

MINUTES OF THE LAKE METROPARKS REGULAR MEETING
(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: CONCORD WOODS

DATE: February 15, 2023

I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Gretchen Skok DiSanto, President; and Vice Presidents Frank Polivka and John C. Redmond. Staff included: Paul Palagyi, Executive Director; Vince Urbanski, Deputy Director; Mark Zicarelli, Legal Counsel; Chris Brassell; Tom Adair; Tom Koritansky; Jim Sivak; Lindsay Pschirer; Sharon Metzung; Jen Irwin; Nick Gustin; Seth Begeman; Dan Burnett; Steve Ohmes; Liz Mather; Karen Reis; Tim Lane; Seth Oldham and Tammy Chiappone.

Mrs. Skok DiSanto led those in attendance in the Pledge of Allegiance.

II. Approval of the Agenda

Motion by Mr. Polivka to approve the Board Meeting Agenda. Seconded by Mr. Redmond. Motion passed unanimously.

III. Minutes

A. Regular Meeting January 10, 2023

Motion by Mr. Redmond to approve the Minutes of the Regular Meeting, January 10, 2023. Seconded by Mr. Polivka. Motion passed unanimously.

IV. Meeting Open to the Public

Bryson Durst, The News-Herald
Judge Mark Bartolotta

V. Old Business

No Old Business

2023-007

VI. Finance Report

A. January 2023

Mr. Brassell read the Finance Report for January 2023.

Motion by Mr. Polivka to approve the Finance Report for January 2023. Seconded by Mr. Redmond. Motion passed unanimously.

VII. New Business

A. Other

1. Resolution 2023-006, Nortap Technology Contract Extension

Mr. Palagyi explained Resolution 2023-006, Nortap Technology Contract Extension. Mr. Palagyi said this resolution will authorize a one-year extension of the contract with Nortap Technology. This annual extension of the current contract will cost approximately \$62,720 depending on ticket sale numbers.

Motion by Mr. Redmond to approve Resolution 2023-006 Nortap Technology Contract Extension. Seconded by Mr. Polivka. Motion passed unanimously.

2. Resolution 2023-007, Renewal of MOU with Concord Township

Mr. Palagyi explained Resolution 2023-007, Renewal of MOU with Concord Township. Mr. Palagyi said this is an existing agreement we have with Concord to allow us to use the parking lot at their Old Stone Schoolhouse. This MOU is good for another five years.

Motion by Mr. Polivka to approve Resolution 2023-007, Renewal of MOU with Concord Township. Seconded by Mr. Redmond. Motion passed unanimously.

3. RFP 2022-040, Lakefront Path Shoreline Revetment Design and Engineering

Mr. Palagyi explained RFP 2022-040, Lakefront Path Shoreline Revetment Design and Engineering. Mr. Palagyi said approval of this RFP will allow Lake Metroparks to secure the services of KS Associates to design and engineer the revetment wall along the trail between Painesville Township Park and Fairport. Mr. Palagyi said execution of this contract will be subject to legal counsel review and will not exceed \$286,405.

Motion by Mr. Redmond to approve RFP 2022-040, Lakefront Path Shoreline Revetment Design and Engineering in an amount not to exceed \$286,405 awarded to KS Associates. Seconded by Mr. Polivka. Motion passed unanimously.

4. Bid #2023-003, Pine Ridge Country Club Cart Path Paving

Mr. Palagyi explained Bid #2023-003, Pine Ridge Country Club Cart Path Paving.

Motion by Mr. Polivka to approve Bid #2023-003, Pine Ridge Country Club Cart Path Paving in the amount of \$98,784 to Geauga Highway Company. Seconded by Mr. Redmond. Motion passed unanimously.

2023-009



**Pine Ridge Country Club Cart Path Paving
2023-003**

**Bid Opening: February 8, 2023
10:00 a.m.**

	All Ways Construction	Chagrin Valley Paving	Geauga Highway Co.	Mc. B Paving, LLC
	Chardon, OH	Chagrin Falls, OH	Hiram, OH	Ashland, OH
Bid Bond/Check	X	X	X	X
Item 1 - Base Bid	\$90,007.00	\$102,619.00	\$70,920.00	\$100,532.00
Item 2 - Add Alternate 1 (Lump Sum)	\$13,400.00	\$11,481.00	\$11,400.00	\$14,550.00
Item 3 - Add Alternate 2 - Unit Price	\$20.00	\$35.00	\$14.00	\$22.50

	Ohio Paving & Construction	Trumbull Contracting
	Willoughby, OH	Cortland, OH
Bid Bond/Check	X	X
Item 1 - Base Bid	\$84,500.00	\$112,000.00
Item 2 - Add Alternate 1 (Lump Sum)	\$13,500.00	\$13,824.00
Item 3 - Add Alternate 2 - Unit Price	\$20.45	\$35.00

5. Bid #2023-004, Farmpark Paving Improvements

Mr. Palagyi explained Bid #2023-004, Farmpark Paving Improvements.

Motion by Mr. Redmond to approve Bid #2023-004, Farmpark Paving Improvements in the amount of \$76,878 to Geauga Highway Company. Seconded by Mr. Polivka. Motion passed unanimously.

2023-011



**Bid Opening: February 8, 2023
11:00 a.m.**

**Farmpark Paving Repairs and Resurfacing
2023-004**

	All Ways Construction	Carron Asphalt	Chagrin Valley Paving	Cole Burton Contractors
	Chardon, OH	Solon, OH	Chagrin Falls, OH	Newbury, OH
Bid Bond/Check	X	X	X	X
Addendum Acknowledged	X	X	X	X
Item 1 - Base Bid	\$83,787.00	\$98,900.00	\$72,190.00	\$83,000.00
Item 2 - Add Alternate 1 (Unit Price)	\$16.00	\$30.00	\$20.00	\$2.50

	Geauga Highway Co.	Mc. B Paving LLC	Ohio Paving & Construction
	Hiram, OH	Ashland, OH	Willoughby, OH
Bid Bond/Check	X	X	X
Addendum Acknowledged	X	X	X
Item 1 - Base Bid	\$66,850.00	\$87,950.00	\$67,400.00
Item 2 - Add Alternate 1 (Unit Price)	\$10.00	\$13.65	\$12.50

6. Bid #2023-005, Painesville Township Park Paving Site Improvements

Mr. Palagyi explained Bid #2023-005, Painesville Township Park Paving Site Improvements.

Motion by Mr. Polivka to approve Bid #2023-005, Painesville Township Park Paving Site Improvements in the amount of \$163,873 to Carron Asphalt. Seconded by Mr. Redmond. Motion passed unanimously.

2023-013



**Painesville Township Park Asphalt Paving Site Improvements
2023-005**

**Bid Opening: February 8, 2023
2:00 p.m.**

	All Ways Construction Chardon, OH	Carron Asphalt Solon, OH	Chagrin Valley Paving Chagrin Falls, OH	Cole Burton Contractors Newbury, OH
Bid/Bond Received	X	X	X	X
Item 1 - Base Bid	\$236,634.00	\$148,975.00	\$219,400.00	\$159,900.00

	Ohio Paving & Construction Willoughby, OH	International Excavating of Ohio Canfield, OH
Bid/Bond Received	X	X
Item 1 - Base Bid	\$158,000.00	\$322,000.00

7. Ranger Vehicle Purchases

Mr. Palagyi explained that consistent with the approved budget, we will purchase two Ranger vehicles in the amount of \$84,812 from Montrose Ford.

Motion by Mr. Redmond to approve the purchase of two ranger vehicles from Montrose Ford in the amount of \$84,812. Seconded by Mr. Polivka. Motion passed unanimously.

VIII. Executive Director's Report

Mr. Palagyi thanked the Rangers for their work on the Ashtabula tree case. Indictments have been handed down.

Mr. Palagyi said there was some vandalism at Chapin Forest Reservation and thanks to the Rangers and other local police departments, the kids responsible have been caught.

Mr. Palagyi said we are taking advantage of the nice weather to get some projects started and have been making maple syrup.

IX. Executive Session

Motion by Mr. Polivka to recess to Executive Session at 5:08 p.m. for the purpose of land discussion and the Executive Director's evaluation. Seconded by Mr. Redmond. Motion passed unanimously.

Motion by Mr. Redmond to adjourn the Executive Session at 5:55 p.m. Seconded by Mr. Polivka. Motion passed unanimously.

X. Adjournment

Motion by Mr. Polivka to adjourn the Regular Meeting at 5:55 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,


Paul Palagyi
Executive Director


Gretchen Skok DiSanto
President