

## INVITATION TO BID - LEGAL NOTICE

Sealed bids will be received at Lake Metroparks Administrative Offices, 11211 Spear Road, Concord Township, Ohio 44077 until **9:00 a.m.** local time, on **March 9, 2021**, instructions to bidders listed below.

NAME OF PROJECT: Concord Woods Administration Building 2<sup>nd</sup> Floor HVAC Improvements

BID NUMBER: 2021-013

PRE-BID MEETING: Mandatory site visit by appointment prior to bidding, contact George Plaatje, (440) 639 7275 x1955, gplaatje@lakemetroparks.com. Site visitations available until March 3, 2021. Please wear a mask.

**BID OPENING AND BID RESULTS.** Bids will be opened in the Lake Metroparks Administration Building, 11211 Spear Road, Concord Twp., Ohio 44077. Due to Covid, we are conducting this bid opening virtually, interested parties are invited to view the live bid opening via this link: <https://goto.lakemetroparks.com/BidOpening>  
A tabulation of bids received will be available within a reasonable time after the bid opening on the Lake Metroparks website.

**BID SUBMITTAL DEADLINE.** Bids must be submitted in sealed envelopes and should be properly identified with the Bid number and Bid Submittal Deadline. Bids must arrive at the Lake Metroparks, 11211 Spear Rd. Concord Twp., Ohio 44077 no later than 9:00 a.m. local time on the bid opening date of March 9, 2021. Telephone, telegraphic, facsimile, electronic, and late bids will not be accepted or considered. It is the Bidders' responsibility to see that their bids have sufficient time to be received before the Bid Submittal Deadline. **Due to Covid, bid drop off requires an appointment, please contact George Plaatje to set up an appointment for drop off, Phone: 440-639-7275 ext. 1955 email: gplaatje@lakemetroparks.com.**

All documents, specifications, plans, etc., can be VIEWED AND PURCHASED at [www.seblueprint.com](http://www.seblueprint.com). Documents may be PURCHASED for \$30.00 (Thirty Dollars), (non-refundable fee) through SE Blueprint, Inc., [seblueprint.com](http://seblueprint.com), 2035 Hamilton Avenue, Cleveland, Ohio 44114, (216) 241-2250. A \$15 shipping/delivery fee is applicable for each set of Bidding Documents. Documents may also be REVIEWED, at [www.lakemetroparks.com](http://www.lakemetroparks.com), click on "About Us".

Each bid (*\$50,000 or greater*) shall be accompanied by a Bid Guarantee in the form of either:

1. A certified check or cashier's check (Bid Check) made payable to "Lake Metroparks", in an amount equal to 10% of the bid amount conditioned to provide that if the bid is accepted the bidder will enter into a proper contract for the work; or
2. A Bid Guarantee and Performance Bond, for the full amount of the bid as provided in Section 153.571 of the Ohio Revised Code. A form of this bond is included in the Bidding Documents.

Bids must be submitted in sealed envelopes and clearly marked with the Bid No. and Project Title. No bid may be withdrawn before sixty (60) days have elapsed after the Bid Opening Date. This bond shall be written on an acceptable surety company authorized to do business in the State of Ohio and in an amount equal to 100% of the contract price. Bid guaranties of all unsuccessful bidders will be held until a proper contract is entered into or until all bids are rejected, as the case may be, and will be returned immediately thereafter. The successful bidder shall be required to file, at the time a contract is entered into, a Performance Bond and Labor and Material Payment Bond.

The Board intends to award a contract to the lowest and best bidder whose bid is submitted in accordance with the requirements of these bidding documents and does not exceed the funds available for the Project. The Board reserves the right to accept separate bids on various items of work, or to accept any combination of bids, or to reject any or all bids, and to waive any technical deficiencies or irregularities in bids.

BY THE ORDER OF      **Lake Metroparks Board of Park Commissioners**  
   **Paul Palagyi, Executive Director**

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