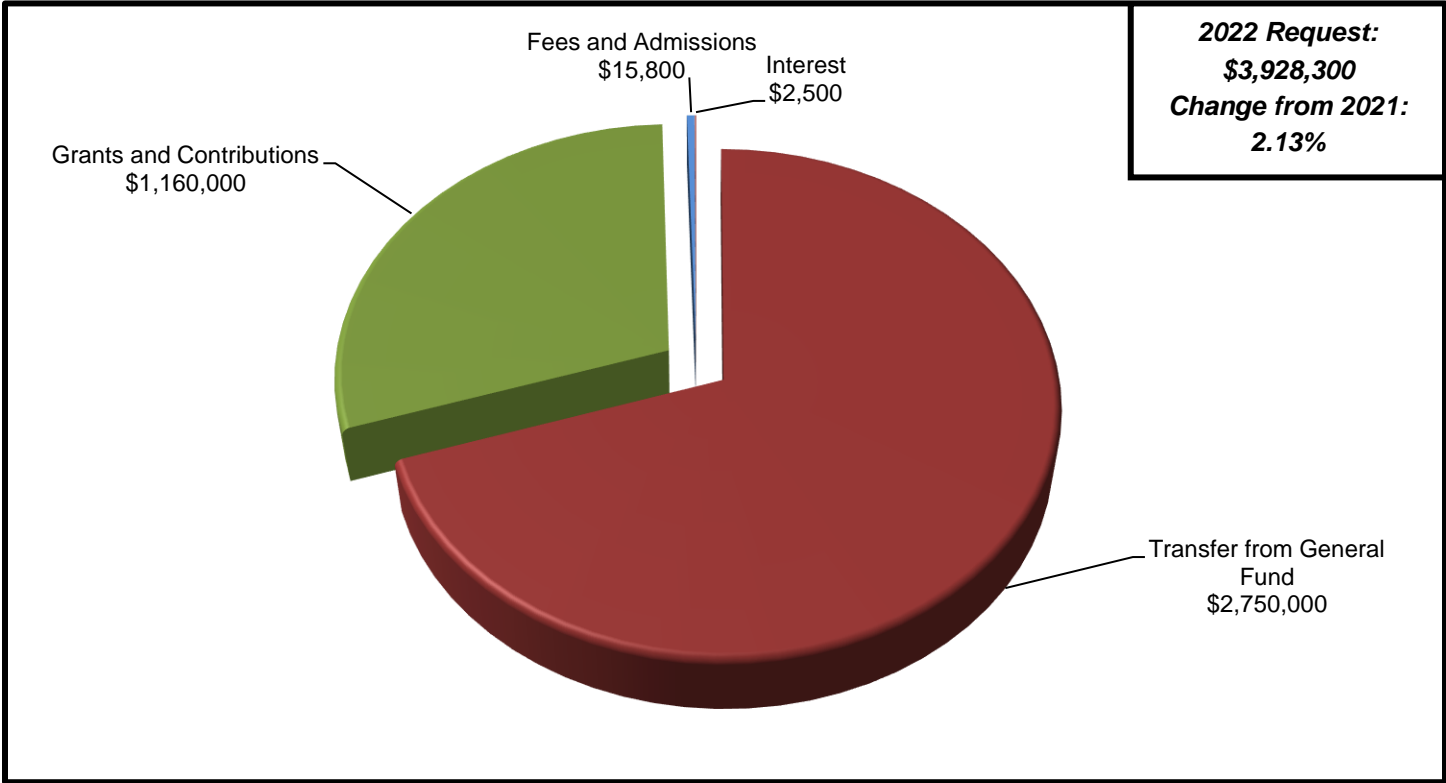
**New Park Improvements:** \$2,101,000 has been slated for new park improvements in 2022. Highlights include the trail project along the lakefront west of Painesville Twp. Park and implementation of the park's master plan; a new western entrance to Lake Erie Bluffs; an Outdoor Riding Ring and expanded Canine Meadow parking at Farmpark; a new programming shelter at Penitentiary Glen; and improvements to the Girdled Road North area. This is a slight increase from the 2021 request of \$1,727,000.

**Land Acquisition:** \$600,000 is included in the 2022 Capital Improvement Fund request for land acquisition. Funds will be used to increase access opportunities within the traditional focus areas of the Park District which include major river and stream corridors and the Lake Erie shoreline. Grant funding will be sought to augment these funds. This is equal to the 2021 request.

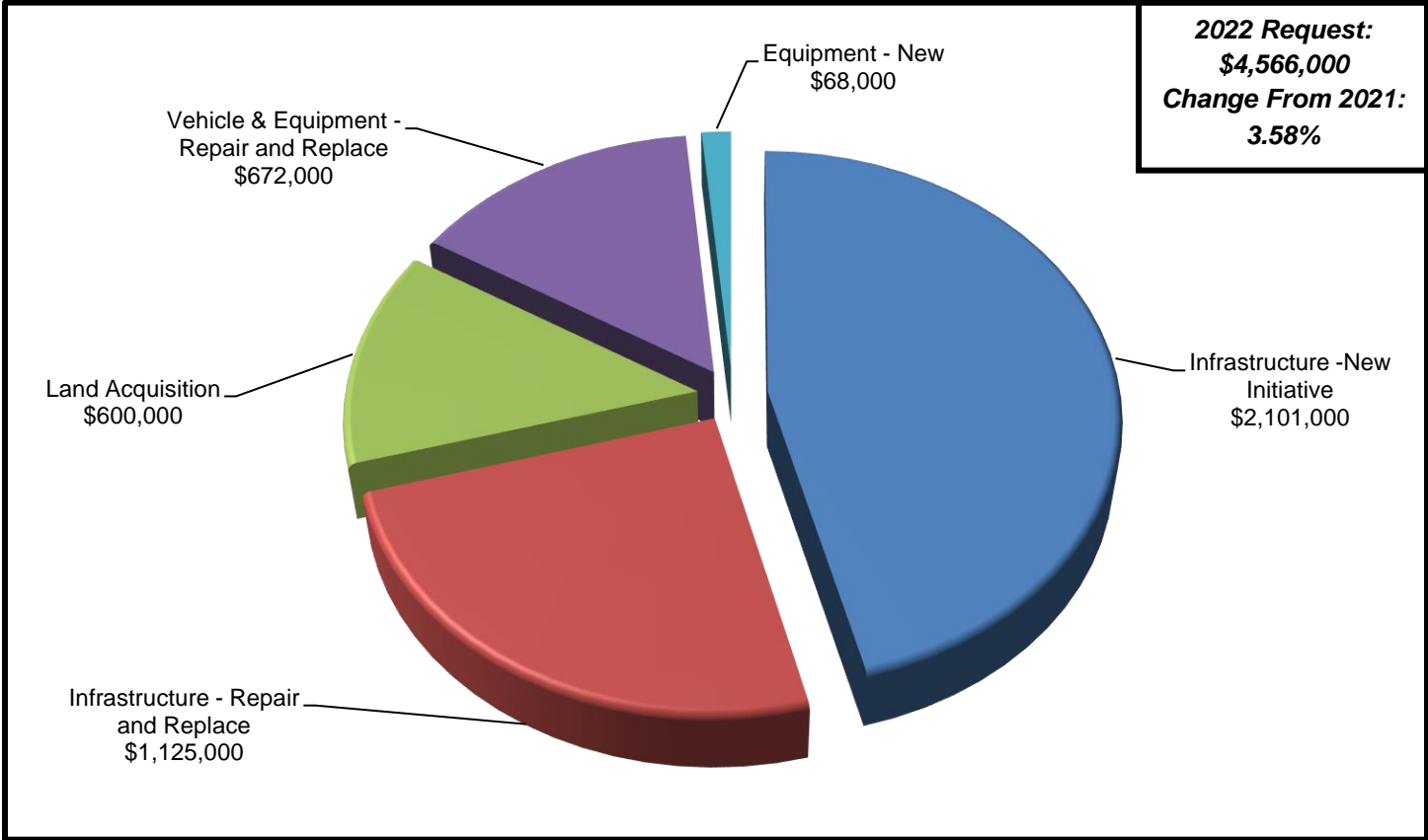
**Repair and Replace:** This category represents the repair and replacement of park amenities and facilities across the agency. Project examples include re-paving, roofing repairs, facility renovations, and HVAC replacement as well as upgrades to our Finance and Web Services Packages. The 2022 request is for \$1,125,000 compared to the 2021 request of \$1,289,000.

**Vehicles and Equipment:** The 2022 request for vehicles and equipment is \$740,000 compared to the 2021 request of \$792,000. This request includes the typical replacement of automobiles, utility vehicles, mowers, and landscaping equipment along with IT hardware.

2022 CAPITAL IMPROVEMENT FUND REVENUE PROJECTION



2022 CAPITAL IMPROVEMENT FUND PROJECTS EXPENDITURES





# 2022 CIP Plan Budget - FINAL

## 2022 CIP Plan Budget - FINAL

Park	Project Title	Description	Estimated LMP Cost
<b>2022</b>			
CIP FUND 02			
LAND ACQUISITION			
PW-5000			
	Parkwide Land Acquisition	Land Acquisition	\$600,000.00
<b>LAND ACQUISITION Subtotal:</b>			<b>\$600,000.00</b>
INFRASTRUCTURE - REPAIR & REPLACE			
CP-5570			
	Chagrin River Park Powerline Corridor	Fill & Grade Powerline Corridor*	\$0.00
CW-5180			
	Concord Woods Annex Maint. Bldg.	Evaluate Annex Maint. Bldg. Structure and Systems*	\$0.00
	Concord Woods Finance System	Update Sunguard Financial Package	\$100,000.00
	Concord Woods HVAC	Replace HVAC Unit	\$20,000.00
	Concord Woods Web Services	Update Web Services Approach	\$25,000.00
EL-5500			
	ELC IT	Replace Laptops*	\$0.00
ES-5820			
	Erie Shores Bunkers	Renovate Bunkers (5)	\$25,000.00
FH-5830			
	Fairport Hbr. Lkt. Park Boardwalk	Repair Boardwalk*	\$0.00
	Fairport Hbr. Lkt. Park Concessions	Replace Countertops and Shelving	\$10,000.00
	Fairport Hbr. Lkt. Park Paving	Repave High Street Hill Roadway	\$50,000.00
	Fairport Hbr. Lkt. Park West Restroom	Reseal and Repair Floors and Baseboard Tile	\$6,000.00
FP-5600			
	Farmpark Fencing	Replace Fencing adj Package Plant/Pond	\$21,000.00
	Farmpark Picnic Area Playground	Replace Picnic Area Playground	\$20,000.00
	Farmpark Visitor Center Admissions Area	Renovate Admission Area in Visitor Center	\$15,000.00
PG-5630			
	Penitentiary Glen Greenhouse Ceiling	Replace Various Glass Ceiling Plates	\$9,000.00
	Penitentiary Glen NC HVAC	Design NC HVAC Repair*	\$0.00
	Penitentiary Glen NC Lighting	Replace Exhibit Hall Lighting	\$8,000.00
PR-5640			
	Pine Ridge Cart Paths	Repair Cart Paths on #11, 12, 17, 18	\$50,000.00
	Pine Ridge Chimney and Stucco	Repair Chimney and Stucco	\$15,000.00
	Pine Ridge Pro Shop Roof	Replace Pro Shop Roof	\$24,000.00
	Pine Ridge Snackshop	Repair/Waterproof Snackshop North Wall	\$15,000.00
SH-5590			
	Schoolhouse Trees for Wildlife	Replace Two Trees for Wildlife Costumes	\$10,000.00
	Schoolhouse Water System	Replace Water System	\$20,000.00

## 2022 CIP Plan Budget - FINAL

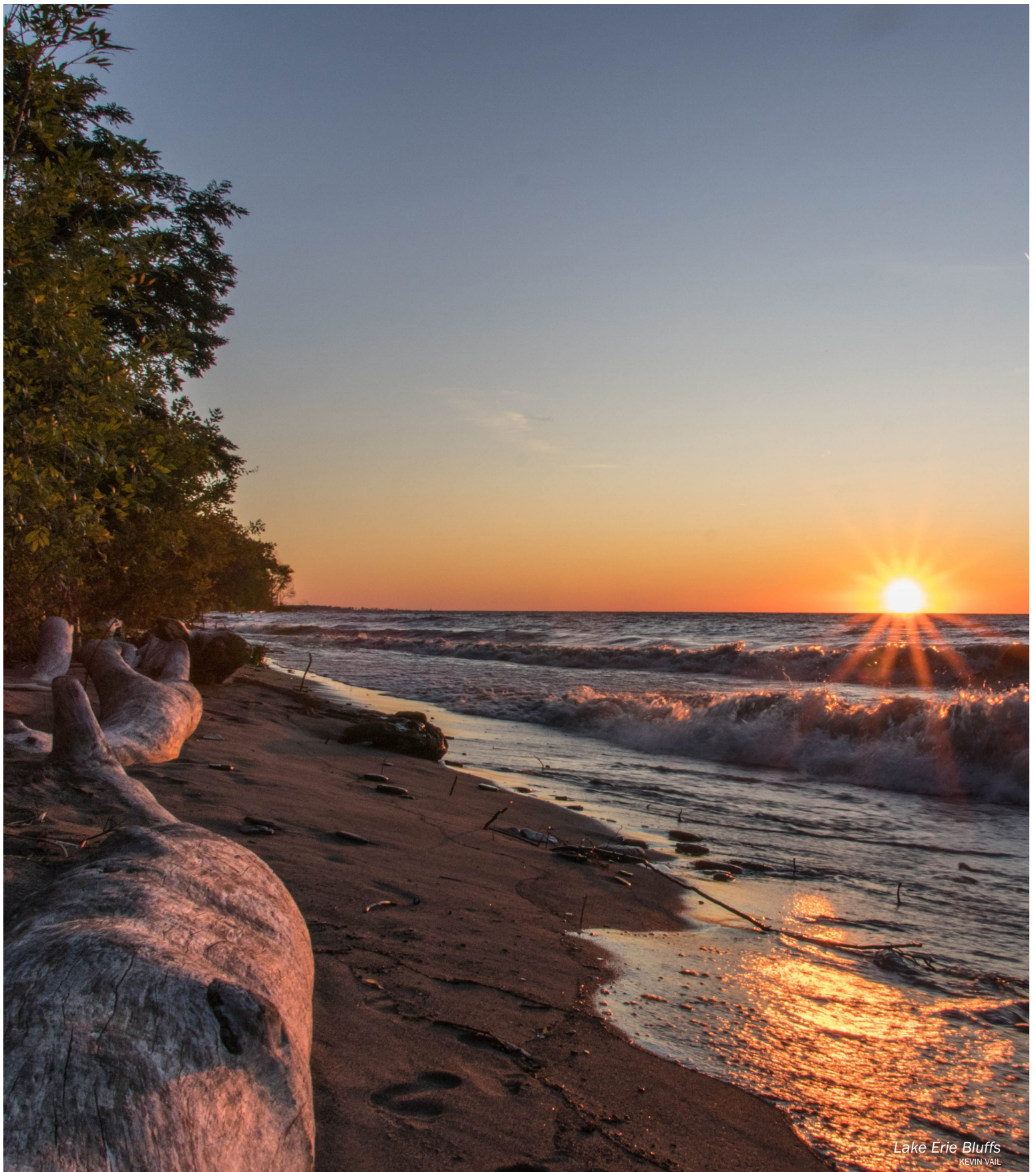
Park	Project Title	Description	Estimated LMP Cost
PW-5000			
	Parkwide Aggregate	Aggregate for Trails and Parking Lot Construction	\$225,000.00
	Parkwide Bridge Maintenance	Maintain Bridges	\$20,000.00
	Parkwide Construction Material	Construction Material for Improvement	\$100,000.00
	Parkwide Drinking Fountains	Replace Two Drinking Fountains	\$12,000.00
	Parkwide IT	Replace 4 POS Computers*	\$0.00
	Parkwide Natural Resource Management	Natural Resource Management	\$50,000.00
	Parkwide Professional Services	Appraisals, Surveying, Title Work, Engineering	\$125,000.00
	Parkwide Roofing Repairs	Roof Repairs	\$25,000.00
	Parkwide Unforeseen Repairs/Projects	Unforeseen Repairs/Projects	\$125,000.00
<b>INFRASTRUCTURE - REPAIR &amp; REPLACE Subtotal:</b>			<b>\$1,125,000.00</b>
<b>INFRASTRUCTURE - NEW INITIATIVE</b>			
CR-5190			
	Conley Road Eastward Expansion	Master Plan Trails and Improvements*	\$0.00
EL-5500			
	ELC Backup Power	Install Backup Power Generator for Geothermal	\$20,000.00
FH-5830			
	Fairport Hbr. Lkt. Park West Shelter	Add Sun Screens	\$30,000.00
FP-5600			
	Farmpark Canine Meadows Parking	Expand and Pave Existing Lot	\$75,000.00
	Farmpark Outdoor Riding Ring	Construct New Outdoor Riding Ring*	\$0.00
GR-5130			
	Girdled Road - North Improvements	Add Parking, Trails, Overlook at Lehtonen*	\$0.00
HL-5290			
	Hidden Lake North Parking Lot Paving	Pave Hidden Lake North Parking Area	\$100,000.00
IP-5260			
	Indian Point North Trails	Construct Trail from Old Mason's to New Bridge*	\$0.00
LE-5900			
	Lake Erie Bluffs West Entrance Drive Paving	Pave New Western Entrance Drive	\$300,000.00
	Lake Erie Bluffs West Entrance Trails	Construct Trails from West Entrance to Existing*	\$0.00
LH-5130			
	Liberty Hollow Parking Lot	Pave Parking Lot	\$20,000.00
PG-5630			
	Penitentiary Glen Shelter	Construct Shelter (20 x 40)	\$50,000.00
PT-5870			
	Painesville Twp Park Lakefront Trail	Construct New Lakefront Trail on Kurtz Prop	\$1,200,000.00
	Painesville Twp Park Master Plan Implementation	Implement Master Plan	\$300,000.00
PW-5000			
	Parkwide Interpretive Signage	Create and Install New Interpretive Signage	\$6,000.00
<b>INFRASTRUCTURE - NEW INITIATIVE Subtotal:</b>			<b>\$2,101,000.00</b>

### EQUIPMENT - REPAIR & REPLACE

## 2022 CIP Plan Budget - FINAL

Park	Project Title	Description	Estimated LMP Cost
<b>CW-5180</b>			
	Concord Woods Annex - Ranger Radios	Replace Ranger Vehicle Radios	\$8,000.00
	Concord Woods IT	Replace Main Copier	\$8,000.00
	Concord Woods Log Splitter	Replace Log Splitter with Skid Steer Splitter	\$5,000.00
	Concord Woods Mowers	Replace Mowers (2) (ID#6389/6848)	\$22,000.00
	Concord Woods Pug Utility Vehicle	Replace Pug (ID#5597)	\$25,000.00
	Concord Woods Rangers IT	Replace Vehicle MDT	\$11,000.00
	Concord Woods Rangers Vehicle Equipment	Equip Two (2) Ranger Vehicles	\$10,000.00
	Concord Woods Sign Shop Latex Printer	Replace HP Latex Printer	\$15,000.00
	Concord Woods Utility Vehicle	Replace Utility Vehicle (ID#7038)	\$33,000.00
	Concord Woods Wheeled Loader	Replace Wheeled Loader (ID#4852)	\$65,000.00
<b>ES-5820</b>			
	Erie Shores Fairway Mower	Replace Fairway Mower (ID#6723)	\$55,000.00
	Erie Shores Leaf Vac	Replace Leaf Vac (ID#5288)	\$20,000.00
<b>FP-5600</b>			
	Farmpark Gator Utility Vehicle	Replace Gator Utility Vehicle (ID#)	\$15,000.00
	Farmpark IT	Replace Server	\$5,000.00
	Farmpark IT	Replace Main Copier	\$8,000.00
	Farmpark Tractor	Replace 1957 John Deere Tractor (ID#4468)	\$50,000.00
	Farmpark Utility Vehicle	Replace Toro Electric Utility Vehicle (ID#)	\$10,000.00
<b>PR-5640</b>			
	Pine Ridge Rotary Rough Mower	Replace Small Rotary Rough Mower w/ Pull Behind (ID#5430)	\$20,000.00
<b>PT-5870</b>			
	Painesville Twp Park Mower	Replace Mower (ID#6230)	\$13,000.00
<b>PW-5000</b>			
	Parkwide IT	Maintain, Replace, & Upgrade IT System	\$20,000.00
	Parkwide IT Unforeseen Repairs/Projects	Unforeseen IT Repairs/Projects	\$10,000.00
	Parkwide Rangers Alarms	Upgrade/Repair/Install Alarm Systems	\$9,000.00
	Parkwide Vehicle Counters	Replace Vehicle Counters	\$10,000.00
	Parkwide Vehicles	Vehicle Replacement	\$225,000.00
<b>EQUIPMENT - REPAIR &amp; REPLACE Subtotal:</b>			<b>\$672,000.00</b>
<b>EQUIPMENT - NEW INITIATIVE</b>			
<b>CW-5180</b>			
	Concord Woods Articulating Machine	Purchase Attachments for Articulating Machine	\$20,000.00
	Concord Woods Hydraulic Hoses	Purchase Hydraulic Hose Fabrication System	\$10,000.00
<b>PR-5640</b>			
	Pine Ridge Tractor	Purchase Tractor	\$30,000.00
<b>PW-5000</b>			
	Parkwide Utility Finder	Purchase Utility Finder	\$8,000.00
<b>EQUIPMENT - NEW INITIATIVE Subtotal:</b>			<b>\$68,000.00</b>
<b>2022 Subtotal:</b>			<b>\$4,566,000.00</b>





Lake Erie Bluffs  
KEVIN VAIL



## Lake Metroparks Budget Summary 2022

LAKE COUNTY PROBATE JUDGE Mark J. Bartolotta  
BOARD OF PARK COMMISSIONERS Gretchen Skok DiSanto • Frank J. Polivka • John C. Redmond, CPA  
EXECUTIVE DIRECTOR Paul Palagyi

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