

## MINUTES OF THE LAKE METROPARKS REGULAR MEETING

(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: CONCORD WOODS

DATE: April 21, 2021

### I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Frank Polivka, President; and Vice Presidents Gretchen Skok DiSanto and John Redmond. Staff included: Paul Palagyi, Executive Director; Vince Urbanski, Deputy Director; Mark Ziccarelli, Legal Counsel; Chris Brassell; and Jim Sivak.

Mr. Polivka led those in attendance in the Pledge of Allegiance.

### II. Approval of the Agenda

Motion by Mrs. Skok DiSanto to approve the April 21, 2021 Board Meeting Agenda. Seconded by Mr. Redmond. Motion passed unanimously.

### III. Minutes

#### A. Regular Meeting March 24, 2021

Motion by Mr. Redmond to approve the Minutes of the Regular Meeting, March 24, 2021. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

### IV. Meeting Open to the Public

Judge Mark Bartolotta – Lake County Probate Judge  
Chad Felton – The News-Herald

### V. Old Business

None

### VI. Finance Report

#### A. March 2021

Mr. Brassell read the Finance Report for March 2021.

Motion by Mrs. Skok DiSanto to approve the Finance Report for March 2021. Seconded by Mr. Redmond. Motion passed unanimously.

VII. New Business

A. Other

1. RFP 2021-017, Carbonated and Uncarbonated Beverage Contract

Mr. Palagyi explained RFP 2021-017, Carbonated and Uncarbonated Beverage Contract.

Motion by Mr. Redmond to approve RFP 2021-017, Carbonated and Uncarbonated Beverage Contract. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

2. Bid #2021-021, Portable Restrooms

Mr. Palagyi explained Bid #2021-021, Portable Restrooms. Mr. Palagyi said the lowest bid was submitted by ASAP Sanitary Services of Niles Ohio at a cost of \$25,981 annually for a two-year term with an optional one-year renewal.

Motion by Mrs. Skok DiSanto to approve Bid #2021-021, Portable Restrooms to ASAP Sanitary Services of Niles Ohio. Seconded by Mr. Redmond. Motion passed unanimously.

Lake Metroparks			
BID 2021-021 Portable Restroom Services			
Bid Item:	United Rentals (DBA: Reliable Onsite Services)	ABC Portathrones	ASAP Sanitary
	Cleveland	Akron	Niles
Total Monthly Cost All Units	\$4,510	Incomplete Bid	Is Included In Yearly Cost.
Total Yearly Cost All Units	\$35,628		\$22,879.50
Total Cost All Units for Halloween Hayrides	\$500		\$595
Total Cost All Weekend Units	\$3,560 for 2021 & \$5,420 for 2022		\$2,506
Cost/ Cleaning:			
Cleaning & Pumping Standard Unit	\$35.00		\$10.00
Cleaning & Pumping Handicap Unit	no bid		\$10.00
Pumping Gray Water Disposal Tank	N/C		\$37.00
Attendant Cost/ Hr.	\$95.00		\$32.50
Lake Metroparks Analysis			
Total of Yearly Cost All Units + Halloween Hayride + Weekend Units	United Rentals (DBA: Reliable Onsite Services)	ABC Portathrones	ASAP Sanitary
	2021: \$39,688		
	2022: \$41,548		\$25,980.50

3. Vehicles Purchases

Mr. Palagyi explained six vehicle purchases in the amount of \$244,401 off state contract.

Motion by Mr. Redmond to approve six vehicle purchases in the amount of \$244,401 off state contract. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

4. Resolution 2021-012, Transfer of Funds

Mr. Palagyi explained Resolution 2021-012, Transfer of Funds in the amount of \$2,750,000 from the General Fund to the Improvement Fund.

Motion by Mrs. Skok DiSanto to approve Resolution 2021-012, Transfer of Funds in the amount of \$2,750,000. Seconded by Mr. Redmond. Motion passed unanimously.

5. Resolution 2021-013, Central Dispatch Agreement

Mr. Palagyi explained Resolution 2021-012, Central Dispatch Agreement with the Lake County Commissioners. The proposed contract is for a three year agreement with the Lake County Sheriffs Dispatching center.

Motion by Mr. Redmond to approve Resolution 2021-013, Central Dispatch Agreement with the Lake County Sheriffs Dispatching center. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

6. Resolution 2021-014, OWPA 2021 Vintage Ohio Agreement

Mr. Palagyi explained Resolution 2021-014, OWPA 2021 Vintage Ohio Agreement August 4, 6 and 7, 2021.OWPA will pay Lake Metroparks a fee of 22,000 for site rental.

Motion by Mrs. Skok DiSanto to approve Resolution 2021-014, OWPA 2021 Vintage Ohio Agreement. Seconded by Mr. Redmond. Motion passed unanimously.

Mrs. Skok DiSanto inquired as to following CDC guidelines. Mr. Palagyi said it is the responsibility of the Ohio Wine Producers to make sure people are following guidelines.

VIII. Executive Director's Report

Mr. Palagyi said the snow was a surprise this week. Mr. Palagyi said crews are cleaning up the parks including some tree damage.

Mr. Palagyi said that the construction of Adventure Play at the Environmental Learning Center is coming along well and staff have done a great job with this project. Mr. Palagyi said we are hoping to finish this project by early June and at that time the park will be renamed Jordan Creek Park.

Mr. Palagyi said that the Lake County Commissioners and the Madison Township Trustees will be meeting at Arcola Creek next week for a low-key dedication of the new area.

IX. Executive Session

Motion by Mr. Redmond to recess to Executive Session at 5:10 p.m. for the purpose of personnel and land discussion. Seconded by Mrs. Skok DiSanto. Motion passed unanimously.

Motion by Mrs. Skok DiSanto to adjourn the Executive Session at 5:40 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

X. Adjournment

Motion by Mrs. Skok DiSanto to adjourn the Regular Meeting at 5:41 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,

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Paul Palagyi, Executive Director

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Frank Polivka, President