

MINUTES OF THE LAKE METROPARKS REGULAR MEETING  
(The following is a summary of Board Meeting Minutes. Transcripts available upon request.)

PLACE: JORDAN CREEK PARK

DATE: December 17, 2025

I. Roll Call and Pledge

Meeting was called to order at 5:00 p.m. with Board members Gretchen Skok DiSanto, President, Frank Polivka and John Redmond, Vice Presidents. Staff included: Paul Palagy, Executive Director; Vince Urbanski, Deputy Director; Mark Zicarelli, Legal Counsel; Tom Adair; Chris Brassell; Tom Koritansky; Lindsay Pschirer; Seth Begeman; Lee Homyock; Jean Sullivan; Karen Reis; Jim Sivak; Nick Gustin; and Tammy Chiappone.

Mrs. Skok DiSanto led those in attendance in the Pledge of Allegiance.

II. Approval of the Agenda

Motion by Mr. Polivka to approve the Board Meeting Agenda. Seconded by Mr. Redmond. Motion passed unanimously.

III. Minutes

A. Regular Meeting November 19, 2025

Motion by Mr. Redmond to approve the Minutes of the Regular Meeting, November 19, 2025. Seconded by Mr. Polivka. Motion passed unanimously.

IV. Meeting Open to the Public

Bryson Durst – The News-Herald

V. Old Business

A. Resolution 2025-037, Fiscal Year 2026 Budget Appropriation Amendment

Motion by Mr. Polivka to remove Resolution 2025-037, Fiscal Year 2026 Budget Appropriation from the table. Seconded by Mr. Redmond. Motion passed unanimously.

Mr. Redmond said he would like to make an amendment to the 2026 budget appropriation to increase the transfers out in the amount of \$1,500,000 from the General Fund to the Improvement Fund for the Lakefront Path Shoreline Deck Construction project.

- B. Motion by Mr. Redmond to amend Resolution 2025-037, Fiscal Year 2026 Budget Appropriation. Seconded by Mr. Polivka. Motion passed unanimously.
- C. Motion by Mr. Polivka to approve Resolution 2025-037, Fiscal Year 2026 Budget Appropriation Amendment. Seconded by Mr. Redmond. Motion passed unanimously.

VI. Finance Report

A. November 2025

Mr. Brassell read the Finance Report for November 2025.

Motion by Mr. Polivka to approve the Finance Report for November 2025. Seconded by Mr. Redmond. Motion passed unanimously.

VII. New Business

A. Other

1. Resolution 2025-038, Budget Modifications

Mr. Brassell explained Resolution 2025-038, Budget Modifications.

Motion by Mr. Polivka to approve Resolution 2025-038, Budget Modifications. Seconded by Mr. Redmond. Motion passed unanimously.

2. Resolution 2025-039, Accepting the Updated Tax Rates

Mr. Brassell explained Resolution 2025-039, Accepting the Updated Tax Rates.

Motion by Mr. Polivka to approve Resolution 2025-039, Accepting the Updated Tax Rates. Seconded by Mr. Redmond. Motion passed unanimously.

3. Resolution 2025-040, Super Blanket Request

Mr. Palagyi explained Resolution 2025-040, Super Blanket Request in the amount of \$2,097,362.

Motion by Mr. Redmond to approve Resolution 2025-040, Super Blanket Request. Seconded by Mr. Polivka. Motion passed unanimously.

4. Resolution 2025-041, Farmpark Rental House Agreement

Mr. Palagy explained Resolution 2025-041, Farmpark Rental House Agreement.

Motion by Mr. Polivka to approve Resolution 2025-041, Farmpark Rental House Agreement. Seconded by Mr. Redmond. Motion passed unanimously.

5. Resolution 2025-042, Pay Grade Adjustments

Mr. Palagy explained Resolution 2025-042, Pay Grade Adjustments. Mr. Palagy said this Resolution would allow him to adjust the Lake Metroparks full-time employee wages and pay grades (not to exceed the maximum of their pay grade) effective December 13, 2025, the first full pay period of the 2026 payroll calendar year.

Motion by Mr. Redmond to approve Resolution 2025-042, Pay Grade Adjustments. Seconded by Mr. Polivka. Motion passed unanimously.

6. Resolution 2025-043, 2026 Board Meeting Dates

Mr. Palagy explained Resolution 2025-043, 2026 Board Meeting Dates. Mr. Palagy said these are not written in stone and if a date has to be changed, it is not a problem.

Motion by Mr. Polivka to approve Resolution 2025-043, 2026 Board Meeting Dates. Seconded by Mr. Redmond. Motion passed unanimously.

7. Resolution 2025-044, 2026 Fees and Charges, Golf Course and Ranger Rates

Mr. Palagy explained Resolution 2025-044, 2026 Fees and Charges, Golf Course and Ranger Rates.

Mrs. Skok DiSanto asked if these changes are consistent with other courses. Mr. Palagy said they are.

Motion by Mr. Redmond to approve Resolution 2025-044, 2026 Fees and Charges, Golf Course and Ranger Rates. Seconded by Mr. Polivka. Motion passed unanimously.

8. Resolution 2025-045, West Creek Conservancy Property Donation

Mr. Palagy explained Resolution 2025-045, West Creek Property Donation.

Motion by Mr. Polivka to approve Resolution 2025-044, West Creek Property Donation. Seconded by Mr. Redmond. Motion passed unanimously.

9. Bid #2026-001, Aggregate Material

Mr. Palagy explained Bid #2026-001, Aggregate Material. Mr. Palagy said the lowest bidder is Carmeuse Lime, Inc. in the amount of \$245,000.

Motion by Mr. Polivka to approve Bid #2026-001, Aggregate Material in the amount of \$245,000 to Carmeuse Lime, Inc. Seconded by Mr. Redmond. Motion passed unanimously.

Aggregate 2026-001 Bid Tabulation						
			Carmeuse Lime		Osborne Concrete & Stone	
Item	Description	Estimated Quantity (Tons)	Unit Price/Ton	Total	Unit Price/Ton	Total
1	#1 and 2 Lime Stone	400	\$39.00	\$15,600.00	\$39.00	\$15,600.00
2	#304 Lime Stone	3,250	\$29.40	\$95,550.00	\$29.40	\$95,550.00
3	#411 Lime Stone	2,200	\$29.95	\$65,890.00	\$30.10	\$66,220.00
4	#10 Lime Stone	950	\$30.00	\$28,500.00	\$32.60	\$30,970.00
5	#4 Lime Stone	300	\$39.00	\$11,700.00	\$38.10	\$11,430.00
6	#57 Lime Stone	40	\$37.75	\$1,510.00	\$36.00	\$1,440.00
7	#8 Lime Stone	20	\$38.75	\$775.00	\$38.75	\$775.00
8	#601 A Lime Stone	30	\$92.00	\$2,760.00	\$120.00	\$3,600.00
9	#601 B Lime Stone	40	\$83.00	\$3,320.00	\$108.00	\$4,320.00
10	#601 C Lime Stone	60	\$75.00	\$4,500.00	\$83.20	\$4,992.00
11	#601 D Lime Stone	20	\$69.00	\$1,380.00	\$76.50	\$1,530.00
12	#57 Washed Gravel	20	\$43.50	\$870.00	\$46.50	\$930.00
13	#34 Washed Gravel	20	\$54.90	\$1,098.00	\$61.60	\$1,232.00
TOTAL		7,350		\$233,453.00		\$238,589.00
				Bid Bond		Bid Bond

VIII. Executive Director's Report

Mr. Palagy said that Country Lights Drive-thru and Candyland are going well. Mr. Palagy said we have had two days of skiing and people are enjoying the lights at Chapin.

Mr. Redmond said that he attended the Country Lights Drive-thru and it was spectacular. Mr. Redmond said that the Holiday Ice & Lights Festival seemed very well received.

The Board wished everyone a wonderful holiday and thanked them for their hard work.

IX. Executive Session

Mr. Palagy said there is not a need for an Executive Session.

X. Adjournment

Motion by Mr. Polivka to adjourn the regular meeting at 5:15 p.m. Seconded by Mr. Redmond. Motion passed unanimously.

Respectfully Submitted,



Paul Palagy  
Executive Director



Gretchen Skok DiSanto  
President