



Request for Statement of Qualifications
Industrial Hygiene Services



**REQUEST FOR STATEMENT OF
QUALIFICATIONS
SOQ #2026-025
for
INDUSTRIAL HYGIENE SERVICES
FY 2026**

Issue date: March 23, 2026



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Lake Metroparks • 11211 Spear Road, Concord Township, Ohio 44077

Overview of Request

Lake Metroparks (the Park) issues this Request for Statement of Qualifications (SOQ) to establish a list of Industrial Hygiene Firms to be used for future projects as required under ORC 153.68 **Instituting Prequalification Requirements**. Lake Metroparks may select a single firm for any project with an estimated professional fee of less than seventy-five thousand dollars (\$75,000), as provided under Lake Metroparks Purchasing Rules. This amount is subject to change within the limits of ORC 153.71 Administrative Rules at the direction of the Lake Metroparks Board of Park Commissioners. Lake Metroparks shall determine that the selected firm is the most qualified to provide the required professional services.

For a firm to do business with Lake Metroparks, their Statement of Qualifications must be on file from the current or immediately preceding year.

Many projects take place within a natural resource-based setting in which every effort is made to integrate capital improvement projects into the natural landscape, to protect sensitive areas, and to minimize impacts to high quality natural areas and wildlife habitat.

The projects include industrial hygiene services throughout Lake Metroparks grounds and facilities.



Review

Terms of Statement of Qualifications

Lake Metroparks reserves the right to award single or multiple contracts for specific services. Lake Metroparks will request Professional Service firms to resubmit an updated Statement of Qualifications every year, and will accept SOQs throughout the year by Professional Service firms.

Lake Metroparks reserves the right to reject any SOQ for failure to comply with the Statement of Qualifications Content section.

ORC 153.65 Professional design services definitions (abridged)

“Qualifications” means all of the following:

- For a professional design firm, competence to perform the required professional design services as indicated by the technical training, education, and experience of the firm’s personnel, especially the technical training, education, and experience of the employees within the firm who would be assigned to perform the services;
- Ability of the firm in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services competently and expeditiously;
- Past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines;
- Any other relevant factors as determined by the public authority.

ORC 153.691 No fee estimate on contract for professional design services

No public authority planning to contract for professional design services under section 153.69 of the Revised Code shall require any form of fee estimate, fee proposal, or other estimate or measure of compensation prior to selecting and ranking professional design firms, except in instances when firms are selected and ranked by a state agency from a list of prequalified firms created under section 153.68 of the Revised Code and the state agency’s payment of funds for the professional design services has been preapproved by the controlling board.

ORC 153.70 Requiring professional liability insurance (abridged)

Any person rendering professional design services to a public authority or to a design-build firm, including a criteria architect or engineer and person performing architect or engineer of record services, shall have and maintain, or be covered by, during the period the services are rendered, a professional liability insurance policy or policies with a company or companies that are authorized to do business in this state and that afford professional liability coverage for the professional design services rendered. The insurance shall be in amount considered sufficient by the public authority. At the public authority’s discretion, the design-build firm shall carry contractor’s professional liability insurance and any other insurance the public authority considers appropriate.



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Content

Your SOQ should include the following information:

1. Name, address and brief history of your firm.
2. Philosophy of your firm.
3. Description of your firm's related experience and background with specific examples of projects similar in type to those listed in *Overview of Request*.
4. Resumes and professional registration information of staff members that may be assigned to the types of projects listed in *Overview of Request*. Please include any Certified Industrial Hygienists that would be working on Lake Metroparks projects. Industrial Hygienists must be certified according to the requirements of ORC 4777.03 Practice of Occupational Safety or Industrial Hygiene – Requirements to Use Titles.
5. Three (3) to five (5) professional references for projects that are comparable to those listed in *Overview of Request*.
6. Additional information and comments you believe to be pertinent, but not specifically mentioned elsewhere.
7. A list of firms that are typically used in partnership may be included in the SOQ.

Submittal Guidelines and Contact

SOQs may be submitted by **April 10, 2026 by 4:00 p.m.**; one (1) digital copy PDF. Please send digital PDF SOQ to: cpace@lakemetroparks.com.

Contact

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