

LAKE METROPARKS

Budget Request Summary 2020



Lake Metroparks Farmpark
EMILY STUPICA

LAKE METROPARKS

2020 Budget Request Summary



PARK OFFICIALS

Lake County Probate Judge

Mark J. Bartolotta

Board of Park Commissioners

John C. Redmond, CPA

Gretchen Skok DiSanto

Frank J. Polivka

Executive Director

Paul Palagyi

**LAKE METROPARKS, OHIO
2020 BUDGET SUMMARY**

TABLE OF CONTENTS

<u>INTRODUCTORY SECTION</u>	<u>Page No.</u>
List of Principal Officials	1
Formal Letter of Transmittal	4
Budget at a Glance	6
Resolution	7
Park Visitation and Acreage.....	11
 <u>FINANCIAL SECTION</u>	
Financial Forecast.....	15
General Fund Revenue Projection and Expenditures Request.....	18
Total Operating Budget by Division and Salaries/Employees by Division	20
Executive, Marketing and Volunteers.....	21
Executive	22
Marketing and Volunteers	23
Rangers	24
Financial Services	25
Park Planning.....	27
Park Planning.....	28
Golf	29
Park Operations	33
Natural Resources	34
Park Services.....	35
Outdoor Education	36
Interpretive Services	40
Farmpark.....	44
Registration and Visitor Services	48
Capital Improvement.....	49

Memorandum

TO: BOARD OF PARK COMMISSIONERS
FROM: PAUL PALAGYI, EXECUTIVE DIRECTOR
SUBJECT: 2020 LAKE METROPARKS BUDGET REQUEST
DATE: NOVEMBER 13, 2019

Please accept the attached budget request for the operation of Lake Metroparks for the Fiscal Year 2020. The requested District-wide expenditures budget for 2020 reflects an increase of \$343,502 from 2019 or 1.3%.

The budget request conveyed in this document will enable Lake Metroparks to continue our priority of providing clean and safe parks and outstanding programs and events for the residents of Lake County. Over the past seven years we have seen a substantial increase in annual park visitation with over 27 percent or 800,000 more visits in 2019 when compared to 2012 including approximately 3.4 million visits this year.

With the support of the Board and the outstanding work by our dedicated, professional staff we continued to conserve the natural resources of Lake County by protecting an additional 61 acres for future generations of Lake County residents to enjoy. We have made several improvements to the parks over the past year including some that are underway this fall such as the replacement and upgrading of the shelter at Fairport Harbor Lakefront Park, a new flush restroom at Farmpark's Festival Field, a new shelter and courtyard adjacent to the Hilltop at the Farmpark and consolidation of the Pro Shop and Snack Shop at Pine Ridge.

The proposed budget will also allow us to create a few new amenities including new interior siding of the Hilltop at the Farmpark, a new trail linking Lake Erie Bluffs to the end of Bacon Road and improvements to the outdoor event space and parking area at Pine Ridge.

2020 DISTRICT-WIDE BUDGET REQUEST: The total 2020 District-wide budget request for all expenditures is \$25,959,923 which is an increase of \$343,502 from 2019 or 1.3%. Our anticipated 2020 District-wide revenue is \$24,376,116 which is \$288,595 higher than 2019 or 1.19%.

GENERAL FUND (01): The 2020 projected beginning fund balance in the General Fund is \$12,467,570. The 2020 General Fund budgeted expenditures of \$20,886,923 (including transfers out of \$2,750,000) is an increase of \$326,002 or 1.59%. Total projected General Fund revenues for 2020 are \$19,618,716 compared to budgeted General Fund revenues of \$19,550,121 for 2019 which is an increase in projected revenues of \$68,595 or .35%.

Exclusive of any additional revenues such as pending state grants or unexpected expenditures, we are on track to have the ability to annually increase future operating budgets by approximately 1.5% to 2% and operate within our existing tax and earned income levels through 2024.

IMPROVEMENT FUND (02): The 2020 projected beginning fund balance in the Improvement Fund is \$542,046. A General Fund transfer of \$2,750,000, revenues of \$98,300 and the carryover balance will allow us to expend \$3,328,500 on capital improvements, equipment replacement, repairs to infrastructure and land acquisition with a projected carryforward balance of \$61,846 for 2020.

HEALTH AND LIFE FUND (06): The Health and Life Fund is used to pay our self-insured hospitalization and prescription drug claims, premium based dental, vision and life insurance programs as well as our employee assistance and wellness programs. Estimated expenditures in this fund are \$1,740,000. Estimated revenues to the Health and Life Fund are projected to be \$1,906,500. The corresponding increase in expenditures and revenues is due to the anticipated premium increases for the 2020-2021 health insurance policy period. The Health and Life revenue is a combination of premium payments made by the District and employees as well as interest revenue.

DRUG ENFORCEMENT FUND (08): The Drug Enforcement Fund is used to accumulate court fines attributed to drug offenses. We are budgeting \$4,500 of expenditures that is available for drug enforcement with anticipated revenues of \$2,600.

2020 BUDGET AT A GLANCE

	General Fund 01	Improvement Fund 02	Health and Life Fund 06	Drug Enforcement Fund 08	Totals
2019 Carry Over (estimated)	\$12,467,570	\$542,046	\$1,391,513	\$11,945	\$14,413,074
Revenues	19,618,716	98,300	1,906,500	2,600	21,626,116
Transfer In		2,750,000			2,750,000
Expenditures	(18,136,923)		(1,740,000)	(4,500)	(19,881,423)
CIP Expenditures		(3,328,500)			(3,328,500)
Transfer Out	(2,750,000)				(2,750,000)
2020 Carry Forward (estimated)	\$11,199,363	\$61,846	\$1,558,013	\$10,045	\$12,829,267
Percentage of Carry Forward Balance as compared to Budgeted Expenditures	53.62%	1.86%	89.54%	223.22%	49.42%

RESOLUTION NO.: 2019-

LAKE METROPARKS

INTRODUCED BY:

CONCORD, OHIO

A Resolution of the Board of Park Commissioners of Lake Metroparks to approve the 2020 Budget Appropriation as attached.

Seconded by:

Ayes:

Nays:

Passed:

BOARD OF PARK COMMISSIONERS
LAKE METROPARKS

John C. Redmond
President

ATTEST:

I hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Park Commissioners of Lake Metroparks of the State of Ohio on the 18th day of December 2019.

Paul B. Palagy
Executive Director

LAKE METROPARKS
2020 BUDGET

DESCRIPTION	MEMO ONLY GRAND TOTAL	EXECUTIVE	MARKETING	RANGERS	FINANCIAL SERVICES	PARK PLANNING	GOLF
Salaries	\$9,651,660	\$388,860	\$416,080	\$1,058,050	\$764,680	\$726,860	\$642,510
O.P.E.R.S.	1,339,901	54,500	58,300	166,401	79,200	101,600	90,000
Medicare	138,500	5,700	6,200	15,200	8,400	10,600	9,700
Workers Compensation	141,290	5,840	6,240	15,640	8,470	10,880	9,610
Medical Insurance	1,963,100	56,400	92,900	198,800	117,600	174,100	131,600
Professional Membership	24,660	6,400	4,035	875	3,300	1,000	3,680
Training, Education	25,260	0	2,000	0	11,460	250	200
Travel	58,279	2,750	4,260	7,200	13,149	8,450	300
Mileage	7,145	2,300	650	0	1,975	200	0
Supplies	1,591,874	1,950	39,875	29,319	44,915	13,550	303,050
Construction	1,900,500	0	0	0	0	0	0
Contract Services	3,369,960	116,200	214,680	143,567	413,355	38,940	112,340
Electric	282,900	0	0	0	0	0	35,000
Heating	85,900	0	0	0	0	0	11,700
Water/Sewer	66,980	0	0	0	0	0	14,950
Telephone	139,480	2,920	5,240	12,420	7,580	23,210	13,270
Contract Repairs	184,780	0	200	6,380	0	0	44,050
Advertising	54,515	500	8,100	340	5,850	0	2,625
Rentals	201,211	0	0	150	1,816	0	127,605
Insurance	232,000	0	0	0	232,000	0	0
Materials	94,710	0	0	0	0	18,500	0
Transfers	2,750,000	2,750,000	0	0	0	0	0
Capital Equipment	951,618	1,200	0	11,743	3,050	500	450
Land Acquisition	703,700	0	0	0	102,000	0	1,700
TOTAL	<u>\$25,959,923</u>	<u>\$3,395,520</u>	<u>\$858,760</u>	<u>\$1,666,085</u>	<u>\$1,818,800</u>	<u>\$1,128,640</u>	<u>\$1,554,340</u>

LAKE METROPARKS
2020 BUDGET

NATURAL RESOURCES	OUTDOOR EDUCATION	INTERPRETIVE SERVICES	FARMPARK	REGISTRATION	MEMO ONLY TOTAL GENERAL FUND	IMPROVEMENT FUND	HEALTH AND LIFE FUND	DRUG LAW ENFORCEMENT
\$1,826,000	\$1,086,740	\$988,700	\$1,543,480	\$209,700	\$9,651,660	\$0	\$0	\$0
254,300	152,000	138,100	216,000	29,500	1,339,901	0	0	0
26,400	16,000	14,500	22,700	3,100	138,500	0	0	0
27,240	16,280	14,790	23,140	3,160	141,290	0	0	0
457,900	192,800	174,100	291,700	75,200	1,963,100	0	0	0
2,500	765	1,365	740	0	24,660	0	0	0
3,000	0	750	7,600	0	25,260	0	0	0
4,100	8,570	8,500	900	100	58,279	0	0	0
0	1,900	120	0	0	7,145	0	0	0
434,100	186,550	126,415	411,050	600	1,591,374	0	0	500
0	0	0	0	0	0	1,900,500	0	0
113,840	135,825	89,967	207,220	43,026	1,628,960	0	1,740,000	1,000
88,400	38,500	49,000	72,000	0	282,900	0	0	0
25,000	9,200	10,000	30,000	0	85,900	0	0	0
12,000	13,030	7,000	20,000	0	66,980	0	0	0
10,350	18,760	25,220	17,020	3,490	139,480	0	0	0
60,000	30,700	13,050	30,400	0	184,780	0	0	0
0	700	3,250	33,150	0	54,515	0	0	0
50,000	10,840	1,150	9,650	0	201,211	0	0	0
0	0	0	0	0	232,000	0	0	0
40,250	2,760	6,800	26,400	0	94,710	0	0	0
0	0	0	0	0	2,750,000	0	0	0
9,000	38,125	9,050	46,100	1,400	120,618	828,000	0	3,000
0	0	0	0	0	103,700	600,000	0	0
\$3,444,380	\$1,960,045	\$1,681,827	\$3,009,250	\$369,276	\$20,886,923	\$3,328,500	\$1,740,000	\$4,500

Completed and Prepared by: Christopher J. Brassell

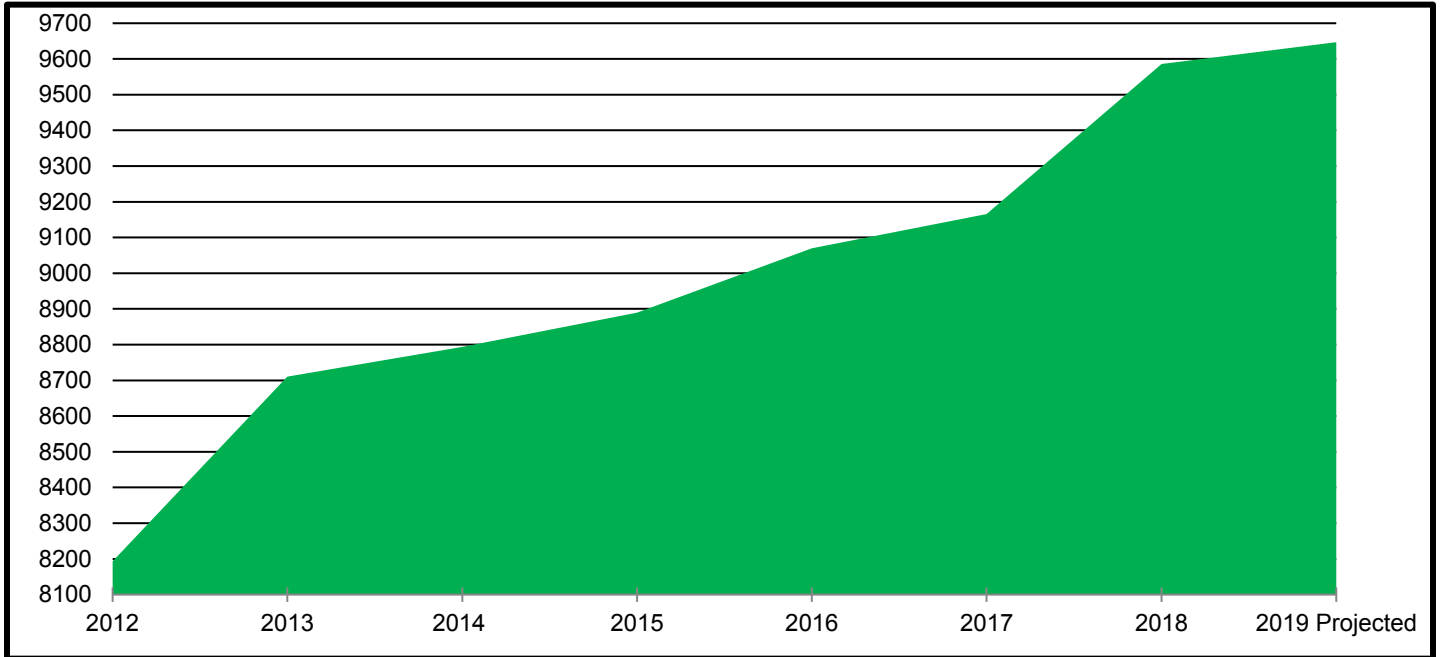
Christopher J. Brassell, CPA
Chief Financial Officer

NOTES:

Park Visitation & Acreage



LAKE METROPARKS LAND ACREAGE 2012 – 2019



LAND ACREAGE - PROTECTED AND ACCESSIBLE

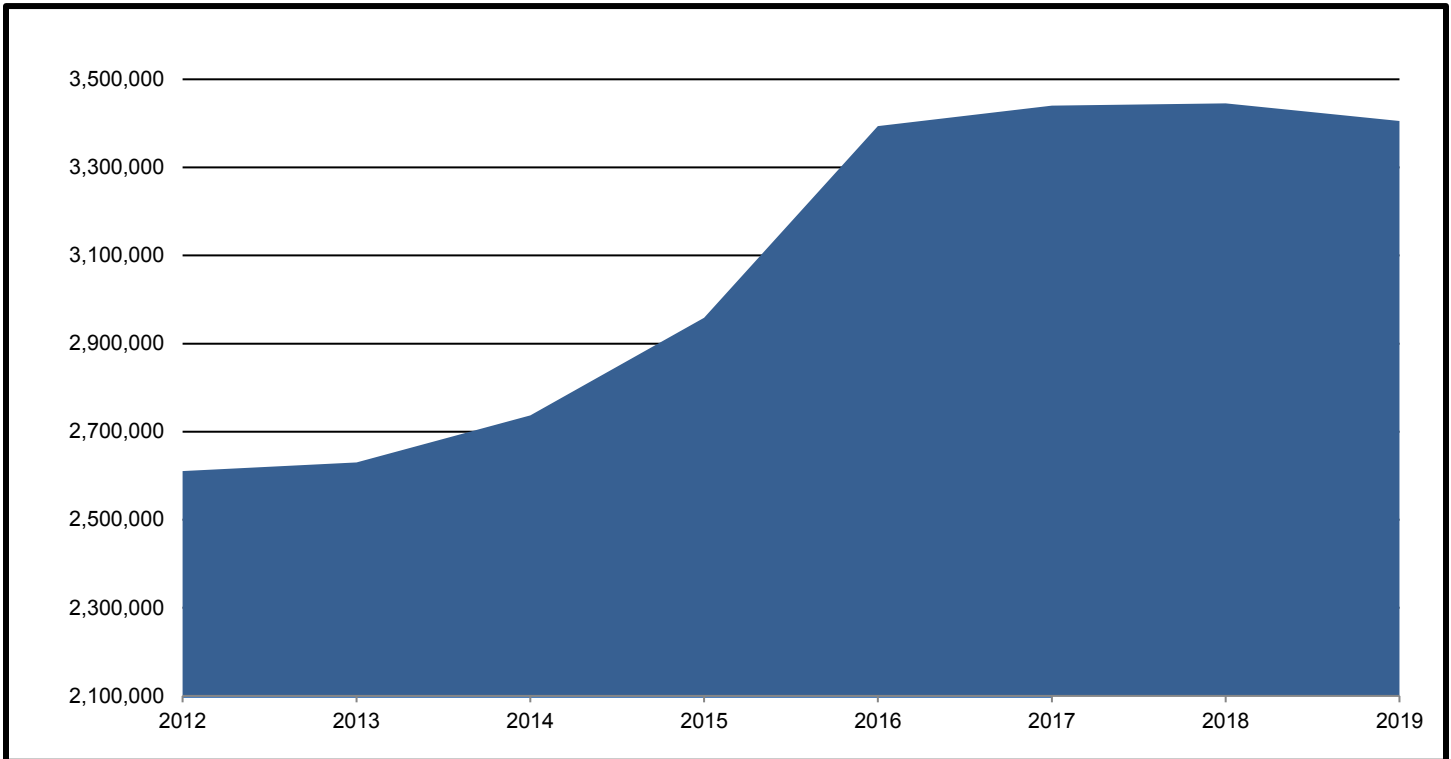
As of early October of this year Lake Metroparks has protected an additional 61 acres for a total of approximately 9,647 acres owned or managed by the agency. This included approximately 23 acres owned by the City of Painesville along the Grand River which is now under our management, 1.43 acres which we purchased on the shore of Lake Erie adjacent to Painesville Twp. Park and the purchase of 36 acres in Concord Twp. north of Girdled Road Reservation which will provide linkage between Girdled Road Reservation and Big Creek properties.

At this time we are excited to see construction underway on new flush restrooms in Festival Field at the Farmpark and on the new shelter and courtyard adjacent to the Hilltop. Demolition of the old shelter at the west end of Fairport Harbor Lakefront Park is underway to make room for a new shelter and public area which will be an improvement over the old shelter and will be completed by next spring. A new loop trail was added this year to Beauty Landing and a new trail at the Environmental Learning Center will be completed this fall. Substantial work was also started at the new "Leroy Wetlands" property adjacent to Hidden Lake which lays the groundwork for future public access to the area. All of these new amenities will substantially improve our visitors' experience.

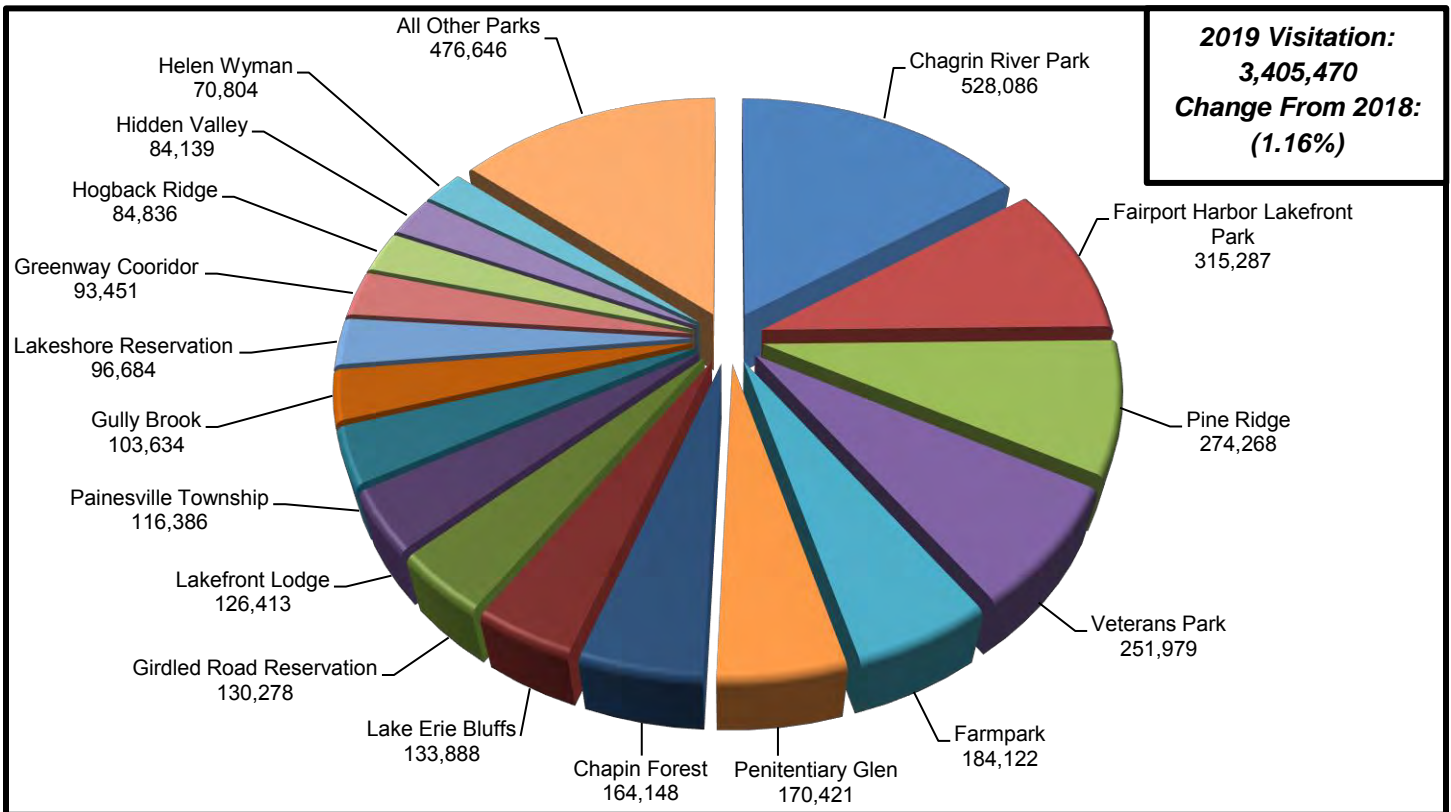
2018 - 2019 VISITATION

Between September 1, 2018 and August 31, 2019 we had over 3.4 million visits to the parks which represents a small decrease of 1.16% compared to last year's numbers. Given the extremely wet spring that we experienced this year, we are satisfied that this level of visitation is an illustration that Lake County residents appreciate and take advantage of the parks and programs that we manage for their enjoyment. Our relatively new amenities including the Painesville Twp. Pier, Lake Erie Bluffs Tower, Nature Play Area and Hidden Lake Archery Ranger continue to be very popular drawing in over 174,000 visitors. Chagrin River Park continued to be the most visited park with approximately 528,000 guests followed by Fairport Harbor Lakefront Park at over 315,000. The top ten were rounded out by Pine Ridge Country Club, Veteran's Park, Farmpark, Penitentiary Glen, Chapin Forest, Lake Erie Bluffs, Girdled Road Reservation and Lakefront Lodge.

TOTAL PARK VISITATION 2012 – 2019



2019 VISITATION BY PARK

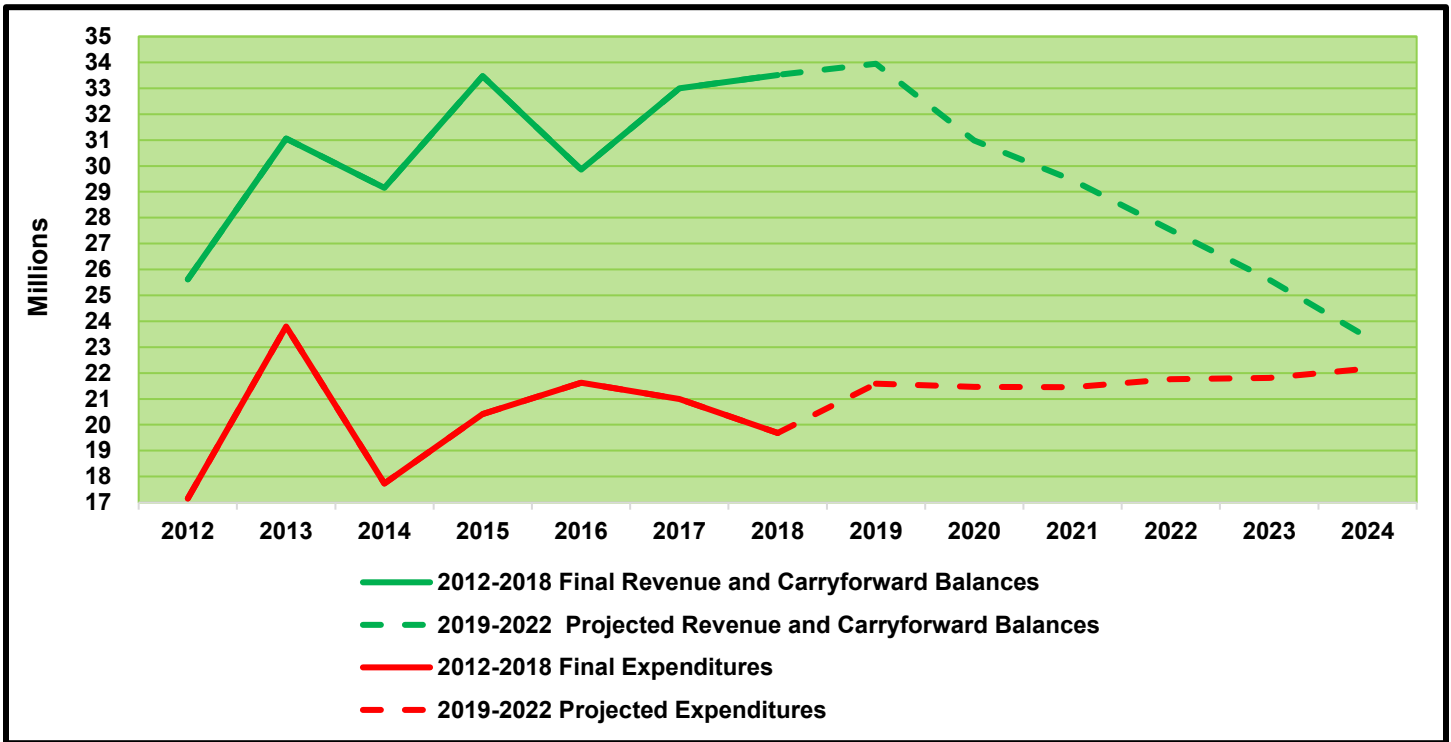


NOTES:



Financial Forecast

FINANCIAL FORECAST REVENUES AND CARRYOVERS AS COMPARED TO EXPENDITURES 2012-2024



FINANCIAL FORECAST

The staff at Lake Metroparks is always sensitive to the balance between providing services and the ability to financially support these services. Although this budget document is only for 2020, the Financial Forecast takes into account current decisions as well as projected revenues and expenditures through 2024. As this chart indicates, the District is working within its financial projections for the foreseeable future.

The financial forecast assumes modest increases to our operating expenditure budget of approximately 2% and only a 0.2% increase to our existing revenue streams. We utilized these conservative estimates in this forecast but as the Board is aware, our tax revenues historically outpace the projections that we receive from the Auditor’s office. The abnormal spikes in revenues and expenditures in 2013 and 2015 were due to the substantial grants and subsequent expenditures related to the purchase of Lake Erie Bluffs.

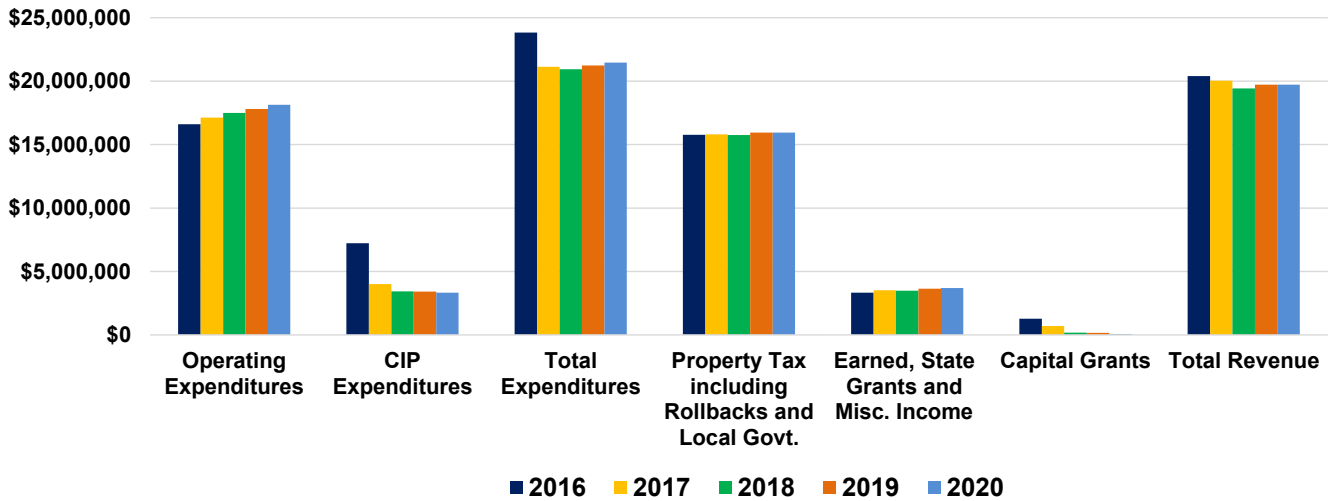
The chart on page 17 illustrates the General and Capital Funds breakdown of our budgeted revenues and expenditures since 2015. Our budgeted operating expenditures and revenues have stayed relatively consistent considering the cuts in state support and property revaluations which were partially covered by the levy passed in 2012. In 2014, the District made its final debt payment on its 2006 loan. This has given the District the ability to reallocate those resources for maintenance and operation of the park system.

Since 2013, a focus has been placed on stabilizing long-term capital project spending by adhering more closely to a rolling *Five-Year Capital Improvement Plan*. The capital improvement plan in this budget document continues with that same philosophy.

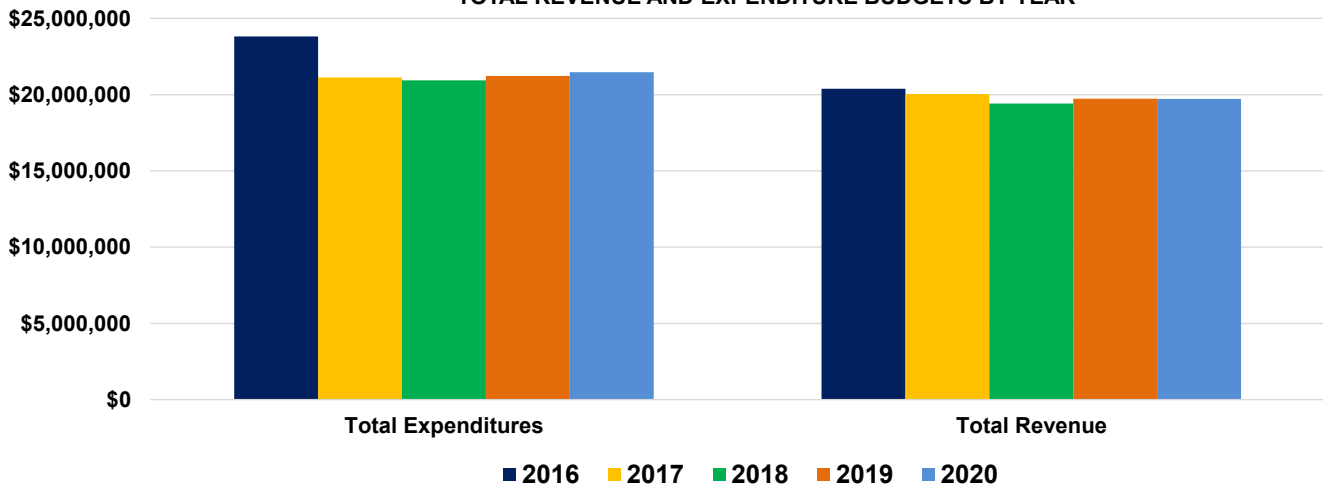
Year	GENERAL AND IMPROVEMENT FUNDS <u>EXPENDITURE BUDGETS *</u>			GENERAL AND IMPROVEMENT FUNDS <u>REVENUE BUDGETS *</u>			
	Operating Expenditures	CIP Expenditures	Total Expenditures	Property Tax including Rollbacks and Local Govt.	Earned, State Grants and Misc. Income	Capital Grants	Total Revenue
2016	\$16,596,724	\$7,224,934	\$23,821,658	\$15,777,063	\$3,332,922	\$1,280,000	\$20,389,985
2017	\$17,127,249	\$3,997,500	\$21,124,749	\$15,807,451	\$3,521,080	\$707,000	\$20,035,531
2018	\$17,497,460	\$3,435,250	\$20,932,710	\$15,754,678	\$3,486,755	\$177,000	\$19,418,433
2019	\$17,810,921	\$3,417,000	\$21,227,921	\$15,940,966	\$3,632,455	\$153,000	\$19,726,421
2020	\$18,136,923	\$3,328,500	\$21,465,423	\$15,947,611	\$3,694,405	\$75,000	\$19,717,016

* - Budgeted expenditures and revenues excludes Transfers Out of the General Fund.

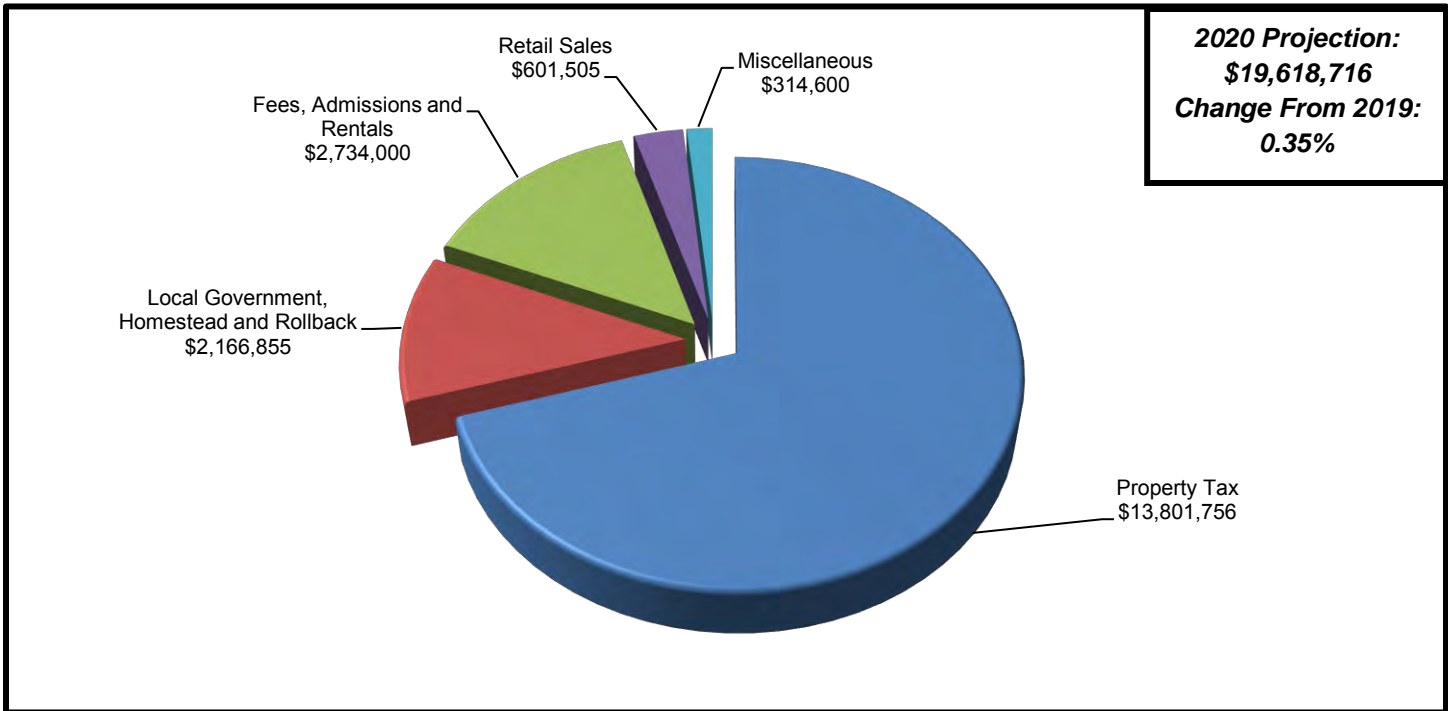
GENERAL AND IMPROVEMENT FUNDS
OPERATING REVENUE AND EXPENDITURE BUDGETS BY YEAR



COMBINED GENERAL AND IMPROVEMENT FUNDS
TOTAL REVENUE AND EXPENDITURE BUDGETS BY YEAR



2020 GENERAL FUND REVENUE PROJECTION



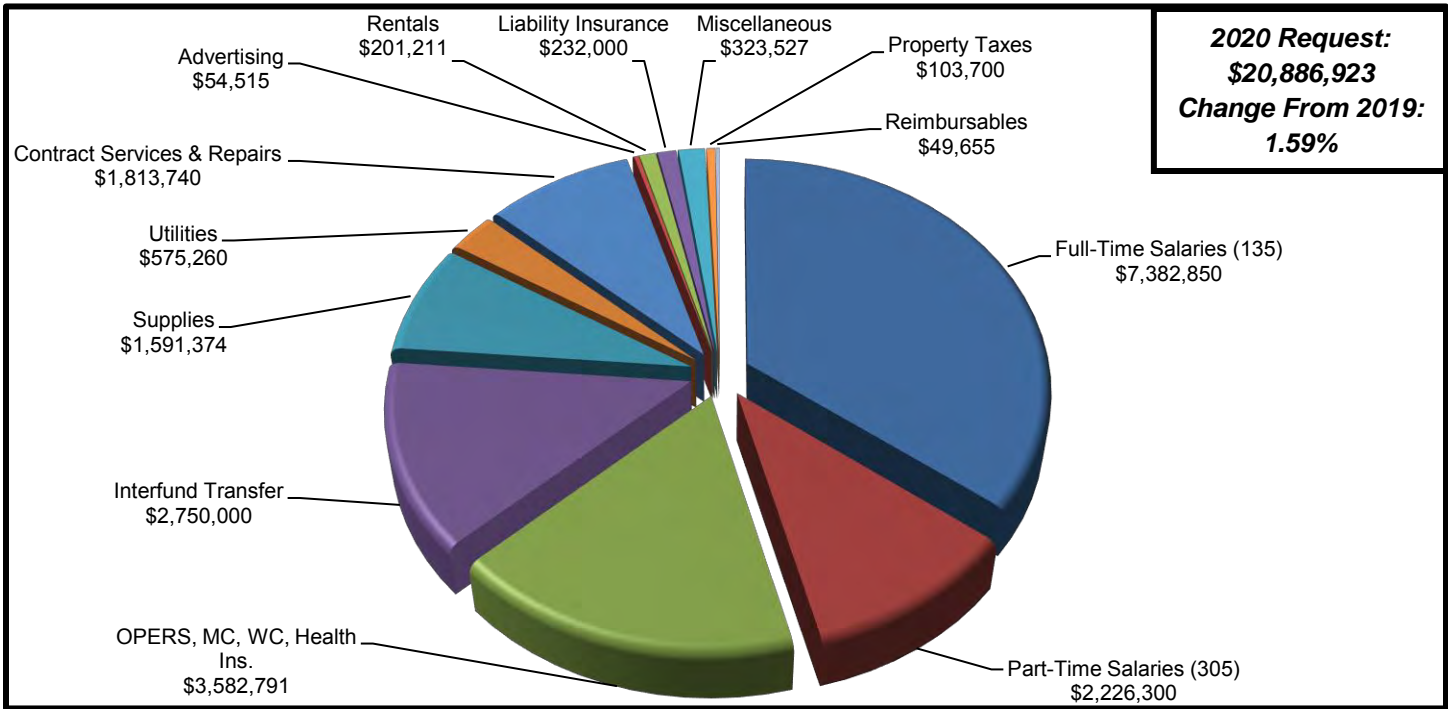
	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
Total Lake Metroparks	\$19,399,031	\$19,233,933	\$19,550,121	\$19,618,716	\$68,595	0.35%

The 2020 projected revenues for the General Fund total \$19,618,716 which is an increase of \$68,595 or 0.35% over 2019.

Based on the information received from the County Auditor, there is currently a no projected property tax revenue increase from 2019 to 2020. Property tax revenues account for 70.35% of the 2020 operating revenues for the General Fund. The 1.9 mill levy which expires at the end of 2024 accounts for an estimated \$9,338,235 (68%) of the total property tax revenue while the 0.8 mill levy expiring at the end of 2022 comprises \$3,931,888 (28.5%) and the remaining \$531,634 (3.5%) is generated by the 0.1 of inside millage.

All other estimated revenues excluding property tax are \$5,816,960. The more significant increases are Fees, Admissions and Rental revenues. These increases represent 67% of the total General Fund increase, or \$45,750. More detailed General Fund estimated revenue information on fees and admissions can be found in the individual departmental summaries later in this document.

2020 GENERAL FUND EXPENDITURE REQUEST



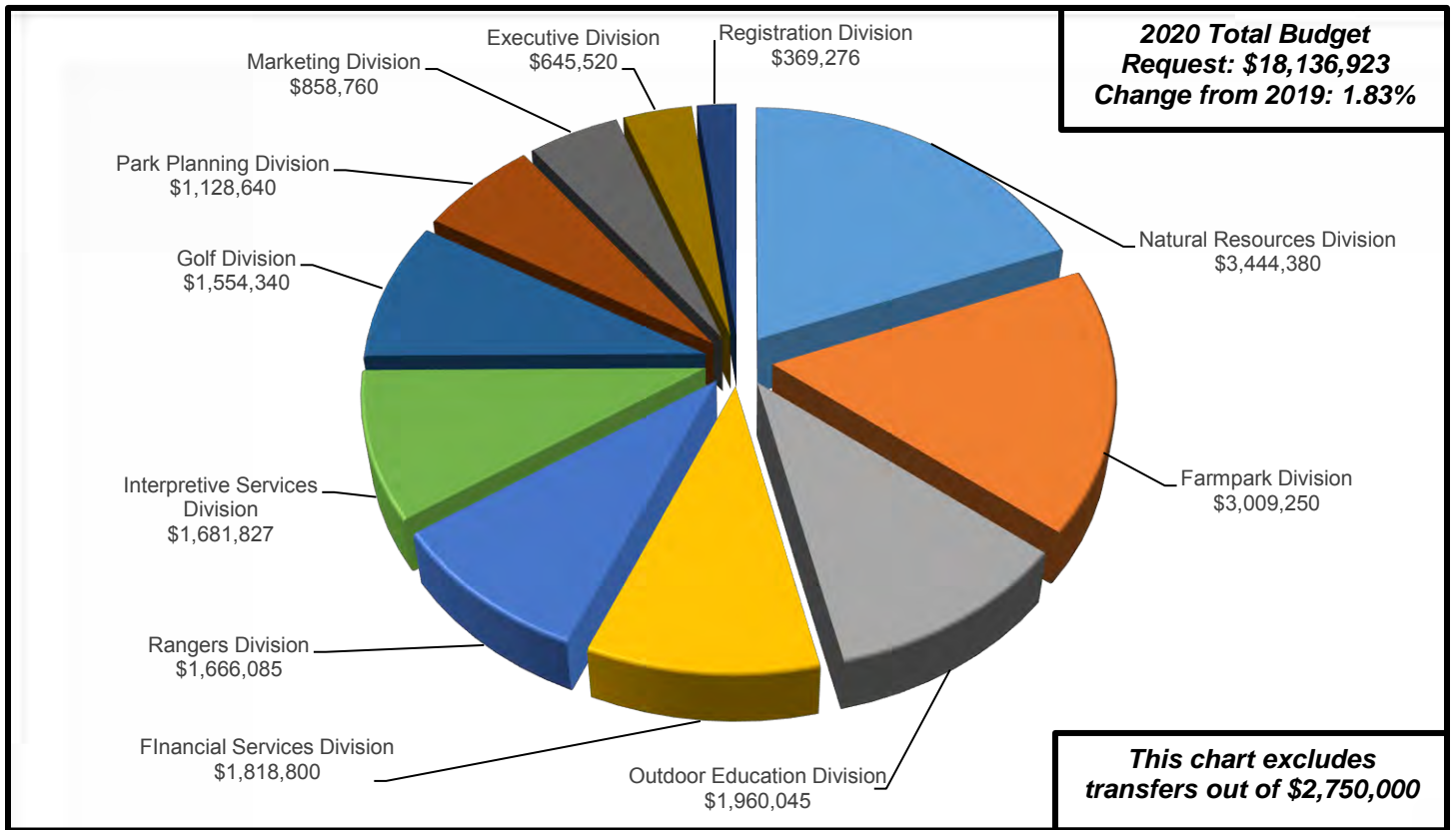
	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Total Lake Metroparks	\$20,277,249	\$20,297,460	\$20,560,921	\$20,886,923	\$326,002	1.59%

The 2020 request for operating expenditures is \$20,886,923 for the General Fund which represents an increase of 1.59% or \$326,002 over the 2019 budget. The priority of the 2020 request is to provide adequate funding to maintain our existing parks, programs and amenities. The budget would also support a few targeted improvements and upgrades to the parks.

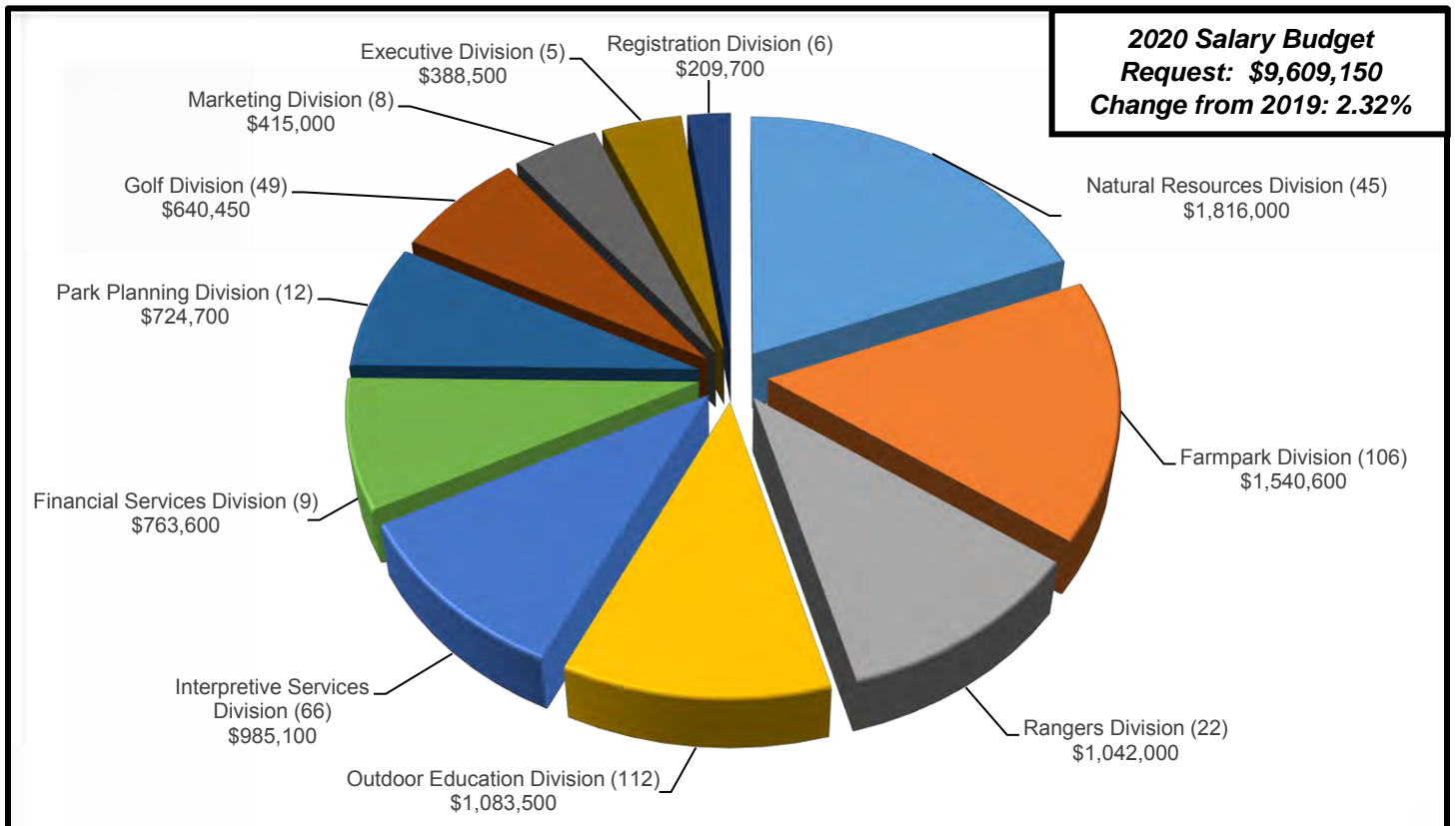
As the chart above illustrates, full-time and part-time salaries represent 46% of the total operating budget. With the addition of OPERS contributions, Medicare, Workers Compensation, Health Insurance and Reimbursable expenditures, the agency's total personnel costs are 63.4% of the total operating budget for the General Fund. These percentages are unchanged from 2019. Of the \$326,002 projected budget increase, \$131,750 or 40% represent projected increases in property tax (Special Assessments) payments, employer health insurance premiums, program supplies and the new registration software, with the balance of the increase attributed to salary and benefits. These increases were offset by more significant reductions in gasoline and diesel fuel, various utilities and advertising.

This request includes the ability to provide a modest merit based increase for staff. This level of personnel expenditures is reasonable given the District's primary objective to provide services to the public as opposed to creating a tangible product which would require more raw materials on an annual basis. Once we expend the cost of acquiring property and completing the initial improvements to provide access (funded primarily out of our Capital Improvement Fund) future General Fund budgets provide staff and resources to maintain the grounds/operations and conduct programs. The charts on the following page illustrate total budget and salary expenditures by division within the 2020 request.

2020 TOTAL OPERATING BUDGET BY DIVISION



2020 FULL AND PART-TIME SALARIES/EMPLOYEES BY DIVISION

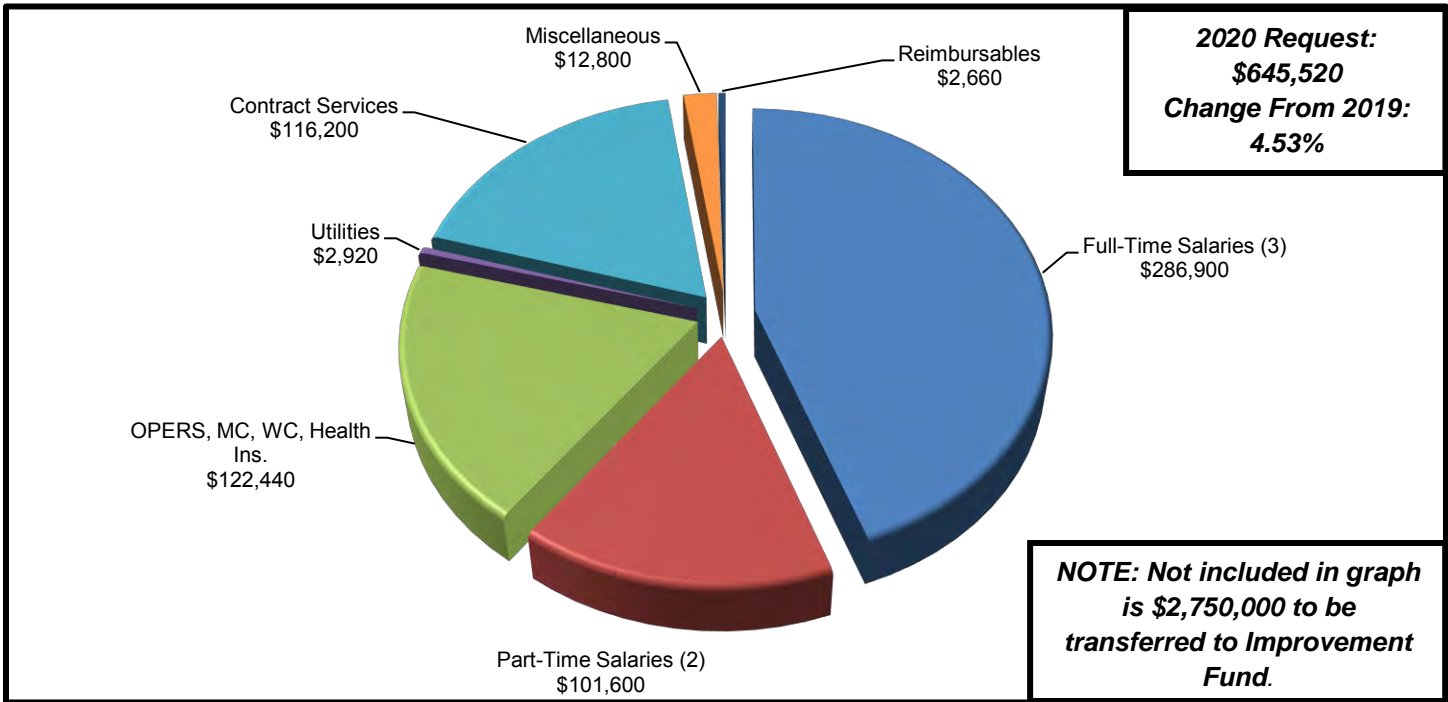




Executive

- Executive
- Marketing & Volunteers
- Rangers

2020 EXECUTIVE DIVISION EXPENDITURE REQUEST

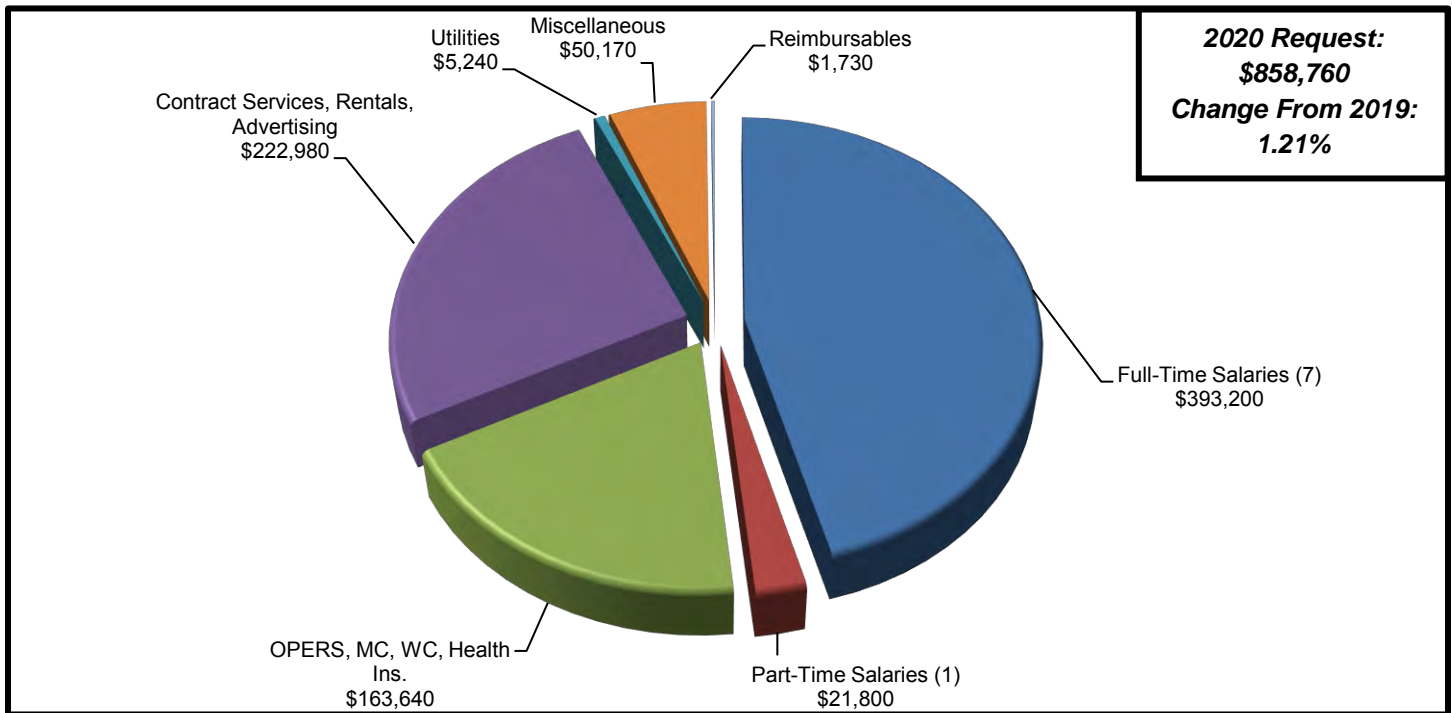


	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Executive Division	\$592,010	\$608,800	\$617,538	\$645,520	\$27,982	4.53%

The Executive Division budget includes two departments, the Executive Director and the Park Services Director. This Division funds the salaries of the Executive Director, one full time assistant, the Park Services Director, legal counsel and our prosecutor. In order to better illustrate the expenditures of this Division, the chart above does not include the \$2,750,000 that is budgeted to be transferred to the Improvement Fund.

The Executive Division budget request of \$645,520 for 2020 represents an increased expenditure of \$27,982 or 4.53%. There is little change in the Executive Division budget from last year. Health insurance represents \$14,500 or 52% of the total increase. Aside from the salaries and related benefits, there are no other increases to this Division.

2020 MARKETING & VOLUNTEERS EXPENDITURE REQUEST

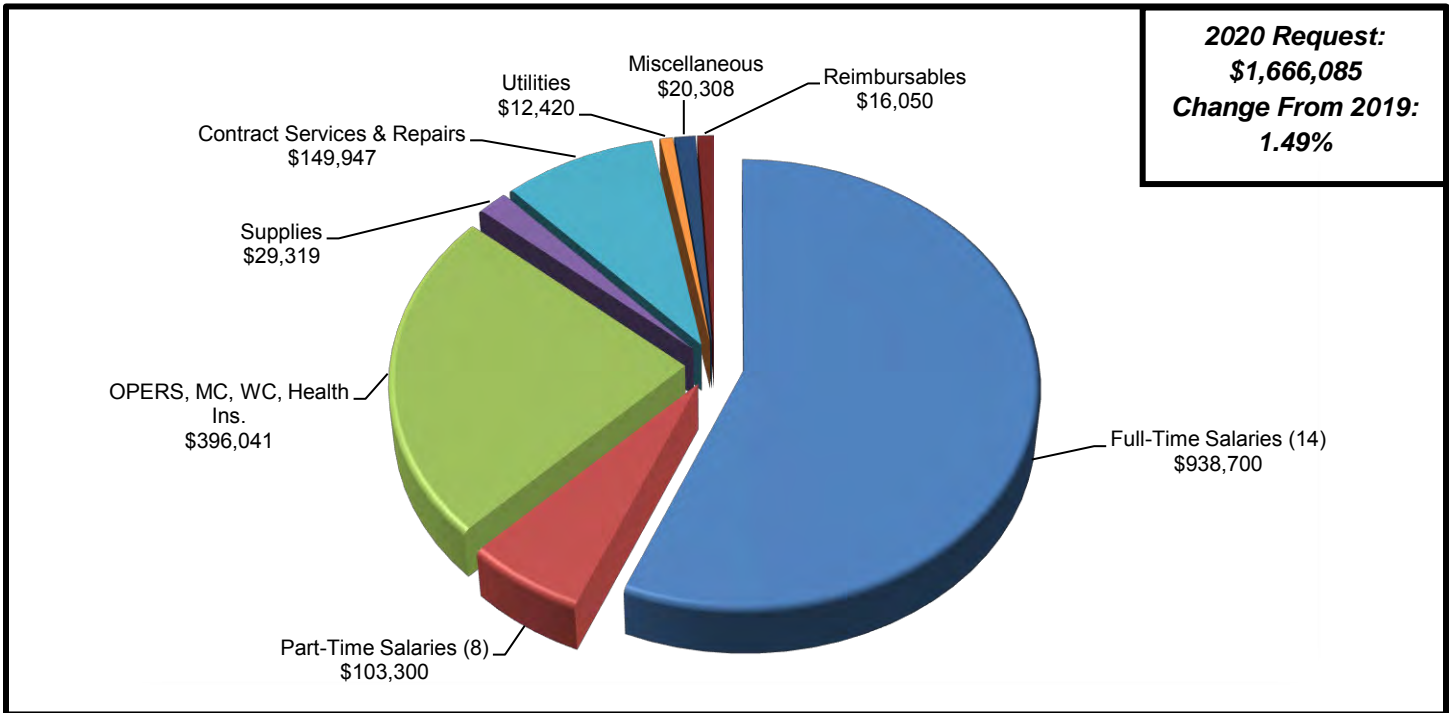


Marketing Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$834,604	\$829,210	\$848,523	\$858,760	\$10,237	1.21%

The 2020 budget request for the Marketing Division is \$858,760, which is a 1.21% increase as compared to 2019 or \$10,237. In 2019, the Marketing Division (comprised of seven full-time and one part-time employees) includes the Volunteer Department and collectively continued to support all departments in the District while also increasing public awareness and appreciation of Lake Metroparks. Outstanding marketing achievements in Northeast Ohio are recognized via the annual regional APEX marketing awards. Lake Metroparks won five awards for various marketing materials, including *Parks Plus!*, park wayside signage, and social media campaigns. In 2019, the Marketing Department continued to improve our sponsorship program as well as continued to coordinate content and messaging consistently and strategically among digital and print campaigns in an effort to increase impact and value.

Operating expenses were trimmed throughout the budget; the small increase is attributed to personnel (salaries and benefits) costs. Sponsorship efforts continue to expand and support all program areas within the Park District. The recent retirement and replacement of the part-time volunteer department position is an opportunity to strengthen service in 2020. The Marketing Department remains committed to ongoing social media marketing and digital advertising improvements as well as continued excellent management and improvements to all digital and print publications.

2020 RANGER DIVISION EXPENDITURE REQUEST



Ranger Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$1,605,356	\$1,653,811	\$1,641,698	\$1,666,085	\$24,387	1.49%

Although departmental salaries are projected to increase in 2020, we were able to effectively reduce other costs in several operational areas. As a result, the 2020 Ranger Expenditure Request represents a modest increase of 1.49% or \$24,387 of our 2019 request.

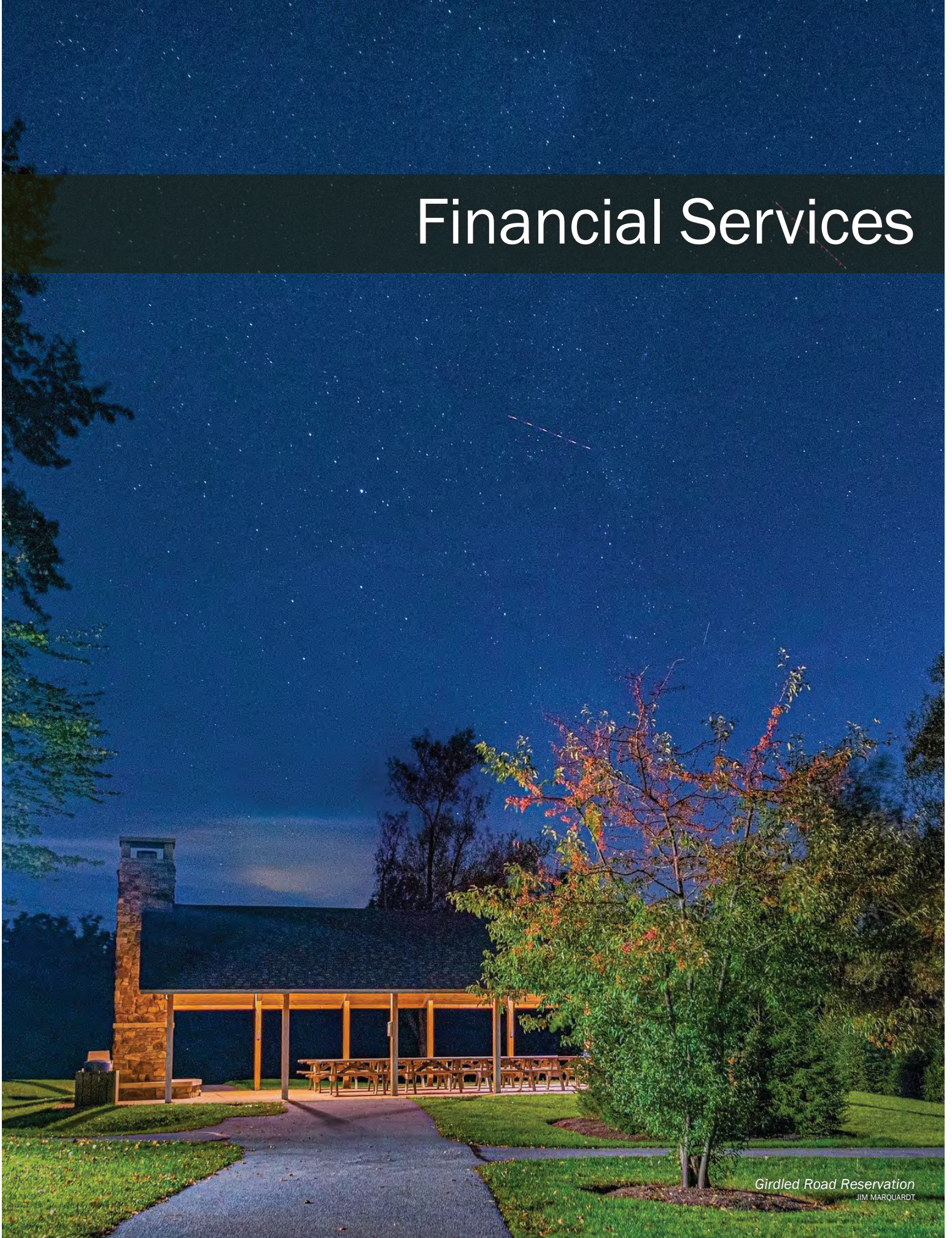
In 2019, the safety of park patrons, volunteers and employees remained a priority for the Ranger Department. As an added safety measure, we invested funds in the creation of a bicycle patrol unit. These Rangers regularly patrolled parks with bicycle trails, the Greenway Corridor and participated in numerous community events throughout Lake County.

Our full time ranger staffing has remained unchanged compared to last year. We presently have 13 full-time rangers and one full-time administrative assistant. One of our long serving rangers retired in early 2019 which resulted in the hiring of a new full-time ranger. In 2019, we utilized training funds to certify two rangers as Field Training Officers for this new hire.

Officer safety is another top priority of our department and we used funds to upgrade both our non-lethal and lethal weapons. We also enhanced our officer safety training program last year. We will continue this trend into 2020 as two of our rangers will be attending Unarmed Self Defense and Scenario Based Instructor training.

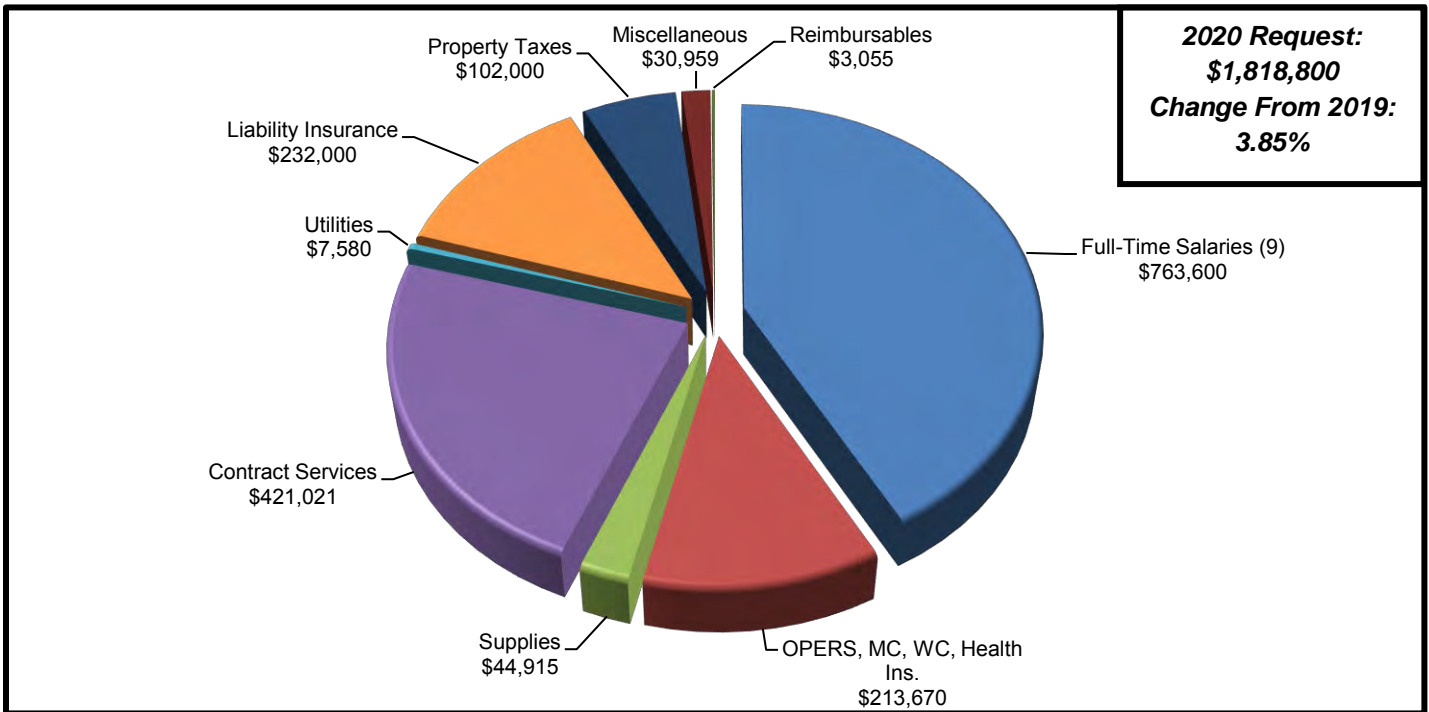
Going forward, we will continue to look for ways to reduce our costs. One example of this is our recent participation in the Ohio Law Enforcement Body Armor Program. This grant program is sponsored by the Ohio Attorney General and the Ohio Bureau of Workers Compensation. It reimburses departments up to 75% for body armor purchases. To date, we have received over \$2,500 from this program.

Financial Services



Girdled Road Reservation
JIM MARQUARDT

2020 FINANCIAL SERVICES DIVISION EXPENDITURE REQUEST



Financial Services Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$1,741,099	\$1,737,171	\$1,751,360	\$1,818,800	\$67,440	3.85%

Financial Services (comprised of 9 full-time employees) is responsible for all accounting activities, payroll processing, financial reporting, budget preparation as well as the Purchasing and Personnel Departments. The total 2020 Financial Services budget request of \$1,818,800 represents an increase of \$67,440 from 2019 or 3.85%.

Consistent with prior years, the significant expenditures for 2020 include liability insurance, Auditor and Treasurer’s fees, property tax payments, safety, and the annual financial audit with property taxes and liability insurance representing the majority of the 2020 increase. A majority of the increase in Full-time Salaries is related to potential retirement payouts in 2020. The increases to the expenditures listed above represent \$59,189 of the \$67,440, or 88%. In addition, consultants paid from this budget for park-wide services include safety, workers compensation management, general liability insurance broker, and our health insurance consultant.

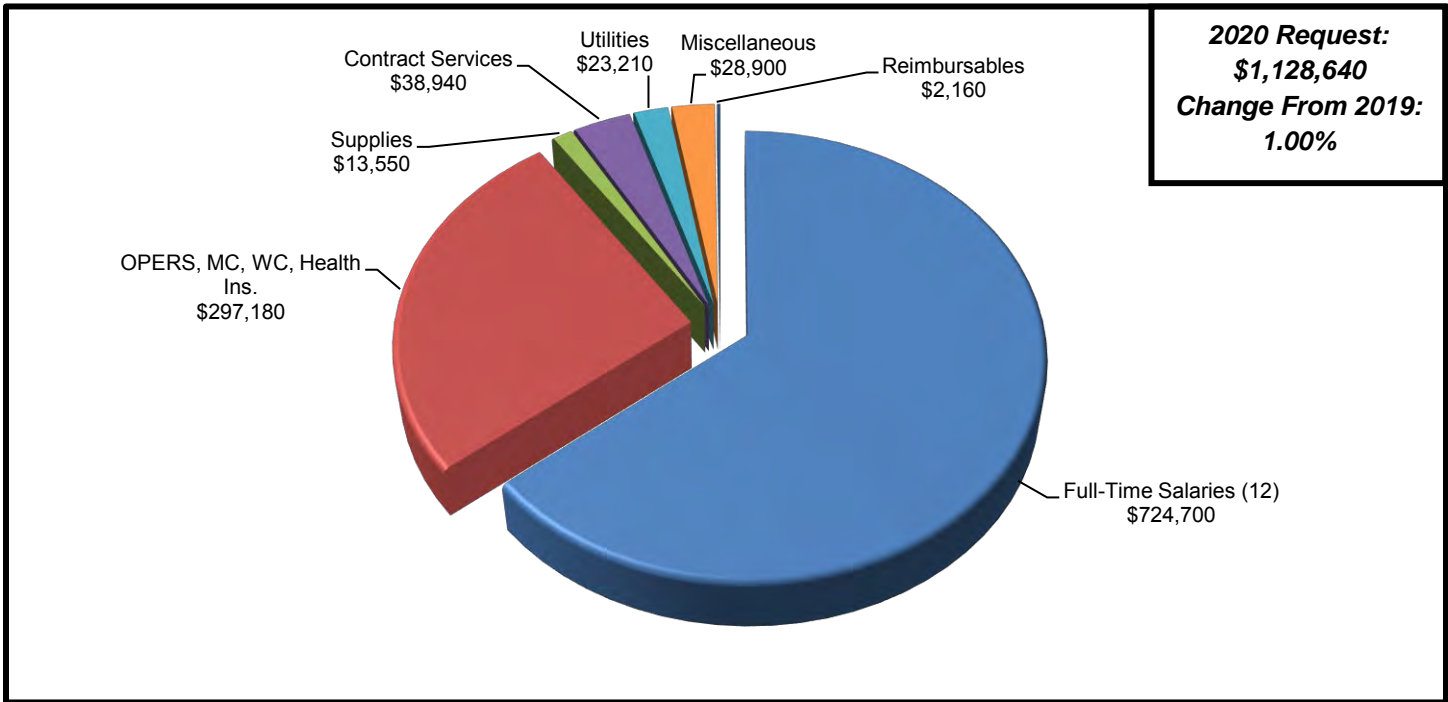
Goals for 2020 are the implementation of the updated financial software program, preparation of the 2019 CAFR, receipt of the Auditor of State’s Award with Distinction and GFOA Certificate.

Park Planning

- Park Planning
- Golf



2020 PARK PLANNING DIVISION EXPENDITURE REQUEST



	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Park Planning Division	\$1,138,750	\$1,148,065	\$1,117,508	\$1,128,640	\$11,132	1.00%

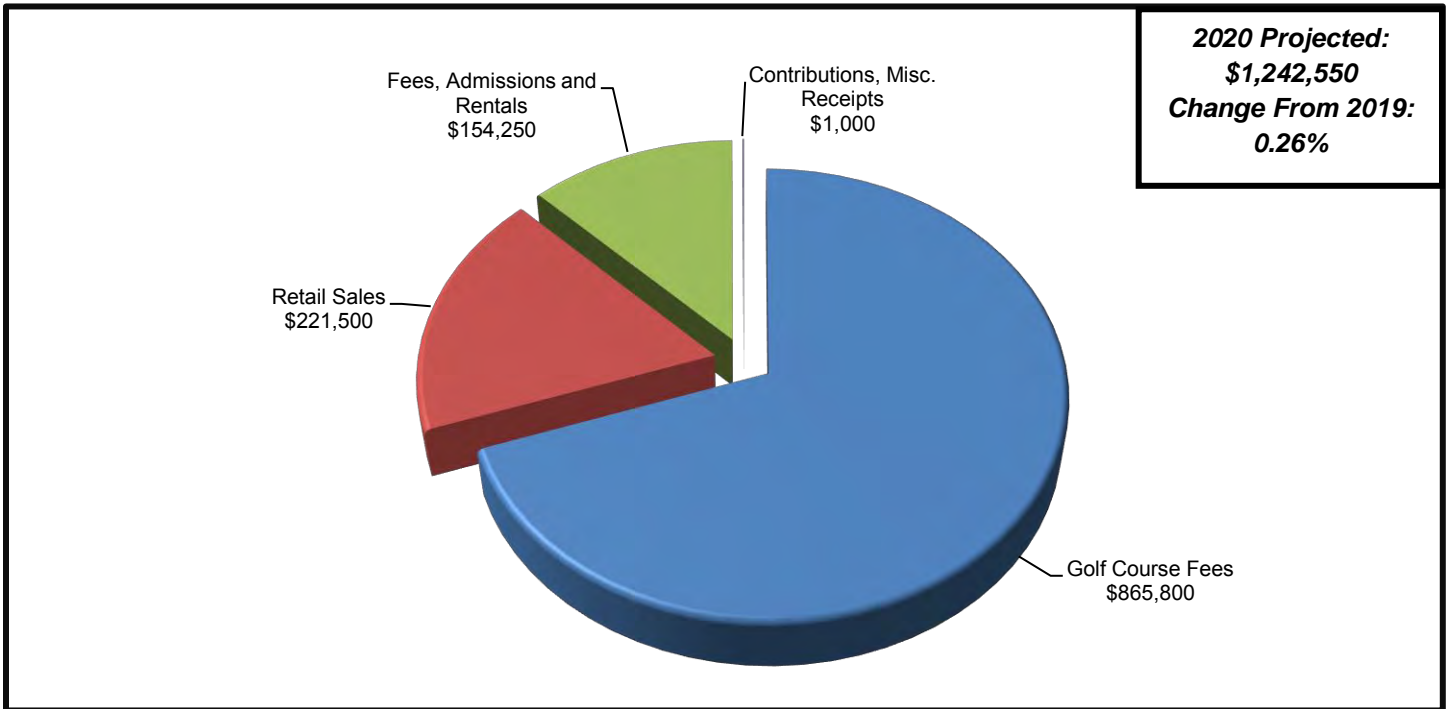
The Division of Park Planning is made up of two departments: Planning and Design and Information Technology (IT) comprised of 12 full-time staff.

Major projects administered by Planning and Design staff in 2019 included a new flush restroom, the Hilltop shelter, and renovation of the Arena entrance at Farmpark; bunker renovation, and renovation of the Snack Shop at Pine Ridge CC; replacement of the shelter at Fairport Harbor Lakefront Park; and land acquisitions at Girdled Road Reservation, Grand River Landing, Painesville Township Park and Hell Hollow. Approximately \$250,000 in grant and foundation funds were administered for capital projects and acquisitions.

In 2019, the Information Technology department moved the IT infrastructure from the old Pro Shop to the new Pro Shop/Snack Shop at Pine Ridge, replaced outdated computers and servers and trained Lake Metroparks staff in technology topics. In partnership with the Park Services division we are in the midst of replacing our registration system with a modern, customer-friendly system to be rolled out in phases between November 2019 and February 2020.

The District will continue to create new and improved access and use opportunities across facilities in 2020. The 2020 budget for the Division of Planning totals \$1,128,640, representing an increase of \$11,132 or 1.00% from the Division's 2019 budget. This increase is the result of higher personnel costs partially offset by decreases throughout the budget. In 2020, major projects include construction on a new trail and western entrance at Lake Erie Bluffs; interior improvements to the Hilltop Barn at Farmpark; master planning for Painesville Township Park and the trail linkage to Fairport Harbor Lakefront Park; installation of a nature play-type facility at the Environmental Learning Center; and implementation of the new park wide registration software package.

2020 GOLF DIVISION REVENUE PROJECTION

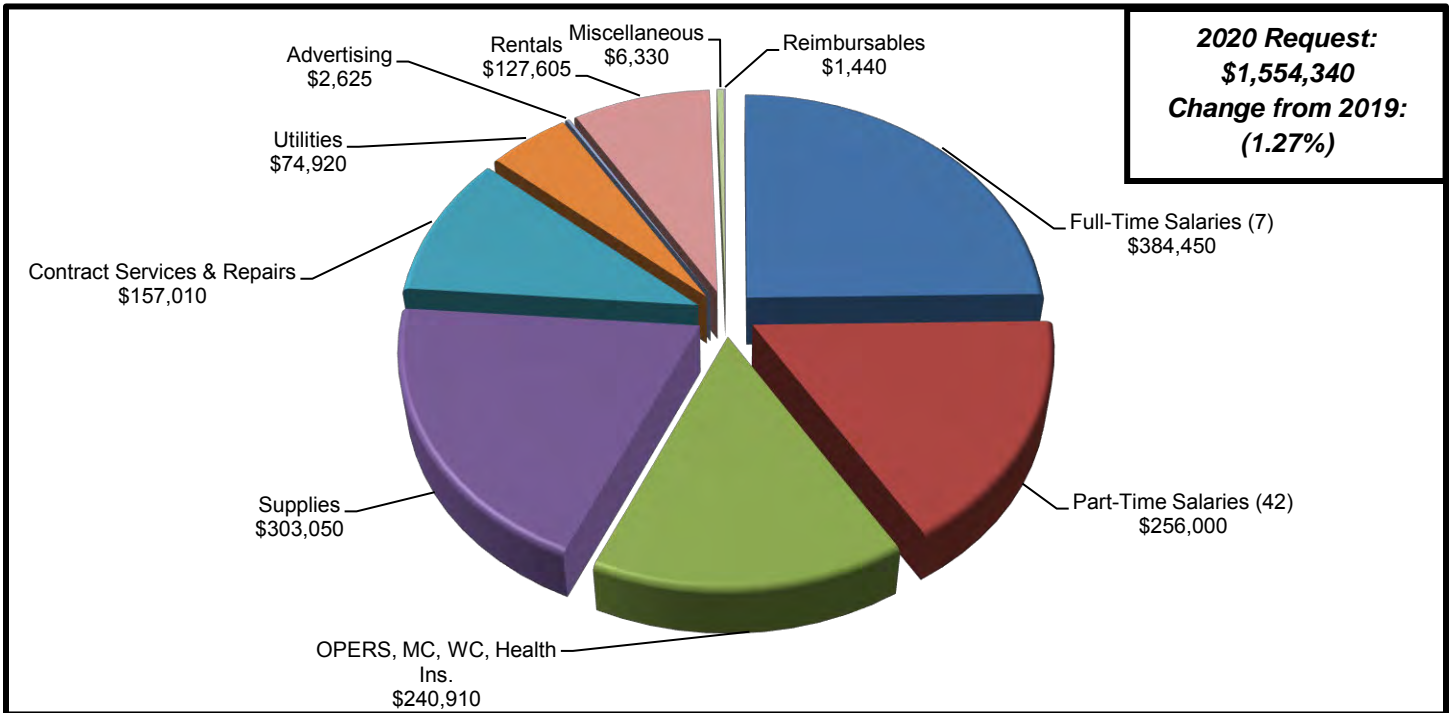


	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Projected</u>	<u>\$ Change</u>	<u>% Change</u>
Golf Division	\$1,361,700	\$1,259,100	\$1,239,300	\$1,242,550	\$3,250	0.26%

With rounds played in 2019 rebounding from a poor 2018 (See “Golf Division: Round Counts 2015 – 2019”), earned revenues are expected to exceed the 2019 projection of \$1,239,300. Individually, Erie Shores (-0.6%) and Pine Ridge pro shop and snack shop (0.5%) are projected to come in very close to the 2019 revenue projections. The lease arrangement with Dino’s for the clubhouse will result in a 2% increase over last year per contract. Pine Ridge will receive revenue of \$142,000 from this lease agreement.

Golf course revenues are projected to be \$1,242,550 for the 2019 season. This represents a slight increase of \$3,250 or 0.26% from the 2019 projections. This projects rounds played at both courses to stay relatively flat. Projected revenues in pro shop sales, memberships and food and beer sales are also projected to be flat. An increase per our contract with Dino’s at Pine Ridge has also been factored in to the projection.

2020 GOLF DIVISION EXPENDITURE REQUEST



	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Golf Division	\$1,487,805	\$1,528,280	\$1,574,264	\$1,554,340	(\$19,924)	(1.27%)

The Golf Division is projected to expend \$1,449,500 in 2019 (92.1% of budget). Staff at both courses continued to do a nice job of containing costs while maintaining very good playing conditions. The Golf Division comprised of 7 full-time and 42 part-time staff. The 2020 Golf Division budget request is \$1,554,340, which represents a decrease of 1.27% over the previous year. This decrease is the direct result of combining the Pine Ridge snack shop and pro shop in one building and the decision not to replace a retiring full-time position.

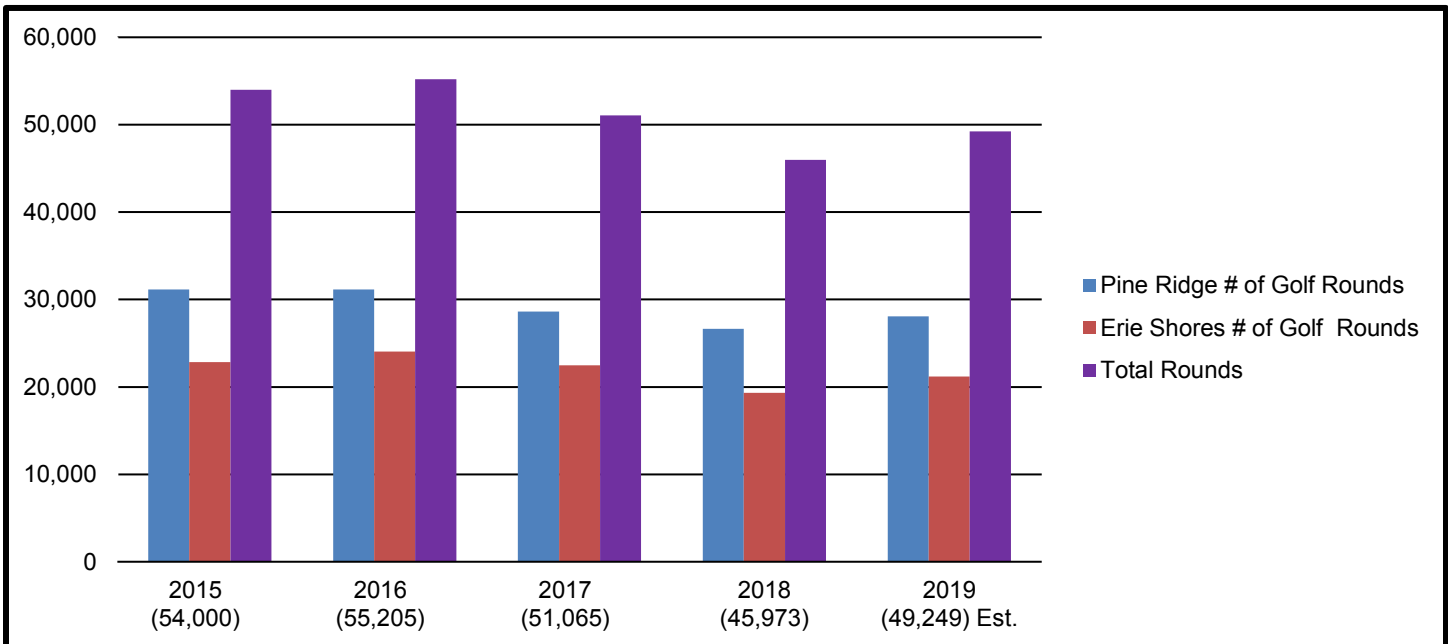
Major projects at Erie Shores in 2019 included the design of irrigation repair on #13 and 14; new tee boxes on #11 and 13; an expanded grass area and new tee mats and dividers on the driving range; and new cabinets and restroom components in the clubhouse.

Pine Ridge staff completed a multi-year bunker renovation program. A new forward tee was added on #7. Phase II of the irrigation upgrade was completed with the addition of a new central control system and the snack shop and pro shop were combined.

In the coming year, an emphasis will continue to be placed on marketing both courses, particularly through social media outlets. Improvements at Erie Shores will include additional bunker renovations; the addition/expansion of tee boxes on holes #14 and 15; and continued work on drainage and irrigation. Improvements at Pine Ridge will include continuations of drainage improvements, tree maintenance, the irrigation system and tee box additions/expansions.

GOLF DIVISION

Round Counts 2015 - 2019



Golf rounds played at Lake Metroparks' two golf courses (see chart above) are cumulatively projected to increase by about 3,300 rounds or 7.1% in 2019 compared to 2018. Individually, Erie Shores is projected to see an increase of about 2,000 rounds (10.1%), bouncing back from a decrease of 8.3% in 2018. Pine Ridge, which saw a small decrease of 0.5% in 2018, will see a projected increase of roughly 1,500 rounds (5.4%). Monthly play trended at or above 2018 at Erie Shores in each of the first nine months. Pine Ridge showed a similar trend with the exception of a poor May and early June.

Compared to the five-year average (2014-18) of 51,787, rounds played in 2019 are down 4.9%. Compared to the three-year average (2016-18) of 50,750, rounds played in 2019 are down 3.0%. The five-year and three-year average, and projected 2019 rounds for Pine Ridge are 29,552, 28,500, and 28,069, respectively. The rounds for the same periods at Erie Shores are 22,235, 22,250 and 21,180.

After a very poor 2018 season that saw inclement spring and fall weather, play at both courses is projecting to bounce back somewhat in 2019. The overall trend however continues to be significantly below what was seen in the first decade of the 2000s. Erie Shores continues to be affected by an oversaturated eastern end of Lake County and a lack of weekday league play. Play at Pine Ridge has been buoyed by strong league play but no longer sees the number or size of group outings that it once did.

According to the National Golf Foundation, rounds played in the Cleveland market through the end of July are up 0.5% for 2019 and 2.6% for all of Ohio. The North-Central region and the US are down 0.1% and 0.7% respectively over the same time period.

In 2019, both courses appeared to have benefited from a revamped marketing effort. These efforts will be refined and expanded upon in 2020.

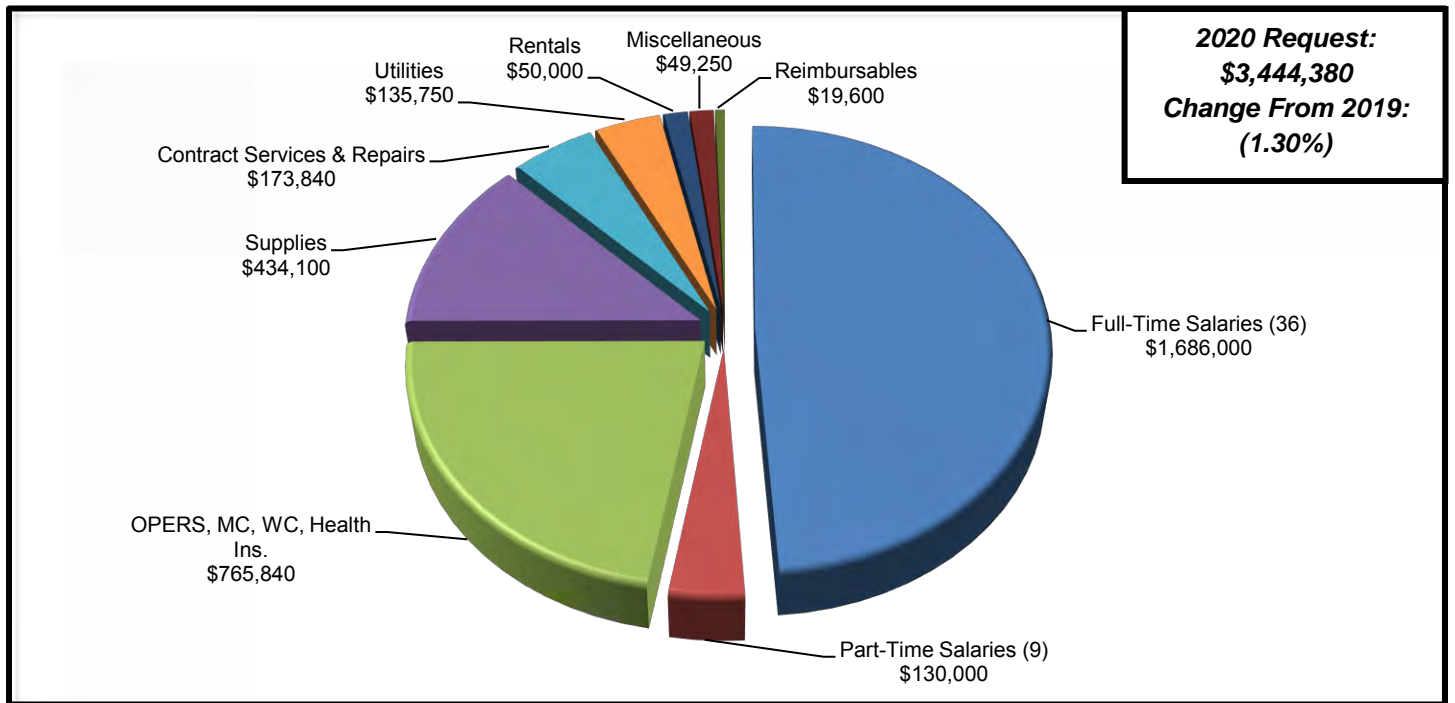
NOTES:



Park Operations

- Natural Resources

2020 NATURAL RESOURCES EXPENDITURE REQUEST



	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Natural Resources Division	\$3,255,435	\$3,350,350	\$3,489,681	\$3,444,380	(\$45,301)	(1.30%)

The 2020 Natural Resources Division budget request of \$3,444,380 represents a decrease of \$45,301 from 2019 or a 1.3% decrease. The requested decrease is a result of bringing the budget closer to actual and anticipated spending in several areas including diesel fuel, gasoline, water & sewer, insurance and part-time salaries.

2019 highlights include the Forestry Department's construction of a Beaty Landing trail and construction of the Environmental Learning Center eastern loop trail. Staff completed the site Development of the Hell Hollow entrance, site work for Farmpark's new shelter, and over 3.5 miles of trail and drainage improvements at various parks. We also improved drainage at Painesville Township Park and provided for erosion repairs at Fairport Harbor Lakefront Park, Girdled Road Reservation and Beaty Landing. Natural Resources staff continued their efforts of invasive species management and worked on Leroy Wetlands. The Building Department continued with agency wide roof maintenance, HVAC upgrades, upgraded both cabins, upgraded the Penitentiary Glen waste water treatment plant, and rebuilt the Chagrin River Park Rural pump station. Grounds Maintenance and Construction Departments improved entrance planters, rebuilt the Hogback Ridge step system, Penitentiary Glen boardwalk, and completed the Pine Ridge Clubhouse entrance upgrades. We also provided maintenance on over 987 shelter, 180 cabin and 823 campsite rentals in addition to maintaining for the daily visitation.

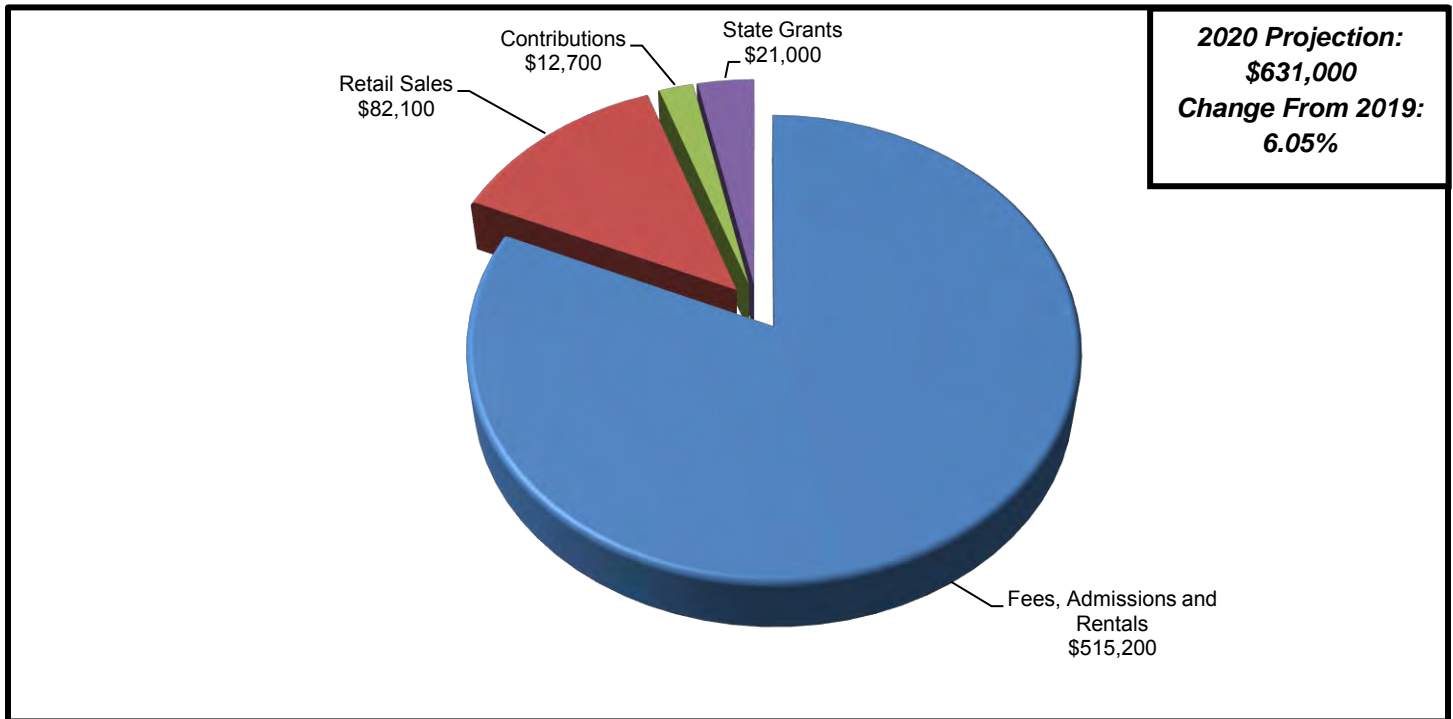
With the 2020 budget, we will continue our priority in providing clean and safe parks, continue trail renovations, expand Lake Erie Bluffs trails, improve Leroy Wetlands, construct a nature play-type facility at the Environmental Learning Center, replace the Penitentiary Glen Nature Center roof, continue the HVAC upgrades, expanded wildflower plantings and continue invasive species control efforts.

Park Services

- Outdoor Education
- Interpretive Services
- Farmpark
- Registration & Visitor Services



2020 OUTDOOR EDUCATION DIVISION REVENUE PROJECTION



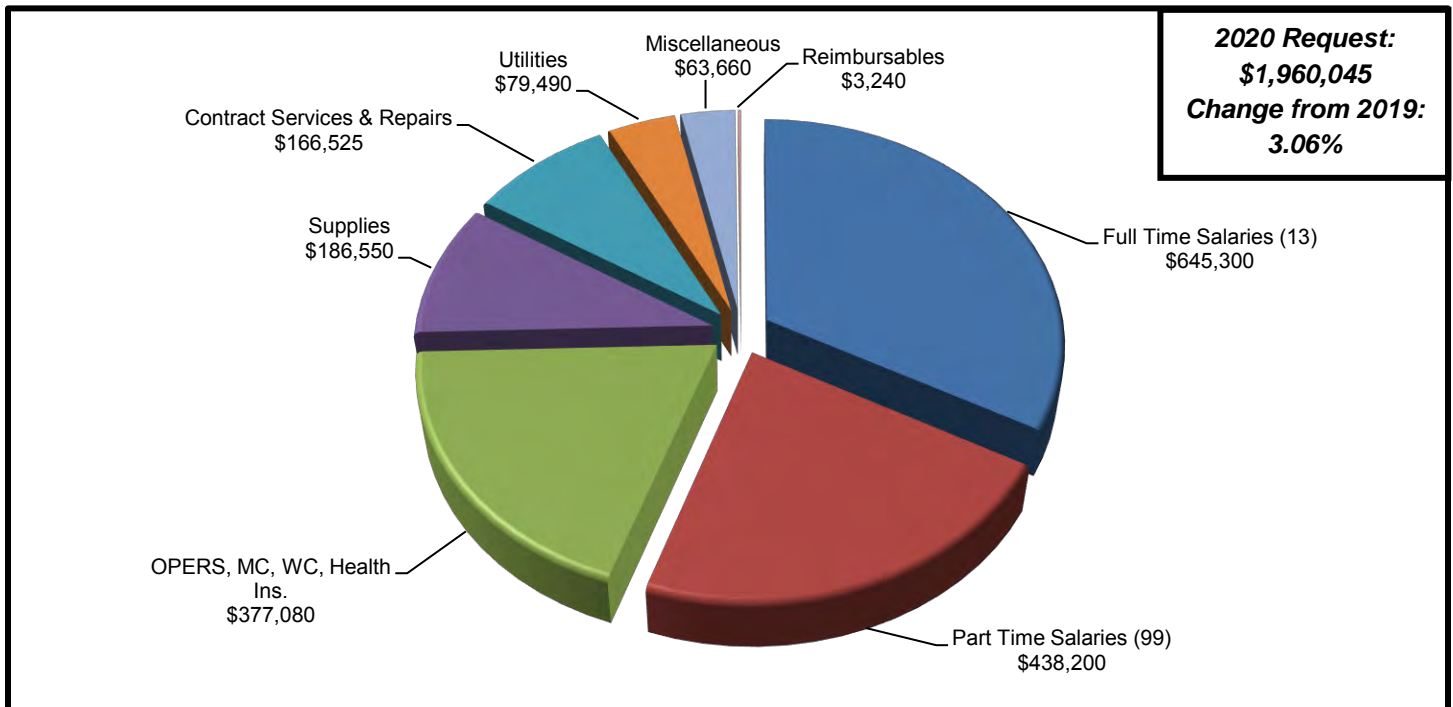
Outdoor Education Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
	\$554,180	\$550,700	\$595,000	\$631,000	\$36,000	6.05%

The 2020 projected revenue of \$631,000 for the Outdoor Education Division will be an increase of \$36,000 or 6.05% over the 2019 projected revenue. The majority of the increase comes from wedding and special event rentals at Painesville Twp. Park. Other areas of increase are attributable to the increasing popularity in day camps at Fairport Harbor Lakefront Park and at other Outdoor Education facilities.

The weather plays a vital role in revenue generation for the Outdoor Education Division. Winter activity revenue projections rely on at least average annual snowfalls. Summer revenue is directly proportionate to the number of sunny and warm days when the beach and ballfields are most utilized. Weather also affects rental income, concessions and parking revenue. After a less than favorable winter and late spring for programming this year we were able to run most major events and programs through the summer and early fall without significant interruptions.

The majority of the revenue for this Division comes from program fees and *Halloween Hayrides* ticket sales. The retail sales portion of the revenue comes from concession sales at Fairport Harbor Lakefront Park and Painesville Twp. Park in addition to boat rentals, ski/snow shoe rentals and retail sales during *Halloween Hayrides*. Although weather was favorable for several major events this past year we still had challenges related to periodic spring flooding and record lake levels and we anticipate those trends may continue into 2020.

2020 OUTDOOR EDUCATION DIVISION EXPENDITURE REQUEST



Outdoor Education Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$1,818,290	\$1,842,220	\$1,901,806	\$1,960,045	\$58,239	3.06%

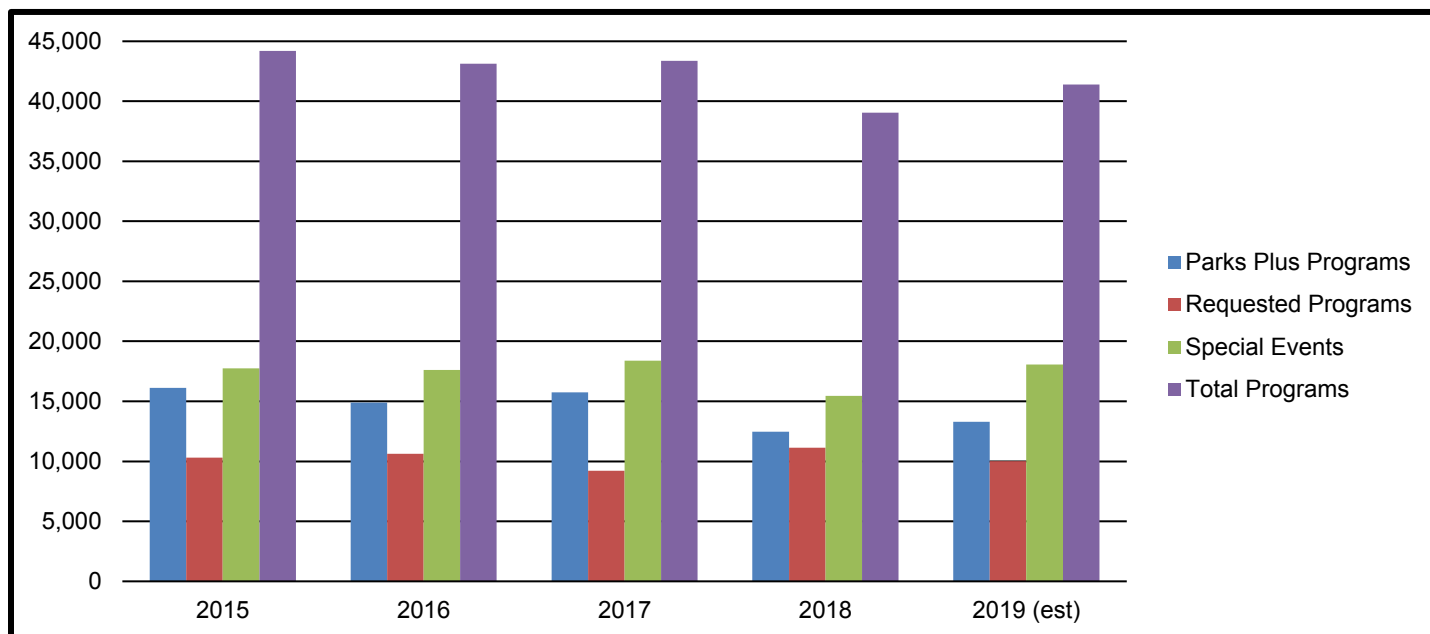
The Outdoor Education Division is comprised of 13 full-time and 99 part-time and seasonal employees. The 2019 budget request of \$1,960,045 represents an increase of \$58,239 or 3.06% over 2019. The Outdoor Education Division’s requested budget increase is attributable primarily to costs related to personnel. The Outdoor Education Division will continue to provide high quality public service to our visitors while maintaining very modest growth by reallocating funds within existing budget lines to maximize efficiency in the budget.

In 2019 the Outdoor Education Division was able to consolidate and better secure its equipment inventory with the addition of the new maintenance compound at Painesville Twp. Park. This helped streamline storage practices and equipment movement for the Division, which maintains four separate facilities throughout the district and programs at many other park locations on a regular basis.

The Outdoor Education Division continues to refine its program offerings to reflect public demand, particularly in the areas of fishing, archery and boating. In 2020, the Division will continue to expand both archery and fishing programs this coming year due to increased popularity. Another area in which the Division is continuing to evolve is the paddle sport rental operation at Fairport Harbor Lakefront Park. Each year boats are appropriately retired and replaced with new ones to keep up with the demand and to ensure continued safe operation.

OUTDOOR EDUCATION DIVISION

Program Participants 2015 – 2019



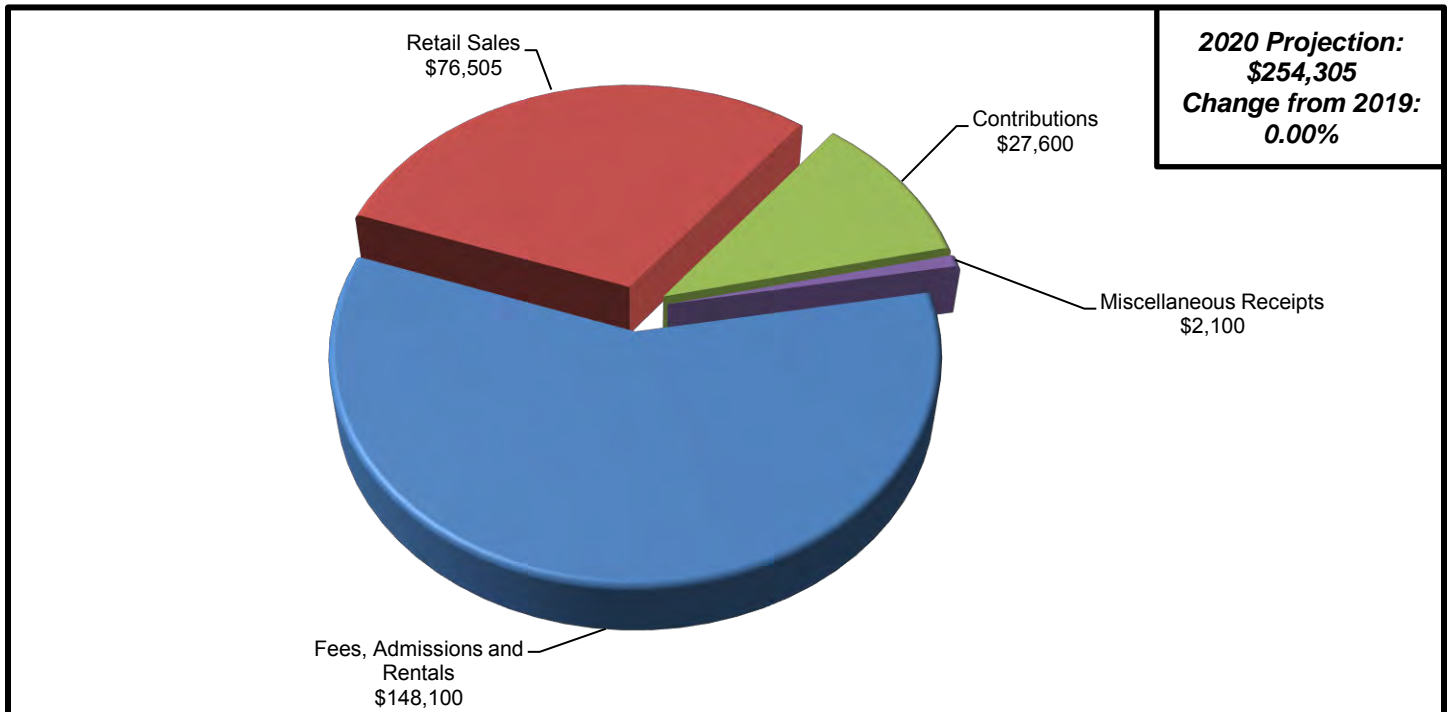
Participation in the Outdoor Education Division's programs is estimated to increase by 2,359 participants (5.6% increase) from 2018 to 2019. This increase is attributed to the cancellation of one of the *Halloween Hayride* nights in 2018 due to severe weather. Parks Plus programs increased in 2019 from 2018 and we expect that trend to continue through the end of the 2019. Although we anticipate our overall park participation to increase we also expect a slight decrease in requested programs over the same period due to the cancellation of many requested programs earlier in the calendar.

Halloween Hayrides and *Santa's Workshop* during *Country Lights* sell out and consequently we are serving the public at capacity for those events. Other annual events include the *Northcoast Senior Games*, various races and triathlons and kids fishing derbies. Weather has been challenging this year, with a poor winter (lack of snow) which has had a substantial effect on winter requested programs and an overly wet spring which consequently cancelled the *Grand River Canoe and Kayak Race* for 2019. Additionally, record high lake levels provided some additional logistical and programmatic challenges to staff Fairport Harbor Lakefront Park this year.

The Outdoor Education Division's focus for 2020 will be to continue evaluating and adjusting programs while utilizing social media to attract more participants to the newer programs. New program initiatives for the Outdoor Education Division include adding travel and outreach to schools with the archery program and through science themed open houses at the Environmental Learning Center. These open houses and programs will utilize some of the new exhibits and technology which we added through an effort to upgrade exhibitory at the Environmental Learning Center using CIP funds this past year. Also, programming continues to grow at Painesville Township Park with the continuation of popular line dancing lessons and the addition of the *Old-Fashioned Family Picnic* event which utilizes the Community Center and pier.

NOTES:

2020 INTERPRETIVE SERVICES DIVISION REVENUE PROJECTION

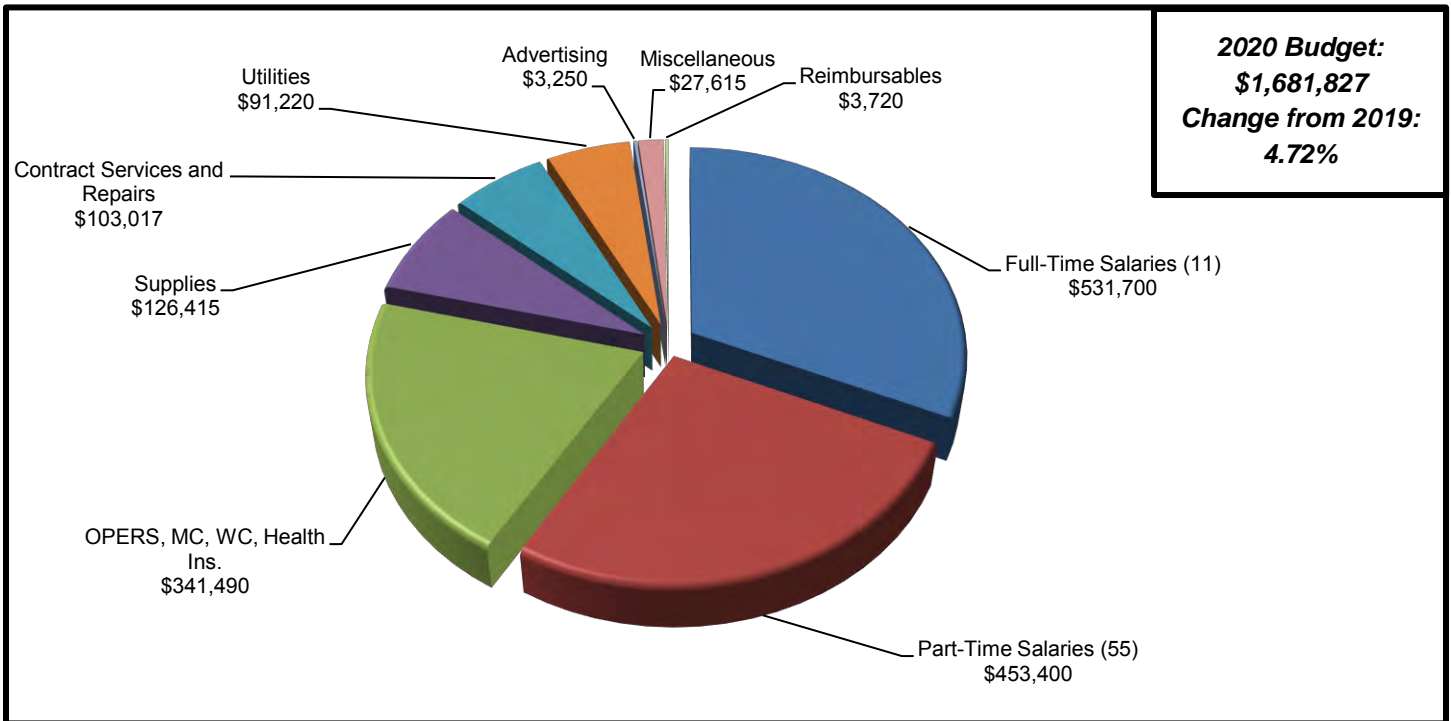


Interpretive Services Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
	\$246,550	\$254,105	\$254,305	\$254,305	\$0	0.00%

The 2020 revenue projection of \$254,305 for Interpretive Services represents an increase 0% from 2019. This Division has not recommended any fee increases for 2020 and does not anticipate significant increases across its revenue generating operations next year. This Division is responsible for programming, special events, daily operations and maintenance at Penitentiary Glen Nature Center, the Nature Play area, the Kevin P. Clinton Wildlife Center and the Children's Schoolhouse Nature Park. The Division also provides interpretive programming, outreach, special events and field experiences at most other parks and properties throughout the park system. Interpretive Services also operates one of the park's primary retail centers, The Nature Store at Penitentiary Glen.

The Division generates revenue from registration program fees, facility rentals, art show sales, snowshoe rentals, donations and retail sales. The majority of this budget (\$148,100) reflects revenue related to program fees and rentals, of which summer camps make up 49.3% (\$75,000). The Kevin P. Clinton Wildlife Center has experienced a slight increase in Adopt-an-Animal gifts since 2015, which has helped offset rising costs related to accepting more animals each year. A portion of the revenue is also generated by gifts and thus far 2019 has been a generous year for donations from charitable organizations, with two noteworthy gifts totaling \$20,000. We anticipate receipt of a few additional gifts which have generally been made in the latter portion of each year to continue this year.

2020 INTERPRETIVE SERVICES DIVISION EXPENDITURE REQUEST



Interpretive Services Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$1,546,307	\$1,581,967	\$1,606,079	\$1,681,827	\$75,748	4.72%

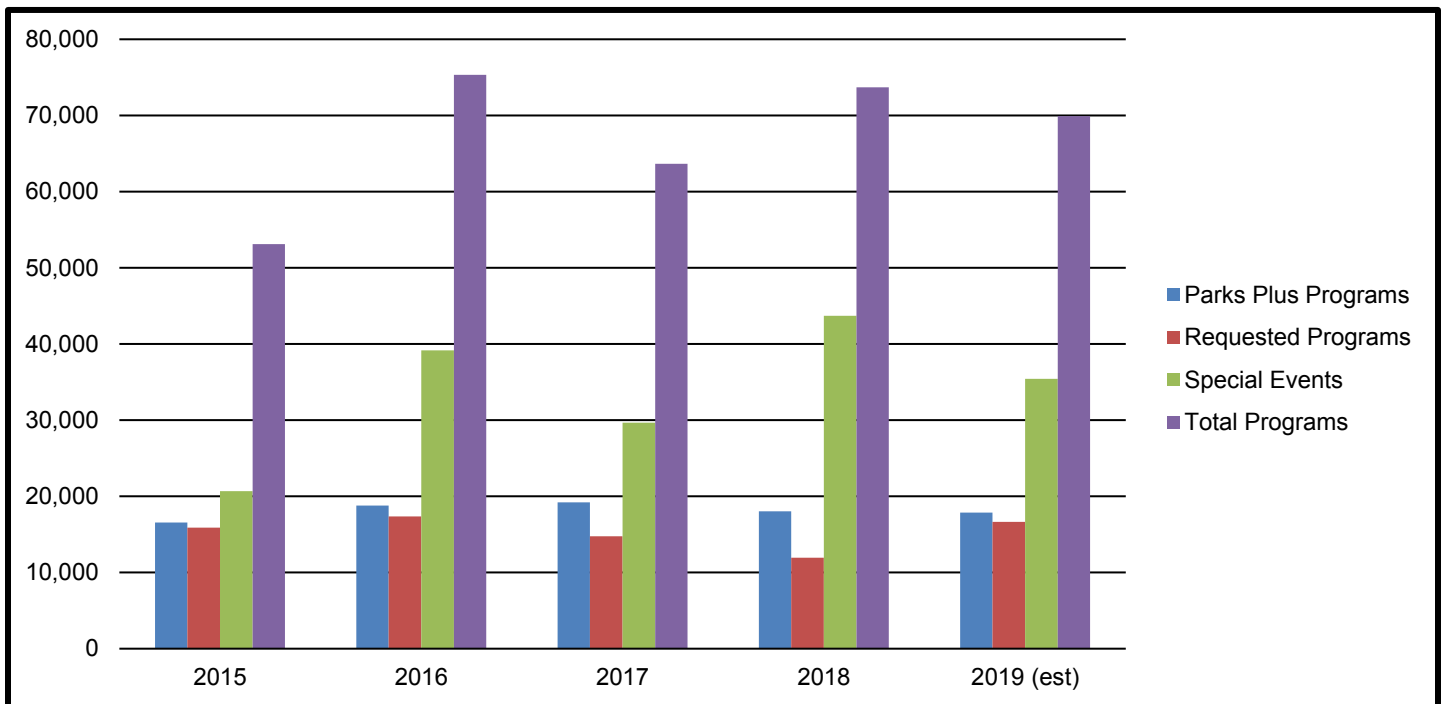
The Interpretive Services Division is comprised of 11 full-time and 55 part-time and seasonal employees. The Division's expenditure request for 2020 is \$1,681,827 which is an increase of \$75,748 or 4.72% over 2019. The majority of this budget reflects expenses related to personnel. Other increases include funds dedicated for supplemental busing to maintain quality day camp experiences due to a reduction in our park maintained bus fleet from 2019.

Free-to-the-public experiences at Penitentiary Glen Reservation such as the majority of our special events, Lakeshore Live Steamers train rides, the Nature Play area and *Concerts & More at the Glen* have remained popular with families. Our requested expenditure budget for 2020 will enable us to continue to provide the quality and standard of customer service for this and other experiences which have maintained their popularity over the past few years.

Finally, the number of injured and orphaned wildlife accepted at the Kevin P. Clinton Wildlife Center in 2019 has continued to show an increase over the previous years. We will have taken in around 2,600 animals by the end of December 2019, an estimated increase of 18% over the 2,200 animals accepted for care and rehabilitation in 2018. These and other quality experiences have been very popular with our public and this expenditure request will allow us to continue to develop and refine what we offer to visitors, now and in the future.

INTERPRETIVE SERVICES DIVISION

Program Participants 2015 – 2019



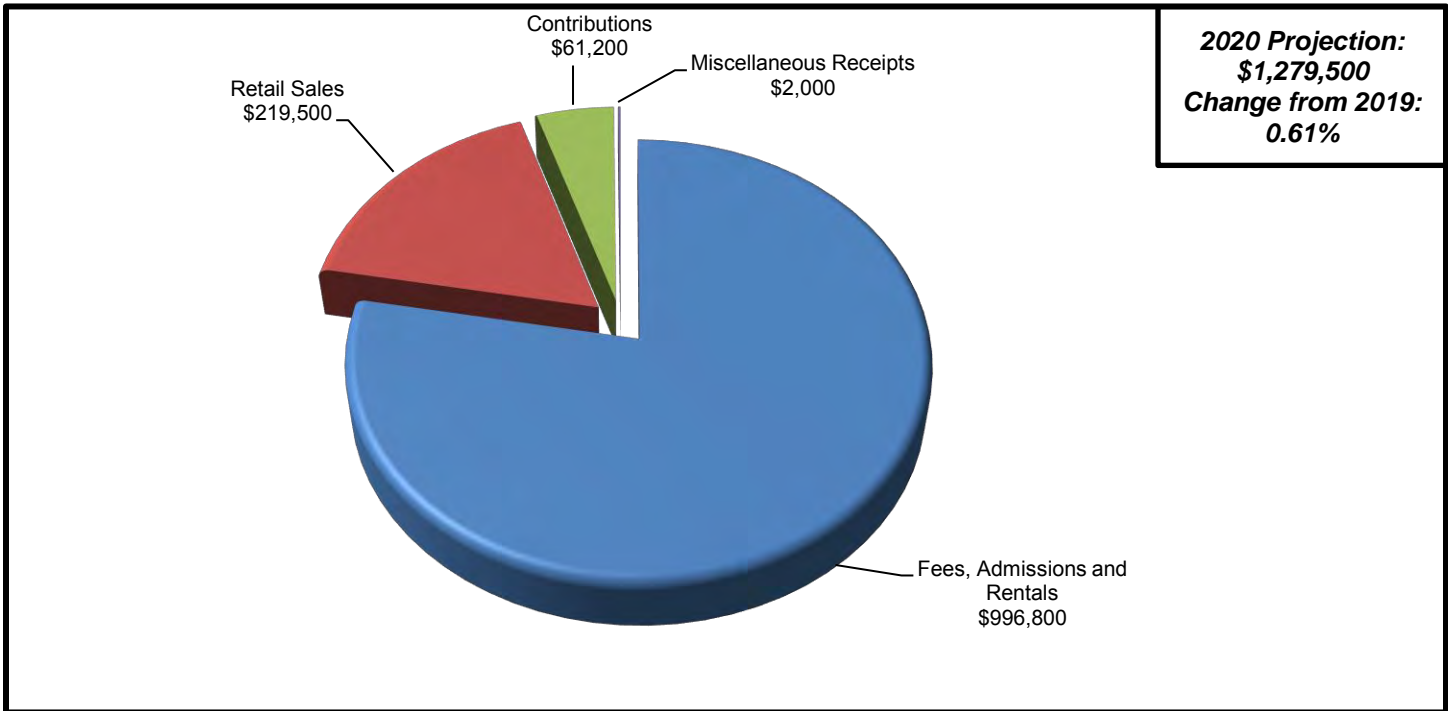
Program participation for the Interpretive Services Division for Parks Plus, requested programming and events increased by 13,690 people, or 19.5% from 2018 to 2019 (est). This was primarily due to an increase in Special Event attendance of 12,345 visitors. Event days in 2019 generally benefited from favorable weather compared to 2018 which saw many rainy events and lower corresponding attendances. The *Kevin P Clinton Wildlife Center Open House* continued to gain popularity with 500 more visitors in 2019 than 2018. *Bug Day* produced an attendance of 4,455 this year, which was up almost 4,000 guests due to severe weather in 2018. *Smokey Bear's 75th Birthday Party* this summer added over 2,000 visitors and many other special events gained attendance overall. We anticipate our premier fall event, *Magical Whooloween*, to increase attendance over last year after severe weather canceled an entire evening. We also anticipate a 13.6% (2,266 guests) increase in requested programs over the previous year, due largely to attendance at the Lake County Fair programs which was increased significantly over the previous years. We anticipate a slight decrease (around 6%) in our overall attendance at Parks Plus programs due to a reduction in the total number of programs offered to offset increases in requested programs, day camps and events.

In 2019, special events included free *Nature Center Open Houses*, *Fun Days*, *Earth Day*, *Bug Day*, *Candy Land has Gone Wild* winter exhibit, *International Migratory Bird Day*, *Best of the Bluffs*, *River Jamboree*, *Train Sundays* (which typically host 400-800 visitors), and seasonal art shows. The annual "fee based" events included *Winter Hike*, *Super Star Party*, *Magical Whooloween*, and *Celebrate the Winter Solstice*.

In 2020, we are adding a few new requested program offerings and day camp experiences as well as a new special event called *NatureCon*. This event will be a family friendly event at Penitentiary Glen exploring the world around us through the eyes of nature enthusiasts.

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2020 FARMARK DIVISION REVENUE PROJECTION

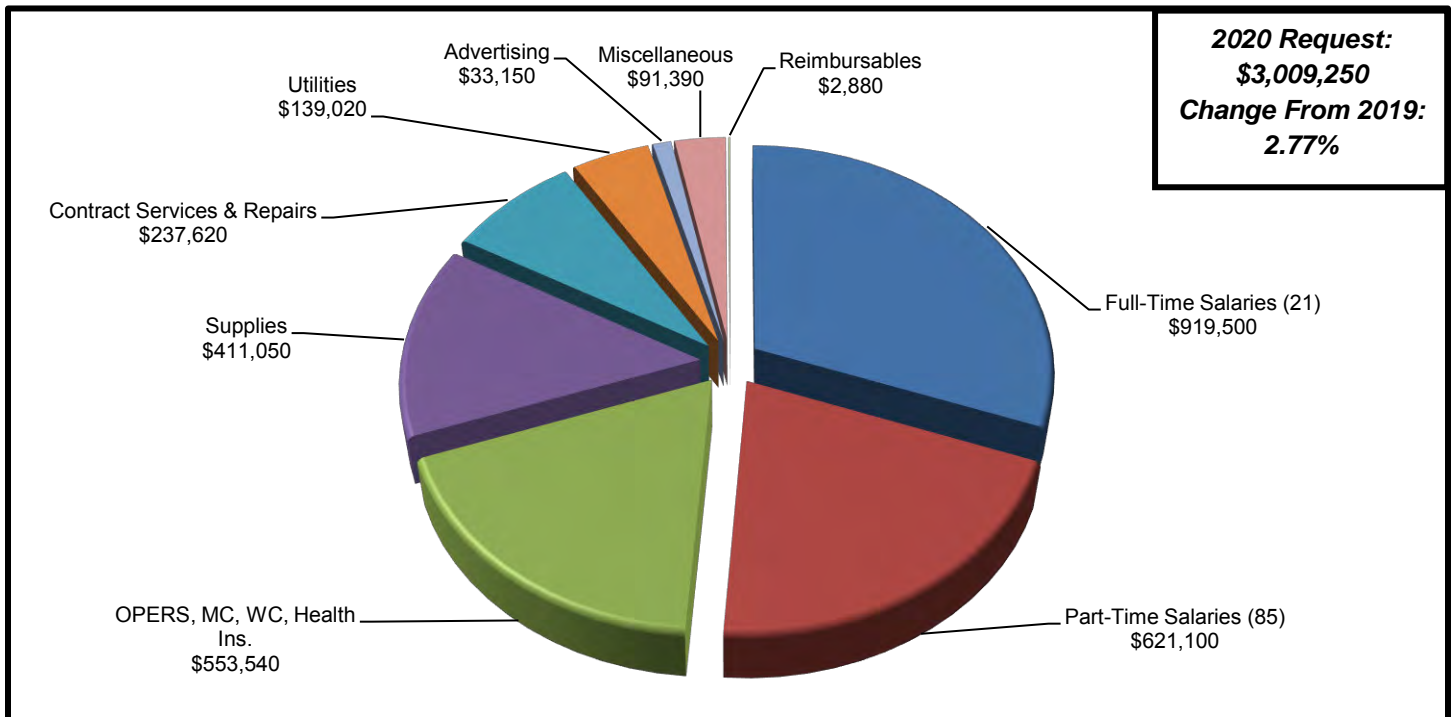


	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Projection</u>	<u>\$ Change</u>	<u>% Change</u>
Farmark Division	\$1,232,400	\$1,252,600	\$1,271,800	\$1,279,500	\$7,700	0.61%

The 2020 Farmark revenue projection is \$1,279,500, which represents an increase of \$7,700 or 0.61% over the 2019 revenue projection. This slight increase is attributable to an anticipated increase in fees collected from facility rentals. Revenues of \$996,800 in the overall 2020 projection consist largely of daily admissions, memberships, requested programming fees (birthday parties, school groups and special events) and facility rentals. With the renovation of the Machine Barn and the construction of the Hilltop Courtyard and the Festival Field restroom opening in spring of 2020, we feel confident that an estimated, though modest, increase in revenue can be achieved next year.

Farmark is Lake Metroparks' only admission based facility and the majority of revenue derives from those admission fees. Very few similar entities offer the value Farmark does when looking comparatively at base admission fees as well as membership fee structure. This past year saw the first adjustments to Farmark membership rates in more than 10 years and although that may slow membership sales slightly, the value to memberships resulting from capital improvements at Farmark over the past 5 years has increased significantly. Each year we strive to refine and rebrand events and programs in response to feedback from our visitors. Farmark also hosts free admission days for Lake County residents twice monthly throughout the year and opens its doors free to the general public each summer for its premier summer event, *FarmFest*.

2020 FARM PARK DIVISION EXPENDITURE REQUEST



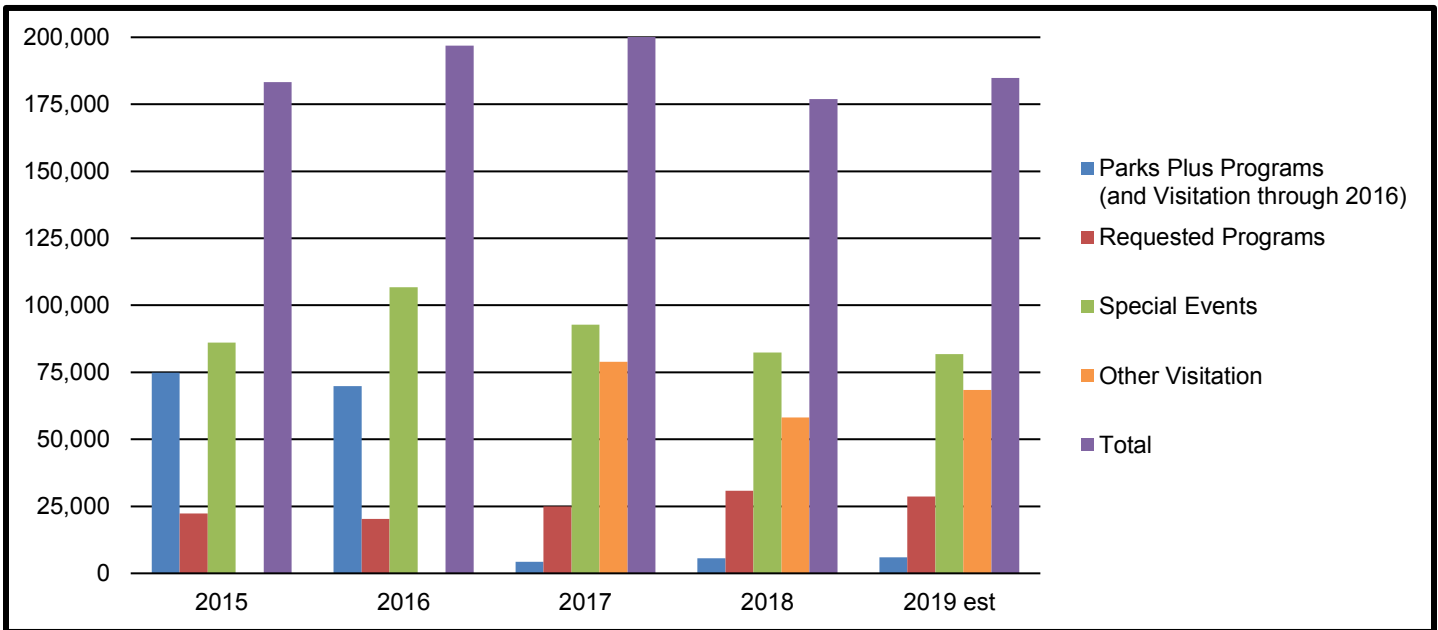
	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
Farmpark Division	\$2,839,465	\$2,887,520	\$2,928,000	\$3,009,250	\$81,250	2.77%

The Farmpark Division is comprised of 21 full-time and 85 part-time employees. The 2020 expenditure request for the Division is \$3,009,250. This is an increase of \$81,250 or 2.77% above the 2019 request. The majority of this increase is directly attributable to adjustments related to salaries and benefits. Additional moderate increases among individual budget lines have been made in order to staff and maintain new amenities such as the Hilltop Courtyard and renovated Machine Barn. We expect to see savings obtained through reallocations within the existing operating budget to help offset most of this increase. An example of savings from increasing operational efficiency is a projected reduction in electrical supplies and equipment needed for special events due to the installation of permanent underground electrical infrastructure completed under a CIP project in 2019.

We have also capitalized on the reallocation of funds within existing budget lines in order to increase opportunities for new public programming as well as for staff training and development. Some funds from historically underutilized budget lines are being reallocated to support staff training and development in 2020. An example of our continued effort to evolve public programming is the addition of a fourth themed pairing dinner to be offered at Farmpark in the 2020 event calendar, bringing the park wide total of these popular dinners to five next year. Continuing to evolve and redefine our programs and events has helped us to preserve the distinction of being identified as a year round, value friendly, family destination for many in our region.

FARMPARK DIVISION

Visitation and Outreach Participants 2015 - 2019



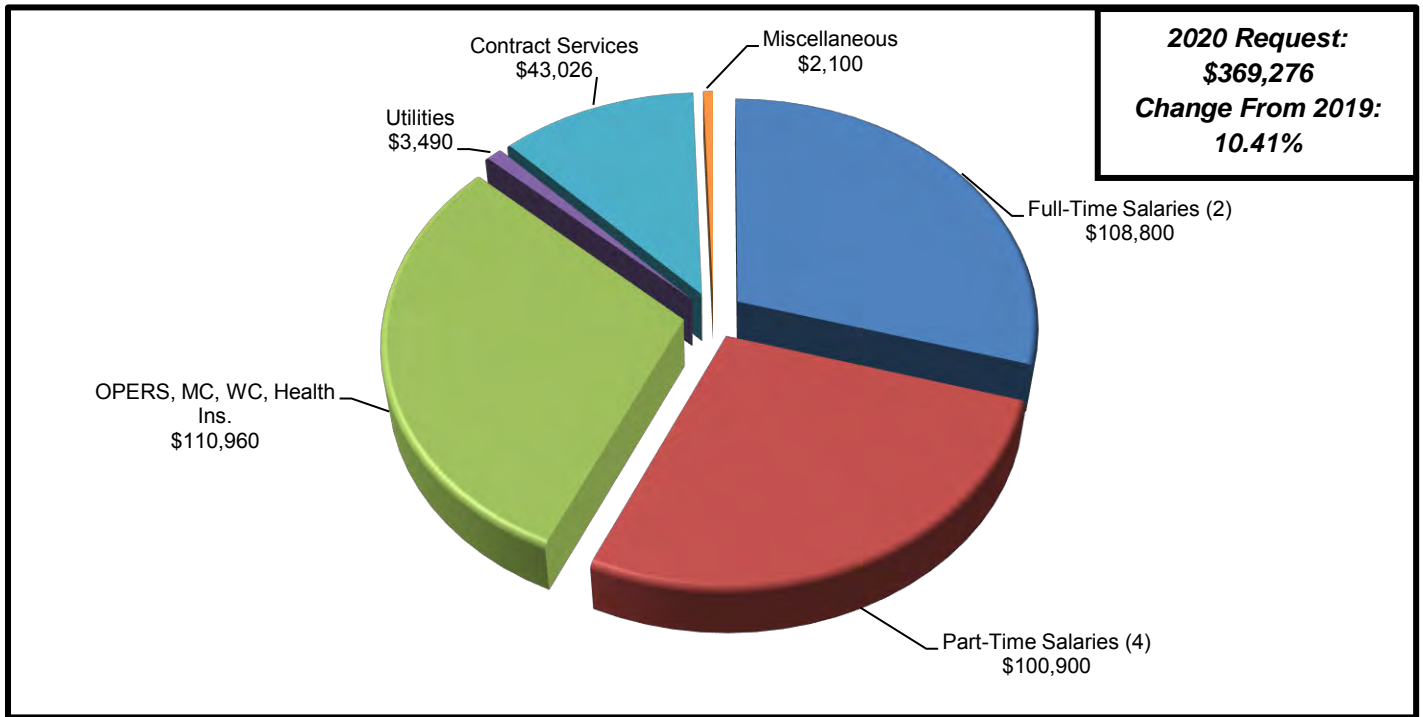
Overall visitation to Farmpark had trended steady from 2015 through 2019. In 2018 we experienced a slight drop from the previous year due to adverse weather. In 2019, we are estimating an annual attendance of 184,808 (up 4.44 % over 2018). Much of what we offer at Farmpark is very easily impacted by weather. The poor weather in 2018 affected Farmpark visitation negatively and in 2019 the weather has been more favorable. Requested Programs (including educational, outreach, and birthday party programs) tend to be trending fairly stable.

Event visitation has been fairly steady over the past couple years and includes all major and special events throughout the year. Major events include *Vintage Ohio*, *The Village Peddler Festival*, *Country Lights* and *Halloween Hayrides*. *Country Lights*, traditionally starting the Friday after Thanksgiving has reduced attendance by 5,000 visitors due to less event days on the calendar between Thanksgiving and Christmas 2019. Other major events include *Quilts*, *Maple Sugaring Weekends*, *Shearing Weekend*, *HorseFest*, *Farmfest*, and *Fall Harvest Weekends*.

We anticipate a few other factors will help boost visitation to Farmpark in 2020. With dedicated efforts to increase rental opportunities over the past two years we anticipate increased use of both the Plant Science Center as well as the Machinery Barn and Hilltop Courtyard area. Facility rentals began to increase 2019 and we expect that trend to continue. Notable new rentals included organizations such as the *Greater Cleveland Audubon Society* annual meeting, *St. Gabriel's Fall Family Fest*, *The Salvation Army Clambake*, and *Taste CLE Pumpkin Ale Fall Festival*. Continued and new programs at the Plant Science Center and Hilltop Courtyard areas will include a variety of pairing dinners, beekeeping classes for the public and garden to plate food preparation programs.

NOTES:

2020 REGISTRATION & VISITOR SERVICES EXPENDITURE REQUEST



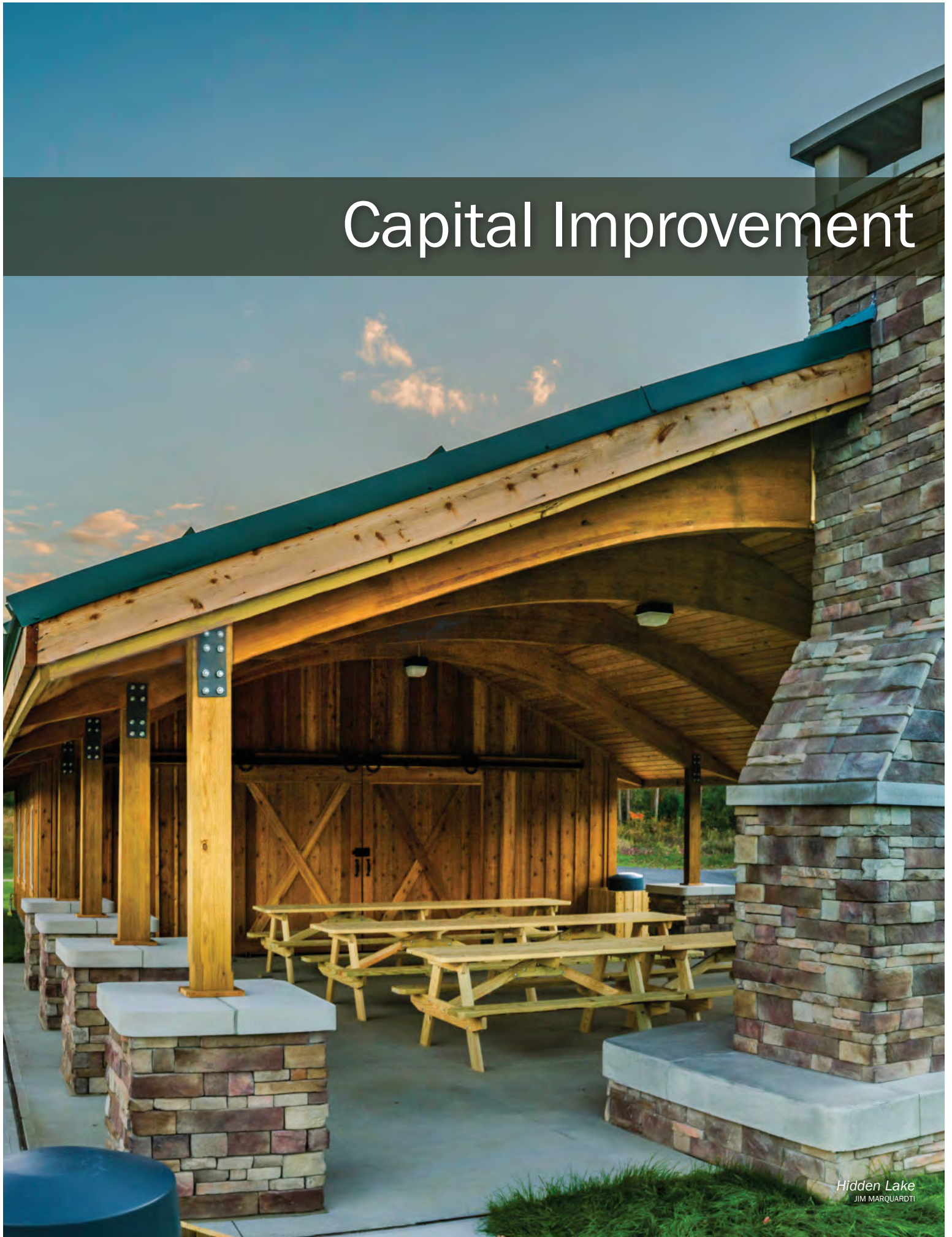
Registration Division	<u>2017 Budget</u>	<u>2018 Budget</u>	<u>2019 Budget</u>	<u>2020 Request</u>	<u>\$ Change</u>	<u>% Change</u>
	\$268,128	\$330,066	\$334,464	\$369,276	\$34,812	10.41%

The Registration and Visitor Services Division is comprised of 2 full-time and 4 part-time employees. The 2020 request of \$369,276 is an increase of \$34,812 or 10.41% over 2019. The increase is due primarily to funds dedicated to cover expenses related to a contract with Vermont Systems Inc., the new registration system which will fully come online in 2020.

This Division also coordinates a core group of 6 part-time bus drivers and 5 volunteer mail couriers. The primary function of the Registration and Visitor Services Department is to provide registration for programs and events. In 2019 this Division will have facilitated programs which will serve an estimated 78,733 participants through a combination of individual Parks Plus and requested programs as well as ticketed events.

The Division also facilitates reservations for 21 shelters, 2 cabins, Parsons Garden plots, 2 group camping areas and 9 individual tent camping areas. Registration and Visitor Services also books facility rentals for three of the park system's major public spaces including Lakefront Lodge, Painesville Twp. Park and the Environmental Learning Center and they provide on-site registration for events as requested. Additionally, schedules requested education programs for all park facilities (except Farmpark) and its bus drivers and vehicle fleet transport summer day campers in conjunction with the scheduled camps and other park trips. This Division also manages the Lake Parks Foundation scholarship requests process which provides opportunities for school groups and camperships, and also coordinates the Gift That Grows program which accepts donations for the specific use of improving parklands in memory of a loved one or special person.

Capital Improvement



2020 Capital Improvement Fund

The 2020 projection for Capital Improvement Fund Revenues are \$2,848,300. This represents funds transferred into the Capital Improvement Fund from the General Fund of \$2,750,000 as well as interest, grant, foundation, and Painesville Township Park Board funds anticipated to be realized of \$98,300. This is a decrease of \$78,000 from 2019 budgeted revenues.

The 2020 requested budget for the Capital Improvement Fund Expenditures is \$3,328,500. This request represents a 2.59% decrease from the 2019 request of \$3,417,000. For discussion purposes, the 2020 budget can be broken down into four general categories: new park improvements, land acquisition, repair/replace, and vehicles/equipment.

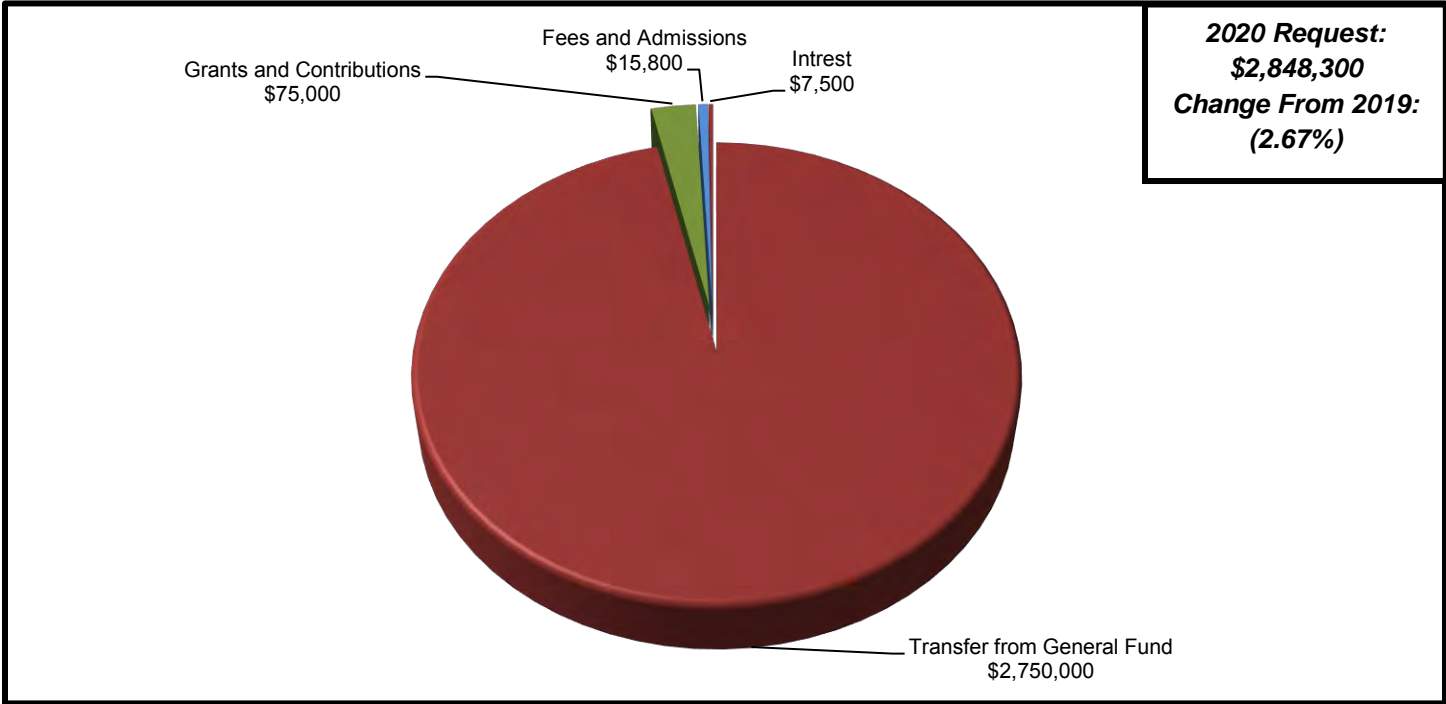
New Park Improvements: \$534,500 has been slated for new park improvements in 2020. Highlights include trail expansion at Lake Erie Bluffs, reconfiguration of the outdoor event space and parking at Pine Ridge, and nature play-type improvements at the Environmental Learning Center. This is a decrease from the 2019 request of \$761,500.

Land Acquisition: \$600,000 is included in the 2020 Capital Improvement Fund request for land acquisition. Funds will be used to increase access opportunities within the traditional focus areas of the Park District – major river and stream corridors and the Lake Erie shoreline. Grant funding will be sought to augment these funds. This is equal to the 2019 request.

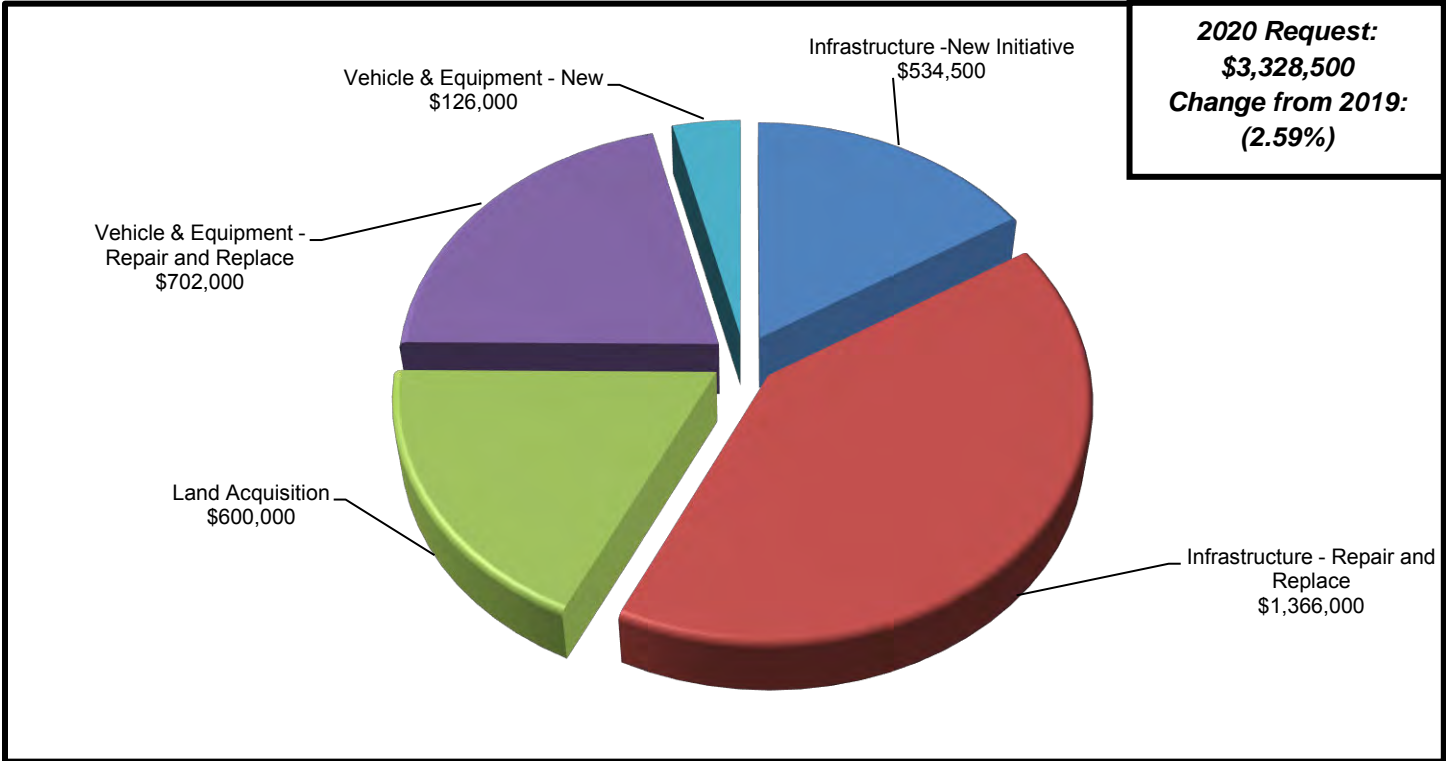
Repair and Replace: This category represents the repair and replacement of park amenities and facilities across the agency. Project examples include re-paving, roofing repairs, facility renovations, structure demolition, and HVAC replacement. This year's request is for \$1,366,000 compared to last year's request of \$1,437,500.

Vehicles and Equipment: The 2020 request for vehicles and equipment is \$828,000 compared to last year's request of \$618,000. This request includes the typical replacement of automobiles, utility vehicles, mowers, and landscaping equipment along with IT hardware.

2020 CAPITAL IMPROVEMENT FUND REVENUE PROJECTION



2020 CAPITAL IMPROVEMENT FUND PROJECTS EXPENDITURES



2020 - 2024 CIP Plan Budget - FINAL

2020 CIP Plan Budget - FINAL

Park	Project Title	Description	Estimated LMP Cost
2020			
CIP FUND 02			
LAND ACQUISITION			
PW-5000			
	Parkwide Land Acquisition	Land Acquisition	\$600,000.00
LAND ACQUISITION Subtotal:			\$600,000.00
INFRASTRUCTURE - REPAIR & REPLACE			
CW-5180			
	Concord Woods Annex - Ranger Radios	Replace Ranger Vehicle Radios	\$8,000.00
	Concord Woods Fuel System	Replace Fuel System UST Monitor	\$10,000.00
	Concord Woods HVAC	Repair/Upgrade Finance HVAC	\$60,000.00
	Concord Woods Maintenance Yard	Replace Fencing and Gate	\$10,000.00
	Concord Woods Roof Repair	Aluminize Roof	\$25,000.00
	Concord Woods Shelter Electric	Upgrade Shelter Electric Amperage	\$15,000.00
EL-5500			
	ELC Exterior	Repair and Re-seal Building Exterior	\$30,000.00
ES-5820			
	Erie Shores Cart Path	Repair Cart Path	\$50,000.00
	Erie Shores Pond Dredging	Dredge Pond on #16	\$8,000.00
FH-5830			
	Fairport Hbr. Lkt. Park Concession Building	Paint Exterior of Concession Building	\$7,500.00
	Fairport Hbr. Lkt. Park Erosion Control	Add Erosion Control	\$10,000.00
FP-5600			
	Farmpark Fencing	Replace Fencing @ Shepherd's Field	\$21,000.00
	Farmpark Machine Barn	Renovate/Upgrade Machine Barn	\$75,000.00
	Farmpark Ranger Storage Trailer	Replace Ranger Storage Trailer	\$10,000.00
	Farmpark Visitor Center Theatre	Replace Theatre Seating	\$35,000.00
GR-5130			
	Girdled Road Jentoft House	Repair Jentoft House	\$25,000.00
HL-5290			
	Hidden Lake Leroy Wetlands	Invasives and Seeding/Planting	\$20,000.00
PG-5630			
	Penitentiary Glen NC Exhibitory Phase II	Purchase "Come Play" Interactive Area	\$20,000.00
	Penitentiary Glen NC Restrooms	Design Restroom Renovation	\$5,000.00
	Penitentiary Glen NC Roof	Replace NC Flat Roof	\$220,000.00
	Penitentiary Glen WC Cages Stain	Stain WC Cages	\$24,500.00
PR-5640			
	Pine Ridge Drainage/Irrigation	Repair Drainage/Irrigation	\$8,000.00
	Pine Ridge Patio Furniture	Replace Patio Furniture	\$15,000.00
	Pine Ridge Snack Shop Furniture	Replace Snack Shop Furniture	\$5,000.00

2020 CIP Plan Budget - FINAL

Park	Project Title	Description	Estimated LMP Cost
PT-5870			
	Painesville Twp Park Comm Center Roof	Maintain Community Center Roof	\$25,000.00
	Painesville Twp Park Community Center	Replace Tables and Chairs	\$7,500.00
	Painesville Twp Park Shop	Replace Dust Collector and Upgrade Electric	\$7,500.00
SH-5590			
	Schoolhouse Parking Lot	Repave Parking Lot	\$15,000.00
VP-5890			
	Veterans Park Paving	Repave Patriots Loop Trail	\$40,000.00
PW-5000			
	Parkwide Aggregate	Aggregate for Trails and Parking Lot Construction	\$130,000.00
	Parkwide Bridge Maintenance	Maintain Bridges	\$20,000.00
	Parkwide Construction Material	Construction Material for Improvement	\$75,000.00
	Parkwide Entrance Signage	Maintain Entrance Signage and Landscaping	\$10,000.00
	Parkwide Natural Resource Management	Natural Resource Management	\$55,000.00
	Parkwide Professional Services	Appraisals, Surveying, Title Work, Engineering	\$100,000.00
	Parkwide Rangers Alarms	Upgrade/Repair/Install Alarm Systems	\$9,000.00
	Parkwide Rangers IT	Replace Vehicle MDT/Office RMS	\$10,000.00
	Parkwide Rangers Vehicle Equipment	Equip Two (2) Ranger Vehicles	\$10,000.00
	Parkwide Roofing Repairs	Roof Repairs	\$25,000.00
	Parkwide Unforeseen Repairs/Projects	Unforeseen Repairs/Projects	\$100,000.00
	Parkwide Vehicle Counters	Replace Vehicle Counters	\$10,000.00
INFRASTRUCTURE - REPAIR & REPLACE Subtotal:			\$1,366,000.00
INFRASTRUCTURE - NEW INITIATIVE			
AC-5810			
	Arcola Creek Fencing	Install New Fencing Along Lease Line	\$15,000.00
CW-5180			
	Concord Woods Maintenance Yard @ Annex	Construct Storage Barn and Expand Yard	\$60,000.00
FH-5830			
	Fairport Hbr. Lkt. Park Storage	Purchase Storage Container and Prep Site	\$10,000.00
LE-5900			
	Lake Erie Bluffs Cytec Erosion Engineering	Engineer Erosion Protection of Cytec Site	\$25,000.00
	Lake Erie Bluffs Trail Development	Construct Trails	\$300,000.00
PG-5630			
	Penitentiary Glen WC Songbird Cage	Add New Songbird Cage	\$9,000.00
PR-5640			
	Pine Ridge Roadway Circulation	Improve Parking Lot Circulation	\$100,000.00
PW-5000			
	Parkwide Interpretive Signage	Create and Install New Interpretive Signage	\$5,500.00
	Parkwide Nature Play	Add Additional Nature Play Areas	\$10,000.00
INFRASTRUCTURE - NEW INITIATIVE Subtotal:			\$534,500.00

EQUIPMENT - REPAIR & REPLACE

CW-5180

2020 CIP Plan Budget - FINAL

Park	Project Title	Description	Estimated LMP Cost
	Concord Woods Annex IT	Replace Workstations	\$9,000.00
	Concord Woods IT	Replace Large Format Printer and Add Scanner	\$10,000.00
	Concord Woods IT	Upgrade/Replace Two (2) Servers	\$14,000.00
	Concord Woods IT	Replace Workstations	\$22,000.00
EL-5500			
	ELC IT	Replace EL Workstations	\$6,500.00
ES-5820			
	Erie Shores Fairway Mower	Replace Fairway Mower (ID#7004)	\$55,000.00
	Erie Shores Freezers	Replace Freezers (2)	\$8,000.00
	Erie Shores Greens Mower	Replace Greens Mower (ID#6298)	\$35,000.00
FH-5830			
	Fairport Hbr. Lkt. Park Boats (2)	Replace Hunter JY Sailboat (ID#5354/6190)	\$17,000.00
FP-5600			
	Farmpark Gator Utility Vehicle	Replace Gator Utility Vehicle (ID#6283)	\$9,000.00
	Farmpark Golf Cart	Purchase New Six-Passenger Golf Cart	\$8,000.00
	Farmpark Mower	Replace Scag Mower (ID#)	\$12,000.00
	Farmpark Tractor	Replace Case 385 Tractor (ID#)	\$35,000.00
	Farmpark Utility Vehicle	Replace Kubota RTV (ID#6284) w/ Equivalent	\$13,000.00
GR-5130			
	Girdled Road Snowmobile	Replace Snowmobile Used at Girdled Road (ID#6450)	\$11,000.00
PR-5640			
	Pine Ridge Excavator	Replace Excavator (ID#4322)	\$45,000.00
	Pine Ridge Leaf Blower	Replace Leaf Blower (ID#5038)	\$6,000.00
	Pine Ridge Rotary Mower	Replace Gang Units w/ Large Rotary Mower (ID#5041)	\$25,000.00
PT-5870			
	Painesville Twp Park Ice Machine	Replace Ice Machine	\$6,000.00
PW-5000			
	Parkwide Credit Card Machines	Replace Credit Card Machines	\$7,500.00
	Parkwide IT	Maintain, Replace, & Upgrade IT System	\$20,000.00
	Parkwide IT Unforeseen Repairs/Projects	Unforeseen Repairs/Projects	\$10,000.00
	Parkwide Kubota 5450 Tractor	Replace Kubota 5450 Tractor (ID#4851)	\$60,000.00
	Parkwide Rangers ATV	Replace ATV	\$8,000.00
	Parkwide Vehicles	Vehicle Replacement	\$250,000.00
EQUIPMENT - REPAIR & REPLACE Subtotal:			\$702,000.00
EQUIPMENT - NEW INITIATIVE			
HL-5290			
	Hidden Lake Tractor and Attachments	Purchase Tractor and Attachments	\$38,000.00
PW-5000			
	Parkwide Draw Down Pump	Purchase Draw Down Pump	\$17,000.00
	Parkwide Excavator	Purchase Mini Excavator	\$55,000.00

2020 CIP Plan Budget - FINAL

Park	Project Title	Description	Estimated LMP Cost
	Parkwide Trailer	Purchase Dump Utility Trailer	\$16,000.00
EQUIPMENT - NEW INITIATIVE Subtotal:			\$126,000.00
2020 Subtotal:			\$3,328,500.00



Girdled Road Reservation
JIM MARQUARDT



Lake Metroparks Budget Summary 2020

LAKE COUNTY PROBATE JUDGE Mark J. Bartolotta
BOARD OF PARK COMMISSIONERS John C. Redmond, CPA • Gretchen Skok DiSanto • Frank J. Polivka
EXECUTIVE DIRECTOR Paul Palagyi

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