

# LAKE METROPARKS Budget Request Summary 2025



*Big Creek at Liberty Hollow*  
MICHELLE ROMEO





# **LAKE METROPARKS**

## **2025 Budget Request Summary**



### **PARK OFFICIALS**

#### **Lake County Probate Judge**

Mark J. Bartolotta

#### **Board of Park Commissioners**

Frank J. Polivka

Gretchen Skok DiSanto

John C. Redmond, CPA

#### **Executive Director**

Paul Palagyi





**LAKE METROPARKS, OHIO  
2025 BUDGET SUMMARY**

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# Memorandum

**TO: BOARD OF PARK COMMISSIONERS**  
**FROM: PAUL PALAGYI, EXECUTIVE DIRECTOR**  
**SUBJECT: 2025 LAKE METROPARKS BUDGET REQUEST**  
**DATE: NOVEMBER 20, 2024**

Please accept the attached budget request for the operations of Lake Metroparks (The Park District) for the Fiscal Year 2025. The requested District-wide expenditures budget for 2025 reflects an increase of \$5,438,455 from 2024 or 16.66%. The General Fund expenditure request is \$27,324,570, which is an increase of \$2,765,455 or 11.26%. The General Fund expenditure includes a \$6.0 million transfer to the Improvement Fund. Excluding the transfer, the operating portion of the General Fund would only increase \$1,015,455 or 5.0%. See page 16 for a more detailed explanation of the General Fund expenditure operational increases.

The budget request conveyed in this document will enable the Park District to continue our priority of providing clean and safe parks and outstanding programs and events for the residents of Lake County. The cost of various materials and services has continued to increase over the past year and staff has done a good job at keeping our expenditures as low as practical. The 2025 budget also provides for the creation of several new public amenities such as the second phase of the shoreline trail that we envision will eventually run from Painesville Twp. Park to the Village of Fairport Harbor.

**2025 DISTRICT-WIDE BUDGET REQUEST:** The total 2025 District-wide budget request for all expenditures is \$38,082,570, which is an increase of \$5,438,455 from 2024 or 16.66%. Our anticipated 2025 District-wide revenue is \$34,442,237, which is an increase of \$2,631,279 from 2024 or 8.27%. Excluding the increase in transfers to the Improvement fund, the increase in estimated revenue is \$881,279 or 3.2%.

**GENERAL FUND:** The 2025 projected beginning fund balance in the General Fund is \$27,174,433. The 2025 General Fund budgeted expenditures of \$27,324,570 (including transfers out of \$6,000,000) is an increase of \$2,765,455 or 11.26%. Total projected General Fund revenues for 2025 are \$24,210,368 compared to 2024 budgeted General Fund revenues of \$23,647,392, which is an increase in projected revenues of \$562,976 or 2.38%.

**IMPROVEMENT FUND:** The 2025 projected beginning fund balance in the Improvement Fund is \$2,247,855. A General Fund transfer of \$6,000,000, revenues of \$1,821,444 and the carryover balance will allow us to expend \$8,242,000 on capital improvements, equipment replacement, repairs to infrastructure and land acquisition with a projected carryforward balance of \$1,827,299 for 2026.

**HEALTH AND LIFE FUND:** The Health and Life Fund accounts for the Park District's self-insured hospitalization and prescription drug claims, premium based dental, vision, and life insurance programs as well as our employee assistance and wellness programs. The estimated 2025 expenditures in this fund are \$2,500,000 which is an increase of \$400,000 or 19.05%. The increase in expenditures is due to the anticipated medical, premium and administrative cost increases for the 2025-2026 health insurance policy period. The estimated 2025 revenues to the Health and Life Fund are \$2,406,000. The Health and Life revenue is a combination of premium payments made by the Park District and employees as well as interest revenue.

**DRUG ENFORCEMENT FUND:** The Drug Enforcement Fund accounts for the court fines attributed to drug offenses. For 2025, we are budgeting \$16,000 of expenditures that are available for drug enforcement with anticipated revenues of \$4,425.



## 2025 BUDGET AT A GLANCE

|   | General Fund | Improvement Fund | Health and Life Fund | Drug Enforcement Fund | Totals       |
|---|--------------|------------------|----------------------|-----------------------|--------------|
| <b>2024 Carry Over (Estimated)</b>  | \$27,174,433 | \$2,247,855      | \$2,100,000          | \$22,000              | \$31,544,288 |
| <b>Revenues</b>   | 24,210,368   | 1,821,444        | 2,406,000            | 4,425                 | 28,442,237   |
| <b>Transfer In</b>  |              | 6,000,000        |                      |                       | 6,000,000    |
| <b>Expenditures</b>   | (21,324,570) |                  | (2,500,000)          | (16,000)              | (23,840,570) |
| <b>CIP Expenditures</b>   |              | (8,242,000)      |                      |                       | (8,242,000)  |
| <b>Transfer Out</b>   | (6,000,000)  |                  |                      |                       | (6,000,000)  |
| <b>2025 Year-end Encumbrances (Estimated)</b>                                   | (200,000)    |                  |                      |                       | (200,000)    |
| <b>2025 Carry Forward (Estimated)</b>   | \$23,860,231 | \$1,827,299      | \$2,006,000          | \$10,425              | \$27,703,955 |
| <b>Percentage of Carry Forward Balance as compared to Budgeted Expenditures</b> | 87.32%       | 22.17%           | 80.24%               | 65.16%                | 72.75%       |

RESOLUTION NO.: 2024-027

LAKE METROPARKS

INTRODUCED BY:

CONCORD, OHIO

A Resolution of the Board of Park Commissioners of Lake Metroparks to approve the 2025 Budget Appropriation as attached.

Seconded by:

Ayes:

Nays:

Passed:

BOARD OF PARK COMMISSIONERS  
LAKE METROPARKS

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Frank J. Polivka  
President

ATTEST:

I hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Park Commissioners of Lake Metroparks of the State of Ohio on the 18<sup>th</sup> day of December 2024.

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Paul B. Palagyi  
Executive Director

LAKE METROPARKS  
2025 BUDGET

| DESCRIPTION             | MEMO ONLY<br>GRAND TOTAL   | EXECUTIVE          | MARKETING        | RANGERS            | FINANCIAL<br>SERVICES | PARK<br>PLANNING   | GOLF               |
|-------------------------|----------------------------|--------------------|------------------|--------------------|-----------------------|--------------------|--------------------|
| Salaries                | <b>\$11,355,996</b>        | \$693,696          | \$219,860        | \$1,366,096        | \$772,100             | \$869,260          | \$784,332          |
| O.P.E.R.S.              | <b>1,587,640</b>           | 97,300             | 30,800           | 218,900            | 80,140                | 121,500            | 110,000            |
| Medicare                | <b>166,300</b>             | 10,400             | 3,200            | 19,600             | 11,300                | 12,700             | 11,800             |
| Workers Compensation    | <b>141,570</b>             | 8,680              | 2,750            | 16,860             | 9,660                 | 10,840             | 9,830              |
| Medical Insurance       | <b>2,279,700</b>           | 97,700             | 48,900           | 236,500            | 111,100               | 209,900            | 133,300            |
| Professional Membership | <b>30,270</b>              | 7,595              | 3,400            | 625                | 3,650                 | 700                | 2,280              |
| Training, Education     | <b>32,240</b>              | 6,250              | 1,000            | 0                  | 5,450                 | 300                | 200                |
| Travel                  | <b>51,604</b>              | 2,200              | 1,675            | 7,200              | 13,899                | 8,010              | 400                |
| Mileage                 | <b>7,095</b>               | 3,950              | 100              | 0                  | 825                   | 200                | 0                  |
| Supplies                | <b>1,826,929</b>           | 36,950             | 3,350            | 29,119             | 43,450                | 13,350             | 390,165            |
| Construction            | <b>5,715,000</b>           | 0                  | 0                | 0                  | 0                     | 0                  | 0                  |
| Contract Services       | <b>4,568,204</b>           | 178,560            | 212,340          | 171,230            | 637,125               | 78,930             | 147,540            |
| Electric                | <b>314,600</b>             | 0                  | 0                | 0                  | 0                     | 0                  | 54,000             |
| Heating                 | <b>111,000</b>             | 0                  | 0                | 0                  | 0                     | 0                  | 19,000             |
| Water/Sewer             | <b>80,980</b>              | 0                  | 0                | 0                  | 0                     | 0                  | 19,250             |
| Telephone               | <b>143,066</b>             | 3,723              | 2,088            | 7,335              | 3,623                 | 20,857             | 16,171             |
| Contract Repairs        | <b>205,066</b>             | 0                  | 25               | 4,380              | 0                     | 0                  | 44,800             |
| Advertising             | <b>46,007</b>              | 2,150              | 5,000            | 340                | 4,000                 | 0                  | 2,425              |
| Rentals                 | <b>241,446</b>             | 0                  | 0                | 150                | 2,000                 | 0                  | 141,200            |
| Insurance               | <b>277,500</b>             | 0                  | 0                | 0                  | 277,500               | 0                  | 0                  |
| Materials               | <b>125,240</b>             | 0                  | 0                | 0                  | 0                     | 24,000             | 0                  |
| Transfers               | <b>6,000,000</b>           | 6,000,000          | 0                | 0                  | 0                     | 0                  | 0                  |
| Capital Equipment       | <b>1,655,117</b>           | 1,700              | 0                | 13,743             | 2,050                 | 500                | 200                |
| Land Acquisition        | <b>1,120,000</b>           | 0                  | 0                | 0                  | 120,000               | 0                  | 0                  |
| <b>TOTAL</b>            | <b><u>\$38,082,570</u></b> | <u>\$7,150,854</u> | <u>\$534,488</u> | <u>\$2,092,078</u> | <u>\$2,097,872</u>    | <u>\$1,371,047</u> | <u>\$1,886,893</u> |



LAKE METROPARKS  
2025 BUDGET

| NATURAL<br>RESOURCES | OUTDOOR<br>CONNECTIONS | FARMPARK    | REGISTRATION | MEMO ONLY<br>TOTAL GENERAL<br>FUND | IMPROVEMENT<br>FUND | HEALTH AND<br>LIFE FUND | DRUG LAW<br>ENFORCEMENT |
|----------------------|------------------------|-------------|--------------|------------------------------------|---------------------|-------------------------|-------------------------|
| \$2,395,776          | \$2,250,472            | \$1,790,524 | \$213,880    | \$11,355,996                       | \$0                 | \$0                     | \$0                     |
| 334,000              | 314,600                | 250,400     | 30,000       | 1,587,640                          | -                   | -                       | -                       |
| 34,600               | 33,200                 | 26,300      | 3,200        | 166,300                            | -                   | -                       | -                       |
| 29,820               | 28,090                 | 22,360      | 2,680        | 141,570                            | -                   | -                       | -                       |
| 590,600              | 397,600                | 390,800     | 63,300       | 2,279,700                          | -                   | -                       | -                       |
| 8,500                | 2,005                  | 1,515       | 0            | 30,270                             | -                   | -                       | -                       |
| 3,000                | 5,850                  | 10,190      | 0            | 32,240                             | -                   | -                       | -                       |
| 4,600                | 13,520                 | 0           | 100          | 51,604                             | -                   | -                       | -                       |
| 0                    | 2,020                  | 0           | 0            | 7,095                              | -                   | -                       | -                       |
| 525,000              | 356,435                | 428,010     | 600          | 1,826,429                          | -                   | -                       | 500                     |
| 0                    | 0                      | 0           | 0            | -                                  | 5,715,000           | -                       | -                       |
| 132,790              | 203,829                | 264,360     | 41,000       | 2,067,704                          | -                   | 2,500,000               | 500                     |
| 93,000               | 92,600                 | 75,000      | 0            | 314,600                            | -                   | -                       | -                       |
| 22,500               | 24,500                 | 45,000      | 0            | 111,000                            | -                   | -                       | -                       |
| 15,000               | 21,730                 | 25,000      | 0            | 80,980                             | -                   | -                       | -                       |
| 10,184               | 54,932                 | 21,613      | 2,540        | 143,066                            | -                   | -                       | -                       |
| 66,000               | 36,611                 | 53,250      | 0            | 205,066                            | -                   | -                       | -                       |
| 0                    | 3,000                  | 29,092      | 0            | 46,007                             | -                   | -                       | -                       |
| 52,000               | 21,396                 | 24,700      | 0            | 241,446                            | -                   | -                       | -                       |
| 0                    | 0                      | 0           | 0            | 277,500                            | -                   | -                       | -                       |
| 67,000               | 10,700                 | 23,540      | 0            | 125,240                            | -                   | -                       | -                       |
| 0                    | 0                      | 0           | 0            | 6,000,000                          | -                   | -                       | -                       |
| 10,000               | 44,330                 | 39,194      | 1,400        | 113,117                            | 1,527,000           | -                       | 15,000                  |
| 0                    | 0                      | 0           | 0            | 120,000                            | 1,000,000           | -                       | -                       |
| \$4,394,370          | \$3,917,420            | \$3,520,848 | \$358,700    | \$27,324,570                       | \$8,242,000         | \$2,500,000             | \$16,000                |

Completed and Prepared by: *Christopher J. Brassell*  
Christopher J. Brassell, CPA  
Chief Financial Officer

NOTES:

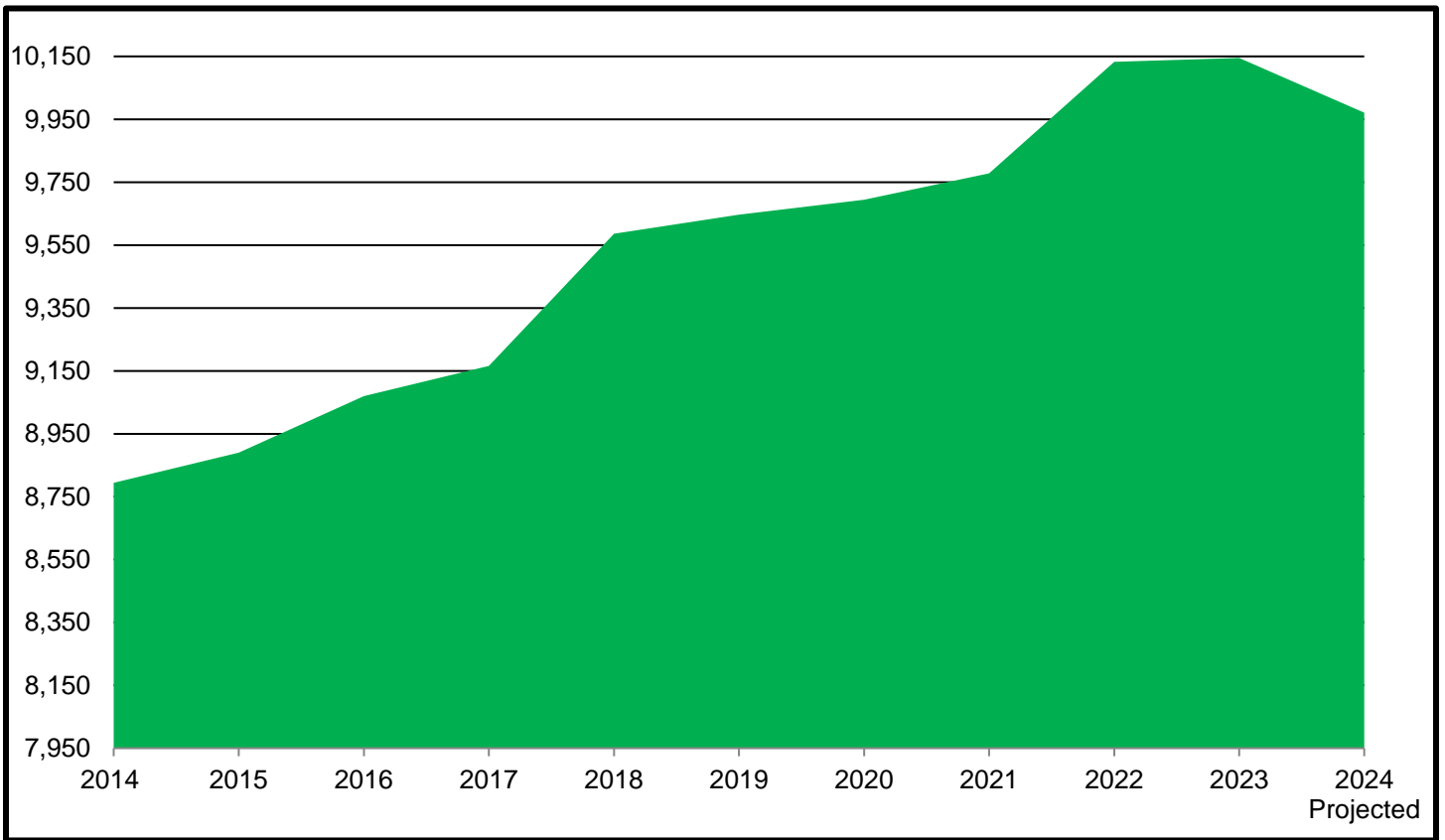


# Park Visitation & Acreage





## LAKE METROPARKS LAND ACREAGE 2014 – 2024



### LAND ACREAGE - PROTECTED AND ACCESSIBLE

In 2024, the Park District is projected to protect approximately 9,971 acres owned or managed by the Park District. The reduction in overall land acreage is due to the expiration of the Mill Creek lease.

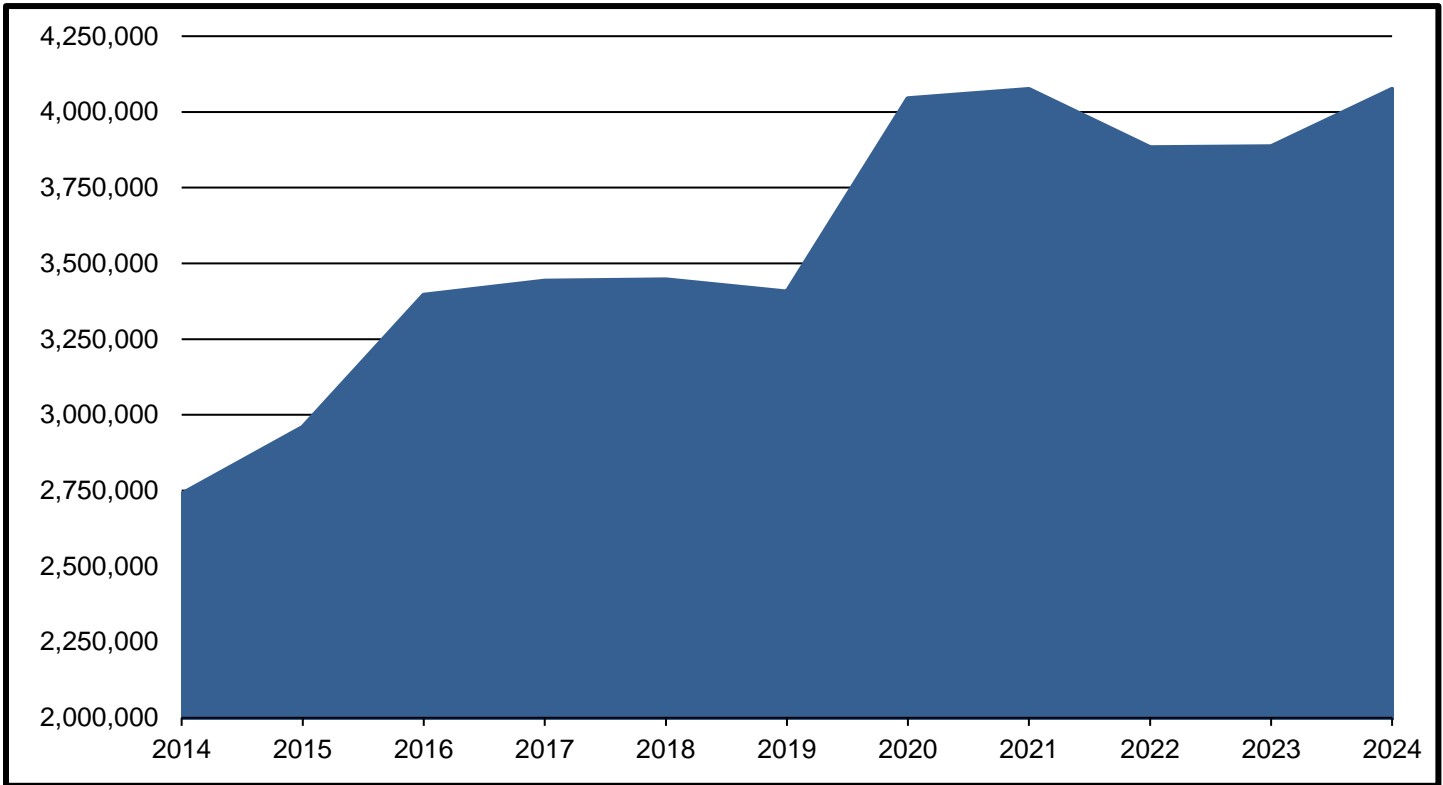
### 2023 - 2024 IN – PERSON VISITATION

Visitation over the past year saw a healthy increase of 4.87 percent or 187,000 more visitors than last year for a total visitation of just over 4 million visits. The increases were generally spread across the various parks with notable increases at Pine Ridge, Lake Erie Bluffs, Fairport Harbor Beach and the Farmpark. The top five most visited parks were Chagrin River (521,650), Fairport Harbor (438,357), Penitentiary Glen (291,163) Veterans Park (274,694), and Pine Ridge (251,259).

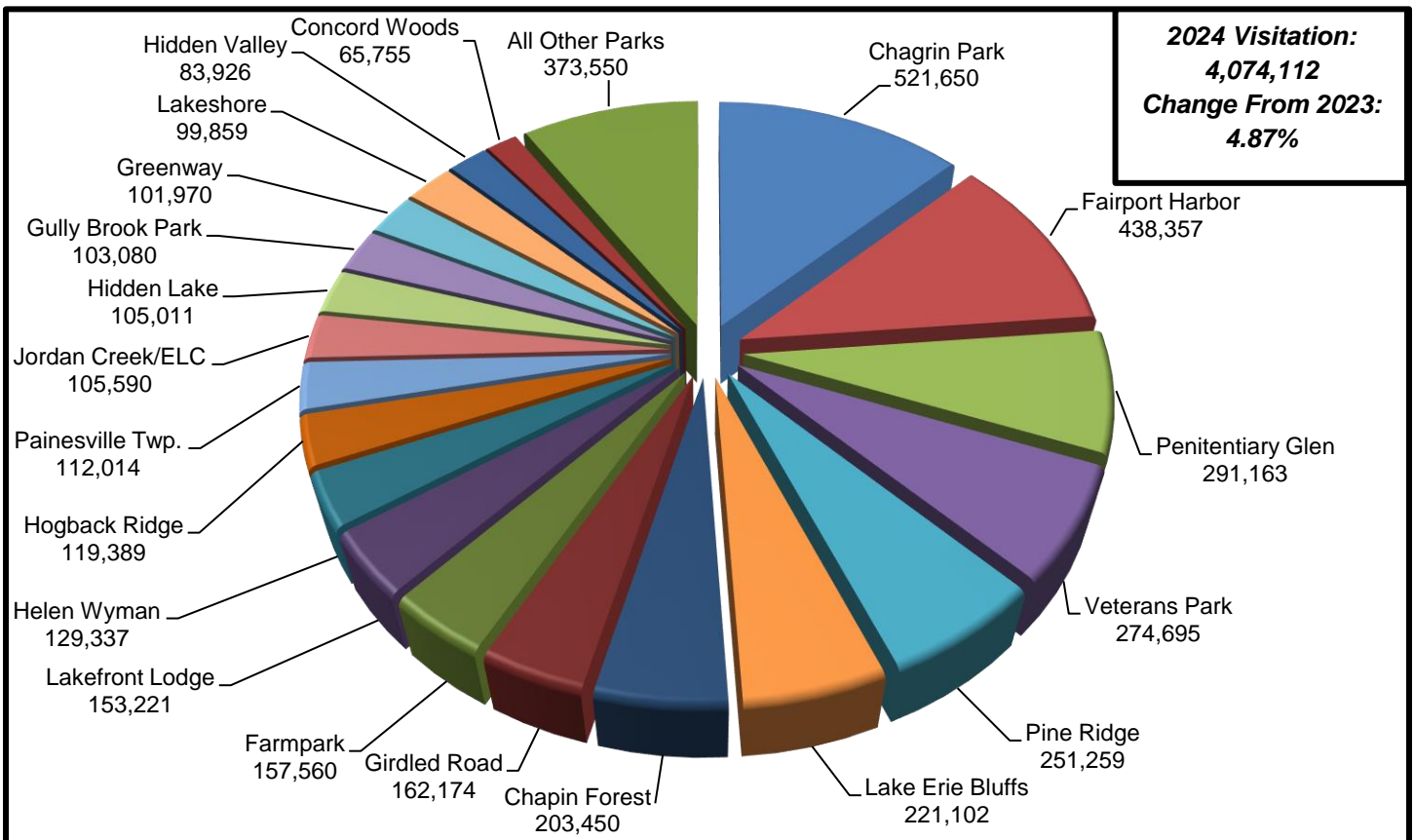
### 2023 - 2024 VIRTUAL VISITATION

Lake Metroparks uses modern technology to connect the parks with our residents. Several strategically placed cameras, give “virtual visitors” the opportunity to visit the parks when they cannot physically travel. We recognize that we have an aging population in Lake County and continue to invest in technology to expand our webcam offerings for those who are unable to come to the parks in person. While our new sunset camera at Painesville Twp. Park has only been up for four months it is already our second most viewed camera and the return of a bobcat to the Wildlife Center will also see the numbers for that camera climb. Our most popular webcams by links are: Fairport Harbor Beach 39,702, Painesville Twp. Park 22,773; Piglet Cam at Farmpark 22,711; Lake Erie Bluffs 17,436, Chapin Forest 13,557, and the Bobcat Cam 4,434.

## TOTAL PARK VISITATION 2014 – 2024



## 2024 VISITATION BY PARK



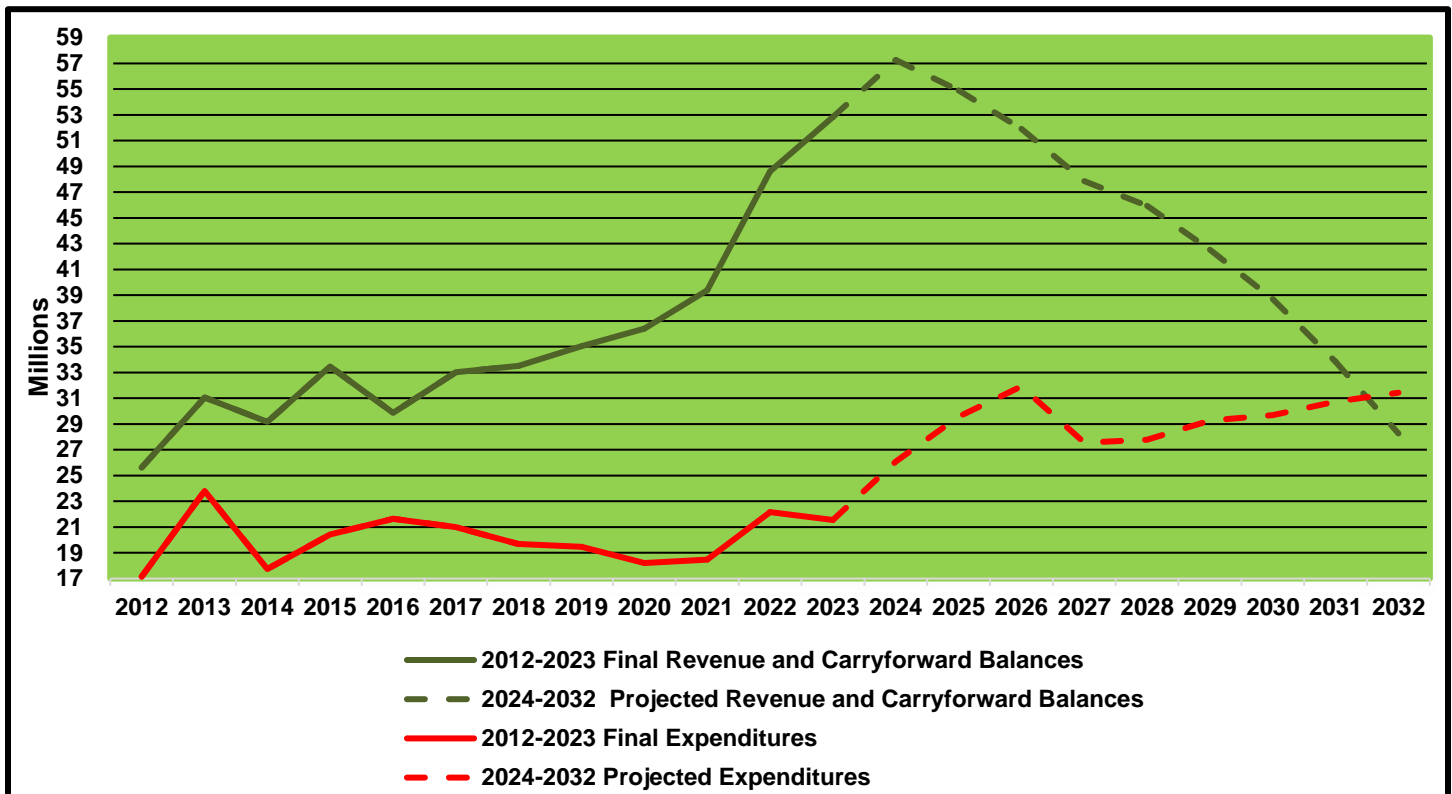
NOTES:







# FINANCIAL FORECAST REVENUES AND CARRYOVERS AS COMPARED TO EXPENDITURES 2012-2032



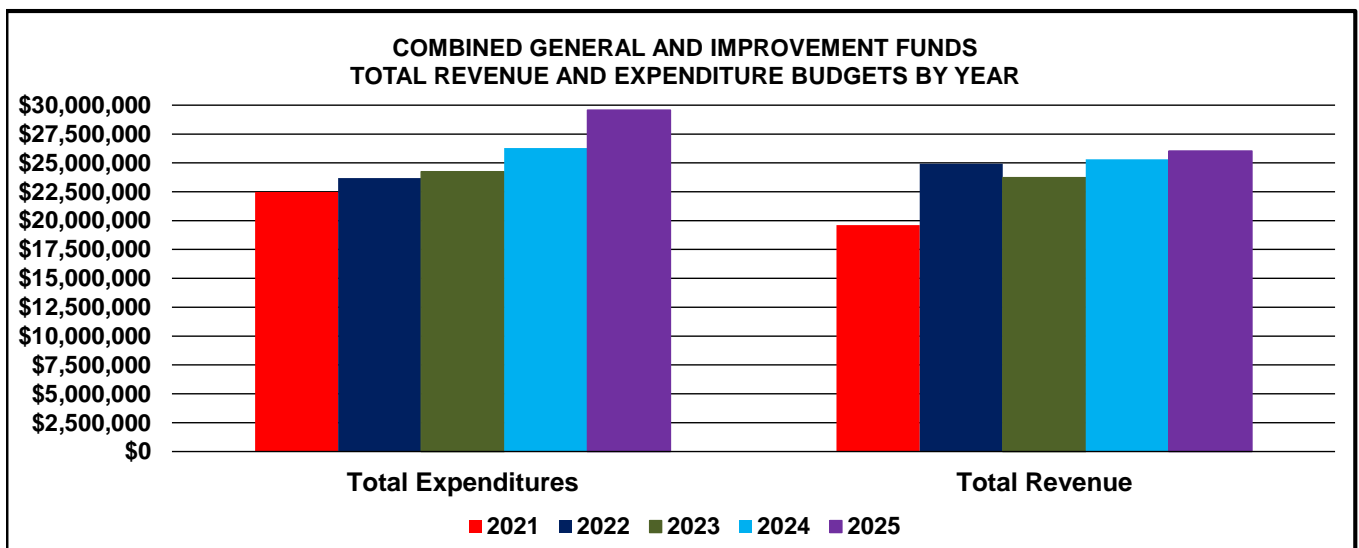
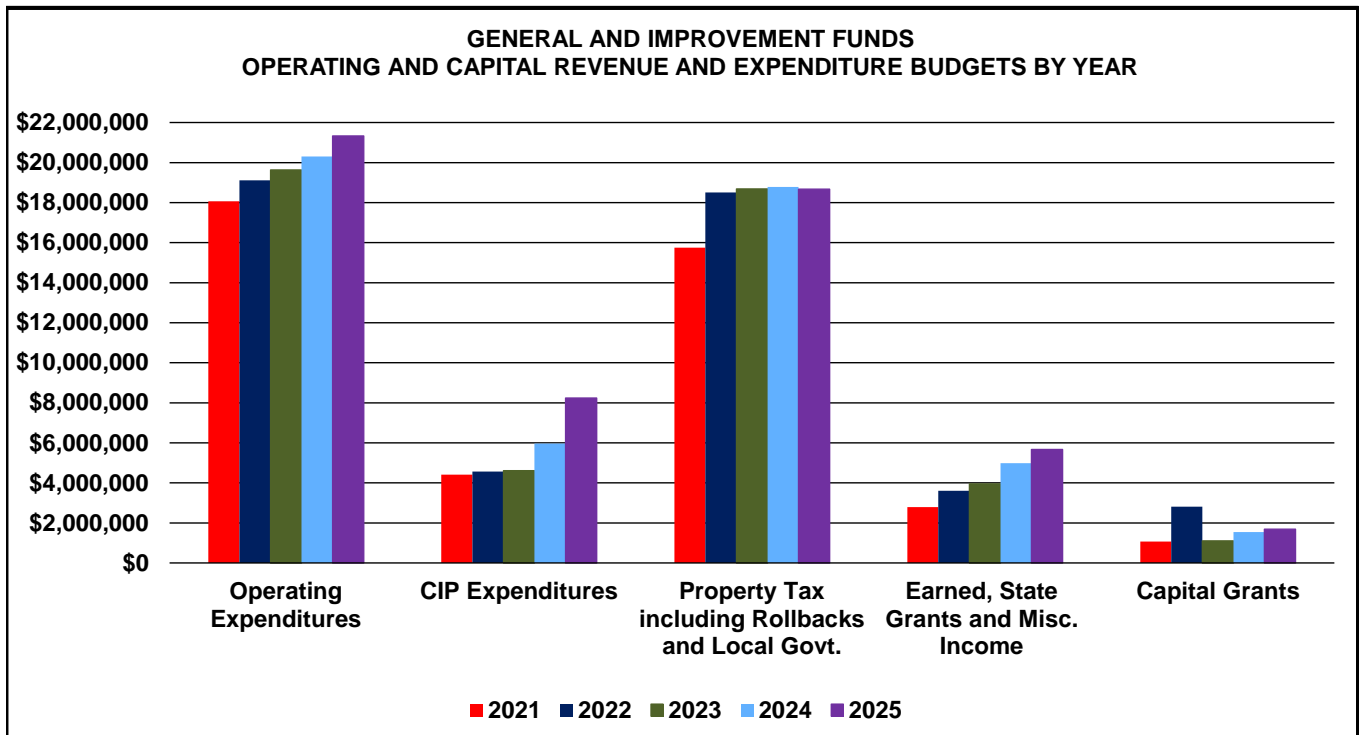
## FINANCIAL FORECAST

The staff at the Park District is sensitive to the balance between providing services and the ability to financially support these services. Although this budget document is only for 2025, the Financial Forecast considers current decisions as well as projected revenues and expenditures through 2032. The 2022 increase in the financial forecast above includes the passage of the 2021 .8 mill renewal levy, and the additional new .4 mill levy. The .4 mill levy is estimated to generate approximately \$2.4 million in annual revenue. In addition, the Financial Forecast includes modest increases to our operating expenditure budget of approximately 4% from 2026 to 2032 and no increase to our existing revenue streams. These conservative estimates have been used in developing this forecast. The abnormal spikes in revenues and expenditures in 2013 and 2015 were due to the grants received and subsequent expenditures specifically for the purchase of the Lake Erie Bluffs.

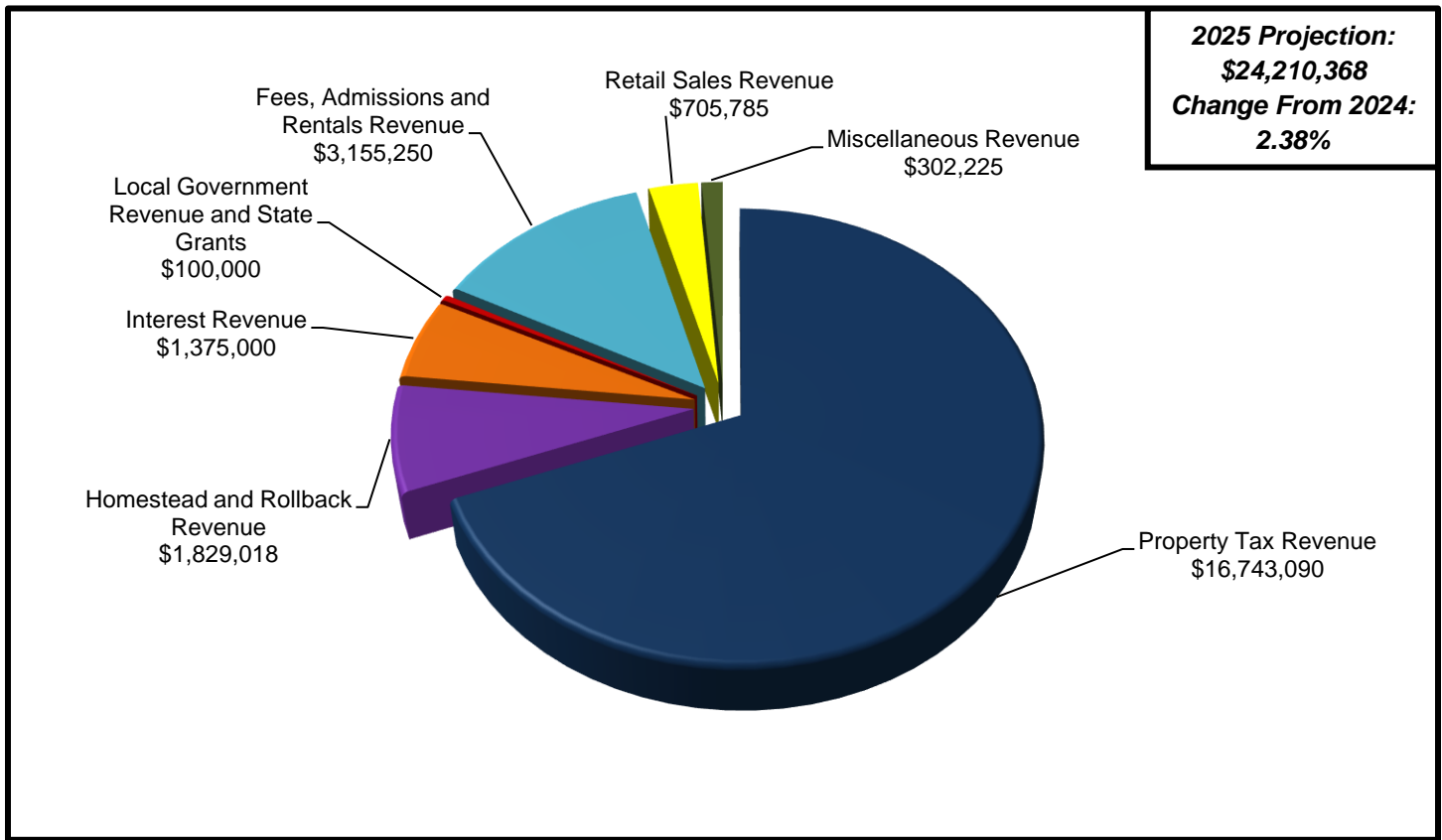
The chart on page 15 illustrates the General and Capital Funds breakdown of our budgeted revenues and expenditures since 2021. Our budgeted operating expenditures and revenues have remained relatively consistent. Since 2013, the focus has been placed on stabilizing long-term capital project spending by adhering more closely to a rolling *Five-Year Capital Improvement Plan*. The capital improvement plan in this budget document continues with that same philosophy.

| GENERAL AND IMPROVEMENT FUNDS<br>EXPENDITURE BUDGETS * |                        |                  |                    | GENERAL AND IMPROVEMENT FUNDS<br>REVENUE BUDGETS * |                                       |                |               |
|--|------------------------|------------------|--------------------|--|---------------------------------------|----------------|---------------|
| Year   | Operating Expenditures | CIP Expenditures | Total Expenditures | Property Tax including Rollbacks and Local Govt.   | Earned, State Grants and Misc. Income | Capital Grants | Total Revenue |
| 2021   | \$18,070,049           | \$4,408,000      | \$22,478,049       | \$15,749,849                                       | \$2,790,700                           | \$1,073,000    | \$19,613,549  |
| 2022   | \$19,110,727           | \$4,566,000      | \$23,676,727       | \$18,503,378                                       | \$3,605,900                           | \$2,810,000    | \$24,919,278  |
| 2023   | \$19,626,696           | \$4,612,000      | \$24,238,696       | \$18,678,303                                       | \$3,945,100                           | \$1,097,500    | \$23,720,903  |
| 2024   | \$20,309,115           | \$5,969,000      | \$26,278,115       | \$18,780,642                                       | \$4,982,566                           | \$1,547,500    | \$25,310,708  |
| 2025   | \$21,324,570           | \$8,242,000      | \$29,566,570       | \$18,672,108                                       | \$5,669,076                           | \$1,690,628    | \$26,031,812  |

\* - Budgeted expenditures and revenues excludes Transfers Out of the General Fund.



## 2025 GENERAL FUND REVENUE PROJECTION



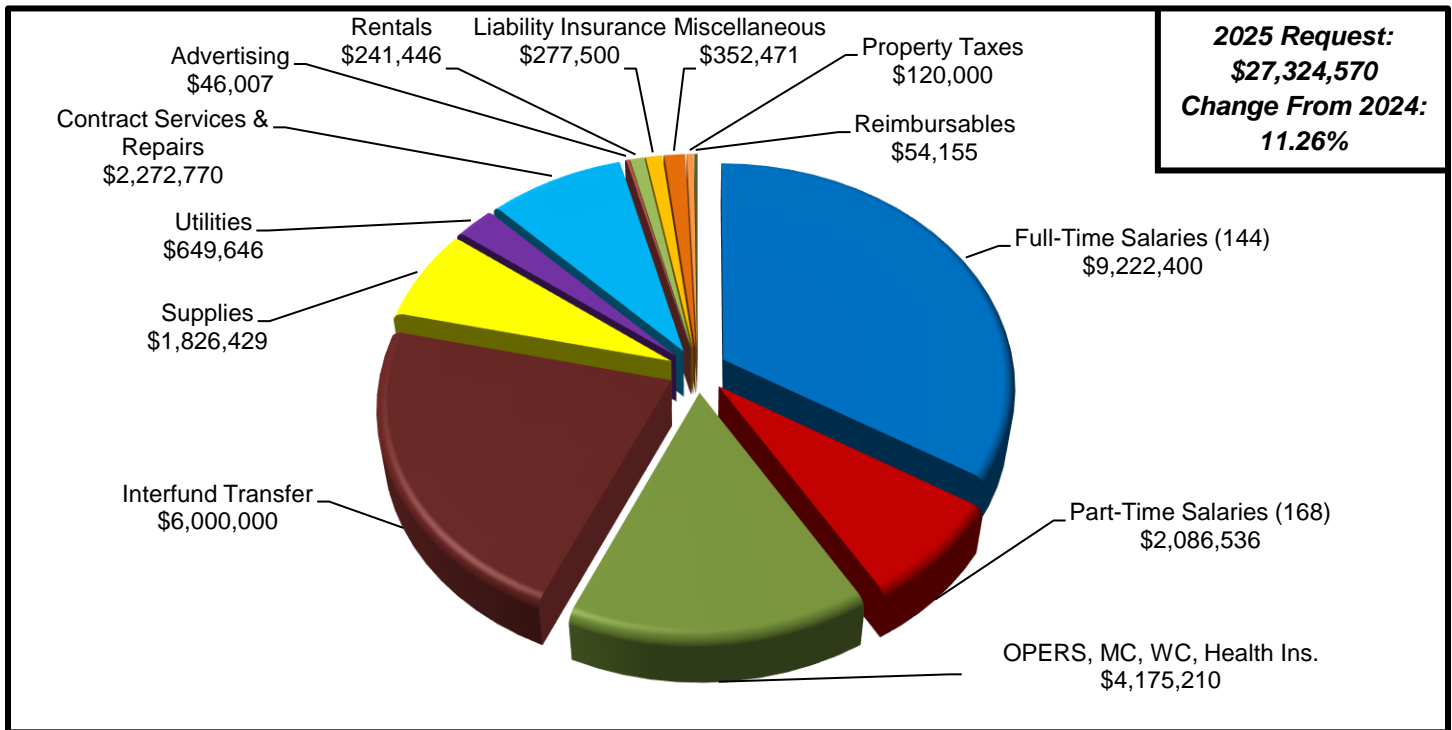
|                              | <u>2022 Budget</u>  | <u>2023 Budget</u>  | <u>2024 Budget</u>  | <u>2025 Projection</u> | <u>\$ Change</u> | <u>% Change</u> |
|------------------------------|---------------------|---------------------|---------------------|------------------------|------------------|-----------------|
| <b>Total Lake Metroparks</b> | <b>\$22,090,978</b> | <b>\$22,599,603</b> | <b>\$23,647,392</b> | <b>\$24,210,368</b>    | <b>\$562,976</b> | <b>2.38%</b>    |

The 2025 General Fund projected revenues total of \$24,210,368, is an increase of \$562,976 or 2.38% over 2024.

Property Tax and Homestead and Rollback revenues account for the largest portion of the General Fund Revenue. In 2025, 76.71% of the budgeted General Fund operating revenues are derived from Property Tax and Homestead and Rollback revenues. Based on the information received from the County Auditor, the 1.9 mill levy which expires at the end of 2025, accounts for an estimated \$10,842,819 (58.38%) of the total Property Tax and Homestead and Rollback revenue while the .8 mill levy, which was voted on and approved as a renewal in November 2021, comprises \$4,565,398 (24.58%), the .4 mill levy approved in November 2021, comprises \$2,461,405 (13.25%) and the remaining \$702,986 (3.79%) is generated by the .1 mill of inside millage. Included in the 1.9 and .8 property tax levy revenues are \$1,829,018 which represents the projected amount of Homestead and Rollback revenues to be received from the State of Ohio.

All other estimated revenues excluding Property Tax and Homestead and Rollback are \$5,637,760. All other revenues represent a budgeted increase from 2024 in the amount of \$562,976, with the most significant increase in Interest Income. Interest Income represents 80% of the \$562,976 General Fund other revenue increase, or \$450,000 with the remaining \$112,976 increase across multiple revenue line items. More detailed General Fund estimated revenue information by division can be found in the individual departmental summaries later in this document.

## 2025 GENERAL FUND EXPENDITURE REQUEST



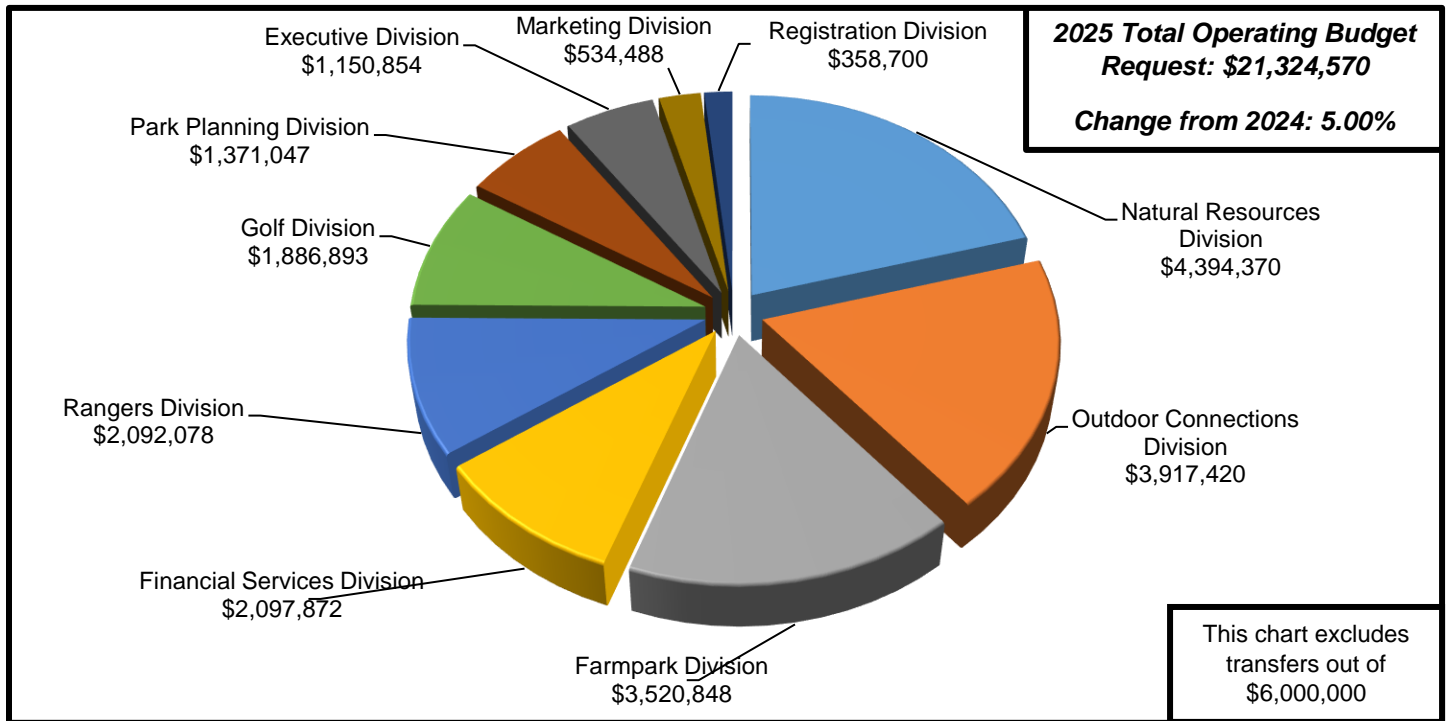
| Total<br>Lake Metroparks | 2022 Budget  | 2023 Budget  | 2024 Budget  | 2025 Request | \$ Change   | % Change |
|--------------------------|--------------|--------------|--------------|--------------|-------------|----------|
|                          | \$21,860,727 | \$23,126,696 | \$24,559,115 | \$27,324,570 | \$2,765,455 | 11.26%   |

The 2025 General Fund request for operating expenditures is \$27,324,570, which represents an increase of 11.26% or \$2,765,455 over the 2024 budget. Excluding transfers out to the Improvement Fund, the 2025 budgeted operating increase is 5.00%. The priority of the 2025 request is to provide adequate funding to maintain our existing parks, programs, events and new construction.

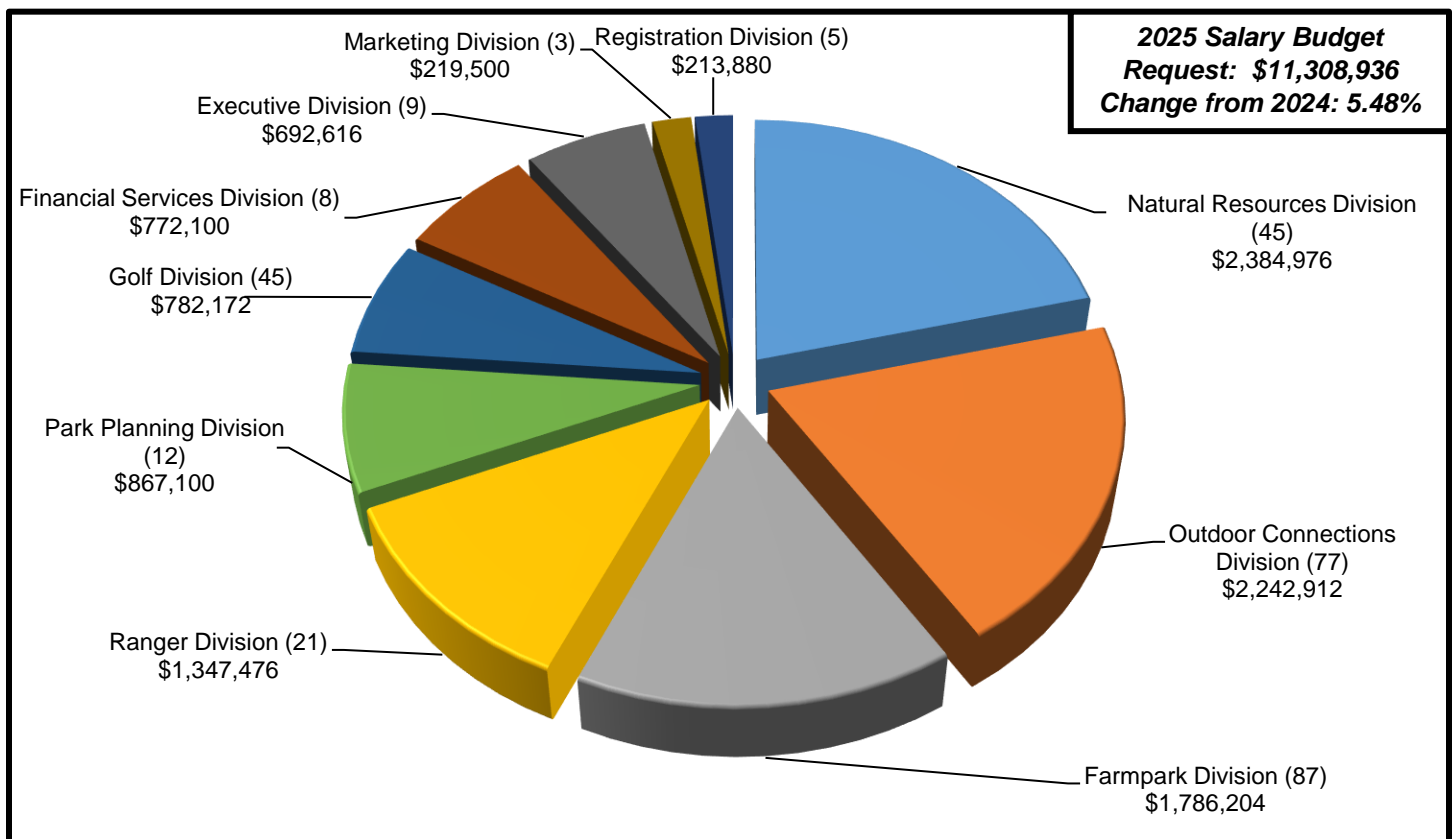
As the chart above illustrates, full-time and part-time salaries represent 41.38% of the total operating budget. With the addition of OPERS contributions, Medicare, Workers Compensation, and Health Insurance expenditures, the Park District's total personnel costs are 56.66% of the total General Fund operating budget. This level of personnel expenditures is reasonable given the Park District's primary objective to provide services to the public as opposed to creating a tangible product which would require more raw materials on an annual basis. Once the Park District expends the cost of acquiring property and completing the initial improvements to provide access (funded primarily out of our Capital Improvement Fund) future General Fund budgets provide staff and resources to maintain the grounds/operations and to conduct programs. These percentages are similar to 2024. The \$2,765,455 projected budget increase represents most significantly projected increases in salaries and corresponding employer related taxes and health insurance premiums of \$781,736, contractual services, rentals, supplies of \$208,228 and transfers of \$1,750,000. Excluding the increase in transfers to the Improvement fund of \$1,750,000, the remaining \$1,015,455 budgeted increase is inflationary increases and funding necessary to maintain the existing parks. For more detailed information, please see the individual Divisional pages for additional information regarding more specific 2025 budgetary changes.

The charts on the following page illustrate total budget and salary expenditures by division within the 2025 request.

## 2025 TOTAL OPERATING BUDGET BY DIVISION



## 2025 FULL AND PART-TIME SALARIES/EMPLOYEES BY DIVISION

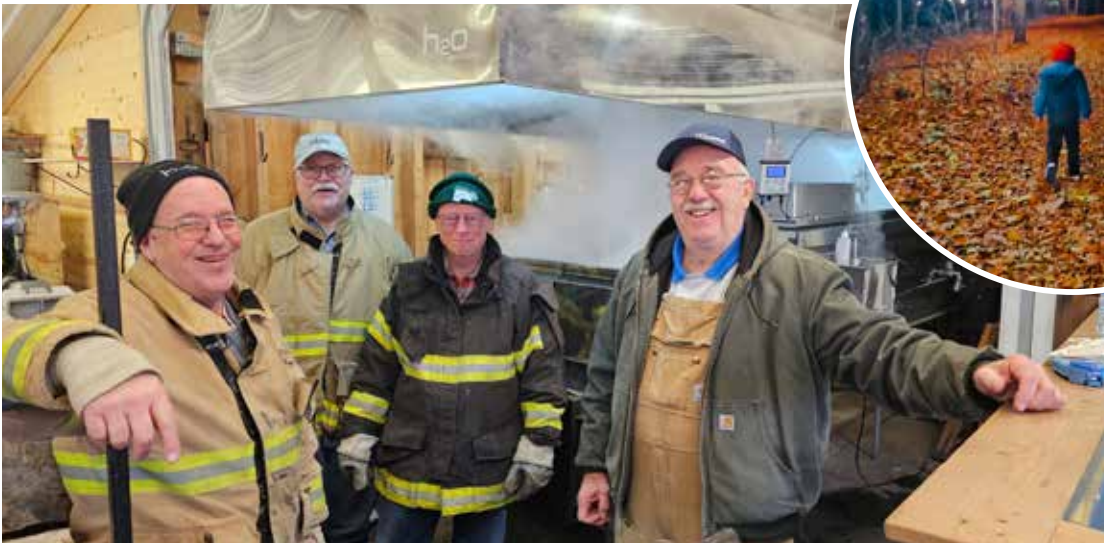






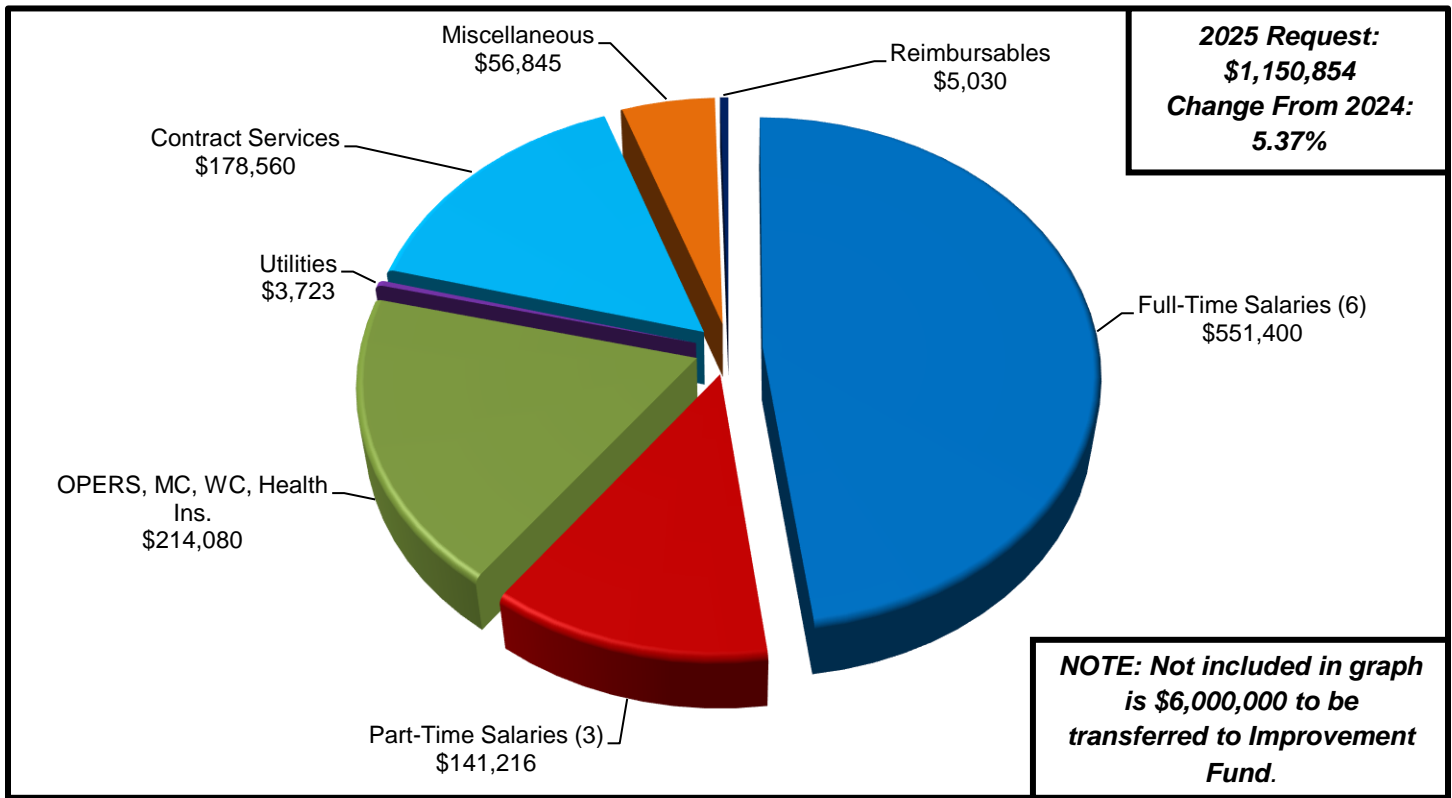
# Executive

- Executive
- Marketing
- Human Resources
- Volunteers
- Rangers





## 2025 EXECUTIVE DIVISION EXPENDITURE REQUEST



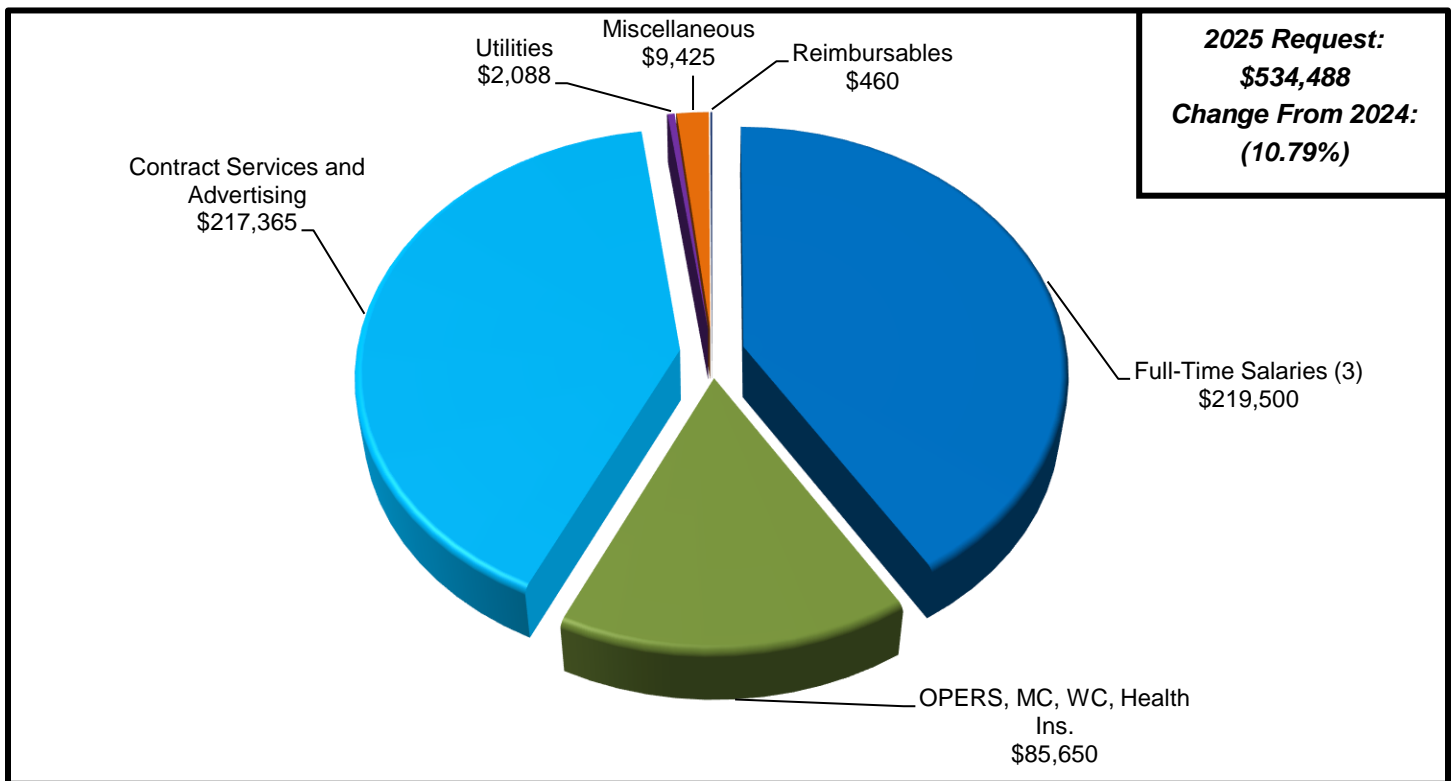
|                    | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|--------------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
| Executive Division | \$1,045,665        | \$1,066,075        | \$1,092,161        | \$1,150,854         | \$58,693         | 5.37%           |

The 2025 Executive Division expenditure budget request is \$1,150,854, which is an increase of \$58,693 or 5.37% from 2024. This increase represents an increase in full and part-time salaries, corresponding employer taxes and insurance and contract services.

The Executive Division budget includes four departments: the Executive, Park Services Director, Human Resources and Volunteer Departments. This Division funds the salaries of the Executive Director, one full time assistant, the Park Services Director, Chief of Human Resources, Human Resources Generalist, Volunteer Services Coordinators, legal counsel, and the Park District prosecutor. For 2025, there are no significant changes from the prior year. In addition, to better illustrate the operating expenditures of this Division, the chart above does not include the \$6,000,000 that is budgeted to be transferred to the Improvement Fund.

The training and professional development of our staff is a critical component of our recruitment/retention efforts as well as being important to ensuring a safe environment for our visitors and staff. Each department has specialized training and professional development geared specifically for its employees. Through our Paycor software, our human resource department has made it easier for managers and staff to offer mandatory trainings and professional development programs and general training topics. This will continue for 2025. Also, the 2025 budget request includes funding within each department for training and professional development.

## 2025 MARKETING DIVISION EXPENDITURE REQUEST



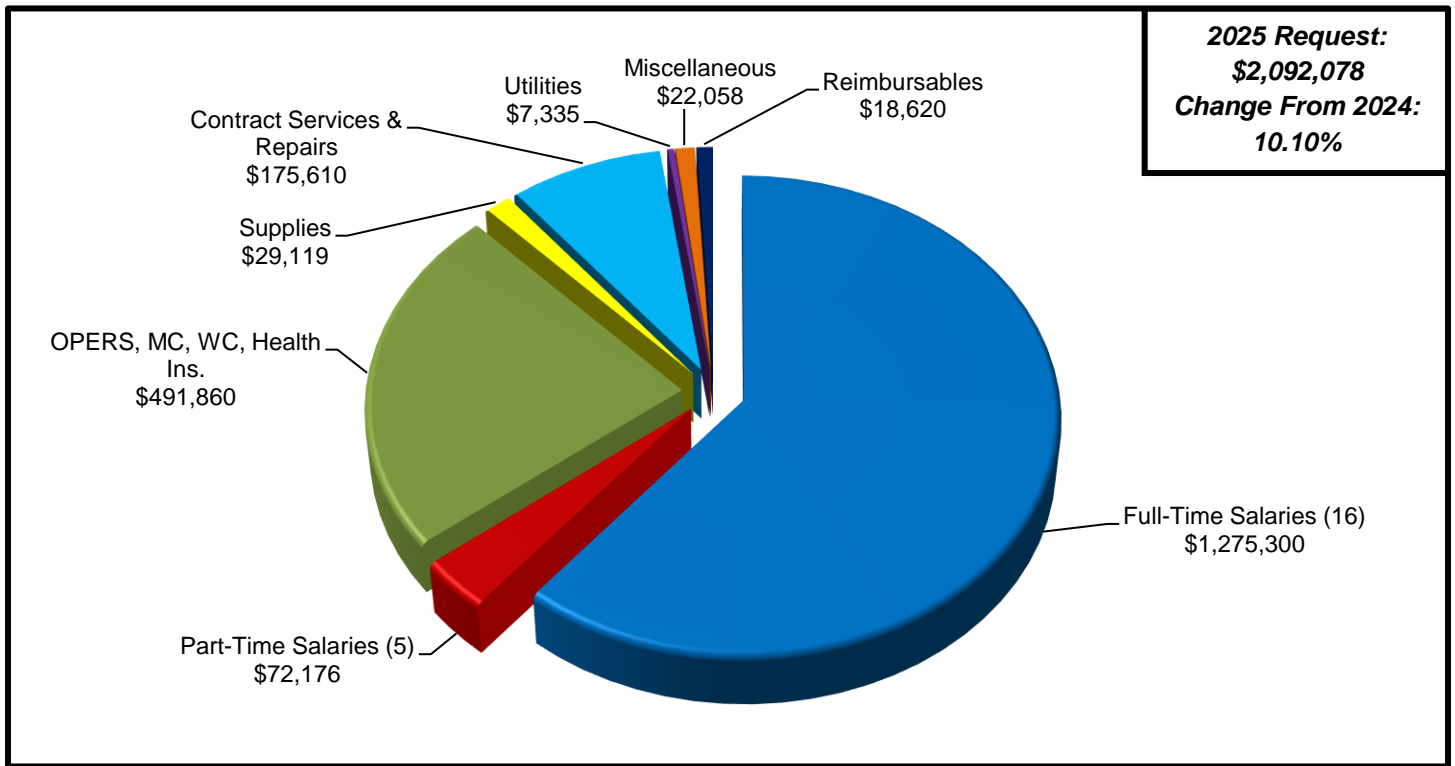
|                    | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|--------------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
| Marketing Division | \$680,847          | \$593,120          | \$599,123          | \$534,488           | (\$64,635)       | (10.79%)        |

The 2025 Marketing Division expenditure budget request is \$534,488, which is a decrease of \$64,635 or 10.79% from 2024. The Marketing Division is made up of three full-time employees, down from four full-time employees and supports all departments in the Park District while also increasing public awareness and appreciation.

The marketing strategy continued to rely on digital content and communications highlighting places to visit and things to do in the Park District via social media, website updates, videos, and weekly e-newsletters. We continued to emphasize activities to do both in the parks and at home. Programmers continued to contribute digital content with an educational focus. Maintaining a connection with current customers/followers and increasing our contacts continued to be the top priority. We will explore new avenues for advertising and work with regional visitors' bureaus to expand our outreach efforts.

The Marketing Division continues to track and evaluate the use of webcams throughout the Park District to address the growing interest in "virtual visitation." Public webcams installed in strategic locations give "virtual visitors" the opportunity to visit the parks when they cannot physically travel and are accessible anytime, anywhere. To serve the aging population in Lake County, the Park District continues to invest in technology to expand our webcam offerings for those unable to come to the parks in person. Cross training among team members will be a focus for 2025. Each employee will train the department on specific programs/tasks associated with their position (i.e., Constant Contact, Sprout Social, social media management, etc.). Department-wide training will include Google analytics, search engine optimization, content strategy and email marketing. The Marketing Division remains committed to providing support to all departments as well as ongoing crucial marketing and communications services.

## 2025 RANGER DIVISION EXPENDITURE REQUEST



| Ranger Division | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|-----------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
|                 | \$1,803,800        | \$1,861,368        | \$1,900,113        | \$2,092,078         | \$191,965        | 10.10%          |

The 2025 Ranger Division expenditure request is \$2,092,078 which is an increase of \$191,965 or a 10.10% increase from 2024. Our full-time and part-time ranger staffing have each increased by one position compared to 2024. The 2025 increase is primarily related to both full-time ranger personnel and contract services related costs.

The Ranger Department continues to enhance park visitor security by utilizing our network of live feed and still image security cameras. We recently entered into a contract with Flock Safety to add two live feed security cameras to our system. Flock Safety also provides us with access to data gathered from other cameras located across northeast Ohio. The utilization of this data, along with our rangers' investigative actions, has assisted us with solving several crimes within Lake Metroparks. The visibility of our cameras has proven to be an effective deterrent to other criminal activities.

One of our most effective methods of helping to promote a safe visitation experience is the presence of our rangers within the parks and on the trails. Year to date, our rangers have policed our parks via patrol vehicle over 10,000 times. While within the parks, they have conducted 2,523 trail checks while covering over 2,000 miles, primarily on foot.

Thus far in 2024, Rangers have been provided with over 700 hours of valuable training. Examples of training received are. Understanding Implicit Bias and its Impact on Law Enforcement, Crisis Intervention, Critical Incident/Active Shooter Response, Victim's Rights, Unarmed Self-Defense, First-line Supervision, along with several other topics to enhance job knowledge, officer safety and leadership skills. Each Ranger also received 24 hours of State Mandated Training covering multiple job-related topics. The Ranger Department will provide similar training for our staff in 2025.



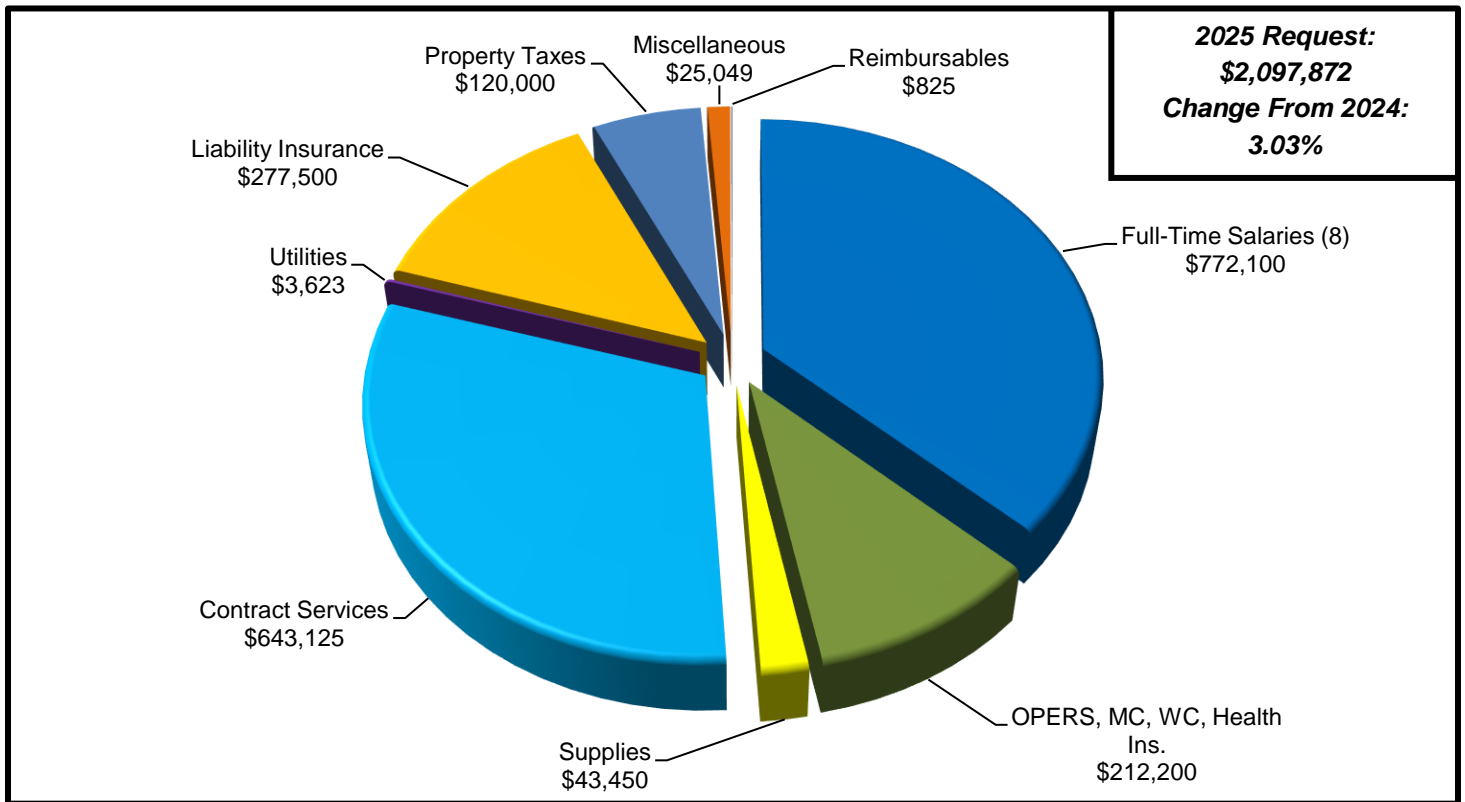


# Financial Services





# 2025 FINANCIAL SERVICES DIVISION EXPENDITURE REQUEST



| Financial Services Division | 2022 Budget | 2023 Budget | 2024 Budget | 2025 Request | \$ Change | % Change |
|-----------------------------|-------------|-------------|-------------|--------------|-----------|----------|
|                             | \$1,903,326 | \$2,007,672 | \$2,036,084 | \$2,097,872  | \$61,788  | 3.03%    |

The 2025 Financial Services Division expenditure request is \$2,097,872, which is an increase of \$61,788 or 3.03% from 2024. The Financial Services Division is comprised of 8 full-time employees and is responsible for all accounting activities, payroll processing, internal and external financial reporting, budget preparation, point-of-sale systems as well as the Purchasing Department.

The significant expenditures for 2025 include liability insurance, Auditor and Treasurer's fees, property tax payments, safety expenditures, bank and credit card fees, and the annual financial audit. For 2025, the budget increase is related to the bank fees, property taxes, financial software fees, and increases related to performance-based salaries and related payroll taxes.

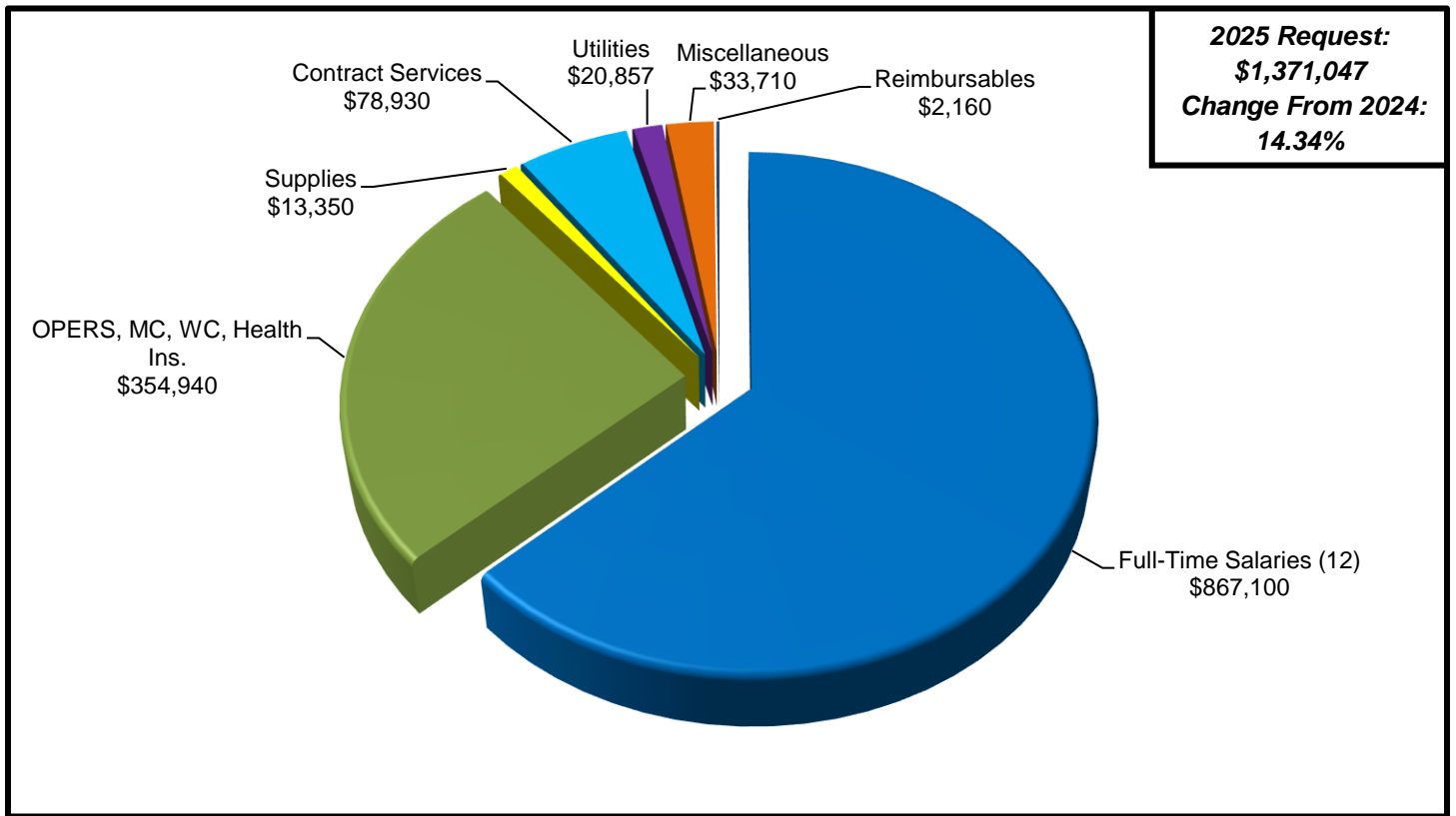
In 2025, the Finance Division will continue to provide specific training related to employees required to maintain certifications and licenses, tuition reimbursements and will utilize the Paycor Learning Management Database. Goals for 2025 are the preparation of the 2024 ACFR and the receipt of the Auditor of State's Award with Distinction and GFOA Certificate.







## 2025 PARK PLANNING DIVISION EXPENDITURE REQUEST



|                        | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|------------------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
| Park Planning Division | \$1,149,625        | \$1,171,733        | \$1,199,063        | \$1,371,047         | \$171,984        | 14.34%          |

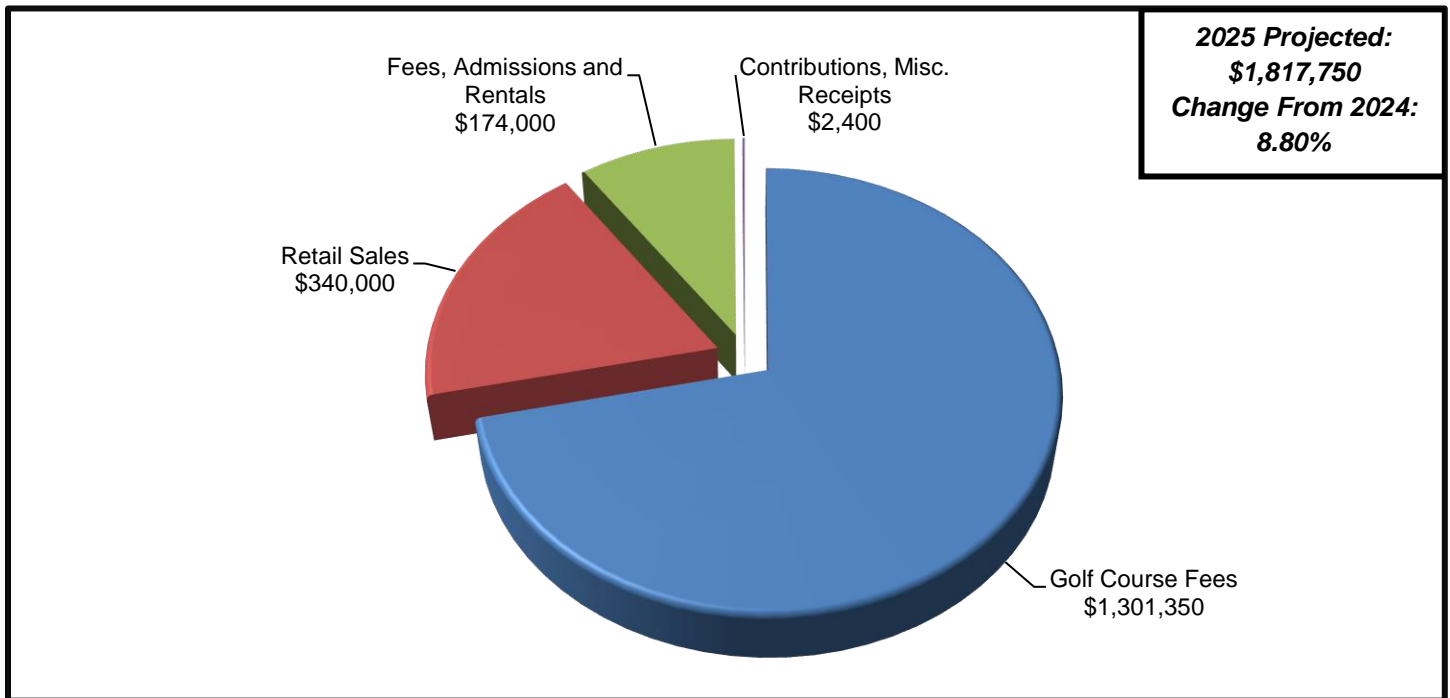
The 2025 Park Planning Division expenditure budget request is \$1,371,047, which is an increase of \$171,984 or 14.34% from 2024. This increase is primarily the result of an increase in personnel expenses. This Division is made up of two departments: Planning/Design – including the Sign Shop and new Safety Coordinator position - and Information Technology (IT), which are comprised of twelve full-time employees.

Major 2024 projects administered by Planning and Design staff included the construction of the Lakefront Trail Phase II revetment and engineering of the Phase II Trail, construction of the Hemlock Ridge entrance drive and parking lot, addition to the parking lot at Pine Ridge, improvements at Painesville Township Park (PTP), addition of the quarantine room to the Penitentiary Glen Wildlife Center, and various paving projects. IT replaced our agency-wide firewall, replaced two hardware servers and the computer workstations at the Farmpark, and installed a new webcam at PTP. Staff launched a new cybersecurity awareness program late last year resulting in an overall reduction in the number of clicks on our simulated phishing tests. Finally, IT began working with the Ohio Cyber Reserve to evaluate and improve our cybersecurity measures.

Staff within the division continued to take advantage of educational opportunities including project management, IT network/cybersecurity, and wetland permitting as well as agencywide trainings.

The Park District will continue to create new and improved access opportunities across facilities in 2025. Major projects include construction of the Lakefront Trail Phase II and engineering of Phase III, a new shelter and restroom at Arcola Creek, Lake Erie Bluffs west entrance improvements, and improvements to the outdoor space at Pine Ridge's rental facility. Finally, the addition of the Safety Coordinator will be another step in improving and maintaining workplace safety for our employees.

## 2025 GOLF DIVISION REVENUE PROJECTION



|               | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Projected</u> | <u>\$ Change</u> | <u>% Change</u> |
|---------------|--------------------|--------------------|--------------------|-----------------------|------------------|-----------------|
| Golf Division | \$1,311,750        | \$1,502,400        | \$1,670,800        | \$1,817,750           | \$146,950        | 8.80%           |

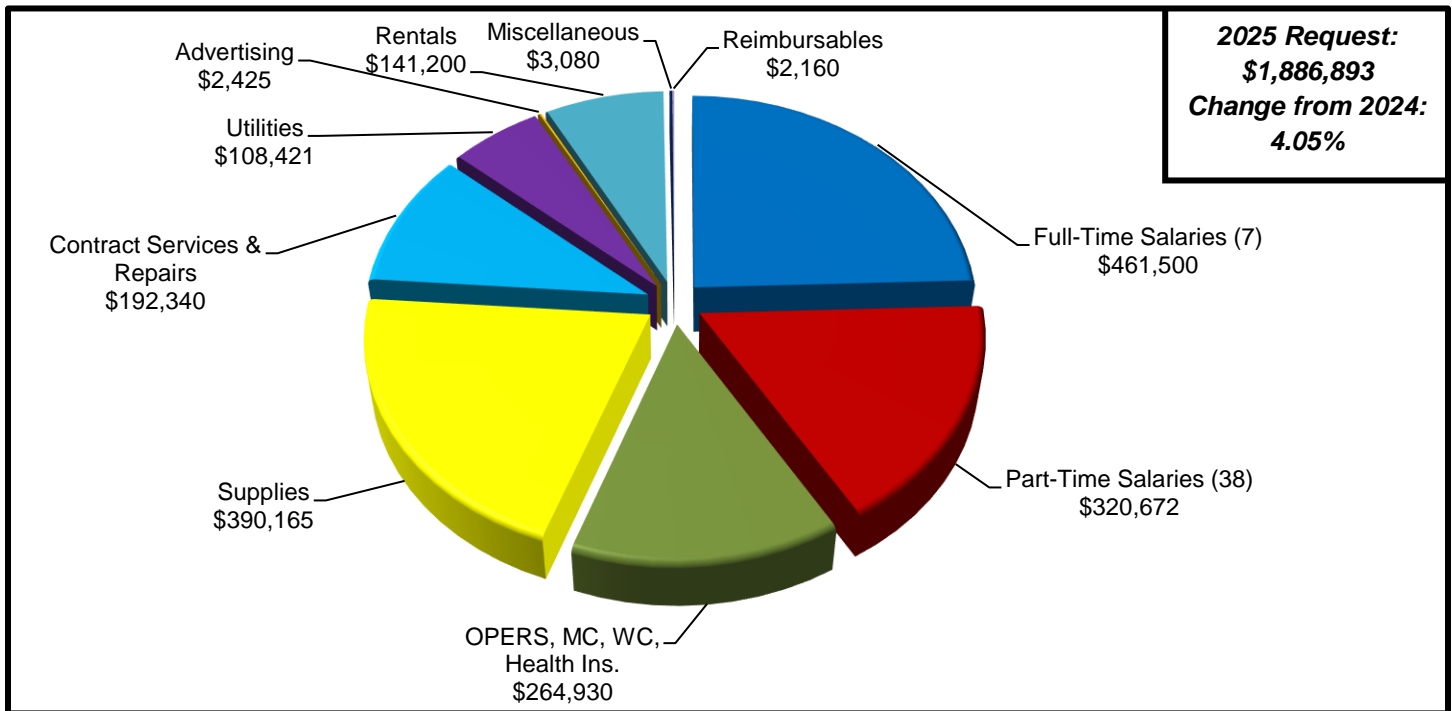
The 2025 Golf Division projected revenue, which includes revenue from Erie Shores Golf Course, Pine Ridge Country Club, and our lease with Dino's Catering, is \$1,817,750, which is an increase of \$146,950 or 8.80% from 2024.

Currently, golf revenues at both Erie Shores and Pine Ridge are projected to exceed those budgeted for 2024. At Pine Ridge this is due to rounds played being up significantly (+7%) over last year, along with an increase in rates/memberships and pro shop/concessions sales. At Erie Shores, the increase in revenue can be attributed to an increase in rates/memberships and pro shop/concessions sales while rounds are projected to be generally flat. Overall, we expect the 2024 total Golf Division revenue to be about \$397,000, or 24%, above the \$1,670,800 budgeted.

When compared to 2023, total revenues are projected to increase by about \$170,000 or 8.9%. Individually Pine Ridge is projected to see an increase of about \$127,000 or 12%, while Erie Shores will likely see increases of about \$41,000 or 6%. Revenue from our Dino's contract will increase slightly (0.6%).

Heading into 2025, we are assuming that golf operations, including greens fees, cart rentals, pro shop sales, memberships, and food/beverage, will generate similar or higher revenue than the 2022-2024 average earned revenues based on similar round counts and rate increases. Similarly, our contract with Dino's Catering will generate a similar lease amount.

## 2025 GOLF DIVISION EXPENDITURE REQUEST



|               | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|---------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
| Golf Division | \$1,648,110        | \$1,678,006        | \$1,813,377        | \$1,886,893         | \$73,516         | 4.05%           |

The 2025 Golf Division expenditure budget request is \$1,886,893, which is an increase of \$73,516 or 4.05% from 2024. The Golf Division is comprised of 7 full-time and 38 part-time employees. The number of part-time employees varies by season and the 2025 budget accounts for additional seasonal part-time employees. This request reflects increases in personnel to cover a need to raise part-time pay rates in order to remain competitive in the market. We also see increases associated with bank fees and resale items in our pro/snack shops which are offset on the revenue side. These are also partially offset by a decrease in utilities for Dino's operation of the clubhouse at Pine Ridge.

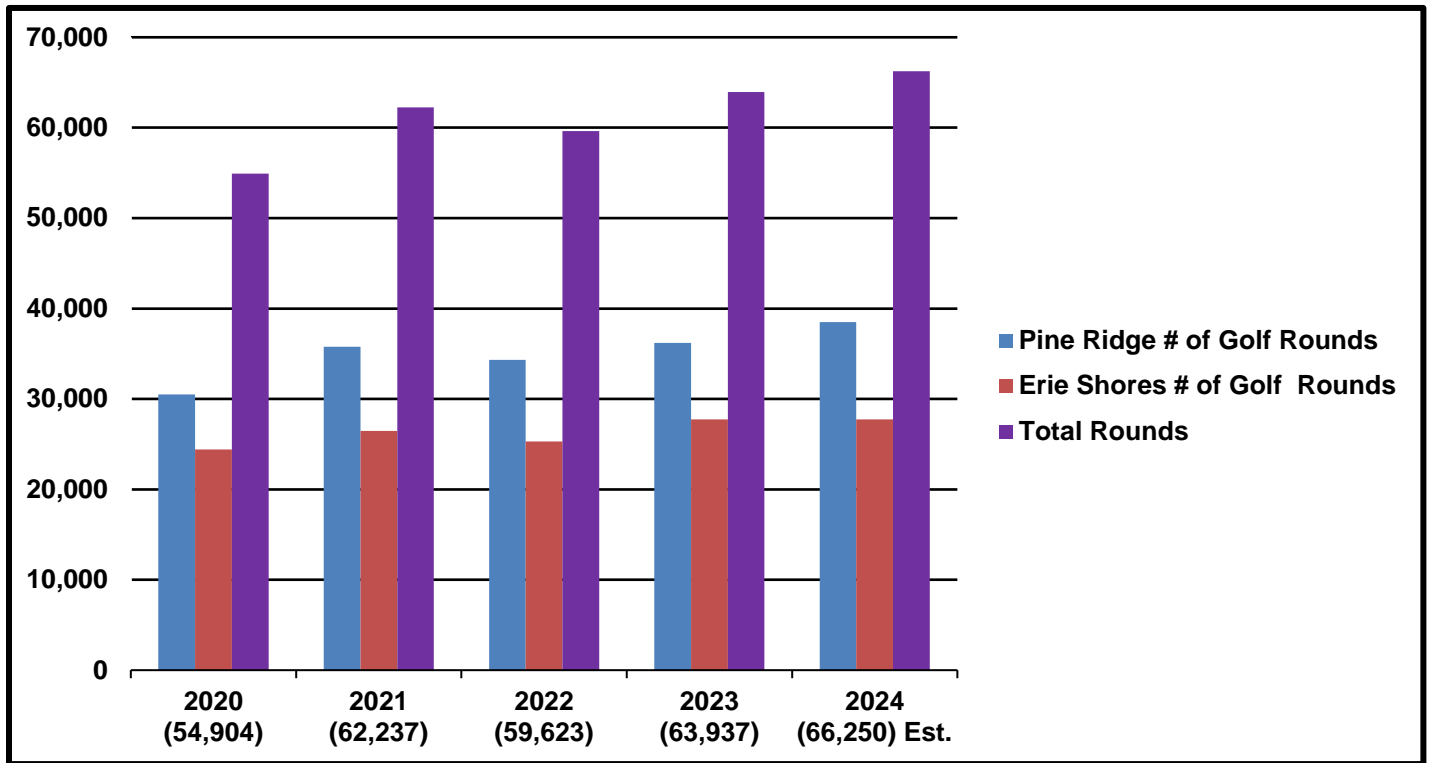
For 2024, the Golf Division is projected to expend \$1,705,500 or 94% of the amount budgeted. This year has seen costs associated with golf operations appear to stabilize with expenditures projected to increase about \$41,500 (2.4%) compared to 2023. Limited budget line-item overspending is attributable mostly to resale items along with associated costs such as bank fees/sales tax and are reflected in increased revenues.

Major 2024 projects at Erie Shores included the start of work on renovation/replacement of tee areas on #2, 10 and 13, and improvements to windows, gutters and painting in the pro shop. The 2024 Pine Ridge improvements included new tees on #6 and 15, cart path paving on holes #1, 4, 7, and 18, and an addition to the west parking lot. Both courses also continued to manage tree removal, pruning and planting, and drainage projects.

In 2025, improvements at both courses will include drainage work, tee box additions/expansions, and ongoing tree work. We will continue to support the staff training at both courses including those offered by the Ohio Department of Agriculture, PGA of America, the USGA, and the Golf Course Superintendents Association of America as well as in-house computer skills, safety, facility management and supervisor training.

## GOLF DIVISION

### Round Counts 2020 - 2024



Golf rounds played at the Park Districts' two golf courses (see chart above) are cumulatively projected to increase by 2,313 rounds or 3.6% in 2024 when compared to 2023 actual rounds. Individually, Erie Shores is projected to end 2024 with rounds at about the same level as 2023. Pine Ridge will see a projected increase of roughly 2,600 rounds or 7%.

Compared to the five-year average (2019-23) of 57,985, rounds played in 2024 are up 14.3% and compared to the three-year average (2021-23) of 61,932, rounds played in 2024 are up 7%. The five-year and three-year averages, and projected 2024 rounds for Pine Ridge continue to trend upward at 32,960, 35,433, and 38,500, respectively. The rounds for the same periods at Erie Shores are 25,025, 26,498 and 27,750, showing a similar trend.

This year will mark the highest cumulative round count at our two courses since 2012. Rounds in 2024 at both courses benefitted from good March/April weather while avoiding an exceedingly hot or wet summer. Both courses were, however, required to close for a day-plus in order to clean up from separate extreme weather events. With similar weather in the shoulder months, it is reasonable to think we may match or surpass our 2024 round counts in 2025.

NOTES:



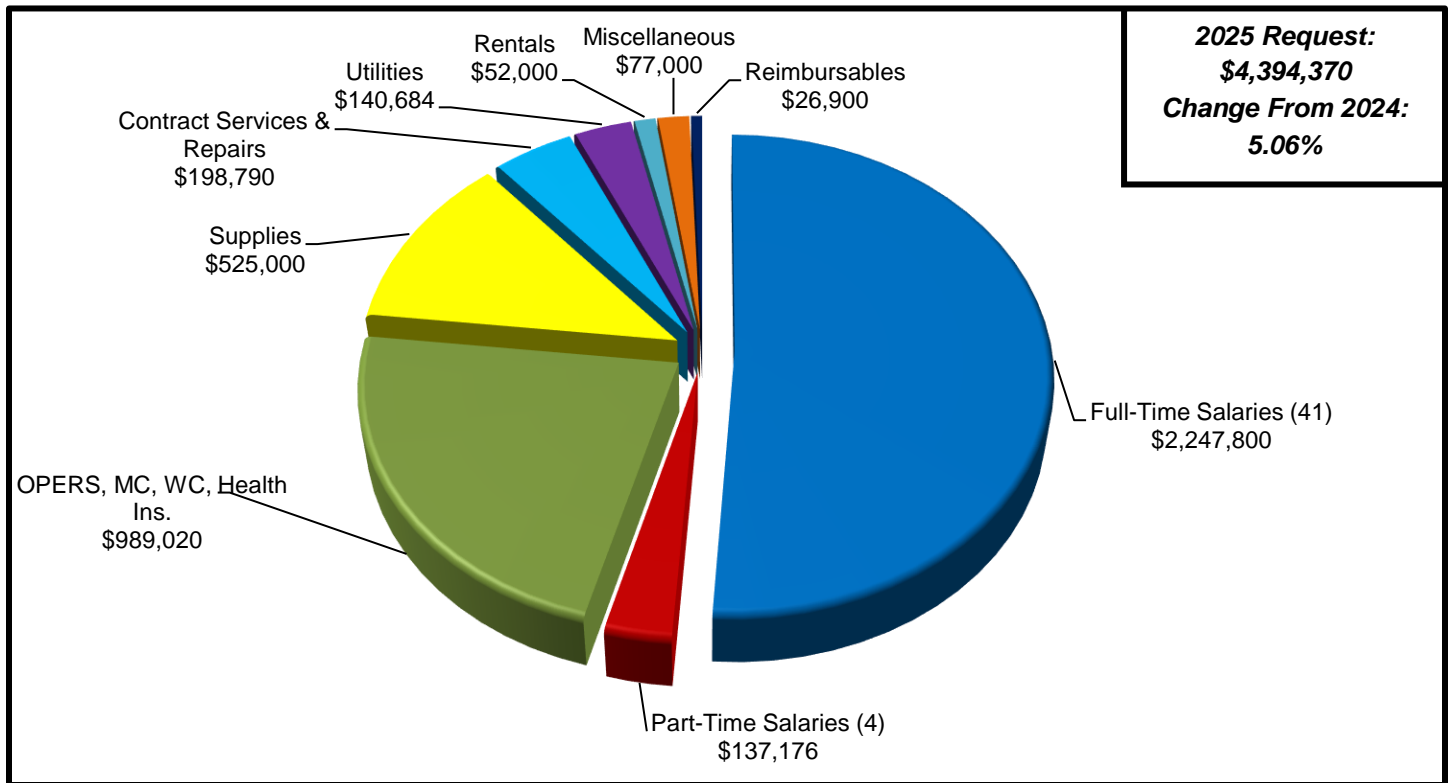


# Park Operations

- Natural Resources



## 2025 NATURAL RESOURCES EXPENDITURE REQUEST



|                            | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|----------------------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
| Natural Resources Division | \$3,836,122        | \$3,952,800        | \$4,182,610        | \$4,394,370         | \$211,760        | 5.06%           |

The 2025 Natural Resources Division expenditure budget request is \$4,394,370, which is an increase of \$211,760 or 5.06% from 2024. The Natural Resources Division has 41 budgeted full-time and 4 part-time employees. The number of part-time employees varies by season and the 2025 budget accounts for additional seasonal part-time employees. The requested increase is a result of adding one full-time staff member, increased personnel costs, health insurance, and the increased cost of providing park amenities and supplies including automotive parts.

For 2024, Natural Resources staff worked to maintain the parks, structures, and trails to a high degree of cleanliness and safety. The Natural Resources staff once again worked to complete many capital improvement projects. 2024 highlights include building a number of improvements to Painesville Twp. Park including a half-mile trail, planting new areas of wildflower habitat, and building two new swinging benches. An additional parking space was added to Big Creek at Liberty Hollow, and a new building pad was installed at Pine Ridge. Work continued at resurfacing the trails at Chapin Forest. Several building improvement projects took place in 2024 which included painting the upper Western Maintenance Workshop, and exteriors of several restrooms. New drinking fountains were installed at Lakeshore Reservation and Chapin Forest.

With this budget, we will continue our efforts in providing clean and safe parks. We will be involved in constructing new improvements such as future park development at Hemlock Ridge. We will again continue making improvements to park amenities such as beginning replacement of older restroom doors and continue trail resurfacing efforts. We will also continue employee development by providing both in-house training opportunities in areas such as equipment operation and outside training opportunities through various organizations by attending appropriate workshops.





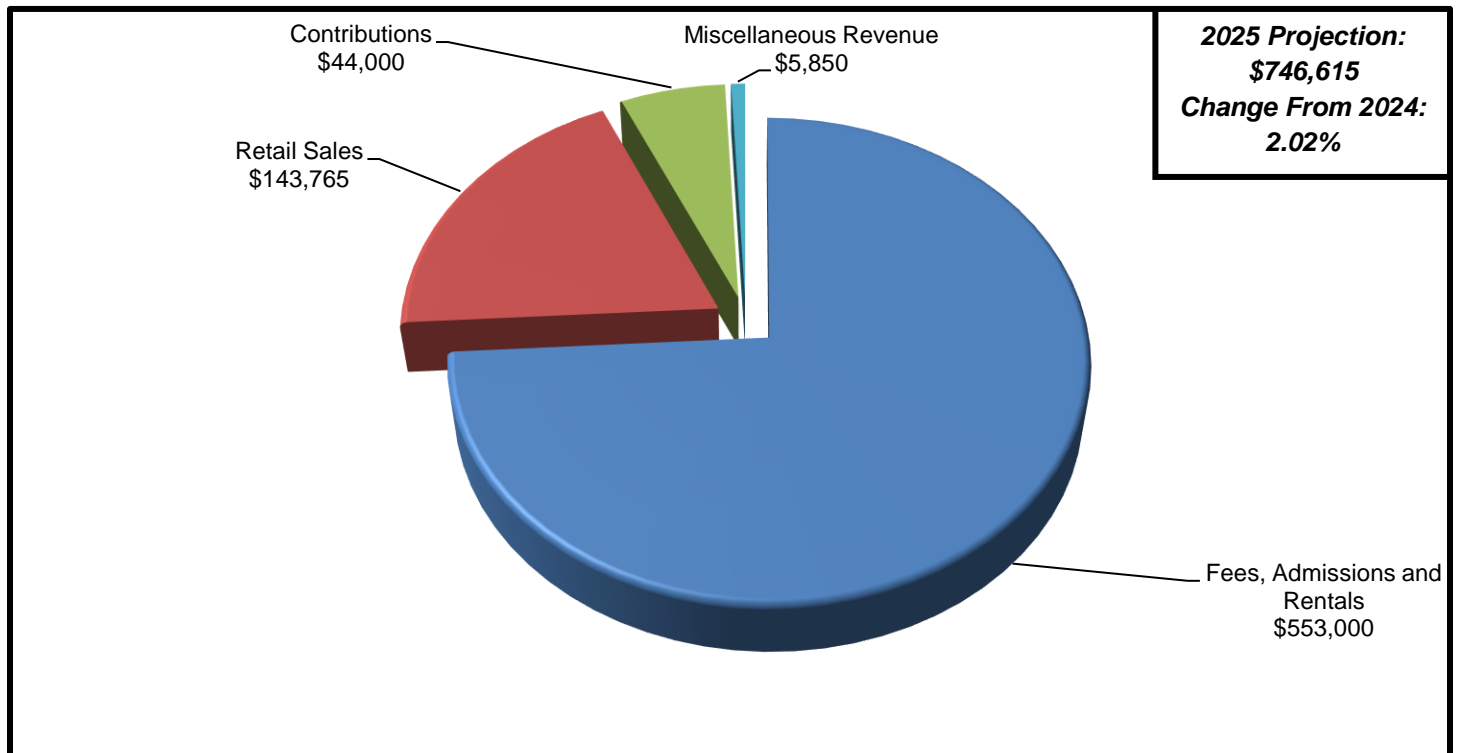
# Park Services

- Outdoor Connections
- Farmpark
- Registration & Visitor Services





## 2025 OUTDOOR CONNECTIONS DIVISION REVENUE PROJECTION



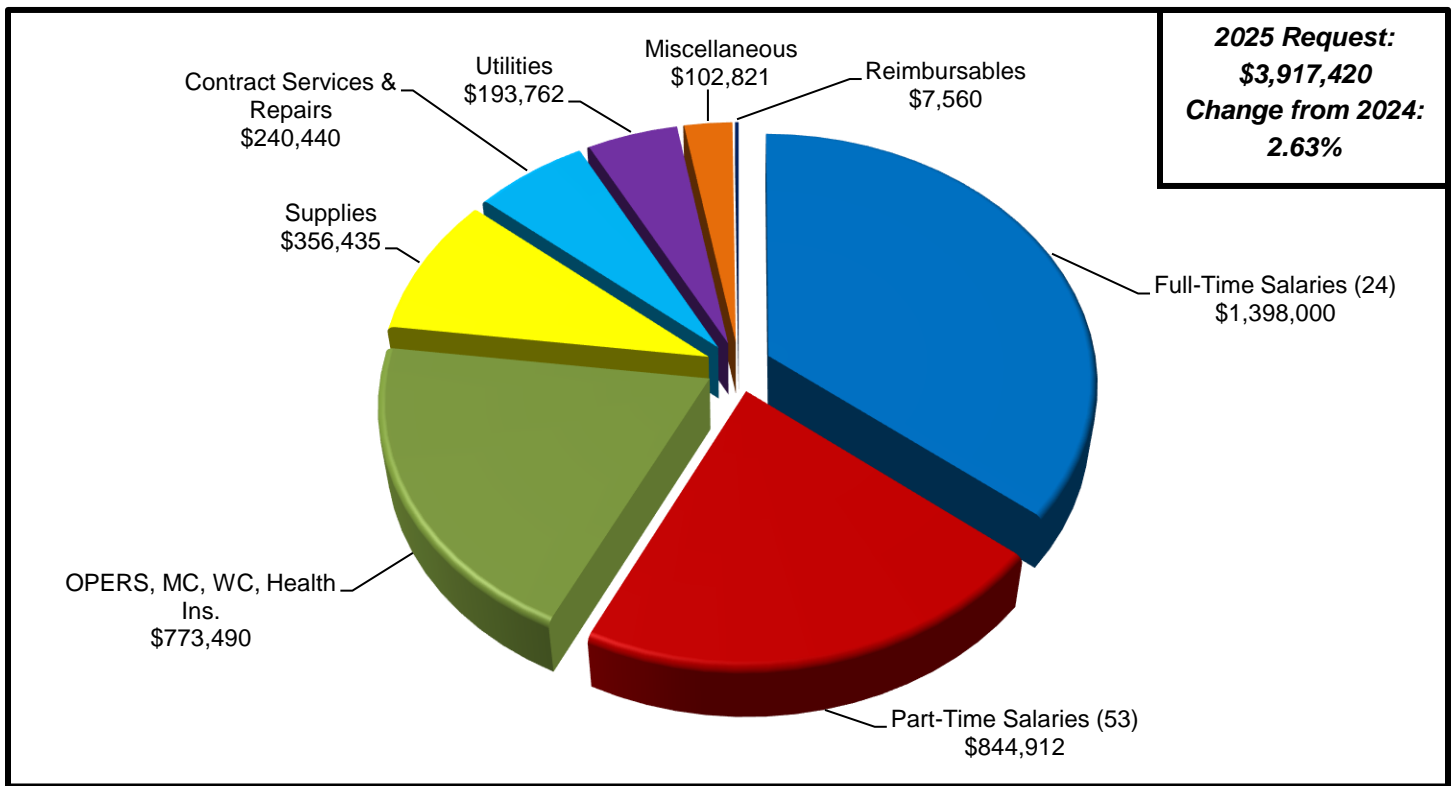
| Outdoor Connections Division | 2022 Budget | 2023 Budget | 2024 Budget | 2025 Projection | \$ Change | % Change |
|------------------------------|-------------|-------------|-------------|-----------------|-----------|----------|
|                              | \$780,600   | \$786,200   | \$731,850   | \$746,615       | \$14,765  | 2.02%    |

The 2025 Outdoor Connections Division projected revenue is \$746,615, which is an increase of \$14,765 or 2.02% from 2024. In 2024, the Outdoor Education and Interpretive Services Divisions were combined as the Outdoor Connections Division. The 2022 through 2024 budgets above have been adjusted to reflect this change.

This Division generates revenue from program registration fees, facility rentals, recreation equipment rentals, special events, and retail sales. The increase projected for 2025 is attributed to an anticipated increase in facility rentals as the popularity and response to recent renovations at Painesville Twp. Park continues and as we continue to expand rental availability at the Penitentiary Glen Nature Center. Additionally, a large portion of the revenue continues to be generated at Fairport Harbor Lakefront Park through concession sales and parking fees. Finally, Halloween Drive-thru continues to be one of the single largest contributors to the Division's overall annual revenue.

For 2025, the Outdoor Connections Division plans to focus on providing quality programming opportunities and major special events that are relevant and successful, and which fit the Park District's central mission. In 2025, Our goal is to increase opportunities for facility rentals at all locations while increasing opportunities for more requested programs facilitated by this Division.

# 2025 OUTDOOR CONNECTIONS DIVISION EXPENDITURE REQUEST



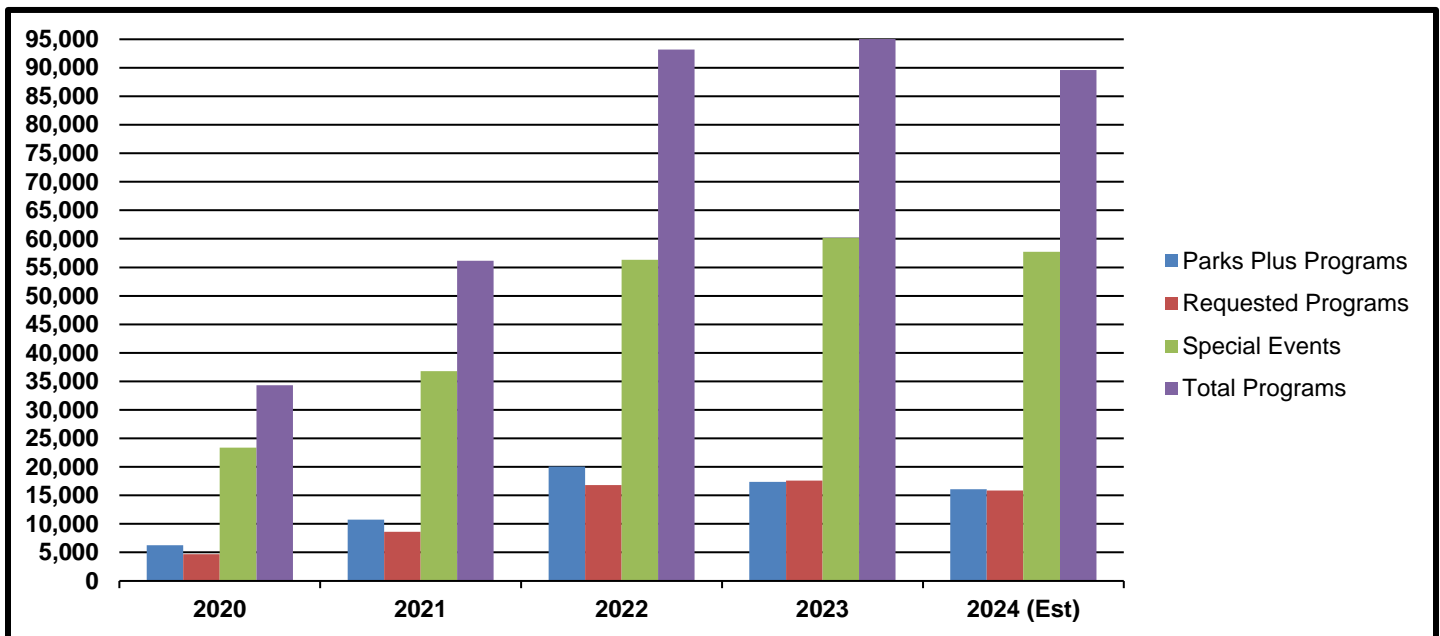
| Outdoor Education Division | 2022 Budget | 2023 Budget | 2024 Budget | 2025 Request | \$ Change | % Change |
|----------------------------|-------------|-------------|-------------|--------------|-----------|----------|
|                            | \$3,680,439 | \$3,732,955 | \$3,816,901 | \$3,917,420  | \$100,519 | 2.63%    |

The 2025 Outdoor Connections Divisional budget request is \$3,917,420, which is an increase of \$100,519 or 2.63% from 2024. In 2024, the Outdoor Education and Interpretive Services Divisions were combined as the Outdoor Connections Division. The 2022 through 2024 budgets above have been adjusted to reflect this change. The Outdoor Connections Division is comprised of 24 full-time and 53 current part-time and seasonal employees. The number of part-time employees varies by season and the 2025 budget accounts for additional seasonal part-time employees.

Much of what the Outdoor Connections Division provides can be highly weather-dependent and many of its offerings are affected by adverse weather throughout the year. For example, the Super Star Party was canceled due to a major storm and the cross-country ski season was almost nonexistent due to the lack of snow. Despite our weather challenges, staff provided a high standard of customer service and delivered quality programs and events. Our summer day camps sell out quickly and have very positive reviews from the participants. The parks and amenities under the umbrella of this division, such as Nature Play, Adventure Play, Fairport Harbor Lakefront Park Beach and the Pier and new Lakefront Trail at Painesville Twp. Park should continue to enjoy robust visitation, particularly in favorable weather. Our focus in 2025 will be to make operations efficient and cost-effective as we continue to combine two historical operations into one. The increases in the budget are primarily related to personnel but are also due to the higher cost of materials, supplies and services. We will also continue to invest in our personnel with new and continued internal and external training and professional development opportunities. The Outdoor Connections Division will remain focused on providing great programs to the public, providing rental opportunities at all Outdoor Connections facility locations, and keeping the parks clean and safe for the public.

# OUTDOOR CONNECTIONS DIVISION

## Program Participants 2020 – 2024



In 2024, the Outdoor Education and Interpretive Services Divisions were combined as the Outdoor Connections Division. The 2020 through 2023 participation numbers above have been adjusted to reflect this change.

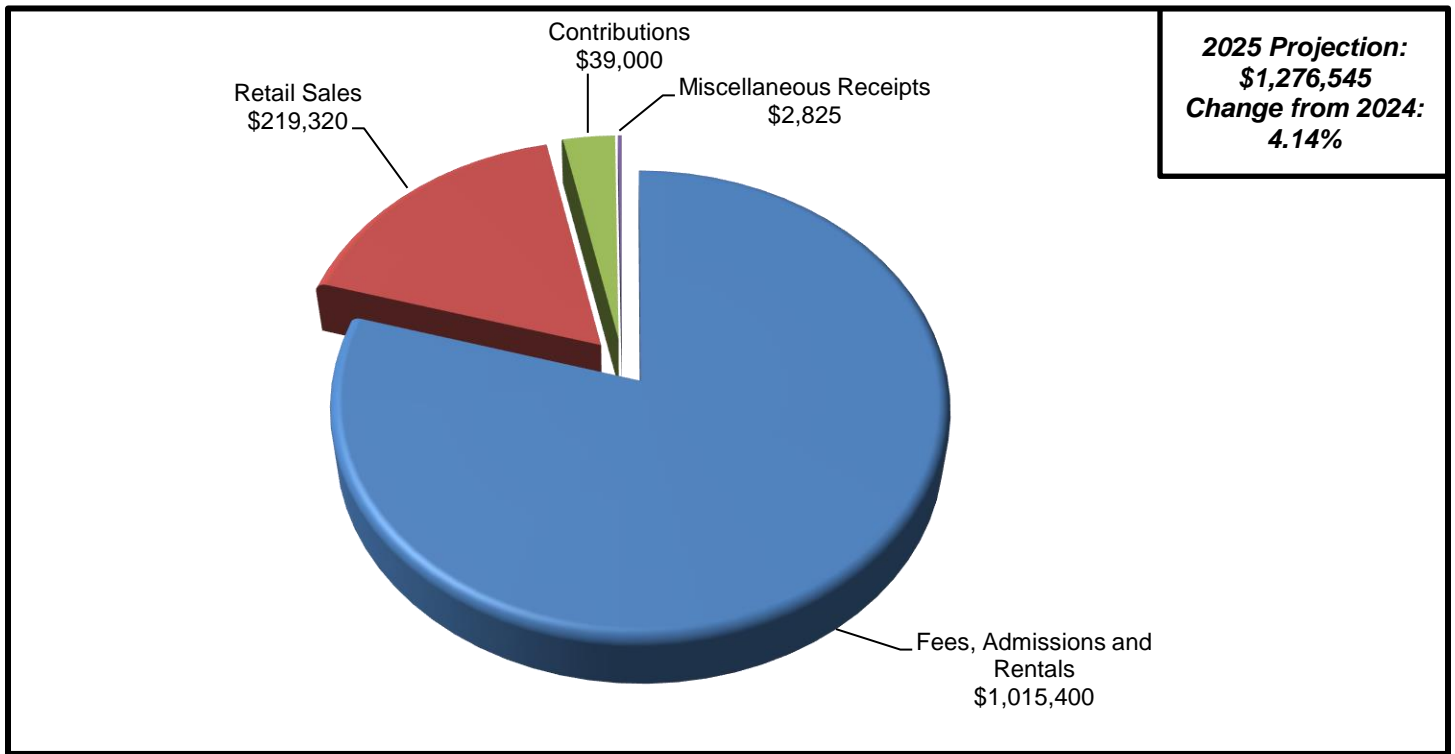
From the previous year through 2024 overall participation in Outdoor Connections Division programs and events is estimated to decrease from 95,114 to 89,618 participants, or 5.7%. Specifically, when comparing 2024 to 2023, requested program participation is down by 1,718 participants, or 9.7% and Parks Plus program attendance is down by 1,323 or 7.6% over that period. These decreases are primarily attributable to some weather-related impacts to special event attendances, as well as an intended reduction in select Parks Plus programs to reflect current staffing capacity. Additionally, some lingering inadequacies in part-time staffing contributed to a reduced provision of requested programs over the past year.

In 2025 the Outdoor Connections Division will continue to identify, offer and facilitate high quality programs, events and experiences for the public, while maintaining clean and safe operations across all the Division's parks and facilities. The Division has worked hard to fill key part-time staffing vacancies which existed in 2023 and 2024, and we anticipate being able to increase our requested programs in 2025. Additionally, as we continue to work through the combining of staff, responsibilities, resources and physical spaces from the former Interpretive Services and Outdoor Education departments, we anticipate being able to identify new and unique opportunities to better serve the public in 2025 and beyond.



NOTES:

## 2025 FARMPARK DIVISION REVENUE PROJECTION

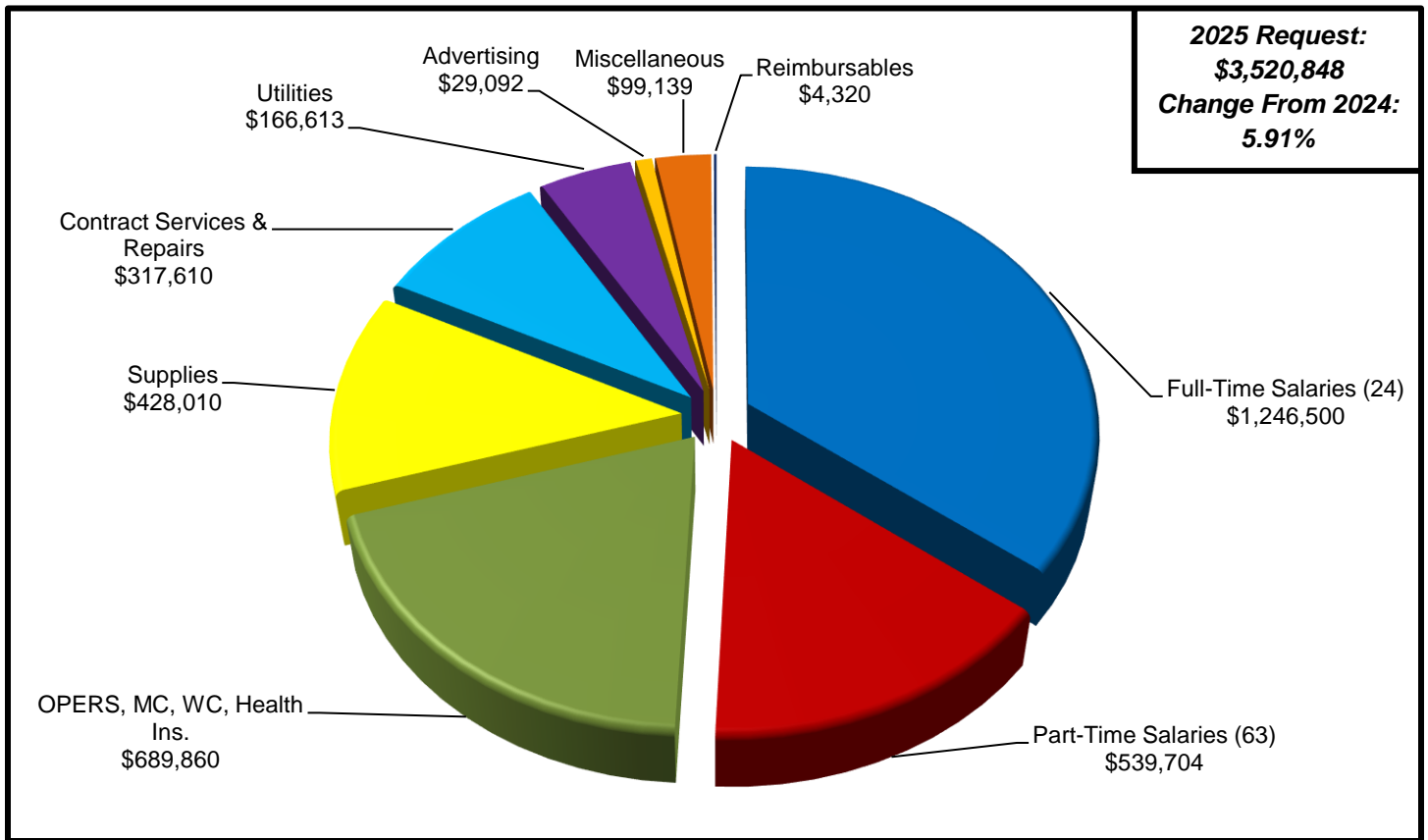


|                   | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Projection</u> | <u>\$ Change</u> | <u>% Change</u> |
|-------------------|--------------------|--------------------|--------------------|------------------------|------------------|-----------------|
| Farmpark Division | \$1,155,550        | \$1,207,400        | \$1,225,850        | \$1,276,545            | \$50,695         | 4.14%           |

The 2025 Farmpark Division projected revenue is \$1,276,545, which is an increase of \$50,695 or 4.14% from the 2024 budget. This increase is attributable to the anticipated increase in fees collected for memberships, requested programs, facility rentals, and gift shop sales. In 2024, the Farmpark continued to see an increase in participation and revenue related to Parks Plus and requested programming as well as facility rentals. Visitation to the Farmpark was slightly lower than 2023, however it still surpassed pre-pandemic totals.

The Village Peddler Festival returned to Farmpark in 2024 and was a very successful event. This along with commitments by the Historical Engine Society's Antique Power Exhibition and Vintage Ohio to return in 2025 are great news. Facility rentals and requested program inquiries and bookings are being added daily for 2025 and some into 2026. In 2024, the Main Pavilion was renovated to accommodate additional facility rental requests. The Farmpark continues to provide additional opportunities to expand its use not only for Park District events, but also by outside groups and event organizers, with high interest for use in 2025 and 2026. These events and opportunities represent an additional revenue stream for the Farmpark. We are optimistic that visitation and revenues will increase in 2025.

## 2025 FARMPARK DIVISION EXPENDITURE REQUEST



|                   | <u>2022 Budget</u> | <u>2023 Budget</u> | <u>2024 Budget</u> | <u>2025 Request</u> | <u>\$ Change</u> | <u>% Change</u> |
|-------------------|--------------------|--------------------|--------------------|---------------------|------------------|-----------------|
| Farmpark Division | \$3,047,785        | \$3,228,879        | \$3,324,440        | \$3,520,848         | \$196,408        | 5.91%           |

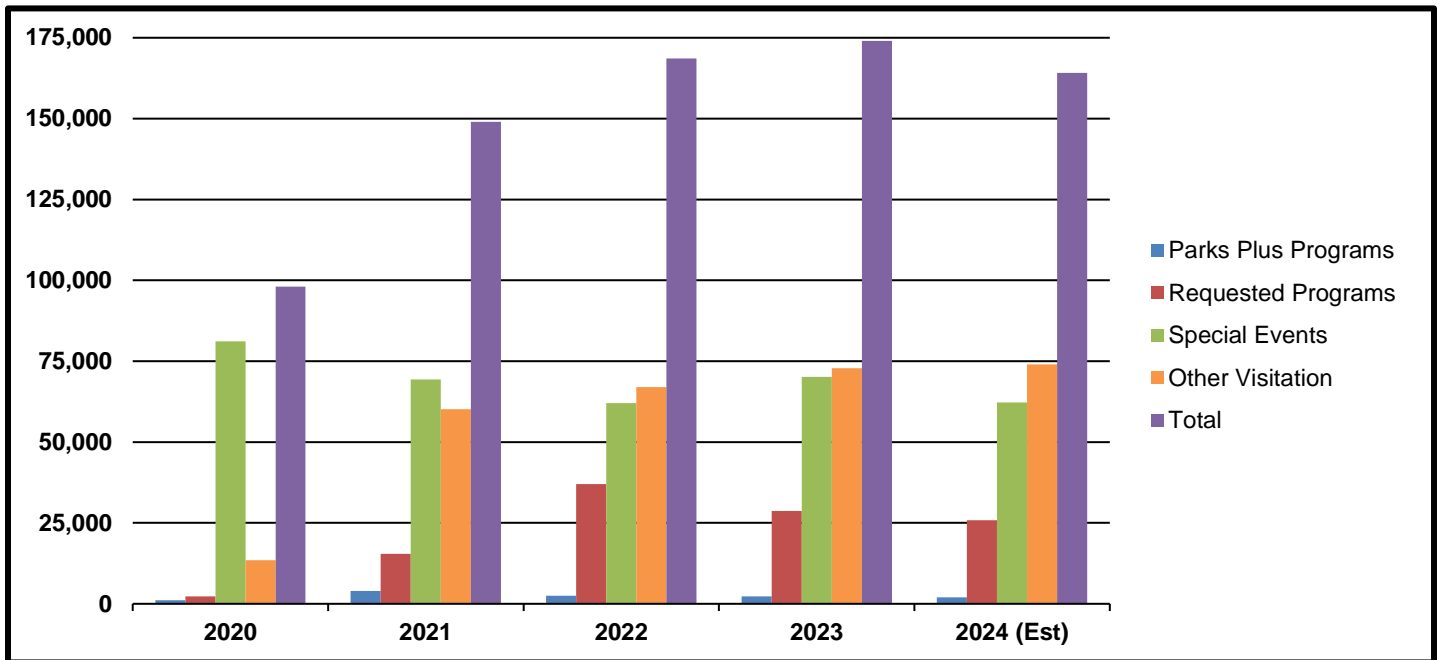
The 2025 Farmpark Division expenditure request is \$3,520,848, which is an increase of \$196,408 or 5.91% over 2024. The Farmpark Division is comprised of 24 full-time employees, with the addition of a Sales & Corporate Event Specialist and 63 part-time and seasonal employees. The overall increase in this expenditure budget request is primarily attributable to increases among the budget lines pertaining to full-time and part-time salaries, benefits, supplies, and miscellaneous services.

The Farmpark continued to offer a historically robust calendar of special events in 2024. The Village Peddler Festival, Vintage Ohio Wine Festival along with our signature Farmpark events continued to meet public expectations. On the program side, our requested program offerings (school, birthday parties, corporate events, and facility rentals) as well as our passive interpretive programming continued to increase. The Farmpark Gift Shop continues to adjust spending on items for retail to meet visitor demand. Increase in the above events along with an increase in Farmpark Memberships will assist in offsetting expenses.

In 2025, we will continue to provide opportunities for the public and engage them in our central mission of helping visitors understand where their food and fiber comes from. We plan to provide opportunities for our staff to continue professional development and training, including continuing education seminars on a variety of agricultural and educational topics. Our overall goal will be to continue to provide high quality public and requested programs, unique special events and rental opportunities to the public in 2025.

# FARMPARK DIVISION

## Visitation and Outreach Participants 2020 - 2024



In 2024, we anticipate the Farmpark will experience an annual attendance of 164,167, down 5.66% from 2023. This decrease is primarily related to inclement weather. Weather significantly affected attendance at our special events. Vintage Ohio Wine Festival, The Village Peddler Festival and Horsepower Weekend all had greatly reduced attendances and typically represent highly attended events for the Park District. Parks Plus and Requested Programs also trended down but that was mostly due to labor and staffing issues. Despite all this, our daily attendance was still slightly up.

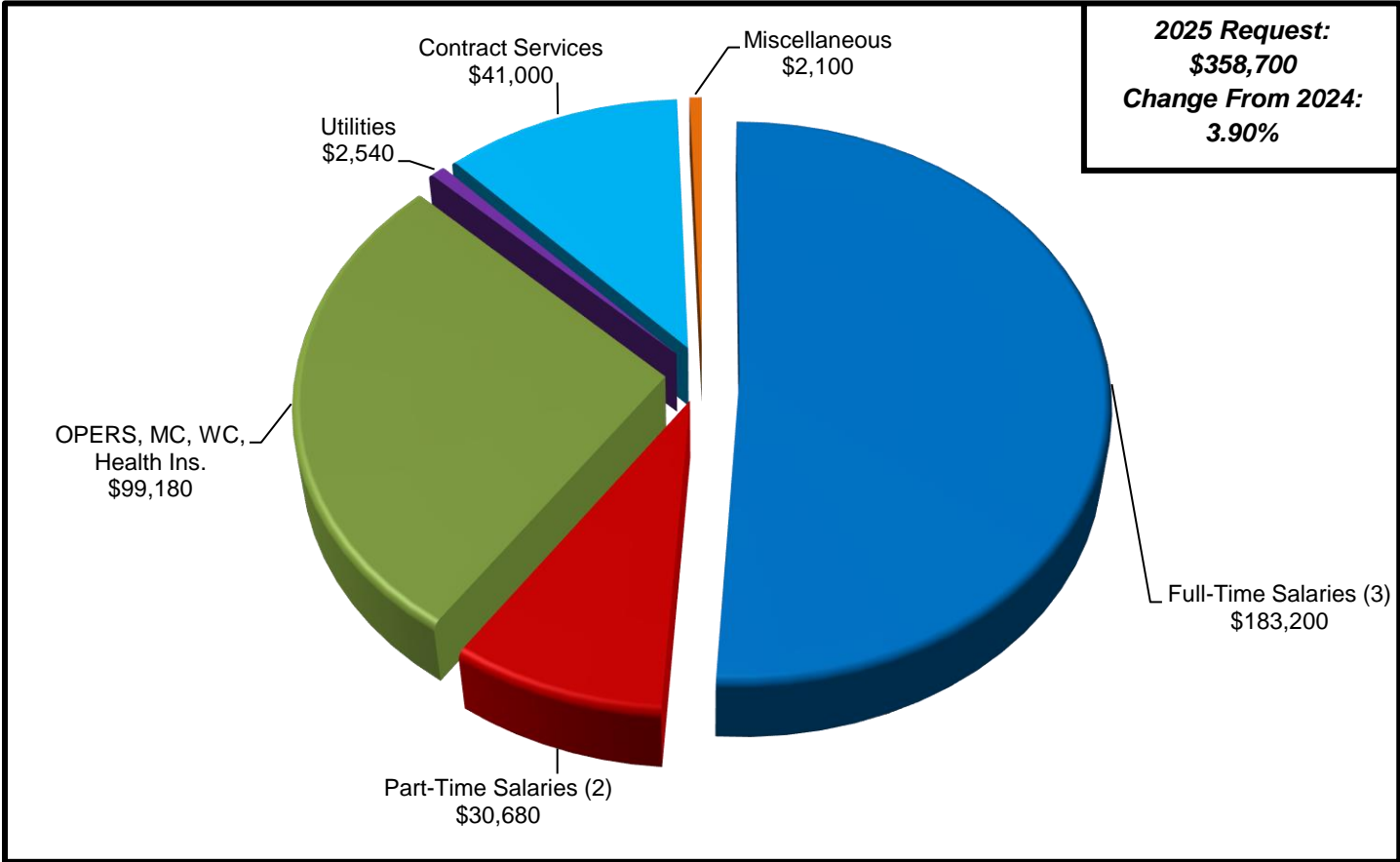
In 2024, requested programs, including school programs, birthday parties and facility rentals, contributed substantially to visitation with total attendances of 25,856, however the special events category attendance of 62,210 visitors saw a decrease of 11.39% from 2023. Other daily visitation (non-event days) increased in 2024 with attendance of 74,059, up 1.68% from 2023.

We anticipate visitation to Farmpark will trend up in 2025 as we expect an increase in facility rental and event opportunities. The Outdoor Riding Arena, added in 2023, is being utilized for additional programming and events, and interest from outside groups for that space continues to grow. The recent renovation of the Main Pavilion and patio has already been very well received this year and with further enhancements in 2025 we should see increased interest. New for 2025, we are hosting a regional “Homesteading” conference, which our public will be able to observe and interact with over a dedicated weekend and as always staff continue to make appropriate adjustments to our existing programs and events in order to stay current and popular for our public.



NOTES:

2025 REGISTRATION & VISITOR SERVICES EXPENDITURE REQUEST



| Registration and Visitor Services Division | 2022 Budget | 2023 Budget | 2024 Budget | 2025 Request | \$ Change | % Change |
|--|-------------|-------------|-------------|--------------|-----------|----------|
|  | \$315,008   | \$334,088   | \$345,243   | \$358,700    | \$13,457  | 3.90%    |

The 2025 Registration and Visitor Services Division expenditure request is \$358,700, which is an increase of \$13,457 or 3.9% from 2024. The Registration and Visitor Services Division is comprised of 3 full-time and 2 part-time employees. The increase is primarily due to budget lines related to personnel and associated costs.

The primary function of the Registration and Visitor Services Division is to provide registration for programs and events. This Division also coordinates the services of our part-time bus drivers and volunteer mail couriers. In 2024, this Division will have facilitated programs which will serve an estimated 72,752 participants through a combination of individual Parks Plus and requested programs as well as ticketed events. The Registration and Visitor Services department staff will continue to engage in registration software training which the staff utilizes daily and for special event ticket sales.

This Division also facilitates reservations for 22 shelters, 2 cabins, 3 group camping areas, 11 individual tent camping areas and Parsons Garden plots. This Division also processes facility rentals for three of the Park District's major public spaces including Lakefront Lodge, Painesville Twp. Park, and the Environmental Learning Center. Additionally, this Division schedules requested education programs for all park facilities except the Farmpark, bus drivers, and transportation of summer day campers in conjunction with scheduled camps. This Division also manages the Lake Parks Foundation scholarship request process which provides opportunities for school groups and camperships and coordinates the Gift That Grows program, which accepts donations.



## 2025 Capital Improvement Fund

The 2025 projected Capital Improvement Fund revenues are \$7,821,444. This represents funds transferred into the Capital Improvement Fund from the General Fund of \$6,000,000 plus interest, grants, and the annual Painesville Twp. Park Board payment totaling \$1,821,444, the bulk of which are grants being used toward our Lakefront Trail project. This is an increase of \$1,908,128 or 32.27% from the overall 2024 budgeted revenues.

The 2025 Capital Improvement Fund expenditures budget request is \$8,242,000. This request represents an increase of \$2,273,000 or 38.08% from 2024. The majority of this projection is related to our Lakefront Trail project. For discussion purposes, the 2025 budget can be broken down into four general categories: new park improvements, land acquisition, repair/replace, and vehicles/equipment.

**New Park Improvements:** \$3,357,000 has been slated for new park improvements in 2025. Highlights include the Lakefront Trail project west of Painesville Twp. Park involving construction of the Phase II trail section and engineering of the third phase of the trail project, improving the construction access drive and adding a shelter at Hemlock Ridge Park, constructing a flush restroom and shelter at Arcola Creek Park, and continued work on the western entrance into Lake Erie Bluffs. This is a slight decrease from the \$3,513,000 requested in 2024.

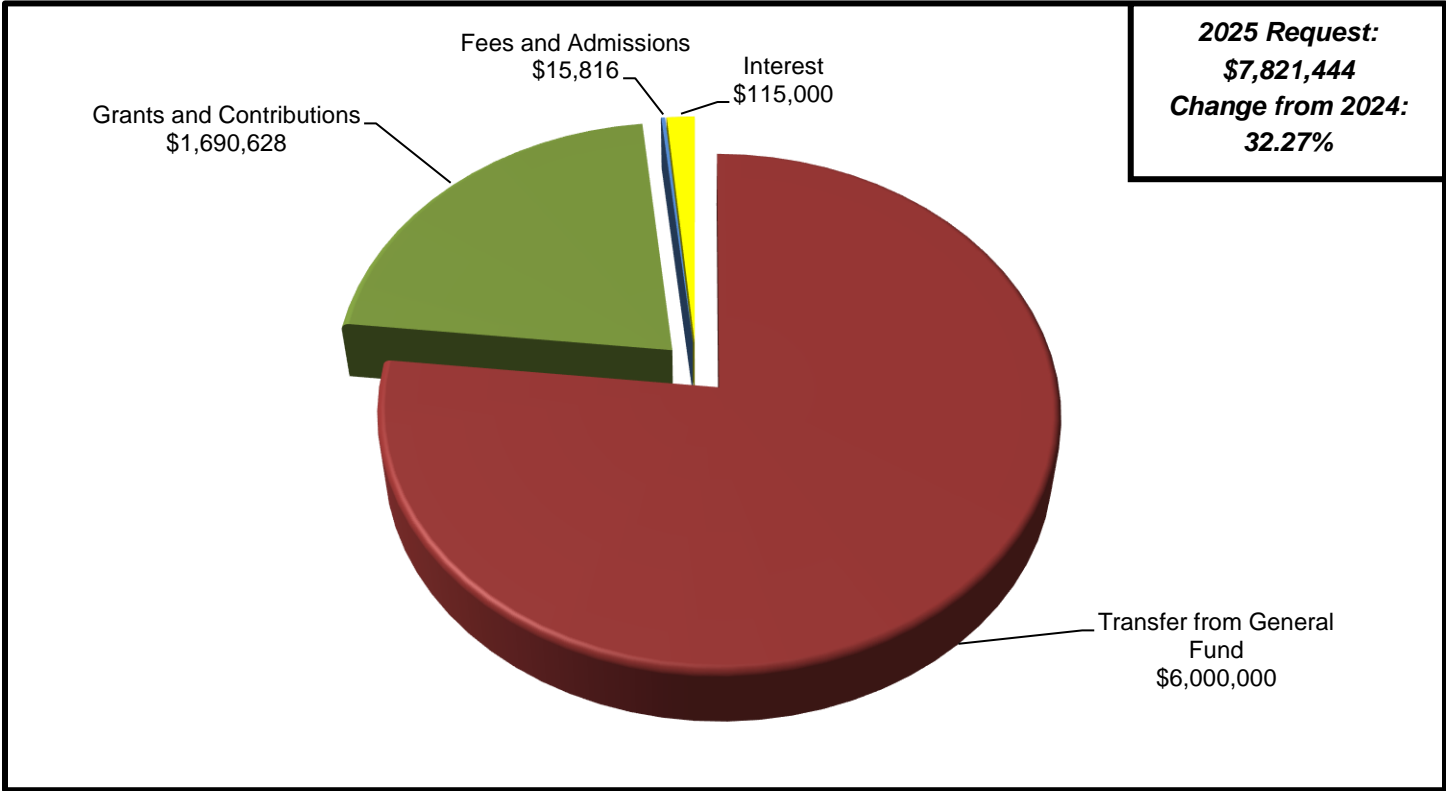
**Land Acquisition:** \$1,000,000 is included in the 2025 Capital Improvement Fund request for land acquisition. Funds will be used to increase access opportunities within the traditional focus areas of the Park District which include major river and stream corridors and the Lake Erie shoreline. Grant funding will be sought to augment these funds. This is a \$900,000 increase over the 2024 request.

**Repair and Replace:** This category accounts for the repair and replacement of park amenities, infrastructure and facilities across the agency. Project examples include re-paving, roofing repairs, facility renovations, and HVAC replacement. The 2025 request is \$2,386,000 compared to the 2024 request of \$1,383,000.

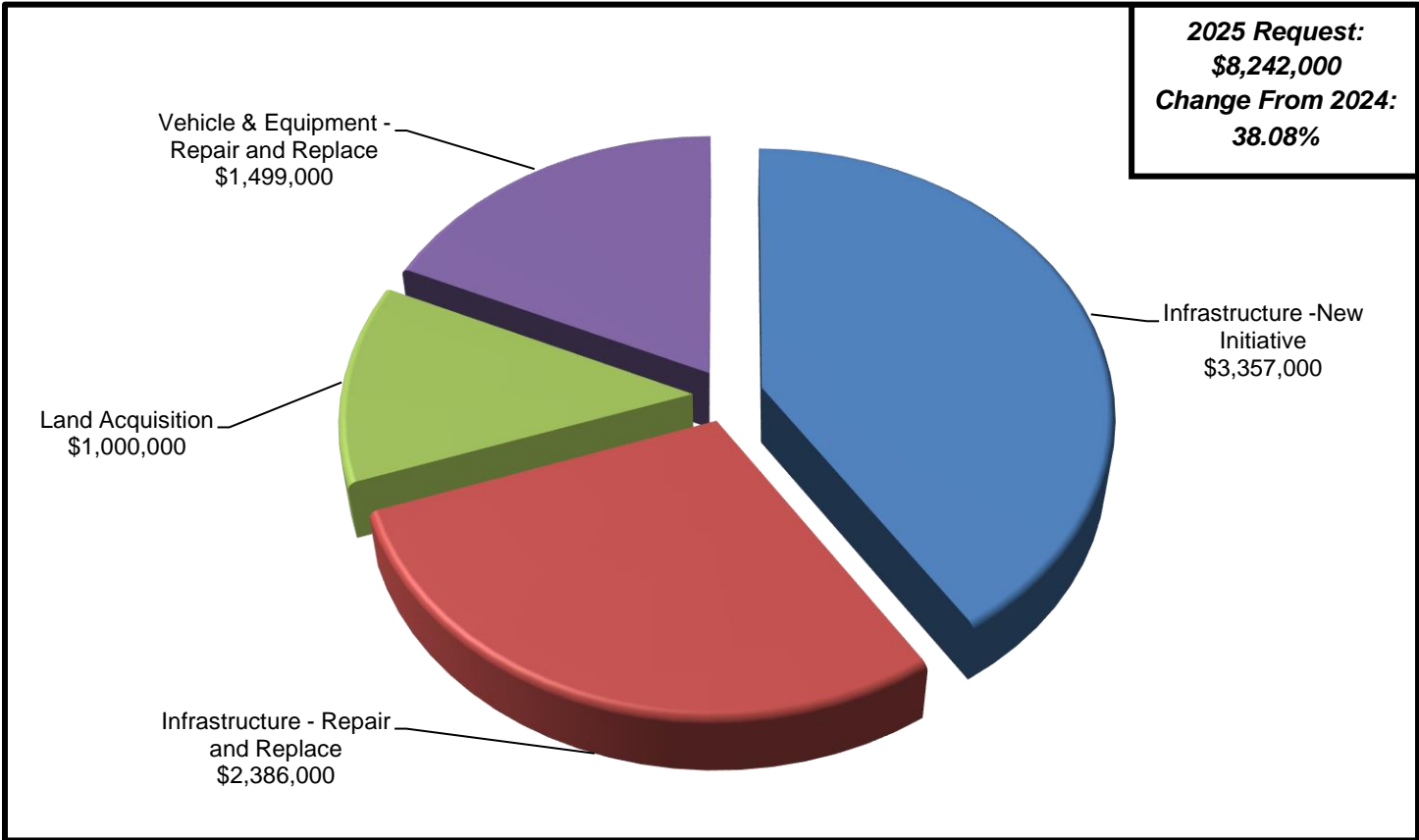
**Vehicles and Equipment:** The 2025 request for vehicles and equipment is \$1,499,000 compared to the 2024 request of \$973,000. This request includes the typical replacement of automobiles, utility vehicles, mowers, construction equipment, and landscaping equipment along with IT hardware.



2025 CAPITAL IMPROVEMENT FUND REVENUE PROJECTION



2025 CAPITAL IMPROVEMENT FUND PROJECTS EXPENDITURES



# 2025 CIP Plan Budget - FINAL

| Park                              | Project Title                        | Description                              | Estimated LMP Cost    |
|-----------------------------------|--------------------------------------|--|-----------------------|
| <b>2025</b>                       |                                      |  |                       |
| CIP FUND 02                       |                                      |  |                       |
| LAND ACQUISITION                  |                                      |  |                       |
| PW-5000                           |                                      |  |                       |
|                                   | Parkwide Land Acquisition            | Land Acquisition                         | \$1,000,000.00        |
| <b>LAND ACQUISITION Subtotal:</b> |                                      |  | <b>\$1,000,000.00</b> |
| INFRASTRUCTURE - REPAIR & REPLACE |                                      |  |                       |
| BP-5910                           |                                      |  |                       |
|                                   | Blair Ridge Driveway                 | Pave Driveway*                           | \$0.00                |
|                                   | Blair Ridge Front Pond               | Repair Pond Outflow Structure*           | \$0.00                |
| CP-5570                           |                                      |  |                       |
|                                   | Chagrin River Park Pump Station      | Replace Pumps                            | \$7,000.00            |
| CW-5180                           |                                      |  |                       |
|                                   | Concord Woods Annex Doors            | Replace Central Maintenance Man Doors    | \$12,000.00           |
|                                   | Concord Woods Fuel Management System | Replace Fuel Management System           | \$20,000.00           |
|                                   | Concord Woods HVAC                   | Renovate HQ West Wing HVAC System        | \$85,000.00           |
|                                   | Concord Woods HVAC                   | Replace HVAC Unit                        | \$20,000.00           |
| EL-5500                           |                                      |  |                       |
|                                   | Jordan Creek ELC HVAC                | Replace Multiple Heat Pumps              | \$35,000.00           |
| ES-5820                           |                                      |  |                       |
|                                   | Erie Shores Repave Cart Paths        | Repave Cart Paths*                       | \$0.00                |
|                                   | Erie Shores Snack Shop Cooler        | Replace Beverage Cooler                  | \$8,000.00            |
| FH-5830                           |                                      |  |                       |
|                                   | Fairport Hbr. Lkt. Park Boardwalk    | Repair Boardwalk*                        | \$0.00                |
|                                   | Fairport Hbr. Lkt. Park Mobi Mats    | Replace Mobi Mats                        | \$7,000.00            |
| FP-5600                           |                                      |  |                       |
|                                   | Farmpark Fountains                   | Replace Pond Fountains                   | \$12,000.00           |
|                                   | Farmpark HVAC                        | Replace Café HVAC                        | \$15,000.00           |
|                                   | Farmpark Hydroponics Lab Exhibits    | Replace and Upgrade Hydroponics Exhibits | \$15,000.00           |
|                                   | Farmpark Lower Lot                   | Repave Lower Lot*                        | \$0.00                |
|                                   | Farmpark Residence Windows           | Replace Residence Windows                | \$10,000.00           |
| GL-5200                           |                                      |  |                       |
|                                   | Grand River Landing Gate             | Replace Wooden Gate with Metal Gate      | \$5,000.00            |
| GR-5130                           |                                      |  |                       |
|                                   | Girdled Road Bridge                  | Replace Aylworth Creek Bridge*           | \$0.00                |
| HH-5230                           |                                      |  |                       |
|                                   | Hell Hollow Stairs                   | Repair Stairs*                           | \$0.00                |
| IP-5260                           |                                      |  |                       |
|                                   | Indian Point Stairs                  | Repair Stairs                            | \$10,000.00           |
| LL-5840                           |                                      |  |                       |

\* Funds drawn from parkwide construction material, drinking fountains, IT, paving, or structure repair line items.

## 2025 CIP Plan Budget - FINAL

| Park   | Project Title                            | Description                                       | Estimated LMP Cost    |
|--|--|---|-----------------------|
|  | Lakefront Lodge Roof                     | Replace Roof                                      | \$20,000.00           |
| <b>PG-5630</b>   |  |   |                       |
|  | Penitentiary Glen Doors                  | Replace Western Maintenance Man Doors             | \$12,000.00           |
|  | Penitentiary Glen Parking Lot Lighting   | Replace and Upgrade Parking Lot Lighting w/ LED   | \$40,000.00           |
|  | Penitentiary Glen Pond Dock              | Replace Pond Dock at Red Fox Loop                 | \$15,000.00           |
|  | Penitentiary Glen WC Cage Roofs          | Replace Cage Roofs (#1/#2/#3/#5/#10)              | \$40,000.00           |
| <b>PR-5640</b>   |  |   |                       |
|  | Pine Ridge Clubhouse Exterior            | Re-Paint Clubhouse Exterior                       | \$35,000.00           |
|  | Pine Ridge Clubhouse Interior Renovation | Renovate Clubhouse Restrooms and Windows          | \$150,000.00          |
|  | Pine Ridge Paving                        | Repave Cart Paths*                                | \$0.00                |
|  | Pine Ridge Pro Shop Patio                | Replace Patio and Shades                          | \$40,000.00           |
| <b>PT-5870</b>   |  |   |                       |
|  | Painesville Twp Park Community Center    | Re-Finish Dance Floor                             | \$25,000.00           |
|  | Painesville Twp Park Dance Hall Roof     | Coat and Repair Dance Hall Roof                   | \$35,000.00           |
|  | Painesville Twp Park Hillside            | Stabilize Hillside Slumping                       | \$400,000.00          |
| <b>VP-5890</b>   |  |   |                       |
|  | Veterans Park Parking Lot                | Repave Parking Lot and Drive*                     | \$0.00                |
|  | Veterans Park South & West Trails        | Repave Repave South & West Trails*                | \$0.00                |
| <b>PW-5000</b>   |  |   |                       |
|  | Parkwide Aggregate                       | Aggregate for Trails and Parking Lot Construction | \$225,000.00          |
|  | Parkwide Bridge Maintenance              | Maintain Bridges                                  | \$20,000.00           |
|  | Parkwide Construction Material           | Construction Material for Improvement             | \$115,000.00          |
|  | Parkwide Drinking Fountains              | Replace Two Drinking Fountains                    | \$20,000.00           |
|  | Parkwide Natural Resource Management     | Natural Resource Management                       | \$55,000.00           |
|  | Parkwide Parking Lot Striping            | Re-Stripe Lots incl ADA Markings                  | \$50,000.00           |
|  | Parkwide Paving                          | Repave throughout Parks                           | \$500,000.00          |
|  | Parkwide Professional Services           | Appraisals, Surveying, Title Work, Engineering    | \$125,000.00          |
|  | Parkwide Restroom Doors                  | Replace Five Restroom Doors                       | \$18,000.00           |
|  | Parkwide Structure Repairs               | Structure Repairs                                 | \$60,000.00           |
|  | Parkwide Unforeseen Repairs/Projects     | Unforeseen Repairs/Projects                       | \$125,000.00          |
| <b>INFRASTRUCTURE - REPAIR &amp; REPLACE Subtotal:</b> |  |   | <b>\$2,386,000.00</b> |
| <b>INFRASTRUCTURE - NEW INITIATIVE</b>                 |  |   |                       |
| <b>AC-5810</b>   |  |   |                       |
|  | Arcola Creek Restroom & Shelter          | Add New Flush Restroom and Shelter                | \$300,000.00          |
| <b>BR-5110</b>   |  |   |                       |
|  | Baker Road Trails                        | Construct Bridge Across Floodplain Wetland*       | \$0.00                |
| <b>FP-5600</b>   |  |   |                       |
|  | Farmpark Pavilion Lighting               | Upgrade Large Pavilion Lighting                   | \$10,000.00           |
| <b>GB-5610</b>   |  |   |                       |
|  | Gully Brook Trails                       | Add Trail from Early Bird Parking Lot*            | \$0.00                |
| <b>HM-5940</b>   |  |   |                       |
|  | Hemlock Ridge Park - Site Development    | Drive, Shelter, Bridges, Electric Service         | \$650,000.00          |

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## 2025 CIP Plan Budget - FINAL

| Park   | Project Title                             | Description  | Estimated LMP Cost    |
|--|---|--|-----------------------|
| IP-5260  | Indian Point Paine Creek Crossing         | Construct Paine Creek Crossing                     | \$40,000.00           |
| LE-5900  | Lake Erie Bluffs West Drive & Parking     | Construct & Pave New West Entrance Drive/Parking   | \$500,000.00          |
| LF-5920  | Lakefront Trail Phase II                  | Construct Phase II Trail                           | \$1,500,000.00        |
|  | Lakefront Trail Phase III                 | Engineer Pier, Utilities & Flush Restroom          | \$250,000.00          |
| PR-5640  | Pine Ridge Dino's Outdoor Space           | Improve Outdoor Space                              | \$100,000.00          |
| PW-5000  | Parkwide Interpretive Signage             | Create and Install New Interpretive Signage        | \$7,000.00            |
| <b>INFRASTRUCTURE - NEW INITIATIVE Subtotal:</b> |   |  | <b>\$3,357,000.00</b> |
| <b>EQUIPMENT - REPAIR &amp; REPLACE</b>          |   |  |                       |
| CW-5180  | Concord Woods Ambusher                    | Replace Two Brushhogs with One                     | \$15,000.00           |
|  | Concord Woods Annex IT                    | Replace 15 Workstations                            | \$10,000.00           |
|  | Concord Woods Annex Vehicle Service Tools | Replace Vehicle Service Tools                      | \$10,000.00           |
|  | Concord Woods Annex Welders               | Replace Service Welders                            | \$10,000.00           |
|  | Concord Woods Bed Edgers                  | Replace Bed Edgers (3)                             | \$15,000.00           |
|  | Concord Woods Brush Hog Replacement       | Replace Brush Hog (ID#4807) for Tractor            | \$5,000.00            |
|  | Concord Woods Bucket Truck                | Replace Bucket Truck (ID#5370)                     | \$250,000.00          |
|  | Concord Woods Chipper                     | Replace Chipper (ID#6089)                          | \$75,000.00           |
|  | Concord Woods Ditching Bucket             | Replace CAT 307 Ditching Bucket                    | \$5,000.00            |
|  | Concord Woods IT Copier                   | Replace Finance Copier                             | \$8,000.00            |
|  | Concord Woods IT Workstations             | Replace 37 Workstations                            | \$29,000.00           |
|  | Concord Woods Kubota Tractor              | Replace Kubota (ID#4610) w/ Ventrac                | \$45,000.00           |
|  | Concord Woods Mower                       | Replace Finish Mower (ID#7435)                     | \$5,000.00            |
|  | Concord Woods Mower Replacement           | Replace Mower (ID#7729)                            | \$15,000.00           |
|  | Concord Woods Rangers ATV Trailer         | Replace Ranger ATV Trailer (ID#5212)               | \$5,000.00            |
|  | Concord Woods Rangers IT                  | Replace Veh Installs, Cameras, Tasers, MDT, Alarms | \$55,000.00           |
|  | Concord Woods RTV                         | Replace Kubota RTVs (ID#7186) w/ JD Gator          | \$45,000.00           |
|  | Concord Woods Salt Spreaders              | Replace Two Salt Spreaders                         | \$10,000.00           |
|  | Concord Woods Sign Shop Laminator         | Replace Laminator                                  | \$6,000.00            |
|  | Concord Woods Skid Steer                  | Replace Skid Steer (ID#6551)                       | \$75,000.00           |
|  | Concord Woods Skid Steer                  | Replace Skid Steer Door                            | \$5,000.00            |
|  | Concord Woods Trailers                    | Replace Two Landscape Trailers (ID#7733/6233)      | \$10,000.00           |
| EL-5500  | Jordan Creek ELC IT - Copier              | Replace Copier                                     | \$8,000.00            |
|  | Jordan Creek ELC IT Workstations          | Replace 10 Workstations                            | \$7,000.00            |
| ES-5820  | Erie Shores Blower                        | Replace Turbine Blower (ID#7050)                   | \$15,000.00           |
|  | Erie Shores Greens Mower                  | Replace Greens Mower (ID#5592)                     | \$60,000.00           |

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## 2025 CIP Plan Budget - FINAL

| Park  | Project Title                           | Description                                  | Estimated LMP Cost    |
|---|---|--|-----------------------|
| FH-5830   |   |  |                       |
|   | Fairport Hbr. Lkt. Park Tractor         | Replace John Deere Tractor (ID#7039)         | \$65,000.00           |
| FP-5600   |   |  |                       |
|   | Farmpark Draft Horses                   | Replace Percheron Draft Horses (2)           | \$20,000.00           |
|   | Farmpark John Deere Utility Vehicle     | Replace John Deere Utility Vehicle (ID#7496) | \$20,000.00           |
|   | Farmpark Mower                          | Replace Scag Mower (ID#7492)                 | \$19,000.00           |
|   | Farmpark Mower                          | Replace Kubota Mower w/ Scag (ID#7382)       | \$19,000.00           |
|   | Farmpark People Movers                  | Replace Two People Movers (ID#6169/6174)     | \$28,000.00           |
| LL-5840   |   |  |                       |
|   | Lakefront Lodge IT Server               | Replace Synology Rackstation Backup Server   | \$7,000.00            |
| PG-5630   |   |  |                       |
|   | Penitentiary Glen IT Copier             | Replace WC Copier                            | \$8,000.00            |
| PR-5640   |   |  |                       |
|   | Pine Ridge HD Cart                      | Replace Cart (ID# 5029)                      | \$30,000.00           |
|   | Pine Ridge Sprayer                      | Replace Sprayer (ID#5215)                    | \$70,000.00           |
| PW-5000   |   |  |                       |
|   | Parkwide AEDs                           | Replace AEDs (26)                            | \$60,000.00           |
|   | Parkwide IT                             | Maintain, Replace, & Upgrade IT System       | \$20,000.00           |
|   | Parkwide IT POS Computer                | Replace POS Computer*                        | \$0.00                |
|   | Parkwide IT Unforeseen Repairs/Projects | Unforeseen IT Repairs/Projects               | \$10,000.00           |
|   | Parkwide IT Workstations                | Replace 13 Workstations                      | \$10,000.00           |
|   | Parkwide Vehicles                       | Vehicle Replacement                          | \$300,000.00          |
|   | Parkwide Visitation Counters            | Replace Outdated Counters                    | \$15,000.00           |
| <b>EQUIPMENT - REPAIR &amp; REPLACE Subtotal:</b> |   |  | <b>\$1,499,000.00</b> |
| <b>2025 Subtotal:</b>                             |   |  | <b>\$8,242,000.00</b> |
| <b>Grand Total</b>                                |   |  | <b>\$8,242,000.00</b> |

\* Funds drawn from parkwide construction material, drinking fountains, IT, paving, or structure repair line items.

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*Girdled Road Reservation Skok Meadow*  
PAUL KUCHARSKI



## Lake Metroparks Budget Request Summary 2025

LAKE COUNTY PROBATE JUDGE Mark J. Bartolotta  
BOARD OF PARK COMMISSIONERS Frank J. Polivka • Gretchen Skok DiSanto • John C. Redmond, CPA  
EXECUTIVE DIRECTOR Paul Palagyi

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